

**VILLAGE BOARD MINUTES  
MONDAY, APRIL 13, 2020  
6:30 PM**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Meyers

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Connor, President Pfannerstill

Others Present: Administrator Rhode, Clerk Igl, Police Chief Misko, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Rec Director Yogerst, Deputy Police Chief Collura, Interim Fire Chief Jambretz, Finance Director Bailey, Village Attorney de la Mora.

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion. None.

1. Motion (Meyers/Ludtke) to approve Village Board minutes of March 23, 2020. Carried (7-0).
2. Motion (Conner/Wallschlager) to approve vouchers for payment as received in the Village Board packet in the amount of \$619,966.55. Carried (7-0).
3. Consideration of actions related to Licenses and Permits.
  - a. Motion (Meyers/Ludtke) to approve an application for a Restricted Species Permit to allow five chickens at the Appleton residence, 448 W. Capitol Drive. Carried (7-0).
4. Discussion and consideration of a motion to award a contract for the 2020 Paving Program to Wolf Paving Company in the amount of \$767,493.60.

Trustee Wallschlager asked whether staff had checked the background of the company and the quality of their work. Operations Supervisor Gerszewski stated that the company is under new ownership and that staff at Ruekert & Mielke had checked their background prior to recommending awarding of the contract. It was confirmed that the Village Board members had received related documentation in the meeting materials.

Motion (Meyers/Conner) to award a contract for the 2020 Paving Program to Wolf Paving Company in the amount of \$767,493.60. Carried (7-0).

5. Discussion and consideration of a motion to award a contract for the 2020 Crack Sealing Program to Wolverine Sealcoating, LLC in the amount of \$55,000.

Administrator Rhode stated that the bids came in much lower than anticipated for the program. It was stated that Ruekert & Mielke checked the background of the company and recommended

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approval. Based on the low bid received, it was discussed that additional areas will be added into the project. Those additional areas had not yet been identified but may include the DPW parking lot. Attorney de la Mora asked what the inspection arrangements would be as this is a company that the Village has not contracted with previously. Operations Supervisor Gerszewski stated that R & M provides inspection services and that he and Utility Operations Supervisor Felkner also check work throughout the duration of projects.

Motion (Meyers/Conner) to award a contract for the 2020 Crack Sealing Program to Wolverine Sealcoating, LLC in the amount of \$55,000. Carried (7-0).

6. Consideration of a motion to approve Contractor's Application for Payment No. 4 for the Crystal Drive Lift Station Modifications in the amount of \$15,400.

Utility Operations Supervisor Felkner stated that staff is satisfied with the work completed and recommends payment as requested. He stated that a retainage of \$4,775 will continue to be held by the Village for any issues that may arise.

Motion (Dorau/Ludtke) to approve Contractor's Application for Payment No. 4 for the Crystal Drive Lift Station Modifications in the amount of \$15,400. Carried (7-0).

7. Consideration of a motion to approve Contractor's Application for Payment No. 1 for the Sunnyslope Drive Utility Improvements in the amount of \$36,024.44.

Utility Operations Supervisor Felkner stated that the contractor had run into many obstacles on the project but progress is being made and that the DPW is satisfied with the work.

Motion (Dorau/Anson) to approve Contractor's Application for Payment No. 1 for the Sunnyslope Drive Utility Improvements in the amount of \$36,024.44. Carried (7-0).

8. Discussion and possible action on letter to Division Chief Jambretz job transfer to Fire Department.

Administrator Rhode stated that the letter to Division Chief Jambretz is intended to clarify the role, salary, and the provisions related to the move from his position at the Department of Public Works.

Motion (Wallschlager/Meyers) to approve the letter as presented to Division Chief Jambretz related to the job transfer to the Fire Department. Carried (7-0). Trustee Ludtke commended Jambretz for his commitment to the Village.

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

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President Pfannerstill congratulated the newly re-elected Board members and thanked Board members for their dedication to the Village.

Trustee Ludtke thanked the Village President for his commitment to the Village and thanked staff for their efforts in administering the recent election.

Administrator Rhode stated that there will be Joint Architectural Board/Plan Commission meeting on Monday, April 20. He stated that staff is preparing a list of upcoming activities for discussion to determine whether they will move forward. Administrator Rhode commended Clerk Igl and her team for their outstanding efforts in administering the recent election. Additionally, Administrator Rhode commented that staff continue to attend zoom meetings to discuss best practices in each department as we navigate this challenging time.

Utility Operations Supervisor Felkner commented that he felt the election was administered well. He stated that the first day of operation of the yard waste site had been extremely busy and that brush pick up is underway.

Police Chief Misko commented that he continues to receive updates from the County EOC on a daily basis. He stated that the Village currently has 2 active COVID cases. He also stated that it is severe weather week and that activities will be virtual.

Interim Fire Chief Jambretz stated that he had been interviewed recently by news media regarding the donations of equipment.

10. Adjournment.

Motion (Meyers/Dorau) to adjourn at 7:23 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk