

**JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES  
MONDAY, NOVEMBER 18, 2019  
6:30 PM  
BOARD ROOM  
MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

Present: Jeff Pfannerstill, James Schneeberger, Tim Hallquist, Tim Fenner, David deCourcy-Bower and Ann Wallschlager.

Absent: Jeff Bierman

Others Present: Interim Administrator Bailey, Building Inspector Hussinger, Ryan Amtmann and Deputy Clerk Bushey.

Call to Order-

**1. Consideration of a motion to approve the Jt. Architectural Board/Plan Commission Minutes of October 21, 2019.**

Motion (Hallquist/deCourcy-Bower) to approve the Jt. Architectural Board/Plan Commission minutes for October 21, 2019, with the correction of Wallschlager being present. Carried (6-0).

**2. Architectural Board review and consideration of an application for construction of a new residence at 1280 E. Capitol Drive.**

Building Inspector Hussinger said the address is incorrect, it should be 1286 E. Capitol Drive. He went on to say that this lot is one of the 3 lots that were split. Hussinger said it meets all the zoning requirements. The petitioner was not present but Pfannerstill said they did a good job on supplying all the details. Pfannerstill asked Hussinger if the setback and impervious surface requirements were ok and he said yes. Hussinger also said the County approved for each lot to have their own driveway.

Motion (Hallquist/Schneeberger) to approve the application for construction of a new residence at 1286 E. Capitol Drive. Carried (6-0).

**3. Architectural Board and review and consideration of conceptual plans for construction of a new church facility for St. Charles Church, 313 Circle Drive.**

Representatives for St. Charles were present and explained the concept plan. St. Charles is proposing to build a new church facility, they will also be adding 70 new parking spaces, more green space and increasing the size of the storm water pond. The new islands throughout the parking lot will be curbed. They will also be taking the drive around the back of the property to alleviate the traffic and it will be an exit only. The existing entrance will be both an entrance and exit. The storm

water basin is potentially expandable. St. Charles will work with the Village on drainage off of Renson Road and the storm water basin. The current church will eventually become a family center at a later time as this is a phase project. The new facility will also have a 90' bell tower and 105' cupola. There was discussion on the parking space sizes.

Motion (Fenner/Schneeberger) to approve the conceptual plan including the storm water, parking space increase, and height. Carried (6-0).

**4. Consideration of a motion to approve Resolution 11-18-2019 "A Village Plan Commission Resolution adopting the Village of Hartland Comprehensive Plan".**

It was decided to table this until next month

Motion (Fenner/Schneeberger) to table the Resolution 11-18-2019 "A Village Plan Commission Resolution adopting the Village of Hartland Comprehensive Plan" until next month. Carried (6-0).

**5. Plan Commission review and consideration of an Extraterritorial Certified Survey Map in the Town of Delafield.**

Hussinger said it is not likely to end up in the Village of Hartland. There was brief discussion on the Certified Survey Map.

Motion (deCourcy-Bower/Schneeberger) to approve the Extraterritorial Certified Survey Map. Carried (6-0).

**6. Announcements-**

None at this time.

**7. Adjourn-**

Motion (deCourcy-Bower/Schneeberger) to adjourn. Carried (6-0).

Meeting adjourned at 6:56 pm.

Respectfully submitted by  
Recording Secretary,

Deidre Bush y, Deputy Clerk