

PARK AND RECREATION BOARD MINUTES
MONDAY, JULY 1, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Curt Gundrum, Peggy Kallenberger, Rick Conner and Tina Bromberger.
Others: Mike Gerszewski & Kelli Yogerst.

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of June 3, 2019 meeting.

Motion (Gundrum/Kallenberger) to approve the Park and Recreation minutes of June 3, 2019 meeting. Carried (6-0).

Public Works Items

2. Discussion and possible consideration on updates to the Park Shelter reservation application-

Gerszewski explained the draft of the updated form. Hallquist asked can it be put on the form that the renter needs to contact DPW when putting up structures. Gerszewski said there really isn't enough room to add another item. It was stated that if they do check other structures they also need to check the box for open space and put in a description of where they are putting it. Bromberger suggested adding to the other structures line that a deposit required, and Gerszewski said he can add that to that line. There was discussion whether the deposit should be increased for the 0-100 people. Hallquist asked to bring it back to the next meeting regarding changing the deposit fees.

Motion (Connor/Gundrum) to approve the updated Park Shelter reservation form. Carried (6-0).

3. Discussion and possible consideration of renting all the park shelters at Nixon Park.

Hallquist said if all 3 shelters are rented where is the public supposed to go. Bromberger said she agrees with Hallquist. It was decided to leave the shelter rental as is. No action taken since no change was made.

4. Discussion and possible consideration of a food truck policy.

Bromberger asked about the part of the policy that they must remove all garbage and Mike said he got that from several different policies he had looked at in other communities. Bromberger asked about the policy of only having 1 truck to the park at a time. There was discussion on the Ice Cream truck that comes to the park and he should be made aware of the food truck policy.

Hallquist said another reason the food truck policy was brought up was because the library wanted to bring in food trucks for their event, and he questioned if the food trucks would be a subcontractor if the library hired them or would they fall under these policies. It was stated that all food trucks should adhere to the food truck policy. There was discussion on whether a food truck in Nixon Park during village events should be charged a flat fee like the Beer Garden is charged, the number of food trucks allowed and where they would park. Gerszewski said he would like to have the attorney look at the policy. It was suggested to add to the policy that parking to be determined by village staff.

Motion (Hallquist/Gundrum) to table so food truck policy can be adjusted per above suggestions. Carried (6-0).

5. Discussion and possible consideration of a banner policy.

There was discussion on charging a percentage of the cost to user groups if they purchase an expensive banner and what will a user group be charged if they bring a banner back annually. Hallquist explained that the banner policy got started because a user group wanted to generate income by putting banners up. There was discussion on a flat fee structure. Hallquist asked everyone to send Gerszewski ideas for payment and they will bring it back next month.

Motion (Gundrum/Conner) to table to give time to check other advertising fees. Carried (6-0).

6. Discussion and possible consideration of a Canteen agreement with the Flanagan-Dorn Post 294 American Legion-

Hallquist said this came about because they want to sell alcohol at the Canteen. Gerszewski said he doesn't have a good feel for what to charge them percentage wise for the electrical cost plus do they reduce what they charge the other user groups. Hallquist asked if they are charged monthly or by the year and Mike said he wasn't sure, he would have to check on that with administration. Mike said he believes land o lakes and HAAA pays 65% of the bill. It was decided to use the same percentage that they charge the other 2 groups. It was stated that #8 on the agreement should be corrected to show the correct percentage.

Motion (Bromberger/Conner) to approve the Canteen Agreement with Flanagan-Dorn Post 294 American Legion, with correction on #8 to maintain consistency with the other user groups. Carried (6-0).

7. Discussion and possible consideration of a request of installation of exhaust fan and air grille in Bark River Canteen, Tom Luedtke, HAAA-

Tom Luedtke was present and said everyone should have a copy of the proposals. He said the contractors told him what ever air he takes out there should be something that brings that amount of air back in, and because of that they changed their original plan to 2 fans instead of 1. He said the walk-in cooler has an external compressor that overheats and he said the original compressor lasted 20 years and in the last 10 years they have had to replace it 2 times. So that is what was recommended to get some air movement in there. He said the Building Inspector agreed. He went on to say that it was recommended to be thermostatically controlled so no one has to turn it on or off. It will turn on automatically when the temperature reaches the set point. The cost of the installation will be covered by HAAA. Mr. Luedtke said a company in Waukesha can get it done and up & running in a couple weeks. Hallquist said he doesn't have a problem with it as long as he checks with staff on location of exhaust fan and air grille in the canteen.

Motion (Hallquist/Kallenberger) to approve the request of installation of exhaust fan & air grille in the Bark River Canteen. Carried (6-0).

Other items for consideration

8. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

Yogerst said she had come to the board last year about taking over the lease for To the Point. She said after putting all the numbers together the board decided not to pursue it. She said Nina is still trying to figure out what she is going to do.

9. Adjourn

Motion (Bromberger/Gundrum) to adjourn. Carried (6-0). Meeting adjourned at 7:43 PM.

Respectfully submitted
By Recording Secretary,
Deidre Bushey
Deputy Clerk