

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, JULY 14, 2020
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of June 9, 2020.
2. Police Department Update and Monthly Report
 - a. Life Saving Award presented to Captain Stacy Kelsey, Officer Nicholas Greenwood, and Officer Mark Jorgensen
3. Fire Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Officer positions. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action item: Announcement of candidate(s)

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, June 9th, 2020
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:00 PM Meeting called to order by Commission President Loppnow
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Riesinger, Redlin, Rebholz, Loppnow
- Also in attendance : Torin J. Misko, Chief of Police, Interim Fire Chief David Jambretz, Police Captain Stacy V. Kelsey, Commission Attorney Joel S. Aziere of the Firm *BUELOW VETTER*
- Pledge of Allegiance led by Commission President Loppnow
- Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items, this pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct a meeting with the Commission Attorney and to interview candidate(s) for Firefighter(s)/Paramedic(s). [ROLL CALL VOTE]

1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting of March 10th, 2020.

- a. Motion by Commissioners Rebholz / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of March 10th, 2020. The motion carried on the unanimous vote of the Commissioners.

2. Per Village of Hartland Police and Fire Commission Rules and Regulations – Annual Election of Commission Officers for the 2020/2021 Term.

[N.B. Per the opinion of Attorney Aziere, present in person at this meeting, the Commission *may* vote *without* the Commission's Rules and Regulations' prescribed use of "secret ballots" in this uncontested election of Officers of the HPFC. The Commissioners unanimously elected to proceed thusly.]

- a. On motion of Commissioners Redlin/Riesinger the HPFC unanimously elected the following slate of Officers for the ensuing 2020 / 2021 period :

Commission President ... Susan M. Loppnow
Commission Vice-President Christopher P. Rebholz, DC
Commission Secretary ... Ralph R. Redlin, CPA

3. Consultation with HPFC Attorney Attorney Joel S. Aziere regarding the roles and responsibilities of the Hartland Police and Fire Commission.

- a. Attorney Aziere distributed copies of the RULES AND REGULATIONS of the BOARD OF POLICE AND FIRE COMMISSIONERS – VILLAGE OF HARTLAND [the Rules], as last revised and adopted on March 13th, 2018, for the Commissioners to reference. During his presentation Atty Aziere noted that *one* amendment that he'd advise making to the Rules would be to add a section regarding *Veteran's Preference*. Further consultation and discussion with Attorney Aziere was conducted by the Commssion , later, during the scheduled CLOSED SESSION, due to the nature of the matters discussed.

4. Police Department Update and Monthly Report –Chief of Police Torin J Misko

- a. Chief Misko reported that the SCIT had now taken delivery of the long awaited ARMED RESCUE VEHICLE, which has actually already been deployed at least once.
- b. The Chief reported that administrative staff person, Cindy Gardner has resigned, effective June 5th, 2020.
- c. Chief Misko related that the HPD had successfully assisted in locating a “special needs” resident who had gone missing from a Village Group Home.
- d. The Chief then reported that the Village of Hartland currently has five active cases of the COVID 19 virus infection.
- e. Chief Misko went on to report details regarding recent lawsuits filed against three HPD Officers. According to the Chief, the suits were all dismissed “with prejudice and costs awarded” to the HPD. The Chief also reported that the HPD had, additionally, done *its own* internal investigation into the matters and found ... “No basis or merit for the complaints and grievances.”
- f. Chief Misko related that a recent incident involving the report of a missing 2 and ½ year old girl resulted in her being located and unconscious under- water after a multi-agency search involving a cooperative effort of the HPD and the HFD. She was revived, and was transported to a nearby hospital.

5. Fire Department Update and Monthly Report – Interim Fire Chief David Jambretz.

- a. Interim Chief Jambretz , referencing copies of recently issued weekly reports to the Commission reported that the Village HFD was “down 52 calls, year-to-date” compared to a year ago.
- b. The Chief went on to related that the HPD was sponsoring “MP Operator” classes.
- c. According to the Chief the HFD is planning “practice burns” soon [June 20, 2020] and is cooperating in training sessions with other Local Agencies, as well. The HPD is also doing “EMS Drills”.
- d. The Chief reported that the HFD, in cooperation with the HPD, is preparing for the upcoming Village of Hartland Annual Community Hometown Celebration, including a Parade and Fireworks, planned to take place June 26th – 28th, 2020.
- e. Chief Jambretz indicated to the Commission that the HFD currently has six open “Officer Positions” and the Department is in the process of receiving and processing applications, with June 22nd scheduled for “candidates’ screening” and expected HPFC interviews(s) for its July, 14th, 2020 meeting.

N.B. Police Chief Misko was excused from the meeting and, along with Police Captain Kelsey, exited the meeting at 8:52 PM.

6. Closed Session

Presiding Commission President Loppnow requested a Motion to recess into Closed Session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct a meeting with the HPFC Attorney and to interview candidate(s) for Firefighter(s)/Paramedics. [ROLL CALL VOTE]

On motion of Commissioners Redlin / Loppnow to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Riesinger "yes", Redlin "yes", Loppnow "yes", Rebholz "yes"

The commission *entered* closed session at 8:53 PM

On motion of Commissioners Riesinger / Loppnow the roll call vote to *exit* closed session was taken as follows:

Commissioners Riesinger "yes", Redlin "yes", Loppnow "yes", Rebholz "yes"

The Commission *exited* closed session at 11:00 PM.

N.B. Interim Chief Jambretz was excused from and exited during the Closed Session at 10:02 PM

7. Motion to Appoint David J. Jambretz as Interim Fire Chief of the Village of Hartland Fire Department.

- a. Commissioners Redlin / Loppnow made a Motion to appoint David J. Jambretz to the position of **Interim Fire Chief**, effective March 2nd, 2020 and until the HPFC appoints a Permanent Fire Chief for the HFD. The motion carried on the unanimous vote of the Commissioners.

8. Motion to refer Fire Department Staffing matter to the Interim Fire Chief for any further requisite action

- a. Commissioners Rebholz / Riesinger made a Motion to approve and recommend, to Interim Fire Chief Jambretz, for any requisite further personnel action, the Fire Department Staffing matter involving the hiring of candidate Theresa R. Woodward, Jordan R. Quandt, Christopher L. Kreitlow and Faith N. Feller, each of whom the Commission had individually interviewed in closed session. The motion carried on the unanimous vote of the Commissioners.

9. Motion to Thank and Commend former Commissioner Jonathan M. Wojciechowski for his service to the HPFC.

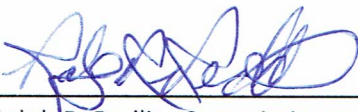
- a. On Motion of Commissioners Redlin / Loppnow the Commission voted unanimously to Thank and Commend former Commissioner Jonathan M. Wojciechowski for his fifteen years [4/25/2005 – 4/30/2020] of dedicated and consistent service to the Village of Hartland as a Commissioner on the Village Police & Fire Commission. The Secretary is directed to draft and send an appropriate Letter of Commendation to Jon accordingly.

10. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Loppnow , the Commission voted unanimously to adjourn.

Meeting adjourned at 11:03 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President