

**VILLAGE BOARD MINUTES
MONDAY, MAY 11, 2020
6:30 PM
HELD AS A ZOOM MEETING**

Call to Order

Clerk Igl conducted the swearing in of newly re-elected Village Trustees.

Roll Call

Pledge of Allegiance – Trustee Anson

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Interim Fire Chief Jambretz, Operations Supervisor Gerszewski, Rec Director Yogerst, Library Director Gest, Utility Operations Supervisor Felkner, Geoffrey and Tammy Mertens, Kelly Zimmerman, Trevor DeBoer, Steve Berger

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion. None.

1. Consideration of a motion to approve a Dog Walk & Park Party on August 29, 2020, Kelly Zimmerman, Emma Loves Dogs Foundation.

Motion (Conner/Ludtke) to move this item to the beginning of the agenda. Rec Director Yogerst stated that the event is to be held at Nixon Park. She outlined the intended placement for food trucks for the event. It was stated that the event will include a walk with dogs and that the event is scheduled for the same day as the Sidewalk Sale. Trustee Dorau inquired whether Pat Endter is aware of the event as it will impact the operation of the beer garden. Kelly Zimmerman, Emma Love Dogs Foundation, stated that he is aware and support the event.

Motion (Dorau/Meyers) to approve a Dog Walk & Park Party on August 29, 2020. Carried (7-0).

2. Motion (Meyers/Wallschlager) to approve Village Board minutes of April 27, 2020. Carried (7-0).
3. Motion (Wallschlager/Anson) to approve vouchers for payment in the amount of \$561,123.93. President Pfannerstill declared the motion out of order. Motion (Conner/Anson) to approve vouchers for payment in the amount of \$561,123.93. Carried (6-0). Wallschlager abstained.
4. Consideration of actions related to Licenses and Permits.
 - a. Consideration of an application for a Restricted Species Permit.

It was stated that the request is for two chickens that will be housed in an existing chicken coop. Motion (Meyers/Anson) to approve the application for a Restricted Species Permit for 721 E. Capitol Drive.

- b. Consideration of an application for a street use permit for Beer Snobs Ale & Eats, 122 Cottonwood Ave. for events on June 13, August 15 and September 26.

Steve Berger stated that this will be the fourth year for these events. Trustee Dorau asked if there are issues with holding the events with the current order in place. Mr. Berger stated that he and his staff are working on how to move forward including the use of gloves/masks and marking the area for appropriate social distancing at the events. Motion (Anson/Ludtke) to approve the street use permit for Beer Snobs Ale & Eats events on June 13, August 15 and September 25. Carried (7-0).

5. Second reading of a Bill for an Ordinance 04-27-2020, "An Ordinance To Amend Chapter 38 Fire Prevention and Protection of the Village of Hartland Municipal Code".

Motion (Meyers/Wallschlager) to suspend the rules. Carried (7-0). Motion (Meyers/Wallschlager) to adopt Ordinance 04-27-2020, "An Ordinance To Amend Chapter 38 Fire Prevention and Protection of the Village of Hartland Municipal Code". Carried (7-0).

6. Consideration of Resolution No. 05-11-2020 "A Resolution to Approve the Suburban Critical Incident Team Mutual Aid Agreement".

Chief Misko stated that the agreement had been updated to include State statutory language and to add the Village of Elm Grove. Motion (Anson/Ludtke) to adopt Resolution No. 05-11-2020 "A Resolution to Approve the Suburban Critical Incident Team Mutual Aid Agreement". Carried (7-0).

7. Discussion and consideration of request for the installation of signage at 145 North Avenue.

Operations Supervisor Gerszewski stated that owner of Wild Petals had requested a sign be installed marking one spot as a loading zone. There was discussion related to the request including hours for use (nights/weekends, business hours), time limits and locations. The Village Board asked staff to communicate with the business owners as well as other businesses in the downtown to gather more information.

Motion (Conner/Dorau) to table this items for more details including locations and hours. Carried (7-0).

8. Consideration of a motion to award a contract for the 2020 Slurry Seal Program to Struck & Irwin Paving, Inc. in the amount of \$30,393.60.

Operations Supervisor Gerszewski stated that two bids had been received. He stated that the low bidder had been verified by R & M and the bid is below budget. Motion (Ludtke/Dorau) to award a contract for the 2020 Slurry Seal Program to Struck & Irwin Paving, Inc. in the amount of \$30,393.60. Carried (7-0).

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9. Consideration of a motion to approve an agreement with American Leak Detection for water leak detection services in the amount of \$6,400.

Utility Operations Supervisor Felkner stated that the Village contracts for leak detection services in an effort to control water loss. Motion (Meyers/Ludtke) to approve an agreement with American Leak Detection for water leak detection services in the amount of \$6,400. Carried (7-0).

10. Consideration of a motion to approve Contractor's Application for Payment No. 2 for the Sunnyslope Drive Utility Improvements in the amount of \$190,453.18.

Utility Operations Supervisor Felkner provided the Board with an update on the progress for the project. Motion (Meyers/Wallschlager) to approve Contractor's Application for Payment No. 2 for the Sunnyslope Drive Utility Improvements in the amount of \$190,453.18. Carried (7-0).

11. Discussion and consideration of a motion to authorize reduced liquor license fees for the 2020-2021 licensing period.

The Board discussed the option of reducing the Class B liquor license fees to the minimum required by State law of \$50. President Pfannerstill commented that this is being considered in an effort to assist the Village's small business impacted by closures caused by COVID-19. Administrator Rhode stated that there are fifteen Class B licenses and stated that this reduction would impact the Village's budget. Motion (Ludtke/Wallschlager) to authorize reduction of Class B liquor license fees to \$50 for the 2020-2021 licensing period. After discussion, motion amended (Pfannerstill/Conner) to add to the motion "for renewal licenses only". Carried (6-0). Anson abstained.

12. Discussion and consideration of permanent curbside pickup signs in the downtown.

It was stated that staff had reached out to businesses regarding the installation of more permanent curbside pickup signs. It was stated that BID had coordinated with the interested businesses. President Pfannerstill commented that he was initially contacted by Palmer's with this request. There was discussion whether there should be a limit such as one spot per side of the road in an area and whether these signs would only be for restaurants. Administrator Rhode stated that there are currently nine temporary signs in place. It was agreed that a representative from Palmer's would be asked to attend a future Village Board meeting to discuss.

13. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.

President Pfannerstill appointed Trustee Ludtke to the Del-Hart Commission and the Library Board. Motion (Anson/Conner) to confirm the appointments as made. Carried (6-0). Ludtke abstained.

14. Motion (Anson/Ludtke) to reschedule the May 25 Village Board meeting to May 26 due to the Memorial Day holiday. Carried (7-0).

15. Discussion and consideration of a motion to approve the 2021 Budget Preparation Schedule.

Motion (Conner/Anson) to approve the 2021 Budget Presentation Schedule. Carried (7-0).

16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Administrator Rhode commented that the Police and Fire Departments have done a phenomenal job in keeping the Village safe during this pandemic. He stated that we are waiting for a decision from the courts regarding the stay at home order. He stated that the Plan Commission on May 18 will be held via zoom.

Trustee Anson commended the DPW for the work they have continued to do during the pandemic. He also thanked the Village Clerk, office staff and Library for doing an outstanding job.

Trustee Wallschlager reminded residents riding bikes in the Village that they are sharing the roads with cars and should obey traffic rules such as stop signs.

Trustee Conner thanked the Police Department staff for their service in recognition of National Police Week.

Trustee Ludtke thanked the Police and Fire Chiefs for their weekly updates as they are very informative.

Chief Misko stated that the date for the DNC has moved and the agreement with the City of Milwaukee has been updated to include the new dates and language changes to reflect the acceptance of the grant. He further stated that there was an overdose recently in the Village and that the quick actions of Officer Greenwood saved the individual's life. He stated that the PD will be charging individuals with the damage at the cemetery and will seek restitution. He stated that Emergency Order #36 had been issued with relaxes in person retail allowing 5 people in a store.

17. Adjournment.

Motion (Dorau/Conner) to adjourn at 8:43 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk