

**VILLAGE BOARD MINUTES
MONDAY, DECEMBER 9, 2019
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Conner, President Pfannerstill

Excused: Trustee Ludtke

Others Present: Interim Administrator Bailey, Clerk Igl, Utility Operations Supervisor Felkner, Fire Chief Dean, Police Captain Kelsey, members of the Hartland Fire Department.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Proclamation honoring Rob Little on his retirement from the Hartland Fire Department.

President Pfannerstill read a proclamation thanking Rob Little for his service to the Village. Chief Dean presented a citation from the Wisconsin State Assembly and a citation from the Wisconsin State Senate in honor of his 9 years of service. Chief Dean also presented Rob Little with the gift of a watch. Rob Little thanked his wife, the Village and the members of HFD for their support over the years.

2. Motion (Meyers/Anson) to approve Village Board minutes of November 25, 2019. Carried (6-0).
3. Motion (Conner/Wallschlager) to approve vouchers for payment in the amount of \$500,814.81. Carried (5-0). Meyers abstained.
4. Consideration of actions related to Licenses and Permits
 - a. Motion (Dorau/Conner) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (6-0).
 - b. Actions related to the consideration of the issuance of a Class "B" Beer License for the premises of the Nixon Park Canteen (American Legion Flanagan-Dorn Post 294, Thomas Lay, Agent)
 - i. **PUBLIC HEARING** – President Pfannerstill opened the Public Hearing at 6:41 p.m. No comments were heard and the Public Hearing was closed at 6:42 p.m.
 - ii. Motion (Meyers/Anson) to approve issuance of a Class "B" Beer License to American Legion Flanagan-Dorn Post 294. Carried (6-0).
5. Consideration of a motion to adopt Bill for an Ordinance 11-11-2019 "A Village Board Ordinance Adopting the Village of Hartland Comprehensive Development Plan".

Trustee Meyers stated that the plan does not accurately recognize Hartland as it doesn't address the river or other attributes of the Village. Trustee Anson stated that he was on the comprehensive plan steering committee and that they did their best to capture Hartland's vision for the future. He stated that the plan allows flexibility and can be modified by the Village Board. Motion (Anson/Dorau) to adopt Bill for an Ordinance 11-11-2019 "A Village Board Ordinance Adopting the Village of Hartland Comprehensive Development Plan". Carried (6-0).

6. Discussion and consideration of a motion to approve Contractor's Application for Payment No. 2 for the Crystal Drive Lift Station Modifications in the amount of \$18,600.

Utility Operations Supervisor Felkner stated that staff is recommending approval of a payment for the lift station modifications. He stated that the completed work consists of gas and electric hookup, load testing of the generator and training of some DPW staff. He stated that R & M and DPW staff are satisfied with this work.

President Pfannerstill asked how much more needs to be done. Utility Operations Supervisor Felkner stated that there is a punch list including some repairs, landscaping (which cannot be done until spring) and training of all DPW staff. He stated that retainage will be held for a year before final payment is made. Motion (Dorau/Wallschlager) to approve Contractor's Application for Payment No. 2 for the Crystal Drive Lift Station Modifications in the amount of \$18,600. Carried (6-0).

7. Consideration of a motion to approve payment to Thunder Road LLC for crack sealing in the amount of \$82,365.
8. Utility Operations Supervisor Felkner stated that the Village approved 66,000 pounds of crack sealing material but only 43,000 pounds were installed, He stated that the price will be held until they finish sealing the roads in spring of 2020. Trustee Conner asked whether areas should have been routed. Felkner stated that they probably should not have been. Trustee Conner asked what the warranty on the work is and Felkner responded that it is seasonal. Motion (Conner/Dorau) to approve payment to Thunder Road LLC for crack sealing in the amount of \$82,365. Carried (6-0).
9. Discussion related to parking on E. Industrial Drive.

Utility Operations Supervisor Felkner stated that three poles had been installed from Retlaw Industries to 665 E. Industrial Drive and the no parking signs ordered. There was discussion regarding concerns about trucks backing into businesses in the area. Felkner stated that the Police Department and Department of Public Works were contacted by a business owner requesting that they look into the blind spot and he stated that is the issue they are attempting to solve. It was stated that the signs should be delivered within the next week and will be installed. The consensus of the Village Board was to keep an eye on the situation in that area and to add to a Village Board agenda in January for an update. Captain Kelsey stated that she will reach out to business owners in that area.

10. Discussion related to crosswalk safety throughout the Village.

There was further discussion as a follow up to a concern raised by a resident about the crosswalk at Maple Ave. and Warren Ave. Trustee Dorau commented that there had been discussion about putting signs in the middle of crosswalks but they have been picked up throughout the Village prior to snowfall. Trustee Anson raised concerns about the safety of the first crosswalk north of the train tracks on Cottonwood due to the proximity to the hill. It was stated that the signs cost between \$200 and \$300 each. Trustee Meyers commented that perhaps the Village should double up on signs on the side of the road.

Captain Kelsey stated that upon review, it was determined that there have been a total of 9 accidents at that intersection since 2010, none of which involved pedestrians. She stated that the PD had monitored the crosswalk and found it barely used. She stated that the PD would prefer use of signs in the center of crosswalks and agreed that the crosswalk immediately north of the track on Cottonwood is dangerous.

Utility Operations Supervisor Felkner stated that a regular crosswalk sign costs about \$100. He also commented that removing the crosswalk near the tracks would be costly because the island would have to be altered. It was agreed to add an update on crosswalks to the May agenda for further review.

11. Consideration of a motion to declare the 2008 Ford Medtech Ambulance as surplus.

Chief Dean stated that this ambulance had been replaced a year and a half ago and recommended the sale of it. Motion (Dorau/Wallschlager) to declare the 2008 Ford Medtech Ambulance as surplus. Carried (6-0).

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Anson commented that the holiday train event went very well, raised a lot of funds and donations and thanked those involved for doing a great job with the event. Trustee Dorau also thanked those organizations and individuals that were involved in the successful event. She also stated that Hartland Lights was a beautiful event with a good turnout.

All were reminded that the Dec. 23 meeting has been moved to Dec. 30.

13. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:23 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

**VILLAGE BOARD MINUTES
MONDAY, DECEMBER 9, 2019
7:00 PM
PAGE 4**