

**VILLAGE BOARD MINUTES  
MONDAY, APRIL 27, 2020  
6:30 PM  
HELD AS A ZOOM MEETING**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Clerk Igl, Police Chief Misko, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Rec Director Yogerst, Interim Fire Chief Jambretz, Finance Director Bailey, Library Director Gest, Municipal Court Judge Kay.

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion. None

1. Comments from Municipal Judge Timothy Kay regarding the Lake Country Municipal Court.

Judge Kay provided a review on municipal court operations stating that lower expenses last year led to a \$16,000 surplus which was rolled over to this year. He stated that a plan is being developed to get caught up as the court has been closed due to COVID-19. He stated that the annual municipal court budget is approximately \$350,000. He stated that the current lease for their space is \$25,000 annually and it is anticipated that the lease for the new space from the City of Oconomowoc will be between \$45,000 and \$50,000 but the agreement has not yet been produced.

2. Motion (Wallschlager/Meyers) to approve Village Board minutes of April 13, 2020. Carried (7-0).
3. Motion (Conner/Anson) to approve vouchers for payment in the amount of \$166,402.62. Carried (7-0). Trustee Wallschlager asked what type of insurance MPIC provides. Finance Director Bailey stated that MPIC is the Village's overall property insurance provider. Trustee Ludtke inquired what the line for COVID is for. Finance Director Bailey stated that this account was created for items related to COVID-19 due may be eligible for reimbursement.
4. Consideration of actions related to Licenses and Permits.
  - a. Motion (Wallschlager/Ludtke) to approve an application for Operator's (Bartender) License with a term ending June 30, 2020. Carried (7-0).
5. First reading of a Bill for an Ordinance 04-27-2020, "An Ordinance To Amend Chapter 38 Fire Prevention and Protection of the Village of Hartland Municipal Code".

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Administrator Rhode stated that staff had requested this ordinance change. He stated that the fire department is currently required to provide two inspections per year but the trend has been to reduce that to one per year. Interim Chief Jambretz stated that the department provides approximately 613 inspections every 6 months. Trustee Conner inquired how often violations are found. Interim Chief Jambretz stated that there may have been about 200 last year, mostly minor violations. The ordinance will be placed on the next Village Board agenda for the second reading.

Items referred from the April 20, 2020 Plan Commission meeting

6. Consideration of a motion to approve installation of a bulk nitrogen supply system at Eye Com. Inc., 455 E. Industrial Drive.

Administrator Rhode stated that this business is located in the industrial park behind the Piggly Wiggly and is quite tall. It was stated that the Plan Commission recommended approval. Interim Chief Jambretz was asked whether he was satisfied that this tank would be safe and he responded that he is and that it meets requirements.

Motion (Meyers/Wallschlager) to approve installation of a bulk nitrogen supply system at Eye Com. Inc., 455 E. Industrial Drive. Carried (7-0).

7. Consideration of a motion to approve an application for a sports pavilion for Lake Country Lutheran, 401 Campus Drive.
8. Administrator Rhode stated that the pavilion will include concessions and restrooms and will be located behind the existing bleachers. Motion (Ludtke/Anson) to approve an application for a sports pavilion for Lake Country Lutheran, 401 Campus Drive. Carried (7-0)

Others items for consideration

9. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.

Village President Pfannerstill made the following appointments:

Environmental Corridor and Open Space – Mike Meyers, Chip Schneeberger, Jim Muenzenberger, Linda Hallquist

Plan Commission – Ann Wallschlager (Village Board appointment), Dino Xykis (citizen appointment), Chip Schneeberger (citizen appointment)

Park and Recreation – Rick Conner (Village Board appointment), Tina Bromberger (citizen appointment), Reginald Lawson (citizen appointment)

Del-Hart Commission – Trustees Anson, Dorau, Meyers with President Pfannerstill as alternate

Board of Review – Trustee Ludtke (citizen appointment), Trustee Meyers (Village Board appointment)

Motion (Conner/Anson) to confirm all appointments as made including pending changes added to the listing provided by President Pfannerstill. Carried (7-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

- a. Discussion related to Annual Liquor license fees

Administrator Rhode stated that state statutes set minimum fees for liquor licenses which are considerably less than the Village currently charges and that communities are considering charging a lower than normal fee this year due to hardships related to COVID-19. It was requested that this item be placed on the next Village Board agenda for consideration.

- b. Village Events Calendar update by Village Administrator

Administrator Rhode provided a review of upcoming Village events including ideas for the parade such as one that roams through the community or pushing the event back and holding in conjunction with the Chamber's street dance. President Pfannerstill stated that he is not in favor of changing the fireworks or parade.

Chief Misko commented that the Village currently has two active cases of COVID-19. Trustee Anson thanked the Police Department for keeping the community safe during this pandemic.

Trustee Dorau congratulated Library Director Gest for all the great things the library is doing online and for staff recently winning an award.

11. Adjournment.

Motion (Dorau/Meyers) to adjourn at 7:25 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk