

**VILLAGE BOARD MINUTES
MONDAY, JANUARY 27, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Kids from Hartland Sparks

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, President Pfannerstill

Excused: Trustee Conner

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Operations Supervisor Gerszewski, Fire Chief Dean, Police Chief Misko, Rec Director Yogerst, Utility Operations Supervisor Felkner

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of January 13, 2020. Carried (6-0).
2. Motion (Wallschlager/Anson) to approve vouchers for payment in the amount of \$233,287.35. Carried (5-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Dorau/Anson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (5-0). Ludtke abstained.
 - b. Motion (Dorau/Ludtke) to approve of a Temporary Class B Beer/Wine License for St. Charles Congregation. Carried (6-0).
 - c. Motion (Dorau/Ludtke) to approve of a Temporary Operator's License for the St. Charles event. Carried (6-0).
4. Consideration of a motion to approve a contract with Five Star Fireworks Company, Oconomowoc, in the amount of \$17,000 for the 2020 fireworks display.

Rec Director Yogerst stated that the fireworks contract and proposed show are similar to last year. President Pfannerstill stated that last year the contract was increased to \$18,000. It was stated that \$17,000 is in the 2020 budget for fireworks. Motion (Dorau/Meyers) to approve the contract with Five Star Fireworks Company in the amount of \$17,000 for the 2020 fireworks display. Carried (6-0).

5. Consideration of a motion to approve the purchase of a 2020 Freightliner cab, chassis, equipment and extended warranty in the amount of \$206,814 and to declare as surplus and authorize the disposal of a Freightliner truck when the new vehicle is put into service.

Operations Supervisor Gerszewski stated that the cost of the truck is down compared to last year as the department is going back to purchasing trucks with a shorter box. The proposed vehicle will have a larger plow. He stated that the similar truck that was recently put into service has been used heavily for the last two weeks and is working out extremely well. He stated that the box and certain other parts on the truck to be ordered will be stainless steel.

Motion (Meyers/Wallschlager) to approve the purchase of a 2020 Freightliner cab, chassis, equipment and extended warranty in the amount of \$206,814 and to declare as surplus and authorize the disposal of a Freightliner truck when the new vehicle is put into service. Carried (6-0).

6. Consideration of a motion to declare miscellaneous Police Department equipment as surplus.

Chief Misko stated that a list of 9 pieces of equipment he is requesting be sold as surplus was included in the packet materials. He stated that the Wisconsin surplus site will be utilized. There was discussion regarding disposal of the old handheld radios and the Chief stated that 5 or 6 of those radios were reprogrammed and kept for use by other groups. Motion (Ludtke/Dorau) to declare miscellaneous Police Department equipment as surplus. Carried (6-0).

7. Discussion and consideration related to filling the position of Public Works Director.

Administrator Rhode presented two options for filling the position of Public Works Director which has been vacant for over two years. It was stated that the next Director does not necessarily need to be an engineer. Administrator Rhode stated that one option is to revise the position description and job announcement, advertise and market the position to bring in candidates. He stated that another option to consider is to utilize the agency GovTemps that would bring in an experienced individual to fill the position on a part-time basis. The role of the individual would include evaluating the organization, updating policies and procedures and assisting with the process of hiring the next DPW Director. He stated that the cost for this option is reasonable and would fit in the 2020 budget. He further stated that there would be no cost for benefits for the temp.

After discussion, motion (Ludtke/Meyers) to proceed with working with GovTemps for the position of DPW Director as proposed. Carried (6-0).

8. Discussion and consideration of options related to roof repairs/replacements and possible consideration of a motion to approve an agreement with Industrial Roofing Services, Inc. in the amount of \$650 to review repairs for Village Library and Village Hall roof systems.

Administrator Rhode stated that Industrial Roofing Services, Inc. is not a roofing company. He stated that IRS would conduct a review to determine what needs to be done, would draft specifications for the projects and would work to assemble more bids to get the library roof taken care of. Motion (Anson/Wallschlager) to approve an agreement with Industrial Roofing

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Services, Inc. in the amount of \$650 to review repairs for Village Library and Village Hall roof systems. Carried (6-0).

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill announced the spring election dates of February 18 (Primary) and April 7 (Spring). He stated that in-person absentee voting will take place at Village Hall for the two weeks prior to those election dates.

President Pfannerstill announced that the 2020 Hometown Celebration Parade is scheduled for June 28. Registration for parade units is now open with the form available on the Village's website.

Utility Operations Supervisor Felkner thanked the DPW crew for their hard work during the recent snow events. He stated that the crew will be removing snow from the downtown area on Tuesday night/Wednesday morning.

10. Adjournment.

Motion (Dorau/Wallschlager) to adjourn at 7:12 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk