

**PARK AND RECREATION BOARD AGENDA
MONDAY AUGUST 3, 2020**

***NOTE - PARK AND RECREATION BOARD MEETING TIME IS NOW 7 PM.**

**7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the July 6, 2020 meeting.

Public Works Items-

2. Discussion and possible consideration for use of Fine Arts Center, St. Charles School Theater Dept, Christina Holmes.
3. Discussion and possible consideration of a soccer program for kids in the Hartland area at Centennial Park, Jeff Status.
4. Discussion and possible consideration for use of Centennial football field adult football league Wisconsin Braves, Tony Hanke.

Recreation Director-

5. Discussion and possible consideration for use of Fine Arts Center, Magnum Opus Ballet, Abigail Henninger.
6. Discussion and possible consideration for update of Splash Pad signage.

Other items for consideration

7. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
8. Adjourn
Deidre Bush y
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

**PARK AND RECREATION BOARD MINUTES
MONDAY, JULY 6, 2020
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Curt Gundrum, Rick Connor, Peggy Kallenberger, Dwayne Lawson, Tina Bromberger and Jack Kolo

Others: Kelli Yogerst, Mike Gerszewski, Erin Guenterberg, Katie Berg, Bob Hurd and Bob Stack.

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of June 1, 2020.

Motion (Connor/Kallenberger) to approve the Park and Recreation minutes of June 1, 2020, with correction of adjournment count. Carried (6-0) with 1 abstention, Bromberger.

Public Works Items

2. Discussion on update to Reverse Hartland Kids Day July 29, 2020, Erin Guenterberg

Erin Guenterberg was present and explained the update. She said she had a conversation with Police Chief Misko and Recreation Director Yogerst. She said there will be a staging area by Sweet Dreams parking lot, there will be 2 vendors and it will be pre-order. Sweet Dream will communicate with Nixon. There will be 250 free tickets and it should be completed in 25-30 minutes to alleviate traffic concerns. No vote taken as Hartland Kids Day was already approved.

3. Discussion and possible consideration of use of Fine Arts Center, Lake Country Players Vocal performances, July 17 & 31st 12-4:30 pm.

Katie Berg and Bob Hurd from Lake Country Players were present. They explained this will be a camp of vocal and musical instruments for 8-12 yr. olds with performances being the last 30 minutes of the day. They said it will take majority of the day with everything being done outside. At the Fine Arts Center they will have a 26 ft. roped off area. There will be social distancing of the groups and the groups will consist of 2-4 people. There was discussion on how to do it safely and the park shelter being rented.

Motion (Lawson/Connor) to approve the use of the Fine Arts Center by the Lake Country Players on July 17 & 31st 12-4:30pm. Carried (7-0).

4. Discussion and possible consideration for Beer Garden at Hartbrook Park, Melm's Brewery.

Bob Stack of Melm's Brewery explained they are proposing a Beer Garden at Hartbrook Park. He explained they would like to locate the Beer Garden near the Pavilion and he already spoke to Administrator Rhode and Ryan Bailey about the concept. The Beer Garden would involve a 6 x 8 trailer and a 10 x 10 tent that would take up 2 parking spaces with possible hours being Fridays 5-9, Saturday 2-9 and Sunday 2-7. They may have a food truck on the west side of the parking lot however only on Saturdays and they may consider having 1 or 2 musical events a year. There was discussion on a contract needed and fee to be consistent to Lake Country Beer Garden and they were told to contact Ryan Bailey and Tim Rhode.

Motion (Kallenberger/Connor) to approve Melm's Beer Garden at Hartbrook Park. (Carried 6-0). Hallquist abstained.

5. Presentation of possible plans for future Pickle Ball Courts, Mike Gerszewski-

Gerszewski said there were 3 options the Board was asked to consider.

- 1) Resurface as it is
- 2) Eliminate tennis court and reconfigure to 4 pickle ball courts with the cost being approx. 47,000.
- 3) Build a new pickle ball court with the location to be determined.

Bromberger commented that a multi-use is better.

This item was asked to keep on the table.

6. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

None.

7. Adjourn

Motion (Bromberger/Kallenberger) to adjourn. Carried (7-0). Meeting adjourned at 8:10 pm.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk
Deputy Clerk

pd receipt
7/27/20 218015

**VILLAGE OF HARTLAND
FINE ARTS CENTER RESERVATION APPLICATION**

210 Cottonwood Avenue Hartland, WI 53029 Phone 262-367-2714 FAX 262-367-2430

Organization or Individual's Name: Christina Holmes for St. Charles Parish School
 Name of Person In Charge: Christina Holmes
 Telephone Number: (Home) 360-521-8554 (Work) 360-521-8554 (EMAIL) Calarusrad@gmail.com
 Address: 525 Renson Road Hartland, WI 53029
Street/Mailing Zip Code
 If Above Person Cannot Be Reached: Kathryn Mowers
 Telephone Number: (Home) 262-443-9214 (Work) 262-443-9214 (EMAIL) Kathrynrae.mowers@gmail.com
 Address: 525 Renson Road Hartland, WI 53029
Street/Mailing Zip Code
 Name of Group, Performer: St. Charles Parish School Theatre Department
 Description of Entertainment: about 20 students will perform Peter Pan Jr.
 Is Sponsor Classified as Non-Profit: Yes - school
 Other Permits Required: Beer Shelter Other the musical
 Date Paid: _____ Fee Paid _____ Deposit Paid _____ Receipt Number _____

Aug. 15th, 2020

FEES	Resident	0 - 50	51 - 100	101 - 200	201	
		\$80.00 + 4.08	\$100.00 + 5.10	\$125.00 + 6.38	\$150.50 + 7.68	
	Non Resident	0 - 50	51 - 100	101 - 200	201 +	
		\$100.00 + 5.10	\$130.00 + 6.63	\$170.00 + 8.67	\$200.00 + 10.20	
<i>Note: Deposit to be paid by all users</i>		0-50	51-100	101-200	201-300	300+
Refundable Deposit Amounts		\$50.00	\$100.00	\$200.00	\$300.00	\$400.00

(Office Use Only)

Permit Number _____	Date of Use	Time of Use	Resident/ Non-Resident	Estimated Attendance	Insurance Certificate Required as Determined by Village (y or n)	Electricity Needed (y or n)	TOTAL FEE/DEPOSIT	Date Issued	Issued By
Fine Arts Center (FAC)	8/15	11:30 6:30	R	100	y	y	\$200		
Food/Beverage Sales at Concession Window?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
Sales of Other Items? Describe Items and Point of Sale	NO								

I verify the documented information and agree to abide by the Park Board's Policy and Village Ordinances regarding Park Usage.
Christina Holmes
 Signature

PLEASE BRING THIS PERMIT WITH YOU TO THE PARK

Village of Hartland Parks and Recreation Board

Re: Fine Arts Center Reservation Application

July 23, 2020

To the trustees of the Village of Hartland Park and Recreation Board,

Attached please find an application to reserve the bandshell at Nixon Park on Saturday, Aug. 15 for St. Charles Parish School. Students of St. Charles were scheduled to perform *Peter Pan Jr. the Musical* on April 4 & 5 at the school. However, those plans were derailed when of the COVID-19 pandemic closed all schools.

Parents and organizers would like to give the students an opportunity to perform in an outdoor venue this summer. The student performers will socially distance and they will be masked. We will encourage patrons to socially distance. Patrons will bring their personal refreshments as we do not plan on having a concession stand.

The last four months have been challenging for students who were eager to perform after three-months of rehearsals. While the play will look much different than we had planned for inside the gym at the school, we believe students will enjoy performing outdoors in front of their family and friends.

Thank you for your consideration in allowing our group to use the bandshell for the performance.

Respectfully submitted,

A handwritten signature in cursive script that reads "Christina A. Holmes".

Christina Holmes

Theatre Parent Coordinator

St Charles Parish and School

360-521-8554

To: Joe Reuteman
Cc: Tim Rhode; Brian Staus
Subject: Re: Soccer at Centennial

Thank you for connecting us Joe!

Tim-

As Joe mentioned, we are a new soccer program for kids in the Hartland area, called Let Kids Fly.

Currently we have over 200 players registered for our fall season and we are looking for another location close to Arrowhead. We would love for that to be Centennial for our 1-2 grade program. That grade level has 70 kids registered. We would be interested in renting Centennial on the following dates if it is open:

Aug 17, 19, 24, 31

Sep 2, 9, 14, 21, 23, 28

Oct 5, 7, 12, 14 21

All the above would be from 5:30-7:00 pm

We would have proof of insurance and would be willing to line the fields and maintenance. We would be looking to use the space/field to the west of the baseball diamond.

Please let me know if this is even an option. It would be a great location, for a good cause and we would definitely take care of the space!

Thanks!
Jeff Staus

Village of Hartland/Let Kids Fly Centennial Park Use Agreement

WHEREAS, the Village of Hartland (hereinafter "Village") owns and maintains a public park and soccer field in Centennial Park in the Village; and

WHEREAS, Let Kids Fly (hereinafter "LET KIDS FLY") desires to use said field for certain games for the LET KIDS FLY teams,

NOW THEREFORE, THE VILLAGE AND LET KIDS FLY HEREBY AGREE AS FOLLOWS:

1. LET KIDS FLY will apply for the use of the soccer field for their use by way of a Village provided Athletic Facility Reservation Form.
2. LET KIDS FLY is intending the use of the soccer field for games of their grade school aged teams located at the Southwest open space of the park.
3. The Village will provide standard field maintenance as necessary including watering, weed/pest control, and cutting.
4. Village agrees to a cut length of 2½ - 3½ inches during the season. Standard cutting frequency is weekly.
5. Village will provide refuse/recycling collection.
6. Village will provide restroom maintenance and cleaning.
7. LET KIDS FLY will adhere to the Village Field Use Guidelines.
8. LET KIDS FLY will perform any and all required or desired field marking/painting.
9. LET KIDS FLY will provide field equipment including, but not limited to, goals and other equipment necessary for practice or games.
10. LET KIDS FLY will clean area after each use and deposit trash/recyclable items into collection containers.
11. LET KIDS FLY will repair any damage done to the field as a result of practice or game play including, but not limited to repair or maintenance of the area around the goals or elsewhere, as necessary during the season. Explicitly, LET KIDS FLY will repair any damage done to the field as a result of practice or game play at the end of the season with a proper sod installation and maintenance of sod (watering, etc.) until it is established.
12. LET KIDS FLY and Village will coordinate and agree on field use and cancellations due to weather or field conditions.
13. The fee to use the soccer field is \$50.00 per use. This includes games and practices. LET KIDS FLY will pay the full amount for the intended use of the soccer field prior to any use.
14. Neither LET KIDS FLY nor any other agency may place any advertising, names or logos on the Village property without prior written approval from the Village Park and Recreation Board and Village Board.
15. LET KIDS FLY will be allowed to store hand tools and goals at the Park provided they are secured in an agreeable location. The paint and field painter items will need to be brought in for each use.

Village of Hartland/Let Kids Fly Centennial Park Use Agreement

16. This Agreement is just for the current proposed use and will not be automatically renewed. Any field restoration will need to be completed within two weeks of the end of use.
17. If the agreement is terminated, LET KIDS FLY, at their sole expense, shall remove all of their equipment and restore all Village property to its condition prior to installation of these items (see Paragraph 11).
18. In connection with the use and areas and facilities to be used pursuant to this Agreement, each of the parties shall be responsible for the acts and omissions of their respective officers, employees and agents giving rise to any liability, claims, demands, legal actions or suits, fines, costs and related expenses of any kind in connection with any damage, injury or death to person or damage or injury to property.
19. Nothing in this Agreement shall be construed to make the agent(s) of one party the agent(s) of the other.
20. Nothing contained within this agreement is intended to be a waiver or estoppels of the Village or LET KIDS FLY or their respective insurers to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes 893.80, 895.475 through 895.62 and 345.05
21. LET KIDS FLY will be required to maintain, throughout the period of recreational activities, insurance with coverage as provided below. The policy shall include the Village and its agents, officers and employees as “additional insured”.
 - A. Comprehensive General Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as “additional insured” along with the appropriate endorsement pages.
 - B. Comprehensive Professional Liability Insurance in an amount of a least \$500,000 for coverage to insure the activities of the coaches, manager, administrators and officers of the organizations engaging in recreational activities on Village park land.
22. The Village will bill LET KIDS FLY if clean-up is required after a use or if the field restoration is not completed by July 1 of each year. The Village would charge the current labor rate plus 50% for fringe benefits and any material costs or contractor costs in addition to a 3% administrative charge for billing purposes.
23. Neither LET KIDS FLY nor any other agency shall make any modifications/alterations to the facility without prior written approval of the Village.
24. LET KIDS FLY shall indemnify, defend and hold harmless the Village of Hartland and its elected officials, board members and employees from and against any and all claims, costs, expenses, losses, damages, demands, actions or causes of action which may be asserted against or incurred by Village as a result of LET KIDS FLY use of the property or LET KIDS FLY items used on property. A certificate of insurance shall be provided to the Village at the beginning of each year.

Dated this _____ day of _____ 2019.

Village of Hartland

Village of Hartland/Let Kids Fly
Centennial Park Use Agreement

By: _____
Tim Rhode, Village Administrator

ATTEST

Darlene Igl, Village Clerk

Let Kids Fly

By: _____

Printed Name: _____

Title: _____

ATTEST

Printed Name: _____

Title: _____

Village of Hartland/Let Kids Fly
Centennial Park Use Agreement

Village of Hartland

By: _____
Jeff Pfannerstill, Village President

ATTEST

Darlene Igl, Village Clerk

Let Kids Fly

By: _____

Printed Name: _____
Title: _____

ATTEST

Printed Name: _____
Title: _____

VILLAGE OF HARTLAND ATHLETIC FACILITY SCHEDULING APPLICATION 2017

Organization or Individual's Name: Wisconsin Braves
Name of Person In Charge: Tony Hanke
Telephone Number: (Home) 920 696 3303 (Work) (EMAIL) Dodge county braves @ yahoo
Address: W6175 Hwy J Janes WI 53039
Two Alternate Names If Above Person Cannot Be Reached: (Must Be Completed)
Name: Barb Hanke Address: W6175 Hwy J Janes WI 920 696 3303 Phone (Home, Work & EMAIL)
Name: David Davis Address: Phone (Home, Work & EMAIL) 262 744 9352
I verify the documented information and agree to abide by the Park Board's Policy and Village Ordinances regarding Park usage.
Signature: Tony Hanke

Date Paid Field Fees Paid Deposit Paid Preps Paid Receipt Number (Office Use Only)

kick off 5 pm 8/22 9/16

Table with columns: Permit Number, Fee Per Use (Including Games and Practices), Deposit (See Below), Field Prep Charges (See Page 2), Total Amount Due, Date Issued, Insurance Certificate?, Request Taken By. Rows include Baseball Fields (Large), Baseball Fields (Small), Softball Field, Soccer Fields (Large), Soccer Field (Small), Football Field, Tennis Courts.

*Field Reservation Includes Shelter at Bark River Park Only

Turn Page Over for Prep Fees

Table with 6 columns: Refundable Deposit Amounts (\$50.00, \$100.00, \$200.00, \$300.00, \$400.00), Number of Participants (0-50, 51-100, 101-200, 201-300, 300+).

210 Cottonwood Avenue, Hartland, WI 53029 PHONE 262-367-2714 FAX 262-367-2430

Will pay in league insurance papers

with prep.

The Wisconsin Braves is a local non-profit semi pro football team that was established in 2012 by Tony Hanke. The team started out playing fall football in the Wisconsin State Football League and 2 years ago changed to the Northern Lights Football League. By organizing this team, we allow athletes to have another chance to play this great sport and set a positive example for the youth. It also gives local communities familiar faces and a new favorite team to rally behind.

From: [Tony Hanke](#)
To: [Deidre Bushey](#)
Subject: Re: Faxed form
Date: Wednesday, July 29, 2020 7:46:04 AM

Hello,

This is Tony Hanke with the Wisconsin Braves Football team. I had sent an application in to use the football field. I'm unable to scan and email the application but I will attach the dates below. If you do decide to allow the use of your field I can supply you with a copy of the league insurance with the field name attached. Also we would be looking to have field prep for the three games we would host. The kickoff time for each game would be [3pm](#) and the dates are as follows: 8/8 [8/22](#) [9/26](#).

Thank you for your time!!

Sent from my iPhone

On Jul 28, 2020, at 7:37 AM, Deidre Bushey <deidreb@villageofhartland.com> wrote:

Good morning,

The form that was faxed to our office cut off most of what was written on the side. Please email the form to me at this address.

Deidre Bushey
Deputy Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Frazier Insurance Group PO Box 1250 Midlothian VA 23113		CONTACT NAME: Frazier Insurance Group PHONE (A/C, No, Ext): 804-754-6701 E-MAIL ADDRESS: FAX (A/C, No):	
INSURED Dodge County Braves W6175 COUNTY ROAD J JUNEAU WI 53039		INSURER(S) AFFORDING COVERAGE INSURER A: KK Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 33498	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			Policy# DCBRAVES-200-21	04/17/2020	04/17/2021	EACH OCCURRENCE	\$ 2,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							MED EXP (Any one person)	\$ 5,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$ 1,000,000	
	OTHER:						GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ 1,000,000	
								\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$	
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$	
								\$	
A	UMBRELLA LIAB						EACH OCCURRENCE	\$	
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$	
	<input type="checkbox"/> DED	<input type="checkbox"/> CLAIMS-MADE						\$	
							RETENTION \$	\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y / <input type="checkbox"/> N		N/A			E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, BUT ONLY RESPECTS THE OPERATIONS OF THE NAMED INSURED

CERTIFICATE HOLDER**CANCELLATION**

CENTENNIAL FIELD N55 W29505 COUNTY HIGHWAY K HARTLAND, WI 53029	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Joseph F. Frazier</i>
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Village of Hartland/Eastern Wisconsin Braves Centennial Park Use Agreement

WHEREAS, the Village of Hartland (hereinafter "Village") owns and maintains a public park and football field in Centennial Park in the Village; and

WHEREAS, the football field is proposed to be used by the Wisconsin Braves (hereinafter "WB") for games being played on the football field,

NOW THEREFORE, THE VILLAGE AND NLS HEREBY AGREE AS FOLLOWS:

1. WB will apply for the use of the football field for the specified dates (8/8, 8/22 & 9/26) by way of a Village provided Athletic Facility Reservation Form.
2. WB is intending the use of the football field for all games by an adult men's football team.
3. Use of score board and press box for games is to be coordinated with the Lake Country Chiefs who own these items.
4. The Village will provide standard field maintenance as necessary including watering, weed/pest control, and cutting.
5. Village agrees to a cut length of 2½ - 3 inches during the season. Standard cutting frequency is weekly.
6. Village will provide refuse/recycling collection.
7. Village will provide restroom maintenance and cleaning.
8. WB will adhere to the Village Field Use Guidelines.
9. WB will provide field equipment including, but not limited to, sideline and goal markings/flags, down markers and other equipment necessary for games.
10. WB will clean area after each use and deposit trash/recyclable items into collection containers. This includes the football field, bleachers, parking lot and surrounding park land area.
11. WB will repair any damage done to the field as a result of game play including, but not limited to repair or maintenance of the area as necessary during the season. Explicitly, WB will repair any damage done to the field as a result of game play both during the season at the end of the season with a proper sod installation and maintenance of sod (watering, etc.) until it is established. This is necessary due to another already approved user of the field that will be holding games concurrently during the same season.

Village of Hartland/Wisconsin Braves Centennial Park Use Agreement

12. WB and Village will coordinate and agree on field use and cancellations due to weather or field conditions.
13. The fee to use the football field is \$100.00 per use, \$60.00 per field preparation plus any applicable taxes. This includes any games and practices. EWS will pay the full amount for the intended use of the football field prior to any use.
14. Neither WB nor any other agency may place any advertising, names or logos on the Village property without prior written approval from the Village Park and Recreation Board and Village Board.
15. WB will not be allowed to store hand tools, goals, field paint, or field painter at the Park. These items will need to be brought in for each use.
16. This Agreement is for the dates specified hereof, at the end of those dates, the agreement will need to be reviewed by the Park and Recreation Board for further action. If the agreement is cancelled, the Village requires that WB, at their sole expense, remove all of their equipment and restore all Village property to its condition prior to installation of these items (see item twelve).
17. The WB will be required to maintain, throughout the period of recreational activities, insurance with coverage as provided below:
 - A. Comprehensive General Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as “additional insured” along with the appropriate endorsement pages.
 - B. Comprehensive Professional Liability Insurance in an amount of a least \$500,000 for coverage to insure the activities of the coaches, manager, administrators and officers of the organizations engaging in recreational activities on Village park land is recommended, but not required. The policy should include the Village and its agents, officers and employees as “additional insured”.

**Village of Hartland/ Wisconsin Braves
Centennial Park Use Agreement**

18. The WB will provide to the Village a One Thousand (\$1,000.00) dollar deposit that will be refunded if clean-up and field restoration is satisfactorily completed by October 1st. This may be retained by the Village if damage, other than vandalism, has occurred or cleaning of the facility is required. Additional funds shall be billed should the deposit not be enough to repair any damage to the field because of their use. The Village would charge the current labor rate plus 50% for fringe benefits and any material costs in addition to a 3% administrative charge for billing purposes.
19. The Village will bill WB if clean-up is required after a use or if the field restoration is not completed by October 1st. The Village would charge the current labor rate plus 50% for fringe benefits and any material costs or contractor costs in addition to a 3% administrative charge for billing purposes.
20. Food Trucks must submit form and payment prior to event. No alcohol may be served or sold. Any and all permits required for food and beverage sales shall be obtained by EWS prior to selling concessions. No admission fee may be charged for attendance at the games.
21. Neither the WB nor any other agency shall make any modifications/alterations to the facility without prior written approval of the Village.
22. The WB shall indemnify, defend and hold harmless the Village of Hartland and its elected officials, board members and employees from and against any and all claims, costs, expenses, losses, damages, demands, actions or causes of action which may be asserted against or incurred by Village as a result of WB use of the property or WB items used on property. A certificate of insurance shall be provided to the Village at the beginning of each year.

Dated this _____ day of _____, _____.

Village of Hartland

By: _____

Tim Rhode, Village Administrator

Wisconsin Braves

By: _____

Printed Name: _____

Title: _____

Magnum Opus

Magnum Opus is a professional ballet company out of Madison, WI, founded in 2017. We are a nonprofit organization and continually seek to bring the beauty of dance to all parts of the community. Community is a large component of Magnum Opus. Over the last three years we have brought free performances into the community through libraries, nursing homes, retirement homes, and churches. We also have created a free adaptive dance class with the national organization, GiGi's Playhouse, for teens and adults with down syndrome. In the span of three years Magnum Opus has not only created all of these opportunities for the community, but have expanded beyond Madison into: Wautoma, Janesville, Stoughton, Sauk City, Portage, La Crosse and out of state to Illinois, New Hampshire, and Missouri. The company largely counts on gracious donors to keep us going, making our performances very accessible to the community at large.

The Company had to close mid-March 2020 due to COVID-19. We had to cancel 6 of our performances, which means that revenue is lost. We not only rely on donors, but also on theater-based performances where revenue comes in to maintain our basic costs. We are asking that we have permission to speak to the audience after the performance letting them know that if they enjoyed the show that their donations are sincerely appreciated. Thank you for your consideration.

Abigail Henninger

Founder and Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 18 2017**

MAGNUM OPUS INC
6 CAPTAINS COURT UNIT 3
MADISON, WI 53719-0000

Employer Identification Number:
82-0931332
DLN:
26053626003717
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 14, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

MAGNUM OPUS INC

Sincerely,

Stephen a. martin

Director, Exempt Organizations
Rulings and Agreements