

VILLAGE BOARD AGENDA
MONDAY, OCTOBER 26, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order
Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion.

1. Consideration of a motion to approve Village Board minutes of October 12, 2020.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve Operator’s (Bartender) License
4. **PUBLIC HEARING** on the proposed 2021 Village Budget including the General Fund, Water and Sewer Utility Funds, Debt Service, and all other Revenue and Expenditure Funds with consideration of adoption of the budget at the November 9, 2020 Village Board meeting.

Items referred from the October 19, 2020 Plan Commission meeting

5. Consideration and possible action, as follows, regarding the proposed development of a lot to be created on Campus Drive east of Lake Country Lutheran and south of the recently approved Paradise Trails Condominium development, without access to Willow Drive, that will entail approval of a new Certified Survey Map, rezoning to RM-1 and the approval of a PUD Agreement that will allow the construction of 150 units of apartments in 6 buildings.
 - a. Review of rezoning petition and proposed draft Planned Unit Development Agreement and related exhibits.
 - b. Consideration of a motion by the Village Board to schedule a Public Hearing on the recommendation of the Plan Commission for *Monday, November 16th, 2020* during a joint meeting of the Joint Architectural Board/Plan Commission and Village Board which will occur in segments.

Other items for Consideration

6. Consideration of a motion to award a contract for the 2020 Sanitary Sewer Lining to Visu-Sewer Inc. in the amount of \$46,796.75.

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7. Consideration of a motion to approve Changes Order #1 for the 2020 Paving Program and Contractor's Application for Payment No. 1 in the amount of \$391,784.77 to Wolf Paving Co., Inc. for the 2020 Paving Program.
8. Discussion related to costs associated with the Recycling and Yardwaste Site in 2021.
9. Discussion and consideration regarding the Before and After School Program with the Hartland-Lakeside School District.
10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
11. Adjournment.

Tim Rhode, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 856 2304 0335. Or participate online:

<https://us02web.zoom.us/j/85623040335?pwd=d25teTl1TndRUIBEYTMzMnU5QTITZz09>

**VILLAGE BOARD MINUTES
MONDAY, OCTOBER 12, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Interim Fire Chief Jambretz, Tim Hallquist, Steve Berger, John and Kristine Tomkiewicz, John Lincoln, Mike Kaiser.

Pledge of Allegiance – Trustee Ludtke

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion.

1. Motion (Meyers/Ludtke) to approve Village Board minutes of September 28, 2020. Carried (7-0).
2. Motion (Wallschlager/Anson) to approve vouchers for payment in the amount of \$1,094,826.38. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Ludtke/Dorau) to approve Operator’s (Bartender) License presented. Carried (7-0).
 - b. Consideration of a motion to approve a Plan of Operation for Beer Snobs

Steve Berger, Beer Snobs, stated that he was seeking approval to allow two tents over the patio adjacent to Haight Drive. He stated that the tents will start near Cottonwood and extend east to the end of the building. He stated that the tents will encroach on the sidewalk by approximately 1 ½ feet and that the remaining sidewalk will be five feet wide. He stated that he would like to utilize tents and heaters to extend the season for outdoor dining due to COVID.

It was clarified that there were no concerns about the request from the Building Inspector, DPW or Police Department. There was discussion regarding the specific date that the tent would be removed. Mr. Berger stated that he would prefer to keep the tent up as long as possible, weather dependent. He stated that the tents could be in place until the end of December but could be removed earlier. Trustee Wallschlager clarified that this approval would be for one-time usage for this year. It was asked

whether this would be considered indoor dining. Mr. Berger stated that the area will not be fully enclosed with the tents off the ground 6-8 inches, a doorway for servers and open sections on the ends to allow for air flow. Motion (Ludtke/Meyers) to approve the Plan of Operation for the use of tents on the patio through December 31, 2020. Carried (7-0).

4. Discussion and consideration of issues related to dogs on the Ice Age Trail, Rae Drive segment.

Utility Operations Supervisor Felkner proposed rerouting the path for pedestrians walking dogs by creating a “y” in the path routing dog traffic out to Rae Drive. It was stated that the area where dogs are restricted is from 615 to 915 Rae Drive. The proposed rerouting project is estimated to cost \$5,000. Trustee Conner asked how many complaints have been received and whether staff has considered just making improvements to the signage. Felkner stated that the existing signs are a standard size but larger signs could be installed.

Chief Misko stated that extra patrols in the area were conducted May 21 through the end of August. Additionally, he stated that five specific calls for service had been received from affected homeowners.

President Pfannerstill provided history related to the initial installation of the path stating that homeowners had not wanted dogs on the path. He stated that a lawsuit was brought against the Village which was settled and that one of the provisions was that the Village would not allow dogs on that section of the path. Chief Misko suggested that the route options could be put on Facebook.

Property owner John Tomkiewicz provided additional history related to the path, the easement agreement that is on file with the Register of Deeds and stated that he is frustrated having to communicate with offenders crossing his property on the trail easement as no dogs are allowed as part of the compromise at the end of the court case. Mr. Tomkiewicz stated that homeowners are asking the Village to uphold the compromise.

There was discussion related to whether the trail could end at that point, however, this would affect the Ice Age Trail route. Property owner Kris Tomkiewicz commented that that is not what they were asking the Village Board for and she doesn't want to take the trail away from the people that enjoy it. Trustee Ludtke inquired when the project would be able to be complete. Felkner stated that DPW should be able to complete before snow.

Motion (Dorau/Ludtke) to approve the proposed dog route relocation. Carried (7-0). Trustee Anson suggested that the signage include the appropriate fine, reference to ordinance and a map of the route. Motion carried (6-1). Conner opposed.

5. Discussion and consideration of a motion to approve a request to change Village Hall office hours.

Finance Director Bailey requested that this item be removed from the agenda for discussion. Staff will do further research and provide the Village Board with options to consider.

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MONDAY, OCTOBER 12, 2020
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6. Consideration of a motion to appoint additional Election Inspectors with terms to expire December 31, 2021.

President Pfannerstill stated that Linda Hallquist's name was removed from the list for consideration. Motion (Meyers/Ludtke) to appoint Election Inspectors with terms to expire December 31, 2021 as presented. Carried (7-0).

7. Consideration of a motion to approve Contractor's Application for Payment No. 7 in the amount of \$190,103.69 to Musson Brothers, Inc. for the Sunnyslope Drive Utility Improvements project.

Operations Supervisor Gerszewski and Utility Operations Supervisor Felkner stated that this project is near completion with all utility work finished, curb replacement done, and the second lift of asphalt being installed on October 13. It was stated that staff and Ruekert & Mielke are satisfied with completed work and recommend payment. Motion (Anson/Conner) to approve Contractor's Application for Payment No. 7 in the amount of \$190,103.69 to Musson Brothers, Inc. for the Sunnyslope Drive Utility Improvements project. Carried (7-0).

8. Discussion and consideration a motion to approve proposed signage for the Fine Arts Center.

Mike Kaiser, Rotary, stated that the group has been considering the installation of better signage to recognize the community organizations that funded the project. He stated that the costs will be split between the two groups, Rotary and Kiwanis. He stated that the proposed signage may not be complete this fall, weather dependent. Motion (Meyers/Dorau) to approve proposed signage for the Fine Arts Center. Carried (7-0). Trustee Ludtke asked for clarification that the Village will be responsible for maintenance of the sign after installation.

9. Discussion and consideration of a motion to approve a contract with Ogdon Construction Group, LLC for the construction of a shelter at Centennial Park in the amount of \$43,977.

Operations Supervisor Gerszewski stated that the Park & Recreation Board had requested a shelter be built at Centennial Park. He stated that he had asked five companies for quotes and three responded. He stated that the shelter will be constructed where the volleyball courts are located. He stated that the shelter is to be constructed this year. DPW will do the restoration work around the slab, construct the path from the drive to the shelter and a new volleyball court could be built in spring. Motion (Conner/Ludtke) to approve a contract with Ogdon Construction Group, LLC for the construction of a shelter at Centennial Park in the amount of \$43,977. Carried (7-0).

10. Discussion and consideration of a motion to approve a reduction in the Letter of Credit for the Glen at Overlook Trails in the amount of \$536,632.15.

Motion (Meyers/Anson) to approve a reduction in the Letter of Credit for the Glen at Overlook Trails in the amount of \$536,632.15. Carried (7-0).

11. Discussion and consideration of potential changes to recycling and yard waste collection.

Operations Supervisor Gerszewski proposed multiple options for changes to the recycling and yard waste site. He stated that citizens would be notified of any changes through the Village website and in the tax bill flier. It was discussed that residents would have to provide id in order to gain access to the site. Staff was asked to consider options for specific services including an appropriate fee. Motion (Ludtke/Conner) to keep the recycling site open for Village residents only with the hours of operation remaining the same, to begin notification to the public of the change and for DPW to work with the Village Board regarding a funding source. Carried (7-0).

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Interim Chief Jambretz stated that the house burn which took place on Oct. 10 went well providing many training opportunities. He stated that the department has been approved to begin COVID testing.

Chief Misko provided an update on the civil disturbance response stating that outside agencies were cancelled, there were no injuries and there was minimal use of force.

President Pfannerstill commented that if a business is asking that a mask be worn, they can refuse access if the customer refuses. He asked that residents continue to support all business in the Village.

President Pfannerstill reminded residents of the upcoming in-person absentee voting hours.

Trustee Anson commented that residents have expressed concern to him about whether their votes would be counted in the November election. He stated that he responds that he is confident votes will be counted properly as the Village has stellar staff that follow the letter of the law.

13. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:56 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: October 20, 2020

RE: Voucher List

Attached is the voucher list for the October 26, 2020 Village Board meeting.

October 26, 2020 Checks: \$ 649,919.16

Total amount to be approved: \$ 649,919.16

VILLAGE OF HARTLAND
VOUCHER LIST - OCTOBER 26, 2020

10/21/20 9:19 AM

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Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23000 SPECIAL DEPOSITS	ANTHONY HANKE	RESTORATION/FIELD DEPOSIT	\$1,100.00
G 101-21515 SALES TAXES PAYABLE	ANTHONY HANKE	FIELD/PREP FEES	\$8.00
R 101-46720 PARK RENTALS	ANTHONY HANKE	FIELD/PREP FEES	\$160.00
G 101-23000 SPECIAL DEPOSITS	FAESSLER, SHAWN & ELLEN	FAC DEPOSIT	\$50.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	OCT DUES	\$658.50
R 101-46770 BEFORE/AFTER SCHOOL PROGRAM	KRISTIN WASSERMAN	BEFORE SCHOOL CARE	\$22.86
G 101-21515 SALES TAXES PAYABLE	KRISTIN WASSERMAN	BEFORE SCHOOL CARE	\$1.14
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	BRAVO/BF56126-2	\$262.20
G 403-31890 PARADISE TRAILS CONDO	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$992.25
G 403-31890 PARADISE TRAILS CONDO	RUEKERT & MIELKE	PLAN REVIEW	\$1,941.35
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$871.30
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$543.02
G 403-31753 ST CHARLES EXPANSION	RUEKERT & MIELKE	SITE PLAN REVIEW	\$253.50
G 403-31891 HARTLAND EAST APARTMENTS LCL	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$2,964.00
R 101-46735 TO THE POINTE DANCE PROGRAM	SARAH HERITSCH	JAZZ AND TAP FOR BALLET	\$324.00
EXPENSE Descr			<u>\$10,152.12</u>
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$234.61
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$262.07
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$474.28
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$279.99
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$60.00
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SONIC WALL SECURITY	\$758.00
EXPENSE Descr AMBULANCE			<u>\$2,068.95</u>
EXPENSE Descr CAMERON CIRCLE			
E 401-70140-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW/ADMIN	\$1,989.79
E 401-70140-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2020 PAVING PROGRAM PAYMENT #2	\$744.92
EXPENSE Descr CAMERON CIRCLE			<u>\$2,734.71</u>
EXPENSE Descr CHESHAM COURT			
E 401-70135-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW/ADMIN	\$1,989.80
E 401-70135-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2020 PAVING PROGRAM PAYMENT #2	\$19,932.26
EXPENSE Descr CHESHAM COURT			<u>\$21,922.06</u>
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-840 PUBLIC WORKS EXPENSE	TRUCK COUNTRY OF WISCONSIN	2021 FREIGHTLINER	\$112,000.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			<u>\$112,000.00</u>

Account Descr	Search Name	Comments	Amount
EXPENSE Descr COVENTRY TOWER DRIVEWAY			
E 401-79270-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	COVENTRY TOWER DRIVEWAY	\$1,942.34
E 401-79270-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2020 PAVING PROGRAM PAYMENT #2	\$12,567.25
EXPENSE Descr COVENTRY TOWER DRIVEWAY			\$14,509.59
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2020 PAVING PROGRAM PAYMENT #2	\$36,333.54
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			\$36,333.54
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-733 SUPPORT SERVICES	MARILYN HAROLDSON CONSULTING	INTERIM BID DIRECTOR WORK	\$1,169.75
EXPENSE Descr ECONOMIC DEVELOPMENT			\$1,169.75
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	INCLUSION SOLUTIONS LLC	STAND UP DOUBLE SIDED SIGN	\$321.90
EXPENSE Descr ELECTIONS			\$321.90
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-319 COVID-19 EXPENSES	ELECTION SYSTEMS & SOFTWARE	TOTE BIN FOR ADDL MACHINE	\$261.59
E 101-51500-319 COVID-19 EXPENSES	HOME DEPOT	PIPE FITTINGS	\$74.80
E 101-51500-319 COVID-19 EXPENSES	HOME DEPOT	PIPE FITTINGS	\$41.38
E 101-51500-319 COVID-19 EXPENSES	ONTECH SYSTEMS, INC	SCANNERS/MONITORS FRONT COUNTER	\$968.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$200.88
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$198.13
EXPENSE Descr FINANCIAL ADMINISTRATION			\$1,744.78
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	SPRAY CAN HOLDER/PAINT	\$15.25
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$396.25
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SONIC WALL SECURITY	\$758.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$60.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$6.60
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	AUG-SEPT COPIER	\$43.05
EXPENSE Descr FIRE PROTECTION			\$1,279.15
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-210 LEGAL SERVICES	BUELOW VETTER BUIKEMA OLSON &	LEGAL SERVICES	\$784.00
E 101-51400-210 LEGAL SERVICES	BUELOW VETTER BUIKEMA OLSON &	LEGAL SERVICES	\$914.50
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	WATER	\$25.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$32.79
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$51.85
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$15.14
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$317.00

Account Descr	Search Name	Comments	Amount
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$150.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	OCT-JAN COPIER/ADDL IMAGES	\$910.44
EXPENSE Descr GENERAL ADMINISTRATION			\$3,200.72
EXPENSE Descr GRANARY CIRCLE			
E 401-70525-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SLURRY SEALING BIDDING REVIEW/ADMIN	\$309.28
EXPENSE Descr GRANARY CIRCLE			\$309.28
EXPENSE Descr HARVEST WAY			
E 401-70530-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SLURRY SEALING BIDDING REVIEW/ADMIN	\$309.28
EXPENSE Descr HARVEST WAY			\$309.28
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			
E 401-74105-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW/ADMIN	\$3,977.18
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			\$3,977.18
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$79.25
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	SEPT PERMITS	\$15,023.41
EXPENSE Descr INSPECTION			\$15,102.66
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	SEPT USER FEE	\$144.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$120.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$1,268.01
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	SEPT PRISONER HOUSING	\$8.73
EXPENSE Descr LAW ENFORCEMENT			\$1,575.74
EXPENSE Descr LIBRARY			
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	BANNON, SUE	REIMBURSE PROGRAM SUPPLIES	\$278.95
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOKS	\$189.99
E 101-55110-310 BOOKS & MATERIALS	CENTER POINT LARGE PRINT	LARGE PRINT	\$29.21
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	CHAD LEWIS	PARANORMAL WISCONSIN PROGRAM	\$200.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ENVISIONWARE	RFID TAGS	\$1,041.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$90.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$396.24
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$33.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$33.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$33.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$16.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$22.50
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JULY-SEPT ADDL IMAGES	\$130.10

Account Descr	Search Name	Comments	Amount
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT GAS SERVICE	\$117.01
EXPENSE Descr LIBRARY			\$2,612.75
EXPENSE Descr MARKET LANE			
E 401-70535-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SLURRY SEALING BIDDING REVIEW/ADMIN	\$309.29
EXPENSE Descr MARKET LANE			\$309.29
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIR	\$1,373.77
EXPENSE Descr MISC STORM SEWER REPAIR			\$1,373.77
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$137.05
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$137.05
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	PLUMBING PARTS	\$16.39
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	WRENCH/SUPPLY LINES	\$68.53
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	SUPPLY LINES	\$51.84
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	CONNECTORS	\$79.68
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT ELECTRIC	\$1,208.29
EXPENSE Descr MUNICIPAL BUILDING			\$1,698.83
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	EXECU PRINT	DOG ROUTE SIGNS	\$40.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	POST	\$263.88
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	NAIL GUN/NAILS	\$314.98
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	SHELTER LUMBER	\$452.69
EXPENSE Descr PARKS			\$1,071.55
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	NUTS/BOLTS	\$17.93
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	TAPE/ADAPTER/CLAMP	\$49.62
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIL-BAR FARMS	TRAILER STRUTS	\$91.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	SECONDARY FUEL	\$13.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	CONNECTORS/WIRE FLAT SET	\$31.77
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	OIL	\$11.89
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	FUEL FILTER	\$38.61
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	GREASE CAP	\$4.28
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	PLOW BOLTS/HITCH PIN	\$42.47
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	FILTER	\$22.33
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	FASTENER	\$27.48
E 101-53000-430 SNOW & ICE REMOVAL	CHRIS BERRY	REIMBURSE MAILBOX	\$75.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$952.76
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$619.45

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$163.64
E 101-53000-410 STREETS GEN MAINT	EXECU PRINT	REFLECTIVE STICKERS	\$168.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	HAHN ACE HARDWARE	WATERING CAN	\$15.27
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	LIGHTS	\$349.85
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$105.63
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$117.63
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$90.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	BACK UP LIGHTS	\$270.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	LINKS/CLIPS/MARKER/DRILL BITS	\$491.79
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	DRILL BITS/WASHER/SCREWS	\$242.09
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	RESERVED PARKING SIGNS	\$282.69
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	AIR FILTER/TUBING/TORCH FUEL BUTANE	\$145.38
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	COUPLING/BLADE	\$50.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	HOOK/BLADE/AIR FILTERS	\$223.70
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	BLADE/QUAD HEAD	\$41.97
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$14.55
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$554.76
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$90.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRAXAIR DISTRIBUTION INC	TORCH TANKS	\$35.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	ROAD PROGRAM CONSULTING	\$192.50
E 101-53000-225 STREET LIGHTING	WE ENERGIES	AUG-SEPT ST LIGHTING	\$1,153.07
E 101-53000-225 STREET LIGHTING	WE ENERGIES	SEPT-OCT RW ST LIGHTING	\$32.64
E 101-53000-225 STREET LIGHTING	WE ENERGIES	SEPT-OCT ST LIGHTING	\$377.99
EXPENSE Descr PUBLIC WORKS			\$7,207.40
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	BASKETBALL 101	\$616.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	HANDBUILDING/SCULPTING WITH CLAY	\$550.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$150.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$118.88
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	TISCHER, SHERRY	REIMBURSE PROGRAM SUPPLIES	\$61.93
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$1,496.81
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL	SEPT SERVICES	\$37,686.75
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$37,686.75
EXPENSE Descr SENOR TOMAS MUNC LOT			
E 401-79265-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SENR TOMAS PARKING DESIGN	\$3,935.70
E 401-79265-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2020 PAVING PROGRAM PAYMENT #2	\$320,433.20
EXPENSE Descr SENOR TOMAS MUNC LOT			\$324,368.90
EXPENSE Descr SEWER SERVICE			

Account Descr	Search Name	Comments	Amount
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BIEBELS TRUE VALUE	SAW CHAIN/CAULK/HOSE	\$72.99
E 204-53610-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	AIR FILTERS FOR SEWER TRUCK	\$147.44
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	KIMBALL MIDWEST	ANCHORS/LINK	\$497.73
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$118.88
E 204-53610-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	FITTINGS	\$586.95
E 204-53610-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	FITTINGS	\$56.10
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	REARDON METAL FEBRICATING	D RINGS	\$155.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SCADA SERVICE WORK	\$823.95
EXPENSE Descr SEWER SERVICE			<u>\$2,459.04</u>
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			
E 401-70285-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SUNNYSLOPE DR ROAD CONSTRUCTION	\$9,624.71
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			<u>\$9,624.71</u>
EXPENSE Descr SURREY LANE			
E 401-70130-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW/ADMIN	\$1,989.80
E 401-70130-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2020 PAVING PROGRAM PAYMENT #2	\$1,773.60
EXPENSE Descr SURREY LANE			<u>\$3,763.40</u>
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$554.76
EXPENSE Descr TRUSTEES			<u>\$554.76</u>
EXPENSE Descr WATER UTILITY			
E 620-53700-930 MISC GENERAL EXPENSES	BATTERY PRODUCTS INC	CAR CHARGER CABLE	\$12.65
E 620-53700-651 MAINTENANCE OF MAINS	GUTERMANN INC	AQUASCOPE COMBINDED KIT\	\$4,485.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	WATER VALVE	\$17.32
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	SEPT CROSS CONNECTION INSPECTIONS	\$2,885.00
E 620-53700-674 METERS	MIDWEST METER INC	METERS	\$4,920.36
E 620-53700-930 MISC GENERAL EXPENSES	ONTECH SYSTEMS, INC	BARRACUDA ESSENTIALS	\$118.88
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE WORK	\$823.95
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	WATER MAIN CONSTRUCTION	\$7,294.87
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	HYDRANT REPLACEMENT	\$1,549.87
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	VALVE REPLACEMENT	\$2,084.11
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	WATER UTILITY SERVICES	\$1,046.25
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT #3 PUMPHOUSE	\$1,741.53
EXPENSE Descr WATER UTILITY			<u>\$26,979.79</u>
			<u>\$649,919.16</u>

VILLAGE OF HARTLAND
LICENSES AND PERMITS
OCTOBER 26, 2020

Bartender (Operator's) License

Rebecca Ann Kopka

The applicant has successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the application and approves of it after deeming the request to be in compliance with Wis. Stats. § 125.04(5).



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Memo Date: October 20, 2020
Village Board Item Number: 4	Meeting Date: October 26, 2020
Submitted By: Ryan Bailey	
Subject: 2021 Budget Public Hearing	

Details: On the agenda for the Monday, October 26 Village Board meeting is the public hearing for the 2021 Budget. This is an annual requirement of the State of Wisconsin for the budget process. Draft budgets are located at the Administration office and the Library.

There is no action with this agenda item as it is strictly for any public input or questions in regards to the 2021 draft budget. The budget will be set for approval on November 9, 2020.

Financial Remarks: None

Options & Alternatives: None

Executive Recommendation: Open the public hearing for any public comments and close the public hearing when complete.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 10/15/2020
Village Board Item Number: 6	Date: 10/26/2020
Submitted By: Dave Felkner, Utilities Supervisor	
Subject: Award of Sanitary Sewer Lining to Visu-Sewer Inc.	

Details: The Village of Hartland does sanitary sewer lining every year as budgeted under Capitol Improvements. This year we are lining approximately 1,270 feet of sewer main and spot lining two 4 foot sectional liners..

We sought proposal's and this year the low bid was \$34.25 per linear foot for lining and two section linears at \$3,265.00. For both of the linings the lowest proposal was Visu-Sewer Inc. at \$46,796.75.

Financial Remarks: Payment of \$46,796.75 out of Capitol Improvement

Options & Alternatives:

Executive Recommendation: The DPW recommends awarding of the 2020 sanitary sewer lining contract to Visu-Sewer Inc. for the sum of \$46,796.75



Proposal

To: Dave Felkner
Village of Hartland
210 Cottonwood Ave.
Hartland, WI 53029
414-630-8168

From: Drew Setzer
Visu-Sewer, Inc.
W230 N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 9/24/2020

Project: 2020 Sanitary Sewer CIPP Installation
Hartland, WI

Visu-Sewer is pleased to provide the following quotation for CIPP installation:

Install approx. 1,271 L.F. of 8" National Liner @ \$34.25 per linear foot \$ 43,531.75

The above listed price is based on video inspection and a site visit. Pricing includes:

- Labor, material and equipment
- Mobilization and traffic control (limited to cones & signs)
- Light cleaning, root cutting, and televising of sewers prior to installation of liner
- Bypassing of average dry weather flow
- Installation of **6.0mm finished thickness** fully structural CIPP
- Installation of National Liner per manufacturer's instructions, ASTM 1216
- Reinstatement of active service connections
- Televising of sewers after installation of liner

A T&M Rate of \$295.00 per hour will be charged for cutting deposits and/or protruding taps if necessary.

The Village of Hartland will need to provide access to all manholes, water from nearby hydrants (without charge), a dump site for any captured debris, and any traffic control required beyond cones & signs. If needed, grouting of active leaks and/or heavy cleaning will be quoted separately. Thank you for the opportunity to quote on this project. Please do not hesitate to call us at 262-695-2340 if you have any questions.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer will not be held liable for costs associated with excavation, repairs or restoration. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.

Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

WISCONSIN - ILLINOIS - MINNESOTA - IOWA-MISSOURI



Visu-Sewer
Inspect. Maintain. Rehabilitate.
Proposal

To: Dave Felkner
Village of Hartland
210 Cottonwood Ave.
Hartland, WI 53029
414-630-8168

From: Drew Setzer
Visu-Sewer, Inc.
W230N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 9/24/2020

Project: Sectional CIPP Rehabilitation 2020
North Ave, Hartland, WI

Visu-Sewer is pleased to provide the following quotation for sectional sewer CIPP:

Install two (2) 8" x 4' sectional liners in sanitary sewers within the Village of Hartland. Price includes one (1) pass with a jet for light cleaning prior to liner installations, labor, material, equipment, mobilization, and reinstatement of one (1) lateral connection. If needed, grout work or heavy cleaning will be quoted separately. Bypass will be quoted separately if deemed necessary.

Price:
\$3,265.00 per sectional liner
(Minimum of two (2) sectional liners)

The Village of Harland will need to provide access to all manholes, water from nearby hydrants without charge, a dump site for captured debris – if necessary, and traffic control beyond cones and signs. Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to call us at 262-695-2340.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days. Note: If there is a collapse of the host pipe during installation of the CIPP, Visu-Sewer, Inc. will not be held liable for any costs associated with sewer excavation and replacement.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

WISCONSIN - ILLINOIS - MINNESOTA - IOWA - MISSOURI

Date of Issuance: <u>October 16, 2020</u>	Effective Date: <u>Upon Signature by Owner</u>
Contract: <u>2020 Paving Program</u>	Owner: <u>Village of Hartland</u>
Contractor: <u>Wolf Paving Co., Inc.</u>	Engineer: <u>Ruekert & Mielke, Inc.</u>
Address: <u>612 N. Sawyer Road</u>	Engineer's Project No.: <u>09-10052.300</u>
<u>Oconomowoc, WI 53066</u>	Effective Date of Contract: <u>May 15, 2020</u>

The Contract is modified as follows upon execution of this Change Order:

Description:

Upon excavation of the Senor Tomas Municipal Parking Lot, it was discovered that ground conditions were worse than originally anticipated. Change Order includes increase in quantities for additional excavation and stabilization. Change Order also adjust other quantities on Contract.

Extension of Final Payment Date needed to allow for warranty work in 2021.

Reason for Change Order:

Increase in Contract Price due to additional quantities necessary to adequately construct Senor Tomas Municipal Parking Lot and to level out Contract Price to actual quantities installed.

Increase in Contract Times to allow appropriate time frame for warranty repairs to be completed in 2021.

Attachments:

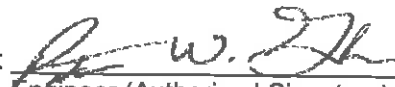
N/A. Contractor's Application for Payment No. 2 lists quantities exceeding original estimated quantities.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>767,493.60</u>	Original Contract Times: Substantial Completion: <u>September 4, 2020</u> Ready for Final Payment: <u>October 2, 2020</u> days or dates
Increase/Decrease from previously approved Change Orders: \$ <u>0.00</u>	Increase/Decrease from previously approved Change Orders: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>767,493.60</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 4, 2020</u> Ready for Final Payment: <u>October 2, 2020</u> days or dates
Increase of this Change Order: \$ <u>32,916.98</u>	Increase of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>September 30, 2021</u> days or dates
Contract Price incorporating this Change Order: \$ <u>800,410.58</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 4, 2020</u> Ready for Final Payment: <u>September 30, 2021</u> days or dates

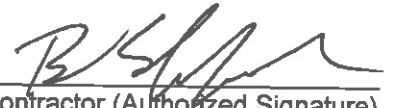
RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: 
Engineer (Authorized Signature)
Peter W. Gesch
Ruekert & Mielke, Inc.

By: _____
Owner (Authorized Signature)
Village of Hartland

By: 
Contractor (Authorized Signature)
Wolf Paving Co., Inc.

Date: October 16, 2020

Date: _____

Date: Oct. 16, 2020

Contractor's Application for Payment No. 2

	Application Date: 10/14/2020	Application Period: 9/1/2020 - 9/31/2020
To (Owner): Village of Hartland	From (Contractor): Wolf Paving Co., Inc.	Via (Engineer): Ruekert & Mielke, Inc.
Contact: Mike Gerszewski	Contact: Brad Scharfenorth	Contact: Peter W. Gesch
Project: 2020 Paving Program	Address: 612 N. Sawyer Road Oconomowoc, WI 53066	Address: W233 N2080 Ridgeview Parkway Waukesha, WI 53188
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 09-10052.200

Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE	\$ 767,493.60
Number	Additions	Deductions (Enter as Positive Number)	2. Net change by Change Orders	\$ 32,916.98
CO - 1	\$32,916.98		3. CURRENT CONTRACT PRICE (Line 1 + Line 2)	\$ 800,410.58
			4. TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates)	\$ 800,410.58
			5. RETAINAGE:	
			a. 5% X \$400,205.29 Work Completed	20,010.26
			6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number) ..	\$
			7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6)	\$ 780,400.32
			8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)	\$ 388,615.55
			9. AMOUNT DUE THIS APPLICATION	\$ 391,784.77
TOTALS		\$32,916.98		
NET CHANGE BY CHANGE ORDERS		\$32,916.98		

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Date: 10/14/20

Payment of: \$ 391,784.77
 (Line 9 or other - attach explanation of the other amount)

Recommended by: 10/16/2020
 (Engineer) Peter W. Gesch (Date)

Payment of: \$ 391,784.77
 (Line 9 or other - attach explanation of the other amount)

Approved by: _____ (Date)
 (Owner)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

2

For (Project): 2020 Paving Program							Application Date: 10/14/2020				
Application Period: 9/1/2020 - 9/31/2020							Owner's Contract No.: 09-10052.200				
							Engineer's Project No.: 09-10052.200				
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
Surrey Lane											
1	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	100	\$70.00	\$7,000.00	100.00	\$ 7,000.00		\$ -	100.00	\$ 7,000.00
2	Mill & Remove Existing Asphalt Pavement	S.Y.	3,300	\$2.79	\$9,207.00	3,050.00	\$ 8,509.50		\$ -	3,050.00	\$ 8,509.50
3	Excavate, Haul & Dispose of 12-Inch Base Material to Cedarburg Landfill	C.Y.	1,100	\$26.00	\$28,600.00	1,100.00	\$ 28,600.00		\$ -	1,100.00	\$ 28,600.00
4	Grade & Prepare Subgrade Material	L.S.	1	\$6,200.00	\$6,200.00	1.00	\$ 6,200.00		\$ -	1.00	\$ 6,200.00
5	Excavation Below Subgrade (EBS)	C.Y.	385	\$18.00	\$6,930.00	606.00	\$ 10,908.00		\$ -	606.00	\$ 10,908.00
6	Geotextile Fabric	S.Y.	1,155	\$3.00	\$3,465.00		\$ -		\$ -		\$ -
7	Excavation Below Subgrade (EBS) Backfill	TON	770	\$17.00	\$13,090.00	1,212.91	\$ 20,619.47		\$ -	1,212.91	\$ 20,619.47
8	Crushed Aggregate Base Course	TON	2,200	\$18.00	\$39,600.00	2,113.08	\$ 38,035.44		\$ -	2,113.08	\$ 38,035.44
9	4-Inch Perforated Underdrain with Sock	L.F.	600	\$20.00	\$12,000.00	600.00	\$ 12,000.00		\$ -	600.00	\$ 12,000.00
10	Adjust Manhole	EA.	4	\$1,000.00	\$4,000.00	3.00	\$ 3,000.00		\$ -	3.00	\$ 3,000.00
11	Adjust Valve Box	EA.	3	\$85.00	\$255.00	3.00	\$ 255.00		\$ -	3.00	\$ 255.00
12	3-Inch Asphalt Drive Approach Remove & Replace	S.Y.	20	\$60.00	\$1,200.00		\$ -		\$ -		\$ -
13	6-Inch Concrete Drive Approach Remove & Replace	S.F.	20	\$55.00	\$1,100.00		\$ -		\$ -		\$ -
14	2 1/2 Inch Asphalt Binder	S.Y.	3,300	\$8.80	\$29,040.00	3,050.00	\$ 26,840.00		\$ -	3,050.00	\$ 26,840.00
15	1 1/2 Inch Asphalt Surface	S.Y.	3,300	\$6.80	\$22,440.00	3,050.00	\$ 20,740.00		\$ -	3,050.00	\$ 20,740.00
16	Epoxy Striping - 18-Inch Stop Bar - White	L.F.	30	\$45.00	\$1,350.00		\$ -	30.00	\$ 1,350.00	30.00	\$ 1,350.00
17	Restoration - Topsoil and Sod	S.Y.	50	\$20.00	\$1,000.00		\$ -	20.00	\$ 400.00	20.00	\$ 400.00
TOTAL OF ALL SURREY LANE BID PRICES						\$186,477.00		\$182,707.41		\$1,750.00	\$184,457.41
Cameron Circle											
18	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	75	\$70.00	\$5,250.00	75.00	\$ 5,250.00		\$ -	75.00	\$ 5,250.00
19	Mill & Remove Existing Asphalt Pavement	S.Y.	2,500	\$2.79	\$6,975.00	2,400.00	\$ 6,696.00		\$ -	2,400.00	\$ 6,696.00
20	Excavate, Haul & Dispose of 12-Inch Base Material to Cedarburg Landfill	C.Y.	835	\$26.00	\$21,710.00	835.00	\$ 21,710.00		\$ -	835.00	\$ 21,710.00
21	Grade & Prepare Subgrade Material	L.S.	1	\$5,100.00	\$5,100.00	1.00	\$ 5,100.00		\$ -	1.00	\$ 5,100.00
22	Excavation Below Subgrade (EBS)	C.Y.	295	\$19.50	\$5,752.50	200.00	\$ 3,900.00		\$ -	200.00	\$ 3,900.00
23	Geotextile Fabric	S.Y.	875	\$3.00	\$2,625.00		\$ -		\$ -		\$ -
24	Excavation Below Subgrade (EBS) Backfill	TON	590	\$18.00	\$10,620.00	401.91	\$ 7,234.38		\$ -	401.91	\$ 7,234.38
25	Crushed Aggregate Base Course	TON	1,670	\$18.00	\$30,060.00	1,631.79	\$ 29,372.22		\$ -	1,631.79	\$ 29,372.22
26	Adjust Manhole	EA.	2	\$1,000.00	\$2,000.00	2.00	\$ 2,000.00		\$ -	2.00	\$ 2,000.00
27	Adjust Valve Box	EA.	2	\$85.00	\$170.00	1.00	\$ 85.00		\$ -	1.00	\$ 85.00
28	3-Inch Asphalt Drive Approach Remove & Replace	S.Y.	15	\$60.00	\$900.00		\$ -		\$ -		\$ -
29	6-Inch Concrete Drive Approach Remove & Replace	S.F.	15	\$55.00	\$825.00		\$ -		\$ -		\$ -
30	2 1/2 Inch Asphalt Binder	S.Y.	2,500	\$8.80	\$22,000.00	2,400.00	\$ 21,120.00		\$ -	2,400.00	\$ 21,120.00
31	1 1/2 Inch Asphalt Surface	S.Y.	2,500	\$6.90	\$17,250.00	2,400.00	\$ 16,560.00		\$ -	2,400.00	\$ 16,560.00
32	Epoxy Striping - 18-Inch Stop Bar - White	L.F.	15	\$45.00	\$675.00		\$ -	11.00	\$ 495.00	11.00	\$ 495.00
33	Restoration - Topsoil and Sod	S.Y.	40	\$20.00	\$800.00		\$ -	12.00	\$ 240.00	12.00	\$ 240.00
TOTAL OF ALL CAMERON CIRCLE BID PRICES						\$132,712.50		\$119,027.60		\$735.00	\$119,762.60
Chesham Court											
34	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	75	\$70.00	\$5,250.00	75.00	\$ 5,250.00		\$ -	75.00	\$ 5,250.00
35	Mill & Remove Existing Asphalt Pavement	S.Y.	1,400	\$2.79	\$3,906.00	1,300.00	\$ 3,627.00		\$ -	1,300.00	\$ 3,627.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

2

For (Project): 2020 Paving Program							Application Date: 10/14/2020				
Application Period: 9/1/2020 - 9/31/2020							Owner's Contract No.: Engineer's Project No.: 09-10052.200				
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
36	Excavate, Haul & Dispose of 12-Inch Base Material to Cedarburg Landfill	C.Y.	465	\$26.00	\$12,090.00	465.00	\$ 12,090.00		\$ -	465.00	\$ 12,090.00
37	Grade & Prepare Subgrade Material	L.S.	1	\$2,900.00	\$2,900.00	1.00	\$ 2,900.00		\$ -	1.00	\$ 2,900.00
38	Excavation Below Subgrade (EBS)	C.Y.	165	\$20.00	\$3,300.00	240.00	\$ 4,800.00		\$ -	240.00	\$ 4,800.00
39	Geotextile Fabric	S.Y.	490	\$2.70	\$1,323.00		\$ -		\$ -		\$ -
40	Excavation Below Subgrade (EBS) Backfill	TON	330	\$18.00	\$5,940.00	499.15	\$ 8,984.70		\$ -	499.15	\$ 8,984.70
41	Crushed Aggregate Base Course	TON	930	\$18.00	\$16,740.00	837.76	\$ 15,079.68		\$ -	837.76	\$ 15,079.68
42	Adjust Manhole	EA.	1	\$1,000.00	\$1,000.00	1.00	\$ 1,000.00		\$ -	1.00	\$ 1,000.00
43	Adjust Valve Box	EA.	1	\$85.00	\$85.00	1.00	\$ 85.00		\$ -	1.00	\$ 85.00
44	3-Inch Asphalt Drive Approach Remove & Replace	S.Y.	15	\$60.00	\$900.00		\$ -		\$ -		\$ -
45	6-Inch Concrete Drive Approach Remove & Replace	S.F.	15	\$55.00	\$825.00		\$ -		\$ -		\$ -
46	2 1/2 Inch Asphalt Binder	S.Y.	1,400	\$9.50	\$13,300.00	1,300.00	\$ 12,350.00		\$ -	1,300.00	\$ 12,350.00
47	1 1/2 Inch Asphalt Surface	S.Y.	1,400	\$7.60	\$10,640.00	1,300.00	\$ 9,880.00		\$ -	1,300.00	\$ 9,880.00
48	Epoxy Striping - 18-Inch Stop Bar - White	L.F.	15	\$45.00	\$675.00		\$ -	11.00	\$ 495.00	11.00	\$ 495.00
49	Restoration - Topsoil and Sod	S.Y.	25	\$20.00	\$500.00		\$ -	12.00	\$ 240.00	12.00	\$ 240.00
TOTAL OF ALL CHESHAM COURT BID PRICES						\$79,374.00		\$76,046.38		\$735.00	\$76,781.38
Coventry Tower Driveway											
50	Remove Existing Asphalt	S.Y.	570	\$2.79	\$1,590.30	570.00	\$ 1,590.30		\$ -	570.00	\$ 1,590.30
51	Excavate and Stockpile Material	S.Y.	370	\$12.00	\$4,440.00	370.00	\$ 4,440.00		\$ -	370.00	\$ 4,440.00
52	Grade & Prepare Subgrade Material	L.S.	1	\$4,500.00	\$4,500.00	1.00	\$ 4,500.00		\$ -	1.00	\$ 4,500.00
53	Excavation Below Subgrade (EBS)	C.Y.	33	\$30.00	\$990.00	50.00	\$ 1,500.00		\$ -	50.00	\$ 1,500.00
54	Geotextile Fabric	S.Y.	100	\$2.90	\$290.00	100.00	\$ 290.00		\$ -	100.00	\$ 290.00
55	Excavation Below Subgrade (EBS) Backfill	TON	66	\$24.00	\$1,584.00	100.00	\$ 2,400.00		\$ -	100.00	\$ 2,400.00
56	Crushed Aggregate Base Course	TON	265	\$18.00	\$4,770.00	223.40	\$ 4,021.20		\$ -	223.40	\$ 4,021.20
57	2 1/2 Inch Asphalt Binder	S.Y.	940	\$12.00	\$11,280.00	940.00	\$ 11,280.00		\$ -	940.00	\$ 11,280.00
58	1 1/2 Inch Asphalt Surface	S.Y.	940	\$10.00	\$9,400.00		\$ -	940.00	\$ 9,400.00	940.00	\$ 9,400.00
59	Restoration - Topsoil and Sod	S.Y.	250	\$10.00	\$2,500.00		\$ -	300.00	\$ 3,000.00	300.00	\$ 3,000.00
TOTAL OF ALL COVENTRY TOWER DRIVEWAY BID PRICES						\$41,344.30		\$30,021.50		\$12,400.00	\$42,421.50
Senor Tomas Parking Lot											
60	Traffic Control	L.S.	1	\$1,250.00	\$1,250.00		\$ -	1.00	\$ 1,250.00	1.00	\$ 1,250.00
61	Erosion Control	L.S.	1	\$1,500.00	\$1,500.00		\$ -	1.00	\$ 1,500.00	1.00	\$ 1,500.00
62	Pulverize & Reshape Existing Pavement	S.Y.	5,300	\$2.80	\$14,840.00		\$ -	5,300.00	\$ 14,840.00	5,300.00	\$ 14,840.00
63	4-Inch Concrete Sidewalk Remove & Replace	S.F.	460	\$14.25	\$6,555.00		\$ -	417.00	\$ 5,942.25	417.00	\$ 5,942.25
64	Removals (Islands, Landscaping, Asphalt)	S.Y.	1250	\$3.50	\$4,375.00		\$ -	1,250.00	\$ 4,375.00	1,250.00	\$ 4,375.00
65	Tree/Bush Removal	EA.	3	\$100.00	\$300.00		\$ -	3.00	\$ 300.00	3.00	\$ 300.00
66	Grade & Shape Outside Asphalt	L.S.	1	\$4,000.00	\$4,000.00		\$ -	1.00	\$ 4,000.00	1.00	\$ 4,000.00
67	Construct Detention Swale	EA.	2	\$1,000.00	\$2,000.00		\$ -	2.00	\$ 2,000.00	2.00	\$ 2,000.00
68	Base Patching (Remove & Replace 12-Inch Material)	S.Y.	3,865	\$16.60	\$64,159.00		\$ -	7,700.00	\$ 127,820.00	7,700.00	\$ 127,820.00
69	Crushed Aggregate Base Course	TON	900	\$17.00	\$15,300.00		\$ -	1,250.00	\$ 21,250.00	1,250.00	\$ 21,250.00
70	18-Inch Mountable Curb & Gutter	L.F.	350	\$36.00	\$12,600.00		\$ -	367.00	\$ 13,212.00	367.00	\$ 13,212.00
71	6-Inch Perforated Underdrain with Sock	L.F.	260	\$20.00	\$5,200.00		\$ -	260.00	\$ 5,200.00	260.00	\$ 5,200.00
72	6-Inch Ductile Iron Culvert Pipe	L.F.	75	\$62.00	\$4,650.00		\$ -	87.00	\$ 5,394.00	87.00	\$ 5,394.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

2

For (Project): 2020 Paving Program										Application Date: 10/14/2020		
Application Period: 9/1/2020 - 9/31/2020										Owner's Contract No.:		
										Engineer's Project No.: 09-10052.200		
A	B	C	D	E	F	G		H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date		
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	
73	3-Inch Asphalt Trail	S.Y.	120	\$20.00	\$2,400.00		\$ -	133.00	\$ 2,660.00	133.00	\$ 2,660.00	
74	2 1/2 Inch Asphalt Binder	S.Y.	5,300	\$9.50	\$50,350.00		\$ -	5,300.00	\$ 50,350.00	5,300.00	\$ 50,350.00	
75	1 1/2 Inch Asphalt Surface	S.Y.	5,300	\$7.50	\$39,750.00		\$ -	5,300.00	\$ 39,750.00	5,300.00	\$ 39,750.00	
76	7-Inch Concrete Dumpster Pad	S.F.	640	\$9.40	\$6,016.00		\$ -	640.00	\$ 6,016.00	640.00	\$ 6,016.00	
77	Epoxy Striping – 4-Inch Yellow	L.F.	2,600	\$4.75	\$12,350.00		\$ -	2,547.00	\$ 12,098.25	2,547.00	\$ 12,098.25	
78	Epoxy Striping – Symbols	EA.	4	\$210.00	\$840.00		\$ -	4.00	\$ 840.00	4.00	\$ 840.00	
79	Relocate Shed	L.S.	1	\$500.00	\$500.00		\$ -	1.00	\$ 500.00	1.00	\$ 500.00	
80	Shredded Hardwood Landscape Mulch w/ Weed Barrier	S.Y.	140	\$2.57	\$359.80		\$ -	117.00	\$ 300.69	117.00	\$ 300.69	
81	Trees	EA.	4	\$360.00	\$1,440.00		\$ -	4.00	\$ 1,440.00	4.00	\$ 1,440.00	
82	Landscape Plantings	EA.	32	\$18.00	\$576.00		\$ -	32.00	\$ 576.00	32.00	\$ 576.00	
83	Landscape Shrubs	EA.	5	\$70.00	\$350.00		\$ -	5.00	\$ 350.00	5.00	\$ 350.00	
84	Restoration - Topsoil and Sod	S.Y.	350	\$10.00	\$3,500.00		\$ -	476.00	\$ 4,760.00	476.00	\$ 4,760.00	
85	Restoration - Topsoil, Seed, Erosion Mat (Swale Areas)	S.Y.	1,200	\$5.75	\$6,900.00		\$ -	1,598.00	\$ 9,188.50	1,598.00	\$ 9,188.50	
TOTAL OF ALL SENOR TOMAS PARKING LOT BID PRICES					\$262,060.80				\$335,912.69		\$335,912.69	
Miscellaneous Asphalt Pavement Patching												
86	Asphalt Pavement Patching	S.Y.	552	\$75.00	\$41,400.00		\$ -	478.00	\$ 35,850.00	478.00	\$ 35,850.00	
TOTAL OF ALL MISCELLANEOUS ASPHALT PAVEMENT PATCHING BID PRICES					\$41,400.00				\$35,850.00		\$35,850.00	
Common To All Project Areas												
87	Traffic Control, Signage and Barricades	L.S.	1	\$3,250.00	\$3,250.00		\$ -	1.00	\$ 3,250.00	1.00	\$ 3,250.00	
88	Erosion Control	L.S.	1	\$1,000.00	\$1,000.00		\$ -	1.00	\$ 1,000.00	1.00	\$ 1,000.00	
89	Remove and Replace Valve Box Top Section	EA.	5	\$975.00	\$4,875.00		\$ -	1.00	\$ 975.00	1.00	\$ 975.00	
90	Allowance for Additional Work	L.S.	1	\$15,000.00	\$15,000.00		\$ -		\$ -		\$ -	
TOTAL OF ALL COMMON TO ALL PROJECT AREAS BID PRICES					\$24,125.00				\$5,225.00		\$5,225.00	
TOTAL OF ALL BASE BID PRICES (ITEMS 1-90)					\$767,493.60		\$407,802.89		\$392,607.69		\$800,410.58	
ADDITIONAL ITEMS												
					\$ -		\$ -		\$ -		\$ -	
					\$ -		\$ -		\$ -		\$ -	



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Memo Date: October 20, 2020
Village Board Item Number: 8	Meeting Date: October 26, 2020
Submitted By: Ryan Bailey	
Subject: Funding of Recycling Program for 2020	

Details: At the October 12, 2020 Village Board meeting it was moved and passed to allow ONLY village of Hartland Residents to use the recycle site and to keep the same hours. The Board Directed staff to find a funding source to offset the loss. Staff believes the total cost for the recycle site in 2021 will be less than \$7,500 with salaries and tipping fees.

Staff feels we have three options:

1. We could see how 2021 goes financially to determine what the true cost of the site is for a year of Hartland residents only and use fund balance from the Garbage/Recycling fund which has a fund balance of around \$95,000 as of 12/31/2019.
2. Add \$2-\$3 to the residents garbage fee and make that fee \$152 or \$153 and then have our yard employees check addresses.
3. Have residents who use the yard purchase a sticker from Administration for \$20 and it's an annual fee.

Financial Remarks: Option 1 would have a use of fund balance cost. Option 2 would approximately cover our expected increase in costs spread over all residents with garbage. Option 3 would be a cost for users but have more administrative involvement.

Options & Alternatives: See Above

Executive Recommendation: Discuss as a group and proceed with one of the above options.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: October 20, 2020
Village Board Item Number: 9	Date: October 20, 2020
Submitted By: Kelli Yogerst, Recreation Director	
Subject: Financial status of the Before and After School Care and Early Release programs at Hartland South Elementary School.	

Details:

Finance Director, Ryan Bailey and I, Kelli Yogerst, Recreation Director, have reviewed the financials for the 2020/2021 Before and After School Care (Care) and Early Release (ER) programs that the Recreation Department (Rec Dept.) coordinates at Hartland South Elementary (South). After looking at the current revenue, if the Village continues to offer these programs, based on the current enrollment that was registered for the month of September, the program would lose \$7,500. Please note, this is an estimate based on September's enrollment. If enrollment increased this would cause less of a loss for the Village or it could break even.

As you are all aware, COVID-19 cases are currently on the rise, which is believed to be a major factor on why enrollment is not where it generally is for these programs. It is alleged that parents are not sending their children to care because of factors due to COVID-19: working from home, unemployed, virtual schooling and etc.

At this time the Rec Dept. is not the only organization in the HLSD that is being affected by COVID-19 with low enrollment numbers. Hartland North Elementary (North) is not offering their 3K program this school year due to low enrollment. North's 4K program has lower enrollment because parents are keeping their children at home and homeschooling. North's wraparound program, their Before and After School program, is only making enough to cover the instructor's wages.

I reached out to the Hartland Lakeside School District (HLSD) asking if they would be able to assist in any possible financial loss. Their response was to take over the Care and ER programs. If this is done, the HLSD most likely not allow the Village to run the program for the 2021/2022 school year or in the future. The Rec Dept. previously provided Care at North in addition to South. In order to bring in the 3K program at North, the HLSD discontinued having the Rec. Dept. offer Care.

In past years these programs have brought in, together, a revenue between \$10,000 to \$20,000, which has been a significant income for the Village.

Executive Recommendation:

No recommendation by staff is being offered. It is the Village's decision if a risk in supporting the program should occur with the expectations that Care and ER recover in the near future. I wish not to discontinue the Care and ER program, but I do understand that a financial loss for the Village is not ideal. Due to the current circumstance of COVID-19, I feel this is why this has occurred.

Financial Remarks:

- The Village might have to subsidize \$7,500 or less, if enrollment increases, to support the Care and ER programs.
- Enrollment increases and the program breaks even.

Options & Alternatives:

- Village allows the HLSD to take over the program.
- Village subsidizes the loss of the program with the intentions that the program will rebound in the future producing revenue to support any loss from the 2020/2021 school year.
- Village subsidizes the loss of the program and the program starts to rebound, creating revenue and HLSD decides to take over the program.