

**VILLAGE BOARD AGENDA
MONDAY, NOVEMBER 9, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order
Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion.

1. Consideration of a motion to approve Village Board minutes of October 26, 2020.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve a Street Use Permit
 - b. Consideration of a motion to approve a Class “A” Beer and “Class A” Liquor (cider only) license (allows the sale of hard ciders for off premise consumption, NOT hard liquor)
 - c. Consideration of a motion to approve a Cigarette license
4. Consideration of a motion to approve Change Order #1 for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project and Contractor’s Application for Payment No. 2 in the amount of \$97,290.00 to Soper Grading & Excavating, LLC. for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project.
5. Consideration of a motion to approve Change Order #3 for the 2021 Sunnyslope Drive Utility Improvements project and Contractor’s Application for Payment No. 8 in the amount of \$288,137.23 to Musson Brothers, Inc. for the 2020 Sunnyslope Drive Utility Improvements project.
6. Consideration of a motion to approve Resolution 11/09/2020-01, “A Resolution Approving the Sewer Utility Rate Effective First Quarter 2021.”
7. Discussion and consideration regarding Before and After School Program with the Hartland-Lakeside School District.
8. Consideration of items related to the 2021 Village Budget as shown on Tab 1 Page 8 and Tab 31 Pages 1 and 2 of the 2021 Budget Book. All information after Tab 1 is for informational purposes only. These figures may be modified by the Village Board during final consideration at this meeting.

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- a. Discussion of 2021 Budget
 - b. Consideration of a motion to approve the 2021 Municipal General Fund Budget in the amount of \$7,673,921 shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote)
 - c. Consideration of a motion to approve the 2021 Water Utility Budget in the amount of \$1,809,600 shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote)
 - d. Consideration of a motion to approve the 2021 Sewer Utility Budget in the amount of \$1,786,500 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote)
 - e. Consideration of a motion to approve the 2021 TIF #4 Budget in the amount of \$320 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote)
 - f. Consideration of a motion to approve the 2021 TIF #5 Budget in the amount of \$22,205 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote)
 - g. Consideration of a motion to approve the 2021 TIF #6 Budget in the amount of \$139,820 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote)
 - h. Consideration of a motion to approve the 2021 Debt Service Budget in the amount of \$1,805,316 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote)
 - i. Consideration of a motion to approve the 2021 Capital Improvements, Impact Fee and Special Revenue and other funds, not including the Hartland BID, in the amount of \$2,330,255 for a total Village Expenditure budget in the amount of \$15,567,937, not including the Hartland BID (Roll call vote)
 - j. Consideration of a motion to authorize a Downtown Business Improvement District assessment of \$74,800 as requested by the BID Board with approval of the BID's final expenditure budget held until consideration of the 2021 Operation Plan.
 - k. Consideration of a motion to approve a Property Tax Levy in the amount of \$6,292,640 (Roll call vote)
 - l. Consideration of a motion to approve the 2021 Payroll Matrix on Tab 31 Page 1 (Roll call vote)
9. Discussion and consideration of a motion to approve the ordering and purchase of a Police Department vehicle for delivery in 2021.
 10. Discussion and consideration of a motion to approve the ordering and purchase of a Public Works 6 yard dump truck vehicle for delivery in 2021 for a price not to exceed \$225,000.
 11. Consideration of a motion to confirm an appointment to the Environmental Corridor and Open Space Committee and two appointments to the Park & Recreation Board.
 12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
 13. Adjournment

Tim Rhode, Village Administrator

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Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 834 5594 4019. Or participate online:

<https://us02web.zoom.us/j/83455944019?pwd=d3ZJbVhRDhqRWFBYUIOOEV1aXROZz09>

**VILLAGE BOARD MINUTES
MONDAY, OCTOBER 26, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Ludtke, Conner, President Pfannerstill

Excused: Trustee Wallschlager

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Utility Operations Supervisor Felkner, Ryan Amtmann (R & M), Recreation Director Yogerst, Ryan Raskin (Catalyst Construction), Terry Foster (Trio Engineering) and Buck Knitt (Rinka Architects).

Pledge of Allegiance – President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion. None received.

1. Motion (Meyers/Dorau) to approve Village Board minutes of October 12, 2020. Carried (6-0)
2. Motion (Anson/Dorau) to approve vouchers for payment in the amount of \$649,919.16. Carried (4-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Dorau/Ludtke) to approve Operator's (Bartender) License. Carried (4-0).
4. **PUBLIC HEARING** on the proposed 2021 Village Budget including the General Fund, Water and Sewer Utility Funds, Debt Service, and all other Revenue and Expenditure Funds with consideration of adoption of the budget at the November 9, 2020 Village Board meeting.

President Pfannerstill opened the Public Hearing at 6:36 p.m. Finance Director Bailey stated that the Fire Department had decreased their budget by \$22,900 by removing some capital outlay items. He stated that transportation aid decreased by \$20,856. He stated that copies of the budget will be provided to the Village Board members this week with anticipated approval of the 2021 Village Budget on Nov. 9. Finance Director Bailey stated that the tax rate is expected to be \$4.57 which includes an increase of \$5 to the garbage fee, a 3% water rate increase and a 5% sewer rate increase. The Public Hearing was closed at 6:37 p.m.

Items referred from the October 19, 2020 Plan Commission meeting

5. Consideration and possible action, as follows, regarding the proposed development of a lot to be created on Campus Drive east of Lake Country Lutheran and south of the recently approved Paradise Trails Condominium development, without access to Willow Drive, that will entail

approval of a new Certified Survey Map, rezoning to RM-1 and the approval of a PUD Agreement that will allow the construction of 150 units of apartments in 6 buildings.

- a. Review of rezoning petition and proposed draft Planned Unit Development Agreement and related exhibits.

Representatives of Lightning Development provided a presentation of the proposed development stating that it will include 338 parking stalls. It was stated that units facing the roadway will have walk up entries. The development includes an amenity building containing a club room, fitness center and office space. It was stated that the development was designed to be “stitched” into the existing community and will connect to the pathway system in the Village.

- b. Consideration of a motion by the Village Board to schedule a Public Hearing on the recommendation of the Plan Commission for *Monday, November 16th, 2020* during a joint meeting of the Joint Architectural Board/Plan Commission and Village Board which will occur in segments.

Trustee Ludtke clarified that the intended date for the Public Hearing is November 16th. Motion (Ludtke/Conner) to schedule a Public Hearing on the recommendation of the Plan Commission for *Monday, November 16th, 2020* during a joint meeting of the Joint Architectural Board/Plan Commission and Village Board which will occur in segments.

Other items for Consideration

6. Consideration of a motion to award a contract for the 2020 Sanitary Sewer Lining to Visu-Sewer Inc. in the amount of \$46,796.75.

Utility Operations Supervisor Felkner stated that the Village contracts for sanitary sewer lining rather than replacing sewer mains. He stated that the project had been sent out for proposals and that staff is recommending award to Visu-Sewer. Motion (Meyers/Ludtke) to award a contract for the 2020 Sanitary Sewer Lining to Visu-Sewer Inc. in the amount of \$46,796.75. Carried (6-0).

7. Consideration of a motion to approve Changes Order #1 for the 2020 Paving Program and Contractor’s Application for Payment No. 1 in the amount of \$391,784.77 to Wolf Paving Co., Inc. for the 2020 Paving Program.

Utility Operations Supervisor Felkner stated that this work was for the municipal parking lot behind Senor Tomas. Motion (Conner/Dorau) to approve Changes Order #1 for the 2020 Paving Program and Contractor’s Application for Payment No. 1 in the amount of \$391,784.77 to Wolf Paving Co., Inc. for the 2020 Paving Program. Carried (6-0).

8. Discussion related to costs associated with the Recycling and Yardwaste Site in 2021.

Finance Director Bailey stated that the Village Board has several financial options related to the site. He stated that one option is to use fund balance to fund the site and continue to monitor usage with an anticipated annual cost of \$7,000 - \$8,000. A second option would be to raise the

garage fee an additional \$2 - \$3 to cover the expense. Or, thirdly, the residents interested in using the site could be required to purchase a sticker. It was stated that brush would still be allowed with staff checking id's to verify that users are Village residents. Bailey stated that it is unknown at this time what the actual usage is for the other items such as oil, antifreeze, cardboard and metal. Utility Operations Supervisor Felkner suggested that full service be continued for a year to analyze usage for further evaluation. Motion (Anson/Dorau) to use fund balance to fund the site and reevaluate after a year. Carried (6-0). Trustee Ludtke asked that residents be updated with this information. Finance Director Bailey stated that the information could be included in water bills, placed on the website and in the next newsletter. Additionally, staff at the site will provide a flier with information to people when they check in.

9. Discussion and consideration regarding the Before and After School Program with the Hartland-Lakeside School District.

Rec Director Yogerst stated that the program is not doing well financially as it is anticipated that based on current enrollment the Village would lose approximately \$7,500 for the school year. It is believed the low enrollment is due to COVID-19. She proposed two options for Village Board consideration. She stated that the Village could continue to support the program to see if enrollment increases. The other option is to allow the school district to take over the program. She stated that two staff members are required at all times for safety purposes.

Trustee Dorau commented that parents that are working from home now may be returning to their workplaces in January which could increase participation. Trustee Conner stated that he felt the program should remain status quo and reevaluate. President Pfannerstill stated that he disagreed as parents have other options for childcare and that it is too costly to continue with such a small number of residents benefiting from the program. Trustee Ludtke commented that if the program continues, the service would still be there when numbers increase. Trustee Meyers stated that significant tax dollars are going to schools and he feels that the Village should not be competing with area businesses. He stated that he does not want the Village involved in this program as we are a government entity, not a business. Trustee Dorau commented that this program provides a lower cost option for residents.

Rec Director Yogerst stated that the school asked for a one month notice. President Pfannerstill stated that the school is willing to take over the program which is only for the school district. Administrator Rhode stated that staff has been considering options for the last few month, acknowledged that this is not an easy decision and that the decision does not need to be made now.

Motion (Conner/Anson) to continue the program and reevaluate. President Pfannerstill stated that he is absolutely opposed to spending \$7,500 of tax dollars for a minimal number of residents using the program. Vote taken (3-3). Motion failed.

President Pfannerstill stated that he would like the Village to get out of the program as soon as possible. Finance Director Bailey commented that there are other programs that are not just for Hartland residents. Motion (Anson/Dorau) to continue the program until the first meeting in December and reevaluate the numbers at that time. Vote taken (3-3). Motion failed.

President Pfannerstill stated his opposition to continuing the program. Rec Director Yogerst stated that the department is less dependent on taxpayer dollars as programs have grown. Trustee Meyers stated that the programs should be self-liquidating except for those that benefit the community as a whole. Finance Director Bailey commented that some programs are offered free or benefit the community so not everything pays for itself in the recreation department. Trustee Dorau asked how many senior programs are offered for free and Rec Director Yogerst listed several.

Motion (Pfannerstill/Ludtke) to end the Before and After School Program December 1 or as soon as possible with Hartland-Lakeside School District. Vote taken (3-3). Motion failed.

Motion (Pfannerstill/Ludtke) to postpone the item until the next Village Board meeting. Carried (5-1) Meyers opposed.

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Misko stated that he had been contacted by a business owner on Capitol Drive with concerns related to the winter parking as the business has early morning traffic. He informed the business owner that the intent is to address overnight parking to eliminate snow covered cars impeding plowing efforts. He stated that officers will use discretion in this situation.

Rec Director Yogerst stated that the City of Delafield Park & Recreation Board is reviewing their agreement with the Village. She stated that the City will be cutting back by only paying for the printing of 200 guides for each season and will not be mailing the guides to their residents. She stated that the annual fee would be \$2,000 for 2021. She stated that the Village will continue to use the fish hatchery facility.

Finance Director Bailey stated that there have been holiday train meetings with various groups and staff members in an attempt to raise donations for the food pantries.

Trustee Dorau commented that the Business Trick or Treat along with the AHS Trunk or Treat was an amazing event. She thanked staff members and the Police Department for their assistance with the event.

11. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:56 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: November 5, 2020

RE: Voucher List

Attached is the voucher list for the November 9, 2020 Village Board meeting.

November 9, 2020 Checks:	\$	552,337.04
October Manual Checks:	\$	231,182.18
October Wires:	\$	539,342.93
October Credit Card:	\$	16,760.58
Total amount to be approved:	\$	<u>1,339,622.73</u>

VILLAGE OF HARTLAND
VOUCHER LIST - NOVEMBER 9, 2020

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	OCT DUES	\$4,587.00
G 101-23000 SPECIAL DEPOSITS	FAESSLER, SHAWN & ELLEN	REFUND CURB CUT BOND	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	HAWK SOCCER	REFUND CENTENNIAL FIELD DEPOSITS	\$350.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	WARRANT/HECTOR GARCIA RIVERA BD601359-3	\$312.60
G 101-23000 SPECIAL DEPOSITS	MAGNUM OPUS	FAC DEPOSIT	\$100.00
R 101-46730 RECREATION CLASSES	METZLER	LEARK TO SKATE REFUND	\$65.00
R 101-44300 PERMITS	NORDIC PLUMBING	REFUND PERMIT FEE/1907 BRISTLECONE/PAID BY BLD	\$301.40
G 101-23000 SPECIAL DEPOSITS	PIRATE LACROSSE LLC	REFUND CENTENNIAL FIELD DEPOSIT	\$250.00
G 101-23000 SPECIAL DEPOSITS	SONS OF AMERICAN LEGION #294	REFUND BARK RIVER DEPOSIT	\$100.00
G 101-23000 SPECIAL DEPOSITS	TRAPP, ERIC	CURB CUT BOND/335 MERTON	\$1,000.00
	USA BLUE BOOK	INJECTOR ASSEMBLIES/O RINGS	\$0.00
G 101-23000 SPECIAL DEPOSITS	VICTORY HOMES OF WI	264 FOUR WINDS CT/CURB CUT	\$1,000.00
G 403-31890 PARADISE TRAILS CONDO	VON BRIESEN & ROPER	LEGAL FEES	\$2,849.50
G 403-31891 HARTLAND EAST APARTMENTS LCL	VON BRIESEN & ROPER	LEGAL FEES	\$4,612.50
G 204-34187 FWW LIFT STATION REPLACEMENT	WE ENERGIES	OCT FWW LIFT STATION	\$60.75
EXPENSE Descr			<u>\$16,588.75</u>
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	OCT-NOV CELLULAR SERVICE	\$78.61
EXPENSE Descr AMBULANCE			<u>\$78.61</u>
EXPENSE Descr CABLE TELEVISION			
E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	MILLER, JOEL R	FILM/BROADCAST PLAN COMM MTG	\$400.00
EXPENSE Descr CABLE TELEVISION			<u>\$400.00</u>
EXPENSE Descr CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	MERTON FEED CO.	GRASS SEED/FERTILIZER	\$272.40
EXPENSE Descr CEMETERY			<u>\$272.40</u>
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	LAKE COUNTRY FAMILY FUN LLC	TREE LIGHTING GUIDE SPONSORSHIP	\$160.00
E 804-56700-758 MEETINGS	MICHELLE HAIDER	BID BD LUNCH MTG	\$45.02
E 804-56700-733 SUPPORT SERVICES	MICHELLE HAIDER	OCT EX DIR SERVICES	\$2,971.67
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$12.50
EXPENSE Descr ECONOMIC DEVELOPMENT			<u>\$3,189.19</u>
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	BAILEY, RYAN	MILEAGE TO MADISON/BADGER BOOK	\$65.55
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	LEGAL NOTICES	\$224.32
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$53.97

Account Descr	Search Name	Comments	Amount
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	VOTER NUMBERS	\$42.25
EXPENSE Descr ELECTIONS			\$386.09
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	OCT-NOV - PHONE	\$20.25
E 101-51500-319 COVID-19 EXPENSES	DELAFIELD POLICE, CITY OF	LYSOL FLATPACK WIPES	\$57.19
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	OCT FLEX SPENDING ADM SERVICES	\$94.58
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$31.25
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$121.90
E 101-51500-319 COVID-19 EXPENSES	RUNDLE-SPENCE MFG CO	TOUCHLESS FAUCETS	\$959.36
EXPENSE Descr FINANCIAL ADMINISTRATION			\$1,284.53
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T	OCT-NOV - PHONE	\$20.25
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$70.50
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	OCT-NOV CELLULAR SERVICE	\$78.61
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT SURVIVE ALIVE/ELECT	\$104.26
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT ELECTRIC/GAS	\$620.85
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT SURVIVE ALIVE/GAS	\$10.35
EXPENSE Descr FIRE PROTECTION			\$904.82
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	OCT-NOV - PHONE	\$20.25
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	LEGAL NOTICES	\$310.02
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$35.05
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$67.24
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$60.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$54.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	ENVELOPES	\$151.99
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$2,890.50
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$1,127.50
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$2,241.00
EXPENSE Descr GENERAL ADMINISTRATION			\$6,957.55
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			
E 401-74105-285 CONSTRUCTION COSTS	SOPER GRADING	BIO RETENTION/PAYMENT #2	\$97,290.00
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			\$97,290.00
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	OCT-NOV - PHONE	\$20.25
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$12.50
EXPENSE Descr INSPECTION			\$32.75

Account Descr	Search Name	Comments	Amount
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	OCT-NOV - PHONE	\$20.24
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	RECHARGE FIRE EXTINGUISHER	\$44.20
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GURGUL, DILLON	UNIFORM ALLOWANCE	\$58.88
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	CYLINDER REPAIR/SQUAD 4	\$745.88
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$197.13
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	SOAP	\$3.90
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$360.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$254.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	SEPT-OCT SERVICE	\$266.66
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	SEPT-OCT SERVICE	\$370.33
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	OFFICER TRAINING TUITION/MATERIALS	\$263.18
EXPENSE Descr LAW ENFORCEMENT			\$2,584.40
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	OCT-NOV - PHONE	\$20.24
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$95.09
E 101-55110-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	BULBS	\$62.99
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS	\$21.75
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$173.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	NOV COPIER	\$73.17
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT - ELECTRIC	\$1,486.70
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	EXTERIOR CONTRACT	\$150.00
EXPENSE Descr LIBRARY			\$2,132.94
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-285 CONSTRUCTION COSTS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #8	\$9,923.24
EXPENSE Descr MISC STORM SEWER REPAIR			\$9,923.24
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	OTIS ELEVATOR CO	NOV-JAN ELEVATOR MAINT	\$362.55
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$173.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT GAS	\$48.24
EXPENSE Descr MUNICIPAL BUILDING			\$583.79
EXPENSE Descr NIXON/HARTBROOK/CASTLE PLAYGRD			
E 401-76155-285 CONSTRUCTION COSTS	LEE RECREATION LLC	PLAYGROUND EQUIPMENT	\$25,636.00
EXPENSE Descr NIXON/HARTBROOK/CASTLE PLAYGRD			\$25,636.00
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	STARK PAVEMENT CORPORATION	ASPHALT	\$255.94
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT FAC	\$174.79

Account Descr	Search Name	Comments	Amount
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT CENTENNIAL	\$168.76
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT HARTBROOK	\$16.11
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT HARTBROOK	\$41.58
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT NIXON	\$35.50
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT PENBROOK	\$16.80
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT NIXON	\$22.11
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT PENBROOK	\$23.34
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT NIXON	\$205.16
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	OCT CENTENNIAL	\$22.73
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT BARK RIVER	\$123.86
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT NIXON	\$20.65
EXPENSE Descr PARKS			\$1,127.33
EXPENSE Descr PLAYGROUND WOOD CHIPS/WEED			
E 401-76140-285 CONSTRUCTION COSTS	GERBER LEISURE PRODUCTS	PLAYGROUND CHIPS	\$3,290.00
EXPENSE Descr PLAYGROUND WOOD CHIPS/WEED			\$3,290.00
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	OCT-NOV - PHONE	\$20.24
E 101-53000-360 VEHICLE MAINT/EXPENSE	BADGER TRUCK CENTER INC	ROTATE TIRES/REPAIR FUEL LEAK/2018 F550	\$313.24
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	STROBE LIGHT CABLES	\$489.08
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	CABLE ASSY	\$423.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	AIR FILTERS	\$147.44
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	BULB	\$4.29
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	THERMOSTAT/GASKET/ANTI FREEZE	\$117.93
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	STROBE HEAD/SOCKETS/LOCKS	\$351.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$357.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$824.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$308.55
E 101-53000-410 STREETS GEN MAINT	EXECU PRINT	NO DOGS ALLOWED SIGNS	\$40.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	BATTERIES/TRK 24	\$267.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE BILLING SERVICE INC	REPAIR AIR COMPRESSOR/PUMP	\$2,500.97
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$90.63
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$117.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	LF GEORGE, INC	MINI EXCAVATOR BUCKET TEETH	\$67.36
E 101-53000-360 VEHICLE MAINT/EXPENSE	MID-STATE EQUIPMENT	HYDRAULIC OIL/FILTER	\$266.11
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	FIRE EXT/BACKUP CAMERA	\$390.49
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$50.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	FITTING FOR MINI EXCAVATOR	\$58.18
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	OCT-NOV CELLULAR SERVICE	\$119.44
E 101-53000-360 VEHICLE MAINT/EXPENSE	UTILITY SALES & SERVICE	BUCKET TRUCK TESTING	\$3,444.35
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	SEPT-OCT SERVICE	\$72.06

Account Descr	Search Name	Comments	Amount
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT ELECTRIC	\$478.36
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT GAS	\$26.92
E 101-53000-225 STREET LIGHTING	WE ENERGIES	AUG-SEPT CLOCK	\$18.24
E 101-53000-225 STREET LIGHTING	WE ENERGIES	SEPT-OCT CAMPUS DR	\$387.89
E 101-53000-225 STREET LIGHTING	WE ENERGIES	SEPT-OCT ST LIGHTING	\$85.68
EXPENSE Descr PUBLIC WORKS			\$11,839.99
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	OCT-NOV - PHONE	\$20.25
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	YOGA STRENGTH	\$72.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	GENTLE/MODERATE YOGA	\$504.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	NOVEMBER NIA	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUVAL, SHANNON	NOV SMART SITTER CLASS	\$352.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	OCT BARRE STRENGTH	\$323.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	PAINTING SPECTACULARLY SPOOKY SCENE	\$84.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OBOYLE, ERIN	BEGINNER BALLROOM DANCE	\$344.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	TEMPRA PAINT	\$19.80
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$26.75
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	QIGONG - 10 PUNCH CARD	\$96.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	OCT-NOV CELLULAR SERVICE	\$36.19
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	TREE CLIMBING	\$140.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	LEARN TO SKATE	\$550.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	CHAIR YOGA	\$240.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	YOGA 4 LIFE RES SR	\$720.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	YOGA 4 LIFE RES	\$256.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$3,848.19
EXPENSE Descr SEWER SERVICE			
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	AIR ONE EQUIPMENT INC	GAS DETECTOR CASE	\$127.75
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	OCT-NOV - PHONE	\$20.24
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	OCT DUES	\$70,052.26
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	OCT FLEX SPENDING ADM SERVICES	\$14.55
E 204-53610-360 VEHICLE MAINT/EXPENSE	MACQUEEN EQUIPMENT GROUP	WATER PUMP SCREENS/HYDRAULIC FILTER	\$187.87
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	MBM	QUARTERLY COPIER CHARGES	\$174.53
E 204-53610-800 CAPITAL OUTLAY	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #8	\$83,934.65
E 204-53610-800 CAPITAL OUTLAY	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #8	\$3,600.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$18.75
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	STARK PAVEMENT CORPORATION	ASPHALT	\$630.01
E 204-53610-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FUEL FILTER/COOLANT LINE	\$324.88
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	OCT-NOV CELLULAR SERVICE	\$119.45
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT BRADFORD	\$37.36
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT SHADOW RIDGE	\$59.78

Account Descr	Search Name	Comments	Amount
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT - CRYSTAL	\$9.98
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT ARLENE	\$203.36
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT HWY 83	\$17.96
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT CRYSTAL	\$99.29
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT RUSTIC	\$29.65
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	SEPT-OCT WOODLANDS	\$35.37
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	XYLEM WATER SOLUTIONS USA INC	FLUSH VALVE	\$3,870.00
EXPENSE Descr SEWER SERVICE			<u>\$163,567.69</u>
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			
E 401-70285-285 CONSTRUCTION COSTS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #8	\$99,975.53
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			<u>\$99,975.53</u>
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$28.00
EXPENSE Descr TRUSTEES			<u>\$28.00</u>
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	OCT-NOV - PHONE	\$20.24
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	OCTOBER BEACON SERVICES	\$154.20
E 620-53700-653 MAINTENANCE OF METERS	BIEBELS TRUE VALUE	BALL VALVES/BROOM	\$85.24
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	BIT EXTENSION	\$17.05
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	OCT FLEX SPENDING ADM SERVICES	\$36.37
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	OCT CROSS CONNECTION INSP	\$2,885.00
E 620-53700-930 MISC GENERAL EXPENSES	KEAST, MATTHEW	FAUCET REPLACEMENT	\$129.09
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHEMICALS	\$889.15
E 620-53700-923 OUTSIDE SERVICES	MBM	QUARTERLY COPIER CHARGES	\$174.54
E 620-53700-673 TRANS&DIST MAINS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #8	\$75,073.06
E 620-53700-673 TRANS&DIST MAINS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #8	\$4,470.00
E 620-53700-678 HYDRANTS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #8	\$11,160.75
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$88.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$506.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$95.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$19.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$57.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$57.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$22.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	LAB SERVICES	\$110.00
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION	\$18.75
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	RUNDLE-SPENCE MFG CO	TEST SPIGOTS	\$15.76
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	OCT-NOV CELLULAR SERVICE	\$119.44
E 620-53700-635 MAINTENANCE OF TREATMENT PLANT	USA BLUE BOOK	INJECTOR ASSEMBLIES/O RINGS	\$187.25
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT - MICRO BOOSTER	\$21.15

Account Descr	Search Name	Comments	Amount
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	SEPT-OCT - BRISTLECONE	\$11.21
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT - BRISTLECONE	\$186.04
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT MANCHESTER	\$1,220.39
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT SUNNYSLOPE	\$749.98
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	SEPT-OCT #3 PUMPHOUSE	\$9.57
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT COVENTRY	\$20.38
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT PENBROOK	\$342.26
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	SEPT-OCT PENBROOK	\$10.66
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT HILL ST	\$22.36
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG-SEPT SUNSHINE	\$17.93
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT SUNSHINE	\$1,413.43
EXPENSE Descr WATER UTILITY			\$100,415.25
			\$552,337.04

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Payments

Current Period: OCTOBER 2020

Payments Batch OCT MC \$231,182.18

Refer	1620 <i>DEPT OF WORKFORCE DEVELOP</i>	Ck# 008937	10/7/2020		
Cash Payment	E 101-55110-110 SALARIES		UNEMPLOYMENT BENEFITS		\$849.00
Invoice	693356				
Cash Payment	E 101-51100-110 SALARIES		UNEMPLOYMENT BENEFITS		\$134.69
Invoice	693356				
Cash Payment	E 101-55300-110 SALARIES		UNEMPLOYMENT BENEFITS		-\$0.46
Invoice	693356				
Transaction Date	10/30/2020	Due 11/29/2020	GF Checking	11100	Total \$983.23
Refer	1623 <i>LARSON, RICHARD</i>	Ck# 008940	10/30/2020		
Cash Payment	E 101-51600-290 OUTSIDE SERVICES/C		TRAIN NEW CUSTODIAN		\$240.08
Invoice					
Transaction Date	10/30/2020	Due 11/29/2020	GF Checking	11100	Total \$240.08
Refer	1622 <i>PAYNE AND DOLAN INC</i>	Ck# 008939	10/14/2020		
Cash Payment	E 401-70500-285 CONSTRUCTION COST		2019 PAVING CLOSEOUT		\$30,995.12
Invoice					
Transaction Date	10/30/2020	Due 11/29/2020	GF Checking	11100	Total \$30,995.12
Refer	1621 <i>SOPER GRADING</i>	Ck# 008938	10/7/2020		
Cash Payment	E 401-74105-285 CONSTRUCTION COST		BIO RETENTION/INDUSTRIAL DR		\$198,963.75
Invoice					
Transaction Date	10/30/2020	Due 11/29/2020	GF Checking	11100	Total \$198,963.75

Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$1,223.31
401 CAPITAL PROJECTS FUND	\$229,958.87
	\$231,182.18

Pre-Written Checks	\$231,182.18
Checks to be Generated by the Computer	\$0.00
Total	\$231,182.18

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Payments

Current Period: OCTOBER 2020

Payment Batch OCT20WIRE \$539,342.93

Refer	1710	FIRST BANK FINANCIAL CENTRE	Ck# 2020504E	10/31/2020			
Cash Payment	E	101-51500-300 OPERATING SUPPLIES	EBUSINESS BANKING FEES				\$75.00
Invoice							
Transaction Date	10/31/2020	Due 0	GF Checking	11100	Total		\$75.00
Refer	1711	AFLAC	Ck# 2020505E	10/16/2020			
Cash Payment	G	101-21592 AFLAC INS PAYABLE	MONTHLY EMPLOYEE AFLAC DEDUCTIONS				\$195.82
Invoice							
Transaction Date	10/16/2020	Due 0	GF Checking	11100	Total		\$195.82
Refer	1712	PAYMENT SERVICE NETWORK	Ck# 2020506E	10/4/2020			
Cash Payment	E	620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES				\$40.20
Invoice							
Cash Payment	E	204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES				\$40.20
Invoice							
Transaction Date	10/4/2020	Due 0	GF Checking	11100	Total		\$80.40
Refer	1713	WI DEFERRED COMPENSATION P	Ck# 2020507E	10/31/2020			
Cash Payment	G	101-21570 DEFERRED COMP DEDUCT	EMPLOYEE DEFERRED COMP DEDUCTIONS				\$17,324.45
Invoice							
Transaction Date	10/31/2020	Due 0	GF Checking	11100	Total		\$17,324.45
Refer	1714	WI SUPPORT COLLECTIONS TRUS	Ck# 2020508E	10/31/2020			
Cash Payment	E	101-51500-290 OUTSIDE SERVICES/C	MONTHLY EMPLOYEE WAGE GARNISHMENTS				\$2.50
Invoice							
Cash Payment	G	101-21580 GARNISHMENT DEDUCTIO	MONTHLY EMPLOYEE WAGE GARNISHMENTS				\$2,499.00
Invoice							
Transaction Date	10/31/2020	Due 0	GF Checking	11100	Total		\$2,501.50
Refer	1715	WI RETIREMENT SYSTEM	Ck# 2020509E	10/30/2020			
Cash Payment	E	101-55300-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$346.54
Invoice							
Cash Payment	E	101-51400-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$794.92
Invoice							
Cash Payment	E	101-51500-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$325.22
Invoice							
Cash Payment	E	101-52100-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$14,391.69
Invoice							
Cash Payment	E	101-52100-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$581.95
Invoice							
Cash Payment	E	101-52200-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$103.97
Invoice							
Cash Payment	E	101-52200-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$753.17
Invoice							
Cash Payment	E	101-52300-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$103.97
Invoice							
Cash Payment	E	101-52300-140 RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS				\$2,739.62
Invoice							

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Payments

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Cash Payment	E 101-53000-140	RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$2,874.19
Invoice				
Cash Payment	E 101-55110-140	RETIREMENT BENEFIT	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$1,300.34
Invoice				
Cash Payment	E 620-53700-926	EMPLOYEE PENSIONS	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$1,661.02
Invoice				
Cash Payment	E 204-53610-110	SALARIES	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$326.24
Invoice				
Cash Payment	E 204-53610-110	SALARIES	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$343.65
Invoice				
Cash Payment	E 204-53610-390	BILLING/COLLECTION/	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$377.25
Invoice				
Cash Payment	G 101-21520	RETIREMENT DEDUCTION	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$9,139.26
Invoice				
Cash Payment	G 101-21520	RETIREMENT DEDUCTION	SEPTEMBER EMPLOYEE WRS PREMIUMS	\$10,282.82
Invoice				
Transaction Date	10/30/2020	Due 0	GF Checking 11100	Total \$46,445.82
Refer	1716	EMPLOYEE TRUST FUNDS	Ck# 2020510E 10/26/2020	
Cash Payment	E 101-51400-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$3,254.16
Invoice				
Cash Payment	E 101-51500-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$3,918.40
Invoice				
Cash Payment	E 101-55300-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$664.24
Invoice				
Cash Payment	E 101-52100-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$27,382.09
Invoice				
Cash Payment	E 101-53000-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$16,656.77
Invoice				
Cash Payment	E 101-55110-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$3,626.32
Invoice				
Cash Payment	E 101-52200-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$3,606.61
Invoice				
Cash Payment	E 101-52300-150	HEALTH/DENTAL/LIFE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$3,606.61
Invoice				
Cash Payment	G 101-21530	INSURANCE DEDUCTIONS	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$1,437.02
Invoice				
Cash Payment	G 101-34140	UNFUNDED EMPLOYEE BE	NOVEMBER EMPLOYEE HEALTH INSURANCE PREMIUMS	\$1,992.72
Invoice				
Transaction Date	10/26/2020	Due 0	GF Checking 11100	Total \$66,144.94
Refer	1717	BOND TRUST SERVICES CORP	Ck# 2020511E 10/30/2020	

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Payments

Current Period: OCTOBER 2020

Cash Payment	E 301-58000-610 PRINCIPAL REDEMP	2017 GO CORPORATE PURPOSE BOND PRINCIPAL AND INTEREST PAYMENT	\$330,000.00
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Invoice

Cash Payment	E 301-58000-615 DEBT SERVICE - INTER	2017 GO CORPORATE PURPOSE BOND PRINCIPAL AND INTEREST PAYMENT	\$76,575.00
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Invoice

Transaction Date	10/30/2020	Due 0	GF Checking	11100	Total	\$406,575.00
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Fund Summary

	11100 GF Checking	
620 WATER FUND		\$1,701.22
301 DEBT SERVICE FUND		\$406,575.00
204 SEWER		\$1,087.34
101 GENERAL FUND		\$129,979.37
		<u>\$539,342.93</u>

Pre-Written Checks	\$539,342.93
Checks to be Generated by the Computer	\$0.00
Total	<u>\$539,342.93</u>

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Payments

Current Period: OCTOBER 2020

Payment Batch OCT20CC \$16,760.58

Refer 1676 ALL FUSES Ck# 2020470E 11/4/2020
 Cash Payment E 204-53610-380 MAINTENANCE-SEWA fuses for lift station \$141.12
 Invoice

Transaction Date 10/6/2020 Due 0 GF Checking 11100 Total \$141.12

Refer 1677 AMAZON Ck# 2020471E 11/4/2020

Cash Payment E 101-55110-310 BOOKS & MATERIALS cds \$21.96
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS DVD \$17.99
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS adult NF \$12.39
 Invoice

Cash Payment E 101-55110-255 BLDGS/GROUNDS cleaning supplies \$46.79
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS dvd \$25.69
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS kids dvds \$50.90
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS non-FICTION BOOK \$16.38
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS NF DVDS \$44.96
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS MUSIC CD \$13.98
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS MUSIC CDS \$48.94
 Invoice

Cash Payment E 101-55110-325 PERIODICALS People Magazine \$75.00
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS dvds \$44.97
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS DVD \$46.95
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS DVD \$7.99
 Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES PAPER PRODUCTS (COLOR) \$17.38
 Invoice

Cash Payment E 101-55110-300 OPERATING SUPPLIES micro USB cables \$26.97
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS DVD \$23.61
 Invoice

Cash Payment E 101-55110-310 BOOKS & MATERIALS dvd \$19.94
 Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES SILICONE CORDED EAR PLUGS (FIREARMS) \$22.95
 Invoice

Cash Payment E 101-55110-300 OPERATING SUPPLIES wifi adapter \$14.99
 Invoice

Cash Payment E 101-53000-410 STREETS GEN MAINT American Flag \$19.99
 Invoice

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Payments

Current Period: OCTOBER 2020

Cash Payment	E 101-51400-30	OPERATING SUPPLIES	BOX OF COPY PAPER	\$31.68
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	dvd	\$10.10
Invoice				
Cash Payment	E 101-55110-30	OPERATING SUPPLIES	craft supplies	\$30.00
Invoice				
Cash Payment	E 101-51400-30	OPERATING SUPPLIES	OFFICE SUPPLIES	\$18.33
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	cds	\$12.19
Invoice				
Cash Payment	E 101-55110-30	OPERATING SUPPLIES	craft supplies	\$29.64
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	dvd	\$85.73
Invoice				
Cash Payment	E 101-55110-25	BLDGS/GROUNDS	toilet parts	\$35.20
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	dvd	\$19.99
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	dvd	\$4.69
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	cds	\$38.55
Invoice				
Cash Payment	E 101-51500-31	COVID-19 EXPENSES	Cleaning Swiffer for PD/bathrooms	\$27.98
Invoice				
Cash Payment	E 101-55110-32	PERIODICALS	magazine	\$15.00
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	dvd	\$13.99
Invoice				
Cash Payment	E 101-55110-30	OPERATING SUPPLIES	craft supplies	\$16.98
Invoice				
Cash Payment	E 101-55110-30	OPERATING SUPPLIES	stickers	\$7.39
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	dvd credit	-\$0.03
Invoice				
Cash Payment	E 620-53700-90	ACCOUNTING & COLLE	back up power supply	\$125.00
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	dvds	\$208.49
Invoice				
Cash Payment	E 101-55300-30	OPERATING SUPPLIES	Projector screen for Community Center	\$62.86
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	labels	\$5.99
Invoice				
Cash Payment	E 101-55110-30	OPERATING SUPPLIES	cricut supplies	\$23.39
Invoice				
Cash Payment	E 101-55110-31	BOOKS & MATERIALS	DVD	\$17.81
Invoice				
Cash Payment	E 101-52300-30	OPERATING SUPPLIES	marking dots for covid check in	\$23.85
Invoice				
Cash Payment	E 101-55300-30	OPERATING SUPPLIES	Supplies for Before and After School Care	\$43.08
Invoice				

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Payments

Current Period: OCTOBER 2020

Cash Payment	E 101-51400-300 OPERATING SUPPLIES	OFFICE SUPPLIES	\$19.13
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	4pC Hex Screw Driver set	\$11.98
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	cricut supplies	\$72.97
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Projector mount for Community Center	\$46.45
Invoice			
Cash Payment	E 101-55110-325 PERIODICALS	magazines	\$98.89
Invoice			
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	ABSENTEE ENVELOPE LABELS	\$83.96
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$27.92
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$60.48
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$11.99
Invoice			
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	UPS battery back up	\$67.32
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	UPS battery back up	\$67.32
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$59.65
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Before and After School Care	\$45.84
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$17.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$17.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	ods	\$9.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$24.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	kids dvds	\$9.96
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	BOX OF COPY PAPER	\$31.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$19.96
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	music cds	\$11.98
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WRITING PADS/BATTERY BACK UP- COMPUTER	\$108.91
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$19.96
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$47.94
Invoice			

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Payments

Current Period: OCTOBER 2020

Cash Payment	E 101-55110-310	BOOKS & MATERIALS	dvds			\$88.22
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	Non-Fic Book			\$19.59
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$2,631.97
Refer	1678	ARCHIE MONUMENT		Ck# 2020472E	11/4/2020	
Cash Payment	E 101-54910-365	BLDGS/GROUNDS MAI	REPLACEMENT VASE			\$150.00
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$150.00
Refer	1679	AT&T		Ck# 2020473E	11/4/2020	
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	SEPT SERVICE			\$86.10
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$86.10
Refer	1680	BAKER & TAYLOR CREDIT CARD		Ck# 2020474E	11/4/2020	
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$363.38
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$14.95
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$353.19
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$354.28
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$376.78
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$375.35
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$433.09
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$150.90
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$120.71
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$153.78
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$273.84
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$153.90
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$132.58
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS			\$136.96
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$3,393.69
Refer	1681	BIEBELS TRUE VALUE		Ck# 2020475E	11/4/2020	
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	Parts for new pump			\$16.14
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$16.14
Refer	1682	COMPETITOR AWARDS & ENGRAV		Ck# 2020476E	11/4/2020	

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Payments

Current Period: OCTOBER 2020

Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Brass tape labels for pictures				\$20.00
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$20.00
Refer	1683	CONSTANT CONTACT	Ck# 2020477E	11/4/2020		
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	CONSTANT CONTACT YEARLY MEMEBERSHIP				\$378.00
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$378.00
Refer	1684	COUSINS SJBS	Ck# 2020478E	11/4/2020		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Lunch during In-Service Training				\$9.64
Invoice						
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	Budget Meeting Food				\$104.96
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$114.60
Refer	1685	DEMCO INC	Ck# 2020479E	11/4/2020		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Book Jackets and New Tape				\$217.32
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$217.32
Refer	1686	DOG WASTE DEPOT	Ck# 2020480E	11/4/2020		
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	Dog waste bags				\$228.66
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$228.66
Refer	1687	ENDTERS SPORTS GRILL	Ck# 2020481E	11/4/2020		
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	Budget Meeting Food				\$133.09
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$133.09
Refer	1688	FOX BROS PIGGLY WIGGLY	Ck# 2020482E	11/4/2020		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Bingo Prizes				\$74.97
Invoice						
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	donuts and water for training on Saturday 10/3				\$25.98
Invoice						
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SNACKS FOR CDU DEPLOYMENT IN HARTLAND				\$20.20
Invoice						
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Before and After School Care				\$9.98
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$131.13
Refer	1689	HERTZBERG	Ck# 2020483E	11/4/2020		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Permabound				\$35.18
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Permabound				\$176.35
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Permabound				\$10.52
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Permabound				\$41.24
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$263.29

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Payments

Current Period: OCTOBER 2020

Refer	1690	<u>HOME DEPOT</u>	<u>Ck# 2020484E 11/4/2020</u>			
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	blinds for director's office			\$315.69
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$315.69
Refer	1691	<u>ICE AGE TRAIL ALLIANCE</u>	<u>Ck# 2020485E 11/4/2020</u>			
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	ICE AGE TRAIL MEMBERSHIP			\$150.00
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$150.00
Refer	1692	<u>KALAHARI RESORT</u>	<u>Ck# 2020486E 11/4/2020</u>			
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Misko Hotel for Chiefs Conference			\$91.00
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$91.00
Refer	1693	<u>KAPCO</u>	<u>Ck# 2020487E 11/4/2020</u>			
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	Book Tape and Poly Covers			\$380.91
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$380.91
Refer	1694	<u>KETTLE MORaine HARDWOODS I</u>	<u>Ck# 2020488E 11/4/2020</u>			
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPEN	Truck side boards			\$155.72
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$155.72
Refer	1695	<u>LEAGUE OF WI MUNICIPALITIES</u>	<u>Ck# 2020489E 11/4/2020</u>			
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Misko PFC Workshop			\$75.00
Invoice						
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	Lwm conference			\$75.00
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$150.00
Refer	1696	<u>MACQUEEN EQUIPMENT GROUP</u>	<u>Ck# 2020490E 11/4/2020</u>			
Cash Payment	E 204-53610-360	VEHICLE MAINT/EXPEN	CONTROLLER FOR BOOM			\$1,372.76
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$1,372.76
Refer	1697	<u>PAYPRO</u>	<u>Ck# 2020491E 11/4/2020</u>			
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	DEEP FREEZE ENTERPRISE 1 YEAR MAINTENANCE			\$145.53
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$145.53
Refer	1698	<u>PITNEY BOWVES</u>	<u>Ck# 2020492E 11/4/2020</u>			
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	Postage Ink Cartridges			\$226.08
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$226.08
Refer	1699	<u>SIRCHIE FINGER PRINT LAB</u>	<u>Ck# 2020493E 11/4/2020</u>			
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	5 PACK - SPIT HOODS			\$82.16
Invoice						
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total	\$82.16
Refer	1700	<u>SP MISSION</u>	<u>Ck# 2020494E 11/4/2020</u>			

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Cash Payment	E 101-52100-300 OPERATING SUPPLIES	DJH/MJS CLOTHING ALLOWANCE NECK GAIATORS			\$44.97
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$44.97
Refer	1701 SP MANTISX	<u>Ck# 2020495E 11/4/2020</u>			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Mantis-dry firing system (training/firearms)			\$262.49
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$262.49
Refer	1702 TEAM VIEWER	<u>Ck# 2020496E 11/4/2020</u>			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	Team Viewer one year subscription			\$836.64
Invoice					
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	Team Viewer one year subscription			\$836.64
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$1,673.28
Refer	1703 TIME WARNER CABLE CREDIT CA	<u>Ck# 2020497E 11/4/2020</u>			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SEPT-OCT INTERNET			\$46.87
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	SEPT-OCT INTERNET			\$46.87
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	SEPT-OCT INTERNET			\$46.87
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SEPT-OCT INTERNET			\$46.87
Invoice					
Cash Payment	E 101-55370-300 OPERATING SUPPLIES	SEPT-OCT INTERNET			\$30.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	SEPT-OCT INTERNET			\$46.88
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	JULY-SEPT INTERNET			\$89.99
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	JULY-SEPT INTERNET			\$89.99
Invoice					
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	SEPT-OCT SERVICE			\$134.98
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	JULY-SEPT INTERNET			\$89.98
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	SEPT-OCT PHONE			\$44.59
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SEPT-OCT INTERNET			\$46.88
Invoice					
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	SEPT-OCT PHONE			\$44.59
Invoice					
Cash Payment	E 101-55110-220 UTILITY SERVICES	SEPT-OCT PHONE			\$44.60
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	SEPT-OCT PHONE			\$44.59
Invoice					
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	SEPT-OCT INTERNET			\$46.88
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SEPT-OCT PHONE			\$44.59
Invoice					

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Payments

Current Period: OCTOBER 2020

Cash Payment	E 101-52100-300	OPERATING SUPPLIES	SEPT-OCT PHONE		\$44.60
Invoice					
Cash Payment	E 101-53000-220	UTILITY SERVICES	SEPT-OCT PHONE		\$44.60
Invoice					
Cash Payment	E 620-53700-605	MAINTENANCE-WATER	SEPT-OCT PHONE		\$44.60
Invoice					
Cash Payment	E 204-53610-385	MAINTENANCE-COLLE	SEPT-OCT PHONE		\$44.60
Invoice					
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	SEPT-OCT INTERNET		\$46.88
Invoice					
Cash Payment	E 101-52200-290	OUTSIDE SERVICES/C	SEPT-OCT SERVICE		\$106.27
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$1,317.57
Refer	1704	TRINITY ECO SOLUTIONS	Ck# 2020498E	11/4/2020	
Cash Payment	E 101-53000-365	BLDGS/GROUNDS MAI	MAINTENANCE SUPPLIES		\$765.30
Invoice					
Cash Payment	E 101-55200-365	BLDGS/GROUNDS MAI	MAINTENANCE SUPPLIES		\$765.30
Invoice					
Cash Payment	E 101-54910-300	OPERATING SUPPLIES	CHEM-MASTER		\$217.62
Invoice					
Cash Payment	E 620-53700-651	MAINTENANCE OF MAI	CHEM-MASTER		\$217.63
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$1,965.85
Refer	1705	UNICUS SPRAY SYSTEMS LLC	Ck# 2020499E	11/4/2020	
Cash Payment	E 101-53000-410	STREETS GEN MAINT	Sprayer Parts		\$52.50
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$52.50
Refer	1706	WACHTEL TREE SCIENCE & SERV	Ck# 2020500E	11/4/2020	
Cash Payment	E 101-53635-460	LANDSCAPE MANAGE	CONSULTING TREE ANALYSIS		\$148.50
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$148.50
Refer	1707	WATER - COFFEE DELIVERY	Ck# 2020501E	11/4/2020	
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	Water delivery		\$79.72
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$79.72
Refer	1708	WI POLICE LEADERSHIP FOUNDA	Ck# 2020502E	11/4/2020	
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Misko WI Chiefs Conference Registration		\$225.00
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$225.00
Refer	1709	ZOOM	Ck# 2020503E	11/4/2020	
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	Monthly Zoom Account		\$15.74
Invoice					
Transaction Date	10/6/2020	Due 0	GF Checking	11100	Total \$15.74

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Current Period: OCTOBER 2020

Fund Summary

	11100 GF Checking	
620 WATER FUND		\$1,428.04
204 SEWER		\$2,599.30
101 GENERAL FUND		\$12,733.24
		<hr/>
		\$16,760.58

Pre-Written Checks	\$16,760.58
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$16,760.58

VILLAGE OF HARTLAND
LICENSES AND PERMITS
NOVEMBER 9, 2020

Street Use Permit

Applicant: Race Day Events
Location: Lake Country Lutheran High School
Event: Elf Run 5k/10k (Winter Run Series)
Date: 11/15/2020

Class “A” Beer and “Class A” Liquor (cider only)

Applicant: Kwik Trip, Inc.
Location: 101 E. Capitol Drive
Agent: Nicholas Koepler

The following documents are complete and on file:

- Original Alcohol Beverage Retail License Application
- Auxiliary Questionnaire
- Schedule of Appointment of Agent

Cigarette License

Kwik Trip, Inc.
101 E. Capitol Drive



Date: _____
 Rec #: _____

**STREET USE PERMIT
 APPLICATION
 FOR LARGE SCALE EVENTS**

(Three (3) or more City Blocks, or More than 1,200 Feet)

**APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN
 ADVANCE OF THE DATE OF THE EVENT**

\$75.00 FEE

Nonrefundable application fee is required at time of filing

Sponsoring Agency (if applicable) Race Day Events
Street Address 2995 Sub-Zero Pkwy, Fitchburg, WI 53719
Web Page and/or e-mail address www.racedayevents.com
Phone No. (608) 316-5755 **Fax No.** (608) 276-9780

Contact Person Ken Ellingsen
Street Address (if different than above) _____
E-mail Address ken.ellingsen@racedayevents.com
Phone No. (608) 316-5755 / (612) 220-3731 **Fax No.** (608) 276-9780

Street name and block numbers (attach map and diagram)
Campus Drive

Date(s) of Closure/Use 11/15/2020 **Rain Date?** n/a
Hours of Closure/Use 6:00am to 12:30pm **Estimated Attendance** 300

Describe Event (include time table indicating hours of set up and tear down if applicable)
Elf Run 5k/10k (Winter Run Series) - Race site at Lake Country Lutheran High School. Request that Campus Dr be closed to through traffic starting at 6:00am for start/finish area set up and course marking by cones. Race will start at 9:00am with a course closure of 11:30am. Can reopen Campus Dr by 12:30pm.

Additional permits are required for the following activities – applications available at the Village Administrative office:

Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10

Signature of Applicant **Date** 10/26/2020
 (Falsification of information will result in denial of permit)

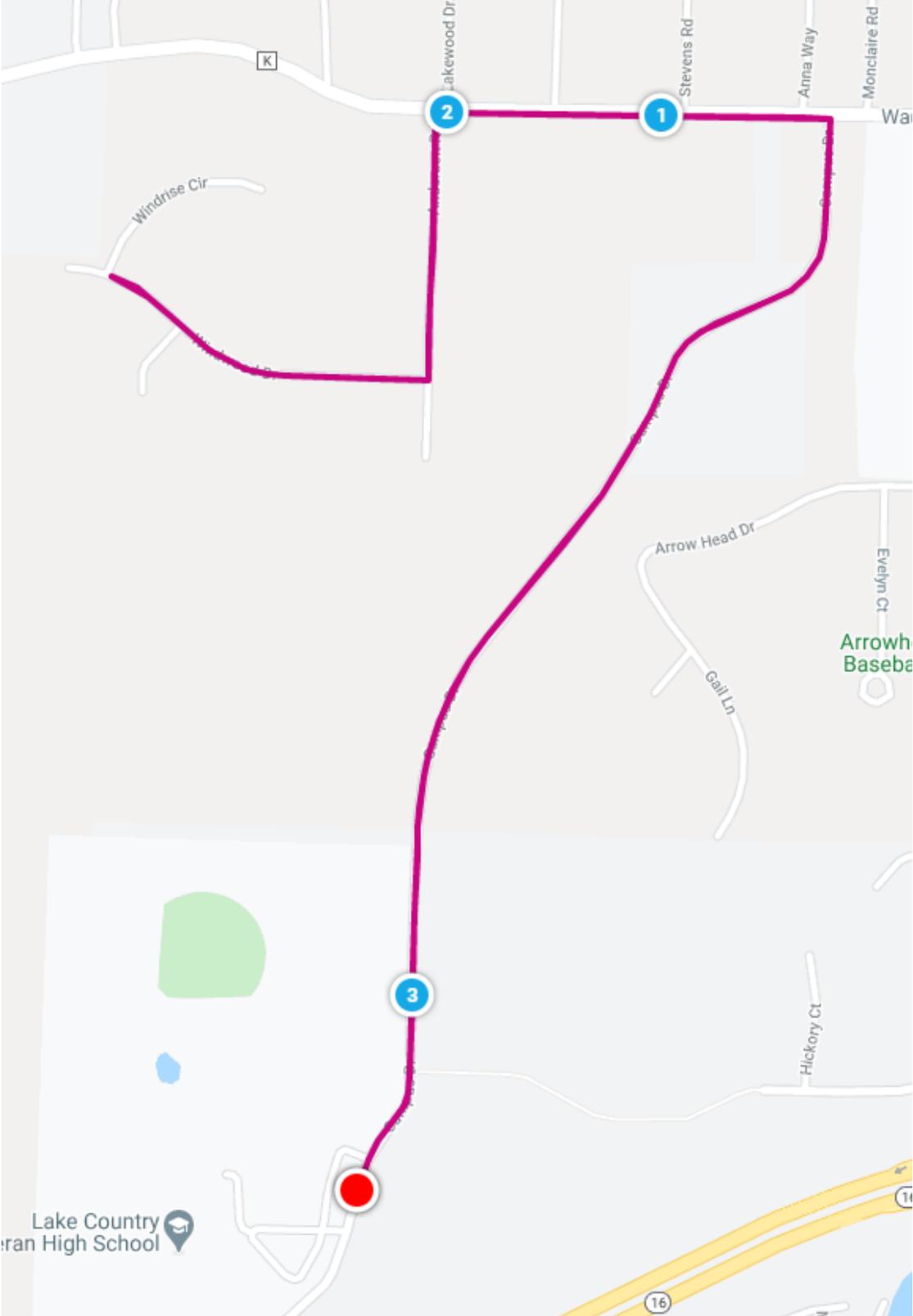
**IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE
 WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED**

Return completed application and \$75 application fee to:
 Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029
 (Phone 262-367-2714)

OVER →

Elf Run 5k/10k route (10k does two loops)

<https://www.mapmyrun.com/routes/view/3501091402>



Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 12/10/2020 ending: 6/30/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Hartland
 Village of }
 City of }

County of Waukesha Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-0000287614-03	
FEIN Number 39-1036365	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Kwik Trip, Inc., 1626 Oak St., PO Box 2107, La Crosse, WI 54602

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name Zietlow	(First) Donald	(Middle Name) Paul	Home Address (Street, City or Post Office, & Zip Code) 2802 Bergamot Pl., Onalaska WI 54650
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name Wrobel	(First) Jeffrey	(Middle Name) James	Home Address (Street, City or Post Office, & Zip Code) 3633 Bentwood Pl., La Crosse WI 54601
Agent Last Name Koeppler	(First) Nicholas	(Middle Name) Allen	Home Address (Street, City or Post Office, & Zip Code) 500 Whistle Dr., #4, Hartford, WI 53027
Directors / Managers Last Name Zietlow	(First) Donald	(Middle Name) Paul	Home Address (Street, City or Post Office, & Zip Code) 2802 Bergamot Pl., Onalaska WI 54650

1. Trade Name Stop-N-Go 1527 Business Phone Number 262-367-8087
 2. Address of Premises 101 E. Capitol Dr. Post Office & Zip Code Hartland 53029

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
One-story building with storage in coolers and on sales floor.

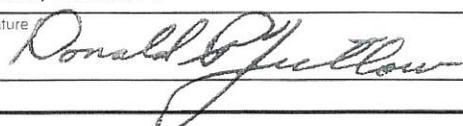
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? Stop-N-Go of Madison, Inc. d/b/a Stop-N-Go #273

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 10/7/1964 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
If yes, explain.
Kwik Trip, Inc. has multiple Wisconsin retail stores with alcohol licenses doing business as Kwik Trip, Tobacco Outlet Plus, Tobacco Outlet Plus Grocery, and beginning December 2020, Stop-N-Go.
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Zietlow, Donald P.	Title/Member President	Date 10-17-20
Signature 	Phone Number 608-793-6262	Email Address Dhafner@kwiktrip.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town of Hartland County of Waukesha
 Village
 City

The undersigned duly authorized officer/member/manager of KWIK TRIP, INC.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Stop-N-Go 1527
(Trade Name)

located at 101 E. Capitol Dr., Hartland, WI 53029

appoints Nicholas A. Koeppler
(Name of Appointed Agent)

500 Whistle Dr., Apt. 4, Hartford, WI 53027
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

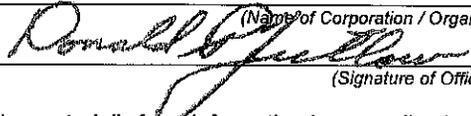
Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? All my life.

Place of residence last year 500 Whistle Dr., Apt. 4, Hartford, WI 53027

For: KWIK TRIP, INC.
(Name of Corporation / Organization / Limited Liability Company)

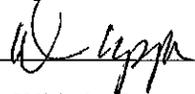
By: 
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Nicholas A. Koeppler, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 10/2/2020 Agent's age 38
(Signature of Agent) (Date)

500 Whistle Dr., Apt. 4, Hartford, WI 53027 Date of birth 12/29/1981
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

WI Dr. Lic. #Z340-1953-4444-01

Individual's Full Name (please print) (last name) Zietlow		(first name) Donald		(middle name) Paul	
Home Address (street/route) 2802 Bergamot Pl.		Post Office Onalaska	City	State WI	Zip Code 54650
Home Phone Number 608-779-0469		Age 85	Date of Birth 12/4/1934	Place of Birth Chaseburg, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- President** of **Kwik Trip, Inc.**
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
 Please see reverse.
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. Officer of Kwik Trip, Inc. which holds multiple retail alcohol licenses
in the State of Wisconsin. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name Kwik Trip, Inc.	Employer's Address 1626 Oak St., La Crosse, WI 54603	Employed From 9/1/1989	To Present
Employer's Name Gateway Foods	Employer's Address La Crosse, WI	Employed From 1963	To 1989

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)

Donald P. Zietlow

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

WI Dr. Lic. #W614-4306-0256-09

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Wrobel		Jeffrey		James	
Home Address (street/route)		Post Office	City	State	Zip Code
3633 Bentwood Pl.		La Crosse		WI	54601
Home Phone Number		Age	Date of Birth	Place of Birth	
608-787-6596		60	7/16/1960	La Crosse, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Treasurer of Kwik Trip, Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

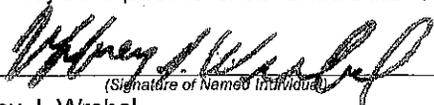
which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? All my life.
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. Officer of Kwik Trip, Inc. which holds multiple retail alcohol licenses in the State of Wisconsin.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Kwik Trip, Inc.	1626 Oak St., La Crosse, WI 54603	6/1/88	Present
Rau Corporation	600 Sumner St., La Crosse, WI 54603	1983	1988

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)
 Jeffrey J. Wrobel

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

WI Dr. Lic. #

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Koeppler		Nicholas		Allen	
Home Address (street/route)		Post Office		City	
500 Whistle Dr., Apt. 4		Hartford		Milwaukee, WI	
Home Phone Number		Age		Date of Birth	
262-994-0455		38		12/29/1981	
				Place of Birth	
				Milwaukee, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.

Agent _____ of Kwik Trip, Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

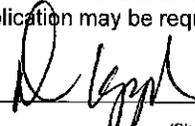
The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name		Employed From	To
Home Depot	Wauwatosa, WI	2006	2013
Borders, Inc.	Wauwatosa, WI	2003	2006

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)

Nicholas A. Koeppler

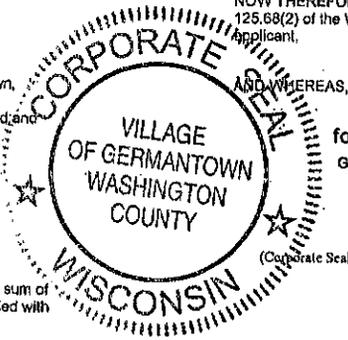
Village of Germantown

Operator's License

License No: 20/21- 50

WHEREAS, the local governing body of the Village of Germantown, County of Washington, Wisconsin, has, upon application duly made, granted and authorized

Nicholas A. Koepler
500 Whistle Drive #4
Hartford, WI 53027



NOW THEREFORE, An "Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

AND WHEREAS, An "Operator's" License is hereby issued to said applicant

for the period from 7/01/2020 to 6/30/2021.

Given under my hand, this 30th day of April, 2020.

Deanna Braunschweig
Deanna B. Braunschweig, Village Clerk.

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$50.00 as required by the Municipality ordinances and has complied with all requirements necessary for obtaining a license;

Village of Germantown

Operator's License

License No: 20/21- 50

License Fee: \$50.00

WHEREAS, the local governing body of the Village of Germantown, County of Washington, Wisconsin, has, upon application duly made, granted and authorized the issuance of an "Operator's" License to:

Nicholas A. Koepler

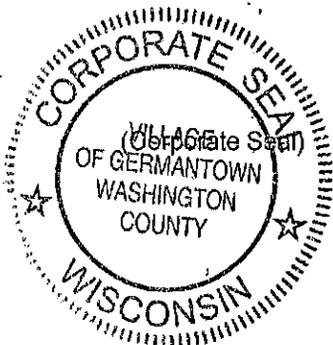
AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$50.00 as required by the Municipality ordinances and has complied with all requirements necessary for obtaining a license;

NOW THEREFORE, An "Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant,

AND WHEREAS, An "Operator's" License is hereby issued to said applicant

for the period from 7/01/2020 to 6/30/2021.

Given under my hand, this 30th day of April, 2020.



Deanna Braunschweig
Deanna B. Braunschweig, Village Clerk



WISCONSIN DEPARTMENT OF REVENUE
 PO BOX 8902
 MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
 MADISON, WI 53708-8902
 ph: 608-266-2776 fax: 608-264-6884
 email: DORBusinessTax@wisconsin.gov
 website: revenue.wi.gov

Letter ID L1274769296

ATTN DEANNA HAFNER
 KWIK TRIP, INC.
 PO BOX 2107
 LA CROSSE WI 54602-2107

Wisconsin Department of Revenue Seller's Permit

Legal/real name: KWIK TRIP, INC.
Business name: STOP-N-GO 1527
 101 E CAPITOL DR
 HARTLAND WI 53029-2103

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-0000287614-03

**KWIK
TRIP**

**KWIK
STAR**

KWIK TRIP, Inc.
P.O. BOX 2107
1828 OAK STREET
MADISON, WI 53702
TEL (608) 761-4888
FAX (608) 761-4880

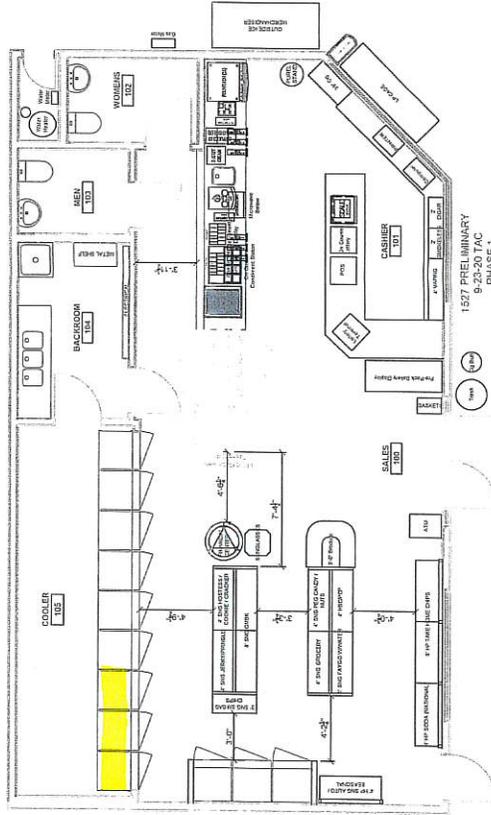
24 HOUR REMODEL PLAN
CONVENIENCE STORE # 1527
PHASE 1

101 E Capitol Dr
Madison, WI
Hartland

DATE DESCRIPTION

PROJECT: 1527
SCALE: 1/8" = 1'-0"
DESIGN NO.: 2002.03.31
DATE: 2002.03.31
SHEET: 1527

*Beer Dero
& Wine - liquor*



MEMORANDUM OF ASSET PURCHASE AGREEMENT

This Memorandum of Asset Purchase Agreement ("Memorandum") is made and entered into by and between Stop-N-Go of Madison, Inc., Rockford Stop-N-Go, Inc., Bowman Farms, Inc. and Andrew Bowman ("Seller") and Kwik Trip, Inc., a Wisconsin corporation ("Buyer"):

WITNESSETH:

WHEREAS, Seller and Buyer have entered into an Asset Purchase Agreement ("APA") which includes those properties listed on attached Exhibit A ("Premises"); and

WHEREAS, Buyer desires to give notice to the state and local municipality related to Buyer's rights in and to the Premises under the terms of the APA.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer agree as follows:

1. This Memorandum is executed for the purpose giving notice to the relevant State and local municipalities and provide notice related to Buyer's rights granted therein relating to the Premises as provided by the terms of the APA.
2. The provisions of this Memorandum do not in any way change or affect the terms, covenants and conditions of the APA, all of which terms, covenants and conditions shall remain in full force and effect.

STOP-N-GO OF MADISON, INC.

By: KOR
 KEVIN ORBON

Its: SECRETARY AND CFO

BUYER: KWIK TRIP, INC.

By: Donald P. Jellison

Its: President

EXHIBIT A

STOP-N-GO #216

**313 Madison Avenue
Fort Atkinson, Wisconsin**

STOP-N-GO #221

**1680 Janesville Avenue
Fort Atkinson, Wisconsin**

STOP-NO-GO #222

**424 W. Main Street
Cambridge, Wisconsin**

STOP-N-GO #227

**100 E. Industrial Drive
Barneveld, Wisconsin**

STOP-N-GO #229

**795 N. Water Street
Platteville, Wisconsin**

STOP-N-GO #230

**3898 Steven Drive
Town of Burke, Wisconsin**

STOP-N-GO #232

**1100 N. Windsor Avenue
Cottage Grove, Wisconsin**

STOP-N-GO #256
781 S. Main Street
De Forest, Wisconsin

STOP-N-GO #259
401 W. Cottage Grove Road
Cottage Grove, Wisconsin

STOP-N-GO #262
907 E. Inman Parkway
Beloit, Wisconsin

STOP-N-GO #265
896 S. Wells Street
Lake Geneva, Wisconsin

STOP-N-GO #273
101 E. Capitol Drive
Hartland, Wisconsin

STOP-N-GO #278
910 W. Saint Paul Avenue
Waukesha, Wisconsin

SPIRITS OF DELAVAN
750 Beloit Street
Delavan, Wisconsin

SURRENDER OF LICENSE AGREEMENT

Kwik Trip, Inc. has entered into an Asset Purchase Agreement with Stop-N-Go of Madison, Inc., Rockford Stop-N-Go, Inc., Bowman Farms, Inc., and Andrew Bowman for the purpose of acquiring various convenience stores located in Wisconsin and Illinois ("Stop-N-Go Convenience Stores").

The sales transactions are scheduled to be finalized the week of December 7, 2020. Upon completion of the real estate closing, the Stop-N-Go Convenience Stores will be closed and then reopened by Kwik Trip, Inc. the following day.

Subject to consummation of this transaction as contemplated by the Agreement, the Class A licenses for the stores set out on attached Exhibit A will be surrendered upon the approval and the issuance of the same type of licenses for the same premises to Kwik Trip, Inc.

STOP-N-GO OF MADISON, INC.

By: KOR
KEVIN ORRION

It's: SECRETARY AND CFO

EXHIBIT A

STOP-N-GO #216

313 Madison Avenue

Fort Atkinson, Wisconsin

STOP-N-GO #221

1680 Janesville Avenue

Fort Atkinson, Wisconsin

STOP-NO-GO #222

424 W. Main Street

Cambridge, Wisconsin

STOP-N-GO #227

100 E. Industrial Drive

Barneveld, Wisconsin

STOP-N-GO #229

795 N. Water Street

Platteville, Wisconsin

STOP-N-GO #230

3898 Steven Drive

Town of Burke, Wisconsin

STOP-N-GO #232

1100 N. Windsor Avenue

Cottage Grove, Wisconsin

STOP-N-GO #256

781 S. Main Street

De Forest, Wisconsin

STOP-N-GO #259

401 W. Cottage Grove Road

Cottage Grove, Wisconsin

STOP-N-GO #262

907 E. Inman Parkway

Beloit, Wisconsin

STOP-N-GO #265

896 S. Wells Street

Lake Geneva, Wisconsin

STOP-N-GO #273

101 E. Capitol Drive

Hartland, Wisconsin

STOP-N-GO #278

910 W. Saint Paul Avenue

Waukesha, Wisconsin

SPIRITS OF DELAVAN

750 Beloit Street

Delavan, Wisconsin

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

Applicant's Wisconsin 15-digit Sales Tax Account Number
456-0000287614-03

← This must be issued in the same Legal Name of the licensee below.

License Number
Period Covered
Date of Issuance

Legal Name (corporation, limited liability company, partnership or sole proprietorship) KWIK TRIP, INC.			Federal Employer Identification No. (FEIN) 39-1036365	
Trade or Business Name (if different than Legal Name) STOP-N-GO 1527			Telephone Number (608) 793-6262	
Business Address (License Location) 101 E. CAPITOL DR.		Business Located In <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town		Business Telephone (262) 367-8087
Municipality HARTLAND	State WI	Zip Code 53029	County WAUKESHA	
Mailing Address (if different than Business Address) PO BOX 2107		Municipality LA CROSSE		State WI
				Zip Code 54602

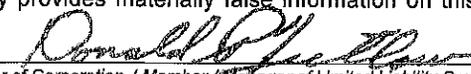
Organization (check one)

- Sole Proprietor Wisconsin Corporation – Enter date incorporated: 10/7/1964
- Partnership Out-of-State Corporation – Are you registered to do business in Wisconsin? Yes No
- Other (describe) _____

- Yes No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dor/forms/ctp-129.pdf.)
- Yes No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes No 6. Does the applicant understand that they may not sell single cigarettes?
- Yes No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 11/4/2020
Village Board Item Number: 4	Date: 11/9/2020
Submitted By: Dave Felkner Utility Supervisor	
Subject: Industrial and Progress Buiretention Change Order and Payment Request	

Details: This change order is for a reduction in the contract price for \$12,400.00. This will take the contract from \$316,250.00 to the new price of \$303,850.00
Soper Grading and Excavating is also looking for a payment of \$97,290.00. This project is complete. The Village will hold a retainage and have a one year warranty.

Financial Remarks: With this change order decrease for \$12,400.00 it will the contract price to \$303,805.00. Soper is also looking for a payment of \$97,290.00 for work that was completed.

Options & Alternatives:

Executive Recommendation:
Looking to accept a change order reduction of \$12,400.00 to lower the contract price to \$.....
Also Soper Grading and Excavating, LLC is looking for a payment of \$97,290.00 for work completed.

Date of Issuance: November 2, 2020 Effective Date: Upon Signature by Owner

Contract: E. Industrial Dr & Progress Dr. Bioretention Owner: Village of Hartland

Contractor: Soper Grading & Excavating, LLC Engineer: Ruekert & Mielke, Inc.

Address: 139 E. Packer Avenue Engineer's Project No.: 09-10036.300

Oshkosh, WI 54901 Effective Date of Contract: June 30, 2020

The Contract is modified as follows upon execution of this Change Order:

Description:

Increase for grading work in front of Advanced Disposal (+\$400).
 Increase for Coring 4" Orifice into side of yard drain structure (+\$300).
 Decrease to level contract price to reflect actual quantities installed. (-\$13,100)
 Net Change is a Decrease of \$12,400 of the Contract Price.

Reason for Change Order:

Contractor needed to repair damaged ditch by Advanced Disposal.
 Leveling of Contract Price to reflect actual quantities installed.

Attachments:

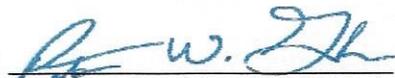
Soper Change Order #1 Request and Closeout Change Order Analysis

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ 316,250.00	Original Contract Times: Substantial Completion: <u>September 11, 2020</u> Ready for Final Payment: <u>October 23, 2020</u> days or dates
Increase/Decrease from previously approved Change Orders: \$ 0.00	Increase/Decrease from previously approved Change Orders: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ 316,250.00	Contract Times prior to this Change Order: Substantial Completion: <u>September 11, 2020</u> Ready for Final Payment: <u>October 23, 2020</u> days or dates
Decrease of this Change Order: \$ 12,400.00	Increase of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>September 17, 2021</u> days or dates
Contract Price incorporating this Change Order: \$ 303,850.00	Contract Times with all approved Change Orders: Substantial Completion: <u>September 11, 2020</u> Ready for Final Payment: <u>September 17, 2021</u> days or dates

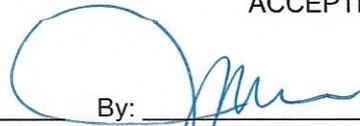
RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: 
 Engineer (Authorized Signature)
 Peter W. Gesch
 Ruekert & Mielke, Inc.

By: _____
 Owner (Authorized Signature)
 Village of Hartland

By: 
 Contractor (Authorized Signature)
 Soper Grading & Excavating, LLC

Date: November 2, 2020

Date: _____

Date: 11/3/2020



Soper Grading & Excavating, LLC.

139 E Packer Ave
Oshkosh, WI 54901

Office: (920) 233-4869

Fax: (844)-274-1053

DATE: 11-2-20

PROJECT NAME: E. INDUSTRIAL DRIVE & PROGRESS DRIVE

PROJECT NUMBER:

DESCRIPTION OF CHANGE: CORE 4" HOLE & REGRADE DITCH

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	1		Core 4" hole into yard drain inlet		300.00
2	1		Regrade and Hydroseed By Disposal Co.		400.00
3					
4					
5					
6					
7					
8					
9					
10					
				GRAND TOTAL:	700.00



W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland

PROJECT: E. Industrial Drive & Progress Drive Bioretention

DATE PREPARED: 11/2/2020

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
1	Mobilization (limited to maximum 5% of total bid)	L.S.	1	\$12,000.00	\$ 12,000.00	1.00	\$ 12,000.00
2	Traffic Control, Signage and Barricades	L.S.	1	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00
3	Inlet Protection, Type D	EA.	52	\$100.00	\$ 5,200.00	52.00	\$ 5,200.00
4	Manufactured Ditch Check	L.F.	300	\$6.00	\$ 1,800.00	300.00	\$ 1,800.00
5	Sawcutting	L.F.	1,200	\$2.50	\$ 3,000.00	1,200.00	\$ 3,000.00
6	Tree Removal (If Necessary)	I.D.	24	\$60.00	\$ 1,440.00	24.00	\$ 1,440.00
7	Remove & Replace Concrete Curb & Gutter	L.F.	125	\$50.00	\$ 6,250.00	125.00	\$ 6,250.00
8	Construct Concrete Curb Flume	EA.	6	\$410.00	\$ 2,460.00	6.00	\$ 2,460.00
9	Ditch Excavation (Approx. 700 C.Y.)	L.S.	1	\$54,000.00	\$ 54,000.00	1.00	\$ 54,000.00
10	Relocate Existing Inlet Structure	EA.	1	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00
11	Raise Existing Inlet Structure Grate	V.F.	7	\$800.00	\$ 5,600.00	7.00	\$ 5,600.00
12	24-Inch RCP Yard Drain w/ Neenah R-4030-24	EA.	10	\$1,650.00	\$ 16,500.00	10.00	\$ 16,500.00
13	30-Inch RCP Yard Drain w/ Neenah R-4030-30	EA.	5	\$1,850.00	\$ 9,250.00	5.00	\$ 9,250.00
14	15-Inch RCP Storm Sewer Replacement	L.F.	100	\$120.00	\$ 12,000.00	100.00	\$ 12,000.00
15	8-Inch PVC C900 Sewer Pipe	L.F.	775	\$60.00	\$ 46,500.00	775.00	\$ 46,500.00
16	4-Inch Perforated Underdrain w/ Sock	L.F.	210	\$40.00	\$ 8,400.00	210.00	\$ 8,400.00
17	Remove and Replace 4-Inch Asphalt	S.Y.	1,250	\$48.00	\$ 60,000.00	1,150.00	\$ 55,200.00
18	Crushed Aggregate Base Course	TON	950	\$16.00	\$ 15,200.00	950.00	\$ 15,200.00
19	Pipe Insulation	L.F.	150	\$40.00	\$ 6,000.00	150.00	\$ 6,000.00
20	Relocate Mailbox (If Necessary)	EA.	10	\$200.00	\$ 2,000.00	6.00	\$ 1,200.00
21	Restoration - Topsoil, Seed, Erosion Mat	S.Y.	4,000	\$8.00	\$ 32,000.00	4,000.00	\$ 32,000.00
22	8-Inch CMP End Section	EA.	1	\$600.00	\$ 600.00	1.00	\$ 600.00
23	Remove Existing Inlet Structure	EA.	1	\$550.00	\$ 550.00	1.00	\$ 550.00
24	Medium Rip-Rap	TON	10	\$100.00	\$ 1,000.00	10.00	\$ 1,000.00
25	Allowance for compaction testing (as requested)	L.S.	1	\$7,500.00	\$ 7,500.00	0.00	\$ -
	SUBTOTAL OF ORIGINAL CONTRACT ITEMS				\$ 316,250.00		\$ 303,150.00
ADDITIONAL ITEMS							
CO-1A	Core 4" Hole Into Yard Drain Inlet	L.S.	1	\$ 300.00	\$ 300.00	\$ 1.00	\$ 300.00
CO-1B	Regrade and Hydroseed by Advanced Disp.	L.S.	1	\$ 400.00	\$ 400.00	\$ 1.00	\$ 400.00

	SUBTOTAL OF ADDITIONAL ITEMS				\$ 700.00		\$ 700.00
GRAND TOTALS:					\$ 316,950.00		\$ 303,850.00

ORIGINAL CONTRACT AMOUNT	\$316,250.00
EXECUTED CHANGE ORDER(S)	\$700.00
CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	<u>\$316,950.00</u>
AMOUNT EARNED ON ORIGINAL CONTRACT ITEMS	\$303,150.00
AMOUNT EARNED ON OTHER ITEMS	\$700.00
TOTAL AMOUNT EARNED	<u>\$303,850.00</u>
TOTAL AMOUNT EARNED	\$303,850.00
LESS CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	<u>(\$316,950.00)</u>
CLOSE OUT CHANGE ORDER AMOUNT	<u><u>(\$13,100.00)</u></u>

Contractor's Application for Payment No. 2

To (Owner): Village of Hartland	Application Date: 10/21/2020	Application Period: Through 10/21/2020	
Contact: Dave Felkner	From (Contractor): Soper Grading & Excavating, LLC	Via (Engineer): Ruekert & Mielke, Inc.	
Project: E. Industrial Drive and Progress Drive Bioretention	Contact: Joe Griffin Address: 139 E. Packer Avenue Oshkosh, WI 54901	Contact: Peter W. Gesch Address: W233 N2080 Ridgeview Parkway Waukesha, WI 53188	
Owner's Contract No.:	Contractor's Project No.: SGE20-013	Engineer's Project No.: 09-10036.300	

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions (Enter as Positive Number)
CO-1		\$12,400.00
TOTALS	\$0.00	\$12,400.00
NET CHANGE BY CHANGE ORDERS		-\$12,400.00

1. ORIGINAL CONTRACT PRICE	\$ 316,250.00
2. Net change by Change Orders	\$ (12,400.00)
3. CURRENT CONTRACT PRICE (Line 1 + Line 2)	\$ 303,850.00
4. TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates)	\$ 303,850.00
5. RETAINAGE:	
a. 5% X \$151,925.00 Work Completed	\$ 7,596.25
6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number)	\$ -
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6)	\$ 296,253.75
8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)	\$ 198,963.75
9. AMOUNT DUE THIS APPLICATION	\$ 97,290.00

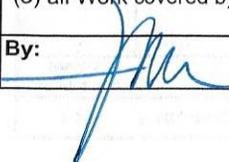
Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

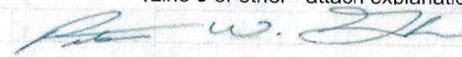
(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with

By:  Date: 11/3/2020

Payment of: \$ 97,290.00
(Line 9 or other - attach explanation of the other amount)

Recommended by:  11/2/2020
Peter W. Gesch (Engineer) (Date)

Payment of: \$ 97,290.00
(Line 9 or other - attach explanation of the other amount)

Approved by: _____ (Owner) _____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

For: E. Industrial Drive & Progress Drive Bioretention							Application Date: Through 10/21/2020				
Application Period: 10/21/20							Owner's Contract No.: 09-10036.300 Engineer's Project No.:				
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
1	Mobilization (limited to maximum 5% of total bid)	L.S.	1	\$12,000.00	\$ 12,000.00	0.50	\$ 6,000.00	0.50	\$ 6,000.00	1.00	\$ 12,000.00
2	Traffic Control, Signage and Barricades	L.S.	1	\$5,000.00	\$ 5,000.00	0.75	\$ 3,750.00	0.25	\$ 1,250.00	1.00	\$ 5,000.00
3	Inlet Protection, Type D	EA.	52	\$100.00	\$ 5,200.00	52.00	\$ 5,200.00		\$ -	52.00	\$ 5,200.00
4	Manufactured Ditch Check	L.F.	300	\$6.00	\$ 1,800.00	300.00	\$ 1,800.00		\$ -	300.00	\$ 1,800.00
5	Sawcutting	L.F.	1,200	\$2.50	\$ 3,000.00	1,200.00	\$ 3,000.00		\$ -	1,200.00	\$ 3,000.00
6	Tree Removal (If Necessary)	I.D.	24	\$60.00	\$ 1,440.00	12.00	\$ 720.00	12.00	\$ 720.00	24.00	\$ 1,440.00
7	Remove & Replace Concrete Curb & Gutter	L.F.	125	\$50.00	\$ 6,250.00		\$ -	125.00	\$ 6,250.00	125.00	\$ 6,250.00
8	Construct Concrete Curb Flume	EA.	6	\$410.00	\$ 2,460.00		\$ -	6.00	\$ 2,460.00	6.00	\$ 2,460.00
9	Ditch Excavation (Approx. 700 C.Y.)	L.S.	1	\$54,000.00	\$ 54,000.00	1.00	\$ 54,000.00		\$ -	1.00	\$ 54,000.00
10	Relocate Existing Inlet Structure	EA.	1	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00		\$ -	1.00	\$ 2,000.00
11	Raise Existing Inlet Structure Grate	V.F.	7	\$800.00	\$ 5,600.00	7.00	\$ 5,600.00		\$ -	7.00	\$ 5,600.00
12	24-Inch RCP Yard Drain w/ Neenah R-4030-24 Grate	EA.	10	\$1,650.00	\$ 16,500.00	10.00	\$ 16,500.00		\$ -	10.00	\$ 16,500.00
13	30-Inch RCP Yard Drain w/ Neenah R-4030-30 Grate	EA.	5	\$1,850.00	\$ 9,250.00	5.00	\$ 9,250.00		\$ -	5.00	\$ 9,250.00
14	15-Inch RCP Storm Sewer Replacement	L.F.	100	\$120.00	\$ 12,000.00	100.00	\$ 12,000.00		\$ -	100.00	\$ 12,000.00
15	8-Inch PVC C900 Sewer Pipe	L.F.	775	\$60.00	\$ 46,500.00	775.00	\$ 46,500.00		\$ -	775.00	\$ 46,500.00
16	4-Inch Perforated Underdrain w/ Sock	L.F.	210	\$40.00	\$ 8,400.00	210.00	\$ 8,400.00		\$ -	210.00	\$ 8,400.00
17	Remove and Replace 4-Inch Asphalt	S.Y.	1,250	\$48.00	\$ 60,000.00		\$ -	1,150.00	\$ 55,200.00	1,150.00	\$ 55,200.00
18	Crushed Aggregate Base Course	TON	950	\$16.00	\$ 15,200.00		\$ -	950.00	\$ 15,200.00	950.00	\$ 15,200.00
19	Pipe Insulation	L.F.	150	\$40.00	\$ 6,000.00	150.00	\$ 6,000.00		\$ -	150.00	\$ 6,000.00
20	Relocate Mailbox (If Necessary)	EA.	10	\$200.00	\$ 2,000.00	5.00	\$ 1,000.00	1.00	\$ 200.00	6.00	\$ 1,200.00
21	Restoration - Topsoil, Seed, Erosion Mat	S.Y.	4,000	\$8.00	\$ 32,000.00	3,000.00	\$ 24,000.00	1,000.00	\$ 8,000.00	4,000.00	\$ 32,000.00
22	8-Inch CMP End Section	EA.	1	\$600.00	\$ 600.00	1.00	\$ 600.00		\$ -	1.00	\$ 600.00
23	Remove Existing Inlet Structure	EA.	1	\$550.00	\$ 550.00	1.00	\$ 550.00		\$ -	1.00	\$ 550.00
24	Medium Rip-Rap	TON	10	\$100.00	\$ 1,000.00		\$ -	10.00	\$ 1,000.00	10.00	\$ 1,000.00
25	Allowance for compaction testing (as requested)	L.S.	1	\$7,500.00	\$ 7,500.00		\$ -		\$ -	0.00	\$ -
TOTAL BID ITEMS 1-25						\$ 316,250.00		\$ 206,870.00		\$ 96,280.00	\$ 303,150.00
ADDITIONAL ITEMS											
CO-1A	Core 4" Hole Into Yard Drain Inlet	L.S.	1	\$ 300.00	\$ 300.00		\$ -	1.00	\$ 300.00	1.00	\$ 300.00
CO-1B	Regrade and Hydroseed by Advanced Disp.	L.S.	1	\$ 400.00	\$ 400.00		\$ -	1.00	\$ 400.00	1.00	\$ 400.00
TOTAL ADDITIONAL ITEMS						\$ 700.00		\$ -		\$ 700.00	\$ 700.00
TOTAL ALL ITEMS						\$ 316,950.00		\$ 206,870.00		\$ 96,980.00	\$ 303,850.00



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 11/4/2020
Village Board Item Number: 5	Date: 11/9/2020
Submitted By: Dave Felkner Utility Supervisor	
Subject: Sunnyslope Drive Utility Project Change Order and Pay Request Application	

Details: Musson Brothers Inc. is seeking a change order reduction of \$11,065.56 to the contract. The contract will go from \$1,778,072.28 to \$1,767,006.72.
The contractor is also seeking a payment request for \$288,137.23 for work completed.

Financial Remarks:Change in the overall contract price from from \$1,778,072.28 to \$1,767,006.72.
Also a pay request for \$288,137.23

Options & Alternatives:

Executive Recommendation: Staff recommends accepting a reduction of \$11,065.56 to change the overall contract to \$1,767,006.72.
Staff also recommends a pay request to Musson Brothers Inc. to the sum of \$288,137.23 for work completed.

Date of Issuance: November 2, 2020	Effective Date:	Upon Signature by Owner
Contract: Sunnyslope Drive Utility Improvements	Owner:	Village of Hartland
Contractor: Musson Brothers, Inc.	Engineer:	Ruekert & Mielke, Inc.
Address: 1522 Pearl Street	Engineer's Project No.:	09-10043.200
Waukesha, WI 53186	Effective Date of Contract:	February 26, 2020

The Contract is modified as follows upon execution of this Change Order:

Description:

Decrease for Liquidated Damages (27 days @ \$1,050/day = \$28,350.00).

Leveling of Contract Price to match actual Quantities Installed (Increase of \$17,284.44)

Change in Final Payment date to allow for completion of punch list and warranty items in 2021.

Reason for Change Order:

Liquidated damages applied for Contractor exceeding contractual substantial completion date.

Adjustment of Contract Price to reflect actual quantities installed. (This is primarily an adjustment of the retainage price).

Change in final payment date as exceedance of Contract Times did not allow Contractor to complete all punch list items.

Attachments:

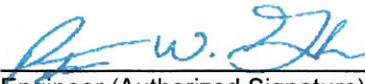
Letter to Musson Brothers Inc. summarizing Liquidated Damages and Contractors Application for Payment #8 identifying quantities installed, Closeout Change Order Summary

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>1,747,447.42</u>	Original Contract Times: Substantial Completion: <u>September 4, 2020</u> Ready for Final Payment: <u>September 30, 2020</u> days or dates
Increase from previously approved Change Orders No. 1 to No. 2: \$ <u>30,624.86</u>	Increase from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : Substantial Completion: <u>September 8, 2020</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>1,778,072.28</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 8, 2020</u> Ready for Final Payment: <u>September 30, 2020</u> days or dates
Decrease of this Change Order: \$ <u>11,065.56</u>	Increase of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>September 30, 2021</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,767,006.72</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 8, 2020</u> Ready for Final Payment: <u>September 30, 2021</u> days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: 
Engineer (Authorized Signature)
Peter W. Gesch
Ruekert & Mielke, Inc.

By: _____
Owner (Authorized Signature)
Village of Hartland

By: 
Contractor (Authorized Signature)
Musson Brothers, Inc.

Date: November 2, 2020

Date: _____

Date: 11/3/2020

October 29, 2020

Mr. Robert Draths
Musson Brothers, Inc.
1522 Pearl Street
Waukesha, WI 53186

Re: Sunnyslope Drive Utility Improvements
Liquidated Damages Summary

Dear Mr. Draths:

In accordance with Article 4.02 of Section 00 52 00, the Agreement of the Executed Contract, the Substantial Completion date for the project is September 4, 2020 unless otherwise altered via Contract Change Order. Executed Contract Change Order #2 for the project modified the Substantial Completion date to September 8, 2020. This letter serves to notify Musson Brothers, Inc. that in accordance with Article 4.03.A.1, liquidated damages in the amount of \$1,050 per day for each working day that expired after the time of substantial completion is due to the Village of Hartland.

Substantial Completion was achieved on October 15, 2020. A total of 27 working days elapsed between September 8, 2020 and October 15, 2020. The amount of liquidated damages due to the village of Hartland is \$28,350.00. These liquidated damages will be deducted as part of Change Order #3, to be executed prior to the next progress payment.

Should you have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

cc: Tim Rhode, Village of Hartland
Mike Gerszewski, Village of Hartland
Dave Felkner, Village of Hartland
Steve Pease, Ruekert & Mielke, Inc.
Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.

CERTIFICATE OF SUBSTANTIAL COMPLETION

Date of Issuance: October 19, 2020

Contract: Sunnyslope Drive Utility Improvements
Contractor: Musson Brothers, Inc.
Address: 1522 Pearl Street
Waukesha, WI 53186

Owner: Village of Hartland
Engineer: Ruekert & Mielke, Inc.
Engineer's Project No.: 09-10043.300
Effective Date of Contract: February 26, 2020

This final Certificate of Substantial Completion applies to all Work under the Contract Documents with the exception of punch list items.

October 15, 2020
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion, and is also the date of commencement of applicable warranties required by the Contract, except as stated below.

A punch list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, utilities, insurance, and warranties, upon Owner's use or occupancy of the Work, shall be as provided in the Contract, except as amended as follows:

Owner's amended responsibilities: None.

Contractor's amended responsibilities: None.

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

Attachment(s): Punch List

EXECUTED: RECEIVED: RECEIVED:
By: Peter W. Gesch By: David Fell By: [Signature]
Engineer Owner (Authorized Signature) Contractor (Authorized Signature)
Peter W. Gesch Village of Hartland Musson Brothers, Inc.
Ruekert & Mielke, Inc.
Title: Project Manager Title: Utility Supervisor Title: Vice President
Date: October 19, 2020 Date: 10-29-20 Date: 10/20/20

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland

PROJECT: Sunnyslope Drive Utility Improvements

DATE PREPARED: 11/2/2020

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
1	Mobilization (limited to maximum of 5% of Total Bid)	L.S.	1	\$33,688.31	\$ 33,688.31	1.00	\$ 33,688.31
2	Traffic Control (Sunnyslope Drive & Detour)	L.S.	1	\$97,033.42	\$ 97,033.42	1.00	\$ 97,033.42
3	Inlet Protection, Type D	EA.	32	\$135.00	\$ 4,320.00	44.00	\$ 5,940.00
4	Manufactured Perimeter Control (Erosion Logs)	L.F.	50	\$10.00	\$ 500.00	125.00	\$ 1,250.00
5	Sawcutting	L.F.	165	\$3.00	\$ 495.00	166.00	\$ 498.00
6	Remove Existing Asphalt (Rae Drive Intersection)	S.Y.	155	\$9.72	\$ 1,506.60	288.00	\$ 2,799.36
7	2-Inch Surface Mill (Merton Ave Intersection)	S.Y.	400	\$14.65	\$ 5,860.00	0.00	\$ -
8	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	1050	\$45.73	\$ 48,016.50	1,754.00	\$ 80,210.42
9	4-Inch Concrete Sidewalk Remove & Replace	S.F.	1100	\$12.26	\$ 13,486.00	1,995.00	\$ 24,458.70
10	3-Inch Asphalt Driveway Remove & Replace	S.Y.	150	\$45.20	\$ 6,780.00	120.00	\$ 5,424.00
11	6-Inch Concrete Driveway Remove & Replace	S.F.	275	\$19.07	\$ 5,244.25	759.00	\$ 14,474.13
12	Sanitary Sewer, 12-Inch w/ Granular Backfill	L.F.	2220	\$124.48	\$ 276,345.60	2,200.00	\$ 273,856.00
13	Sanitary Sewer, 12-Inch w/ Slurry Backfill	L.F.	145	\$184.75	\$ 26,788.75	152.00	\$ 28,082.00
14	Sanitary Sewer, 8-Inch w/ Granular Backfill	L.F.	70	\$192.47	\$ 13,472.90	90.25	\$ 17,370.42
15	Sanitary Sewer, 6-Inch Lateral w/ Granular Backfill	L.F.	340	\$182.95	\$ 62,203.00	249.93	\$ 45,724.69
16	Sanitary Sewer, 4-Inch Lateral w/ Granular Backfill	L.F.	140	\$180.26	\$ 25,236.40	145.00	\$ 26,137.70
17	Sanitary Manhole, 48-Inch	V.F.	119.6	\$420.73	\$ 50,319.31	115.91	\$ 48,766.81
18	Sanitary Manhole, 48-inch w/ Slurry Backfill	V.F.	31.4	\$566.84	\$ 17,798.78	28.75	\$ 16,296.65
19	Sanitary Manhole, Outside Drop, 48-inch	V.F.	29.3	\$611.11	\$ 17,905.52	29.53	\$ 18,046.08
20	Sanitary Manhole, Outside Drop, 48-Inch w/ Slurry Backfill	V.F.	16.5	\$854.20	\$ 14,094.30	15.40	\$ 13,154.68
21	Sanitary Sewer Bypass Pumping	L.S.	1	\$6,517.54	\$ 6,517.54	1.00	\$ 6,517.54
22	Connect to Existing Water Mains (Rae Drive and Merton Ave)	EA.	2	\$5,984.42	\$ 11,968.84	2.00	\$ 11,968.84
23	Water Main, 12-Inch w/ Slurry Backfill	L.F.	5	\$681.30	\$ 3,406.50	11.00	\$ 7,494.30
24	Water Main, 8-Inch w/ Granular Backfill	L.F.	2240	\$95.50	\$ 213,920.00	2,200.00	\$ 210,100.00
25	Water Main, 8-Inch w/ Slurry Backfill	L.F.	40	\$148.95	\$ 5,958.00	55.00	\$ 8,192.25
26	Water Main Valves, 12-Inch Gate w/ Slurry Backfill	EA.	1	\$5,390.29	\$ 5,390.29	1.00	\$ 5,390.29
27	Water Main Valves, 8-Inch Gate w/ Slurry Backfill	EA.	1	\$3,348.22	\$ 3,348.22	1.00	\$ 3,348.22
28	Water Main Valves, 8-Inch Gate	EA.	10	\$2,007.34	\$ 20,073.40	12.00	\$ 24,088.08
29	Hydrant Lead, 6-Inch w/ Granular Backfill	L.F.	70	\$137.24	\$ 9,606.80	71.20	\$ 9,771.49
30	Hydrant Assembly & Valve	EA.	5	\$6,579.79	\$ 32,898.95	5.00	\$ 32,898.95
31	Water Service, 6-Inch w/ Granular Backfill	L.F.	340	\$173.18	\$ 58,881.20	289.45	\$ 50,126.95
32	Water Service Valve, 6-Inch Gate	EA.	12	\$1,525.80	\$ 18,309.60	8.00	\$ 12,206.40
33	Water Service, 1 1/2-Inch w/ Granular Backfill	L.F.	205	\$101.40	\$ 20,787.00	200.00	\$ 20,280.00
34	1 1/2-Inch Tap, Saddle and Corporation Valve	EA.	7	\$1,193.04	\$ 8,351.28	7.00	\$ 8,351.28
35	1 1/2-Inch Curb Valve & Valve Box	EA.	7	\$839.40	\$ 5,875.80	7.00	\$ 5,875.80
36	Pipe Insulation	L.F.	200	\$11.27	\$ 2,254.00	62.00	\$ 698.74

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland

PROJECT: Sunnyslope Drive Utility Improvements

DATE PREPARED: 11/2/2020

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
37	Storm Sewer, 15-Inch RCP w/ Granular Backfill	L.F.	1970	\$63.94	\$ 125,961.80	1,943.00	\$ 124,235.42
38	Storm Sewer, 12-Inch RCP w/ Granular Backfill	L.F.	130	\$92.06	\$ 11,967.80	148.00	\$ 13,624.88
39	Storm Sewer RCP End Section, 12-Inch	EA.	1	\$710.25	\$ 710.25	1.00	\$ 710.25
40	Storm Sewer Catch Basin Structure w/ Frame & Grate	EA.	12	\$2,097.66	\$ 25,171.92	12.00	\$ 25,171.92
41	Storm Manhole, 48-Inch	EA.	8	\$2,499.22	\$ 19,993.76	8.00	\$ 19,993.76
42	Storm Manhole, 96-Inch	EA.	1	\$6,397.39	\$ 6,397.39	1.00	\$ 6,397.39
43	Storm Inlet/Manhole, 48-Inch, w/ Frame & Grate	EA.	3	\$2,453.09	\$ 7,359.27	3.00	\$ 7,359.27
44	Medium Rip-Rap	C.Y.	10	\$94.91	\$ 949.10	2.00	\$ 189.82
45	Excavation Below Subgrade (If Needed)	C.Y.	220	\$19.03	\$ 4,186.60	62.25	\$ 1,184.62
46	Geotextile Fabric (If Needed)	S.Y.	650	\$2.84	\$ 1,846.00	0.00	\$ -
47	Excavation Below Subgrade Backfill (If Needed)	TON	440	\$21.22	\$ 9,336.80	20.51	\$ 435.22
48	1-1/4 Inch Base Course Crushed Limestone TB (Lower 6-Inches)	TON	2750	\$15.44	\$ 42,460.00	2,366.72	\$ 36,542.16
49	3/4 Inch Base Course Crushed Limestone TB (Upper 6-Inches)	TON	2250	\$15.44	\$ 34,740.00	2,931.70	\$ 45,265.45
50	4-Inch Asphalt Trench Patch (Merton Ave Intersection)	TON	35	\$216.50	\$ 7,577.50	0.00	\$ -
51	2-Inch Asphalt Surface Overlay (Merton Ave Intersection)	TON	65	\$110.00	\$ 7,150.00	106.60	\$ 11,726.00
52	3-Inch Asphalt Binder Course	TON	1125	\$62.50	\$ 70,312.50	1,107.67	\$ 69,229.38
53	2-Inch Asphalt Surface Course	TON	750	\$66.25	\$ 49,687.50	756.47	\$ 50,116.14
54	Adjust Valve Box	EA.	4	\$133.58	\$ 534.32	0.00	\$ -
55	Epoxy Striping - 18-Inch Stop Bar - White	L.F.	30	\$15.00	\$ 450.00	29.00	\$ 435.00
56	Epoxy Striping - 6-Inch White Cross Walk	L.F.	150	\$12.00	\$ 1,800.00	291.00	\$ 3,492.00
57	Epoxy Striping - 4-Inch Yellow	L.F.	75	\$5.00	\$ 375.00	170.00	\$ 850.00
58	Epoxy Striping - 4-Inch Fog Line - White	L.F.	180	\$5.00	\$ 900.00	249.00	\$ 1,245.00
59	Restoration - Topsoil & Sod	S.Y.	1,000	\$17.55	\$ 17,550.00	1,175.00	\$ 20,621.25
TOTAL OF ALL ESTIMATED PRICES UTILITY AND ROADWAY IMPROVEMENTS -					\$ 1,596,059.57	0	\$ 1,609,345.42
MISCELLANEOUS SANITARY SEWER REPAIRS - VARIOUS LOCATIONS						0.00	\$ -
60	Adjust Sanitary Manhole Frame	EA.	3	\$302.04	\$ 906.12	2.00	\$ 604.08
61	Repair Sanitary Manhole - Slurry Backfill	V.F.	7.9	\$869.21	\$ 6,866.76	7.44	\$ 6,466.92
62	Replace Additional Adjusting Rings - Manhole	V.F.	2	\$1,272.17	\$ 2,544.34	0.00	\$ -
63	8-Inch Sanitary Sewer Spot Repair	L.F.	24	\$451.94	\$ 10,846.56	30.00	\$ 13,558.20
64	Crushed Aggregate Base Course	TON	25	\$38.06	\$ 951.50	20.71	\$ 788.22
65	3.5-Inch Asphalt Pavement Patch	TON	15	\$360.00	\$ 5,400.00	32.16	\$ 11,577.60
TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS SANITARY SEWER REPAIRS-					\$ 27,515.28	0	\$ 32,995.03
MISCELLANEOUS STORM SEWER CATCH BASIN REPAIRS - VARIOUS LOCATIONS						0.00	\$ -
66	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	90	\$58.85	\$ 5,296.50	120.00	\$ 7,062.00
67	Remove & Replace Storm Catch Basin	EA.	3	\$3,338.45	\$ 10,015.35	2.00	\$ 6,676.90
68	Repair Storm Catch Basin - Slurry Backfill	V.F.	4.5	\$1,702.37	\$ 7,660.67	6.07	\$ 10,333.39
69	Adjust Inlet Frame	EA.	1	\$1,009.90	\$ 1,009.90	1.00	\$ 1,009.90

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland

PROJECT: Sunnyslope Drive Utility Improvements

DATE PREPARED: 11/2/2020

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
70	Replace Additional Adjusting Rings - Inlet	V.F.	1	\$3,029.70	\$ 3,029.70	0.00	\$ -
71	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00	0.00	\$ -
72	3.5-Inch Asphalt Pavement Patch	TON	5	\$360.00	\$ 1,800.00	24.54	\$ 8,834.40
73	Restoration - Topsoil and Sod	S.Y.	50	\$58.00	\$ 2,900.00	20.00	\$ 1,160.00
TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS STORM SEWER CATCH					\$ 32,247.12	0	\$ 35,076.59
MISCELLANEOUS STORM SEWER REPAIRS - VARIOUS LOCATIONS						0.00	\$ -
74	Adjust Storm Manhole Frame	EA.	1	\$1,009.90	\$ 1,009.90	1.00	\$ 1,009.90
75	Repair Storm Manhole - Slurry Backfill	V.F.	9.4	\$989.58	\$ 9,302.05	4.56	\$ 4,512.48
76	Replace Additional Adjusting Rings - Manhole	V.F.	2	\$4,838.16	\$ 9,676.32	0.00	\$ -
77	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00	0.00	\$ -
78	3.5-Inch Asphalt Pavement Patch	TON	10	\$360.00	\$ 3,600.00	24.54	\$ 8,834.40
TOTAL OF ALL ESTIMATED MISCELLANEOUS STORM SEWER REPAIRS - VARIOUS					\$ 24,123.27	0	\$ 14,356.78
MISCELLANEOUS HYDRANT REPAIRS - VARIOUS LOCATIONS						0.00	\$ -
79	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30	\$88.85	\$ 2,665.50	15.00	\$ 1,332.75
80	Hydrant Assembly Remove & Replace - Slurry Backfill.	EA.	3	\$8,856.56	\$ 26,569.68	3.00	\$ 26,569.68
81	Crushed Aggregate Base Course	TON	10	\$15.44	\$ 154.40	0.00	\$ -
82	3.5-Inch Asphalt Pavement Patch	TON	10	\$360.00	\$ 3,600.00	27.30	\$ 9,828.00
83	Restoration - Topsoil and Sod	S.Y.	35	\$58.00	\$ 2,030.00	0.00	\$ -
TOTAL OF ALL ESTIMATED MISCELLANEOUS HYDRANT REPAIRS - VARIOUS					\$ 35,019.58	0	\$ 37,730.43
MISCELLANEOUS WATER VALVE REPAIRS - VARIOUS LOCATIONS						0.00	\$ -
84	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	10	\$128.85	\$ 1,288.50	18.00	\$ 2,319.30
85	6-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$5,765.45	\$ 5,765.45	0.00	\$ -
86	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$6,504.65	\$ 6,504.65	2.00	\$ 13,009.30
87	12-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$8,680.01	\$ 8,680.01	1.00	\$ 8,680.01
88	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00	0.00	\$ -
89	3.5-Inch Asphalt Pavement Patch	TON	5	\$360.00	\$ 1,800.00	10.00	\$ 3,600.00
90	Restoration - Topsoil and Sod	S.Y.	20	\$58.00	\$ 1,160.00	15.00	\$ 870.00
TOTAL OF ALL ESTIMATED MISCELLANEOUS WATER VALVE REPAIRS - VARIOUS					\$ 25,733.61	0	\$ 28,478.61
COMMON TO ALL MISCELLANEOUS UTILITY REPAIRS - VARIOUS LOCATIONS						0.00	\$ -
91	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1	\$1,749.00	\$ 1,749.00	1.00	\$ 1,749.00
92	Erosion Control - Misc. Locations	L.S.	1	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00
TOTAL OF ALL ESTIMATED COMMON TO ALL MISCELLANEOUS UTILITY REPAIRS -					\$ 6,749.00	0	\$ 6,749.00
SUBTOTAL OF ORIGINAL CONTRACT ITEMS					\$ 1,747,447.42		\$ 1,764,731.86
ADDITIONAL ITEMS							
CO-1	Change Order #1	LS	1	\$ 26,424.16	\$ 26,424.16	\$ 1.00	\$ 26,424.16



W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland

PROJECT: Sunnyslope Drive Utility Improvements

DATE PREPARED: 11/2/2020

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
CO-2	Change Order #2	LS	1	\$ 4,200.70	\$ 4,200.70	\$ 1.00	\$ 4,200.70
CO-3	Liquidated Damages	DAYS	27	\$ (1,050.00)	\$ (28,350.00)	\$ 27.00	\$ (28,350.00)
					\$ -	\$ -	\$ -
	SUBTOTAL OF ADDITIONAL ITEMS				\$ 2,274.86		\$ 2,274.86
GRAND TOTALS:					\$ 1,749,722.28		\$ 1,767,006.72

ORIGINAL CONTRACT AMOUNT	\$1,747,447.42
EXECUTED CHANGE ORDER(S)	\$2,274.86
CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	<u>\$1,749,722.28</u>
AMOUNT EARNED ON ORIGINAL CONTRACT ITEMS	\$1,764,731.86
AMOUNT EARNED ON OTHER ITEMS	\$2,274.86
TOTAL AMOUNT EARNED	<u>\$1,767,006.72</u>
TOTAL AMOUNT EARNED	\$1,767,006.72
LESS CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	<u>(\$1,749,722.28)</u>
CLOSE OUT CHANGE ORDER AMOUNT	<u><u>\$17,284.44</u></u>

Contractor's Application for Payment No. 8

		Application Date: 10/28/2020	Application Period: 10/1/2020-10/30/2020
To (Owner): Village of Hartland	From (Contractor): Musson Brothers, Inc.	Via (Engineer): Ruckert & Mielke, Inc.	
Contact: Dave Felkner	Contact: Robert Draths	Contact: Peter W. Gesch	
Project: Sunnyslope Drive Utility Improvements	Address: 1522 Pearl Street Waukesha, WI 53186	Address: W233 N2080 Ridgeview Parkway Waukesha, WI 53188	
Owner's Contract No.:	Contractor's Project No.: 120505	Engineer's Project No.: 09-10043.300	

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions (Enter as Positive Number)
CO-1	\$26,424.16	
CO-2	\$4,200.70	
CO-3		\$11,065.56
TOTALS	\$30,624.86	\$11,065.56
NET CHANGE BY CHANGE ORDERS	\$19,559.30	

1. ORIGINAL CONTRACT PRICE	\$	<u>1,747,447.42</u>
2. Net change by Change Orders	\$	<u>19,559.30</u>
3. CURRENT CONTRACT PRICE (Line 1 + Line 2)	\$	<u>1,767,006.72</u>
4. TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates)	\$	<u>1,767,006.72</u>
5. RETAINAGE:		
a. 5% X \$883,503.36 Work Completed	\$	<u>44,175.17</u>
6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number) ..	\$	
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6)	\$	<u>1,722,831.55</u>
8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)	\$	<u>1,434,694.32</u>
9. AMOUNT DUE THIS APPLICATION	\$	<u>288,137.23</u>

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

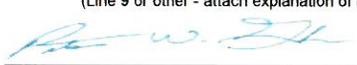
(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 11/3/2020

Payment of: \$ 288,137.23
(Line 9 or other - attach explanation of the other amount)

Recommended by:  11/2/2020
(Engineer) (Date)

Payment of: \$ 288,137.23
(Line 9 or other - attach explanation of the other amount)

Approved by: _____ (Date)
(Owner)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

8

For (Project): Sunnyslope Drive Utility Improvements						Application Date: 10/28/2020					
Application Period: 10/1/2020-10/30/2020						Owner's Contract No.: Engineer's Project No.: 09-10043.300					
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
1	Mobilization (limited to maximum of 5% of Total Bid)	L.S.	1	\$33,688.31	\$ 33,688.31	1.00	\$ 33,688.31		\$ -	1.00	\$ 33,688.31
2	Traffic Control (Sunnyslope Drive & Detour)	L.S.	1	\$97,033.42	\$ 97,033.42	1.00	\$ 97,033.42		\$ -	1.00	\$ 97,033.42
3	Inlet Protection, Type D	EA.	32	\$135.00	\$ 4,320.00	44.00	\$ 5,940.00		\$ -	44.00	\$ 5,940.00
4	Manufactured Permiter Control (Erosion Logs)	L.F.	50	\$10.00	\$ 500.00	125.00	\$ 1,250.00		\$ -	125.00	\$ 1,250.00
5	Sawcutting	L.F.	165	\$3.00	\$ 495.00	166.00	\$ 498.00		\$ -	166.00	\$ 498.00
6	Remove Existing Asphalt (Rae Drive Intersection)	S.Y.	155	\$9.72	\$ 1,506.60	155.00	\$ 1,506.60	133.00	\$ 1,292.76	288.00	\$ 2,799.36
7	2-Inch Surface Mill (Merton Ave Intersection)	S.Y.	400	\$14.65	\$ 5,860.00		\$ -		\$ -		\$ -
8	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	1050	\$45.73	\$ 48,016.50		\$ -	1,754.00	\$ 80,210.42	1,754.00	\$ 80,210.42
9	4-Inch Concrete Sidewalk Remove & Replace	S.F.	1100	\$12.26	\$ 13,486.00		\$ -	1,995.00	\$ 24,458.70	1,995.00	\$ 24,458.70
10	3-Inch Asphalt Driveway Remove & Replace	S.Y.	150	\$45.20	\$ 6,780.00		\$ -	120.00	\$ 5,424.00	120.00	\$ 5,424.00
11	6-Inch Concrete Driveway Remove & Replace	S.F.	275	\$19.07	\$ 5,244.25		\$ -	759.00	\$ 14,474.13	759.00	\$ 14,474.13
12	Sanitary Sewer, 12-Inch w/ Granular Backfill	L.F.	2220	\$124.48	\$ 276,345.60	2,095.00	\$ 260,785.60	105.00	\$ 13,070.40	2,200.00	\$ 273,856.00
13	Sanitary Sewer, 12-Inch w/ Slurry Backfill	L.F.	145	\$184.75	\$ 26,788.75	152.00	\$ 28,082.00		\$ -	152.00	\$ 28,082.00
14	Sanitary Sewer, 8-Inch w/ Granular Backfill	L.F.	70	\$192.47	\$ 13,472.90	90.25	\$ 17,370.42		\$ -	90.25	\$ 17,370.42
15	Sanitary Sewer, 6-Inch Lateral w/ Granular Backfill	L.F.	340	\$182.95	\$ 62,203.00	249.93	\$ 45,724.69		\$ -	249.93	\$ 45,724.69
16	Sanitary Sewer, 4-Inch Lateral w/ Granular Backfill	L.F.	140	\$180.26	\$ 25,236.40	145.00	\$ 26,137.70		\$ -	145.00	\$ 26,137.70
17	Sanitary Manhole, 48-Inch	V.F.	119.6	\$420.73	\$ 50,319.31	115.91	\$ 48,766.81		\$ -	115.91	\$ 48,766.81
18	Sanitary Manhole, 48-inch w/ Slurry Backfill	V.F.	31.4	\$566.84	\$ 17,798.78	28.75	\$ 16,296.65		\$ -	28.75	\$ 16,296.65
19	Sanitary Manhole, Outside Drop, 48-inch	V.F.	29.3	\$611.11	\$ 17,905.52	29.53	\$ 18,046.08		\$ -	29.53	\$ 18,046.08
20	Sanitary Manhole, Outside Drop, 48-inch w/ Slurry Backfill	V.F.	16.5	\$854.20	\$ 14,094.30	15.40	\$ 13,154.68		\$ -	15.40	\$ 13,154.68
21	Sanitary Sewer Bypass Pumping	L.S.	1	\$6,517.54	\$ 6,517.54	1.00	\$ 6,517.54		\$ -	1.00	\$ 6,517.54
22	Connect to Existing Water Mains (Rae Drive and Merton Ave)	EA.	2	\$5,984.42	\$ 11,968.84	1.00	\$ 5,984.42	1.00	\$ 5,984.42	2.00	\$ 11,968.84
23	Water Main, 12-Inch w/ Slurry Backfill	L.F.	5	\$681.30	\$ 3,406.50	11.00	\$ 7,494.30		\$ -	11.00	\$ 7,494.30
24	Water Main, 8-Inch w/ Granular Backfill	L.F.	2240	\$95.50	\$ 213,920.00	2,200.00	\$ 210,100.00		\$ -	2,200.00	\$ 210,100.00
25	Water Main, 8-Inch w/ Slurry Backfill	L.F.	40	\$148.95	\$ 5,958.00	55.00	\$ 8,192.25		\$ -	55.00	\$ 8,192.25
26	Water Main Valves, 12-Inch Gate w/ Slurry Backfill	EA.	1	\$5,390.29	\$ 5,390.29	1.00	\$ 5,390.29		\$ -	1.00	\$ 5,390.29
27	Water Main Valves, 8-Inch Gate w/ Slurry Backfill	EA.	1	\$3,348.22	\$ 3,348.22	1.00	\$ 3,348.22		\$ -	1.00	\$ 3,348.22
28	Water Main Valves, 8-Inch Gate	EA.	10	\$2,007.34	\$ 20,073.40	12.00	\$ 24,088.08		\$ -	12.00	\$ 24,088.08
29	Hydrant Lead, 6-Inch w/ Granular Backfill	L.F.	70	\$137.24	\$ 9,606.80	71.20	\$ 9,771.49		\$ -	71.20	\$ 9,771.49
30	Hydrant Assembly & Valve	EA.	5	\$6,579.79	\$ 32,898.95	5.00	\$ 32,898.95		\$ -	5.00	\$ 32,898.95
31	Water Service, 6-Inch w/ Granular Backfill	L.F.	340	\$173.18	\$ 58,881.20	289.45	\$ 50,126.95		\$ -	289.45	\$ 50,126.95
32	Water Service Valve, 6-Inch Gate	EA.	12	\$1,525.80	\$ 18,309.60	8.00	\$ 12,206.40		\$ -	8.00	\$ 12,206.40
33	Water Service, 1 1/2-Inch w/ Granular Backfill	L.F.	205	\$101.40	\$ 20,787.00	200.00	\$ 20,280.00		\$ -	200.00	\$ 20,280.00
34	1 1/2-Inch Tap, Saddle and Corporation Valve	EA.	7	\$1,193.04	\$ 8,351.28	7.00	\$ 8,351.28		\$ -	7.00	\$ 8,351.28
35	1 1/2-Inch Curb Valve & Valve Box	EA.	7	\$839.40	\$ 5,875.80	7.00	\$ 5,875.80		\$ -	7.00	\$ 5,875.80
36	Pipe Insulation	L.F.	200	\$11.27	\$ 2,254.00	62.00	\$ 698.74		\$ -	62.00	\$ 698.74
37	Storm Sewer, 15-Inch RCP w/ Granular Backfill	L.F.	1970	\$63.94	\$ 125,961.80	1,833.00	\$ 117,202.02	110.00	\$ 7,033.40	1,943.00	\$ 124,235.42
38	Storm Sewer, 12-Inch RCP w/ Granular Backfill	L.F.	130	\$92.06	\$ 11,967.80	111.00	\$ 10,218.66	37.00	\$ 3,406.22	148.00	\$ 13,624.88
39	Storm Sewer RCP End Section, 12-Inch	EA.	1	\$710.25	\$ 710.25	1.00	\$ 710.25		\$ -	1.00	\$ 710.25
40	Storm Sewer Catch Basin Structure w/ Frame & Gate	EA.	12	\$2,097.66	\$ 25,171.92	12.00	\$ 25,171.92		\$ -	12.00	\$ 25,171.92
41	Storm Manhole, 48-Inch	EA.	8	\$2,499.22	\$ 19,993.76	8.00	\$ 19,993.76		\$ -	8.00	\$ 19,993.76
42	Storm Manhole, 96-Inch	EA.	1	\$6,397.39	\$ 6,397.39	1.00	\$ 6,397.39		\$ -	1.00	\$ 6,397.39
43	Storm Inlet/Manhole, 48-Inch, w/ Frame & Gate	EA.	3	\$2,453.09	\$ 7,359.27	3.00	\$ 7,359.27		\$ -	3.00	\$ 7,359.27
44	Medium Rip-Rap	C.Y.	10	\$94.91	\$ 949.10		\$ -	2.00	\$ 189.82	2.00	\$ 189.82
45	Excavation Below Subgrade (If Needed)	C.Y.	220	\$19.03	\$ 4,186.60	62.25	\$ 1,184.62		\$ -	62.25	\$ 1,184.62
46	Geotextile Fabric (If Needed)	S.Y.	650	\$2.84	\$ 1,846.00		\$ -		\$ -		\$ -

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

8

For (Project): Sunnyslope Drive Utility Improvements							Application Date: 10/28/2020					
Application Period: 10/1/2020-10/30/2020							Owner's Contract No.: Engineer's Project No.: 09-10043.300					
A	B	C	D	E	F	G	H	I	J	K	L	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date		
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	
47	Excavation Below Subgrade Backfill (If Needed)	TON	440	\$21.22	\$ 9,336.80	20.51	\$ 435.22		\$ -	20.51	\$ 435.22	
48	1-1/4 Inch Base Course Crushed Limestone TB (Lower 6-Inches)	TON	2750	\$15.44	\$ 42,460.00	2,366.72	\$ 36,542.16		\$ -	2,366.72	\$ 36,542.16	
49	3/4 Inch Base Course Crushed Limestone TB (Upper 6-Inches)	TON	2250	\$15.44	\$ 34,740.00	2,931.70	\$ 45,265.45		\$ -	2,931.70	\$ 45,265.45	
50	4-Inch Asphalt Trench Patch (Merton Ave Intersection)	TON	35	\$216.50	\$ 7,577.50		\$ -		\$ -		\$ -	
51	2-Inch Asphalt Surface Overlay (Merton Ave Intersection)	TON	65	\$110.00	\$ 7,150.00	106.60	\$ 11,726.00		\$ -	106.60	\$ 11,726.00	
52	3-Inch Asphalt Binder Course	TON	1125	\$62.50	\$ 70,312.50		\$ -	1,107.67	\$ 69,229.38	1,107.67	\$ 69,229.38	
53	2-Inch Asphalt Surface Course	TON	750	\$66.25	\$ 49,687.50		\$ -	756.47	\$ 50,116.14	756.47	\$ 50,116.14	
54	Adjust Valve Box	EA.	4	\$133.58	\$ 534.32		\$ -		\$ -		\$ -	
55	Epoxy Striping - 18-Inch Stop Bar - White	L.F.	30	\$15.00	\$ 450.00		\$ -	29.00	\$ 435.00	29.00	\$ 435.00	
56	Epoxy Striping - 6-Inch White Cross Walk	L.F.	150	\$12.00	\$ 1,800.00	146.00	\$ 1,752.00	145.00	\$ 1,740.00	291.00	\$ 3,492.00	
57	Epoxy Striping - 4-Inch Yellow	L.F.	75	\$5.00	\$ 375.00	170.00	\$ 850.00		\$ -	170.00	\$ 850.00	
58	Epoxy Striping - 4-Inch Fog Line - White	L.F.	180	\$5.00	\$ 900.00	249.00	\$ 1,245.00		\$ -	249.00	\$ 1,245.00	
59	Restoration - Topsoil & Sod	S.Y.	1,000	\$17.55	\$ 17,550.00		\$ -	1,175.00	\$ 20,621.25	1,175.00	\$ 20,621.25	
TOTAL OF ALL ESTIMATED PRICES UTILITY AND ROADWAY IMPROVEMENTS - SUNNYSLOPE DRIVE (ITEMS 1-59)						\$ 1,596,059.57		\$ 1,311,659.39		\$ 297,686.04	\$ 1,609,345.43	
MISCELLANEOUS SANITARY SEWER REPAIRS - VARIOUS LOCATIONS												
60	Adjust Sanitary Manhole Frame	EA.	3	\$302.04	\$ 906.12	2.00	\$ 604.08		\$ -	2.00	\$ 604.08	
61	Repair Sanitary Manhole - Slurry Backfill	V.F.	7.9	\$869.21	\$ 6,866.76	7.44	\$ 6,466.92		\$ -	7.44	\$ 6,466.92	
62	Replace Additional Adjusting Rings - Manhole	V.F.	2	\$1,272.17	\$ 2,544.34		\$ -		\$ -		\$ -	
63	8-Inch Sanitary Sewer Spot Repair	L.F.	24	\$451.94	\$ 10,846.56	30.00	\$ 13,558.20		\$ -	30.00	\$ 13,558.20	
64	Crushed Aggregate Base Course	TON	25	\$38.06	\$ 951.50	20.71	\$ 788.22		\$ -	20.71	\$ 788.22	
65	3.5-Inch Asphalt Pavement Patch	TON	15	\$360.00	\$ 5,400.00	22.16	\$ 7,977.60	10.00	\$ 3,600.00	32.16	\$ 11,577.60	
TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS SANITARY SEWER REPAIRS-VARIOUS LOCATIONS (ITEMS 60-65)						\$ 27,515.28		\$ 29,395.02		\$ 3,600.00	\$ 32,995.02	
MISCELLANEOUS STORM SEWER CATCH BASIN REPAIRS - VARIOUS LOCATIONS												
66	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	90	\$58.85	\$ 5,296.50	132.00	\$ 7,768.20	-12.00	\$ (706.20)	120.00	\$ 7,062.00	
67	Remove & Replace Storm Catch Basin	EA.	3	\$3,338.45	\$ 10,015.35	2.00	\$ 6,676.90		\$ -	2.00	\$ 6,676.90	
68	Repair Storm Catch Basin - Slurry Backfill	V.F.	4.5	\$1,702.37	\$ 7,660.67	6.07	\$ 10,333.39		\$ -	6.07	\$ 10,333.39	
69	Adjust Inlet Frame	EA.	1	\$1,009.90	\$ 1,009.90	1.00	\$ 1,009.90		\$ -	1.00	\$ 1,009.90	
70	Replace Additional Adjusting Rings - Inlet	V.F.	1	\$3,029.70	\$ 3,029.70		\$ -		\$ -		\$ -	
71	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00		\$ -		\$ -		\$ -	
72	3.5-Inch Asphalt Pavement Patch	TON	5	\$360.00	\$ 1,800.00	24.54	\$ 8,834.40		\$ -	24.54	\$ 8,834.40	
73	Restoration - Topsoil and Sod	S.Y.	50	\$58.00	\$ 2,900.00	20.00	\$ 1,160.00		\$ -	20.00	\$ 1,160.00	
TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS STORM SEWER CATCH BASIN REPAIRS-VARIOUS LOCATIONS (ITEMS 66-73)						\$ 32,247.12		\$ 35,782.79		\$ (706.20)	\$ 35,076.59	
MISCELLANEOUS STORM SEWER REPAIRS - VARIOUS LOCATIONS												
74	Adjust Storm Manhole Frame	EA.	1	\$1,009.90	\$ 1,009.90	1.00	\$ 1,009.90		\$ -	1.00	\$ 1,009.90	
75	Repair Storm Manhole - Slurry Backfill	V.F.	9.4	\$989.58	\$ 9,302.05	4.56	\$ 4,512.48		\$ -	4.56	\$ 4,512.48	
76	Replace Additional Adjusting Rings - Manhole	V.F.	2	\$4,838.16	\$ 9,676.32		\$ -		\$ -		\$ -	
77	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00		\$ -		\$ -		\$ -	
78	3.5-Inch Asphalt Pavement Patch	TON	10	\$360.00	\$ 3,600.00	24.54	\$ 8,834.40		\$ -	24.54	\$ 8,834.40	
TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS STORM SEWER REPAIRS - VARIOUS LOCATIONS (ITEMS 74-78)						\$ 24,123.27		\$ 14,356.78		\$ -	\$ 14,356.78	
MISCELLANEOUS HYDRANT REPAIRS - VARIOUS LOCATIONS												
79	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30	\$88.85	\$ 2,665.50		\$ -	15.00	\$ 1,332.75	15.00	\$ 1,332.75	
80	Hydrant Assembly Remove & Replace - Slurry Backfill.	EA.	3	\$8,856.56	\$ 26,569.68	3.00	\$ 26,569.68		\$ -	3.00	\$ 26,569.68	

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

8

For (Project): Sunnyslope Drive Utility Improvements						Application Date: 10/28/2020					
Application Period: 10/1/2020-10/30/2020						Owner's Contract No.: Engineer's Project No.: 09-10043.300					
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
81	Crushed Aggregate Base Course	TON	10	\$15.44	\$ 154.40		\$ -		\$ -		\$ -
82	3.5-Inch Asphalt Pavement Patch	TON	10	\$360.00	\$ 3,600.00		\$ -	27.30	\$ 9,828.00	27.30	\$ 9,828.00
83	Restoration - Topsoil and Sod	S.Y.	35	\$58.00	\$ 2,030.00		\$ -		\$ -		\$ -
TOTAL OF ALL ESTIMATED MISCELLANEOUS HYDRANT REPAIRS - VARIOUS LOCATIONS (ITEMS 79-83)					\$ 35,019.58		\$ 26,569.68		\$ 11,160.75		\$ 37,730.43
MISCELLANEOUS WATER VALVE REPAIRS - VARIOUS LOCATIONS											
84	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	10	\$128.85	\$ 1,288.50	18.00	\$ 2,319.30		\$ -	18.00	\$ 2,319.30
85	6-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$5,765.45	\$ 5,765.45		\$ -		\$ -		\$ -
86	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$6,504.65	\$ 6,504.65	2.00	\$ 13,009.30		\$ -	2.00	\$ 13,009.30
87	12-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$8,680.01	\$ 8,680.01	1.00	\$ 8,680.01		\$ -	1.00	\$ 8,680.01
88	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00		\$ -		\$ -		\$ -
89	3.5-Inch Asphalt Pavement Patch	TON	5	\$360.00	\$ 1,800.00		\$ -	10.00	\$ 3,600.00	10.00	\$ 3,600.00
90	Restoration - Topsoil and Sod	S.Y.	20	\$58.00	\$ 1,160.00		\$ -	15.00	\$ 870.00	15.00	\$ 870.00
TOTAL OF ALL ESTIMATED MISCELLANEOUS WATER VALVE REPAIRS - VARIOUS LOCATIONS (ITEMS 84-90)					\$ 25,733.61		\$ 24,008.61		\$ 4,470.00		\$ 28,478.61
COMMON TO ALL MISCELLANEOUS UTILITY REPAIRS - VARIOUS LOCATIONS											
91	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1	\$1,749.00	\$ 1,749.00	1.00	\$ 1,749.00		\$ -	1.00	\$ 1,749.00
92	Erosion Control - Misc. Locations	L.S.	1	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00		\$ -	1.00	\$ 5,000.00
TOTAL OF ALL ESTIMATED COMMON TO ALL MISCELLANEOUS UTILITY REPAIRS - VARIOUS LOCATIONS (ITEMS 91-92)					\$ 6,749.00		\$ 6,749.00		\$ -		\$ 6,749.00
ADDITIONAL ITEMS											
CO-1	Change Order #1	LS	1	\$ 26,424.16	\$ 26,424.16	1.00	\$ 26,424.16		\$ -	1.00	\$ 26,424.16
CO-2	Change Order #2	LS	1	\$ 4,200.70	\$ 4,200.70	1.00	\$ 4,200.70		\$ -	1.00	\$ 4,200.70
CO-3	Liquidated Damages	DAYS	27	\$ (1,050.00)	\$ (28,350.00)		\$ -	27.00	\$ (28,350.00)	27.00	\$ (28,350.00)
TOTAL ADDITIONAL ITEMS					\$ 2,274.86		\$ 30,624.86		\$ (28,350.00)		\$ 2,274.86
TOTAL ALL ITEMS					\$ 1,749,722.28		\$ 1,479,146.13		\$ 287,860.59		\$ 1,767,006.72

VILLAGE OF HARTLAND

RESOLUTION NO. 11/09/2020-01

RESOLUTION APPROVING THE SEWER UTILITY RATE EFFECTIVE FIRST QUARTER
2021

WHEREAS, the Village of Hartland has established Sewer Utility billing rates and has the ability to change them as necessary.

NOW THEREFORE, be it hereby resolved by the Board of Trustees for the Village of Hartland as follows:

1. The Sewer Utility Rate shall increase from \$6.88 to \$7.22 per one thousand (1,000) gallons for all Sewer Utility customers with the new rate to go into effect on December 16, 2020.

Adopted this 9th day of November, 2020.

Jeffrey Pfannerstill, Village President

Attest:

Darlene Igl, MMC/WCPC, Village Clerk



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Memo Date: November 4, 2020
Village Board Item Number: 7	Meeting Date: November 9, 2020
Submitted By: Ryan Bailey and Kelli Yogerst	
Subject: Status of the Before and Afterschool Care Program for the Recreation Department.	

Details: At the October, 26, 2020 Village Board meeting, the Village Board decided to table the Before and After School Program discussion to learn more details about the program. I sent an email on 10/27/2020 showing the program had profits of \$14,557 in 2019, \$20,878 in 2018 and \$17,682 in 2017.

We have also reviewed the program costs versus revenues from September 1 through October 21 (we don't have payroll yet for the following two weeks). Looking at the wages per day and kids per day, some days have a profit and other days have a loss. This does not include program supplies but those are less than \$1,000 per year. So the program is on pace to have a smaller loss than \$7,500 as previously stated but that's because some days we need Rec Director Yogerst or Fiscal and Recreation Clerk Detert step in to cover for staff if they are sick or out of town and those expenses aren't included in the formula. Essentially this program needs 1-2 more kids per week to be break even or profitable. We won't know until the end of January if we get more kids with parents going back to work.

Financial Remarks: Running current numbers and fluctuations in staffing and attendance, this program is losing around \$10-20 per day but when we have the early release on Wednesday that makes around \$50-100 so it's close to break even and just needs 1-2 more kids per week.

Options & Alternatives: The Village Board will have to discuss a couple things. 1. Does the board want to be in the business of running a before/after school program. If that answer is yes then 2. Is a possible program loss acceptable to the Village Board. 3. Review the program monthly to see where we stand financially.

Executive Recommendation: Discuss as a group and work through the options. If the board wants to keep the program we would recommend reviewing the program at the end of January to see if enrollment has increased.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

To: Village Board	Date: 10/20/2020
Submitted By: Chief Misko	
Subject: Approval to order new squad.	

Details: I am requesting approval to proceed with ordering a replacement vehicle once the 2021 Police Department budget is approved. In the proposed Police Department budget for 2021 we requested one new Ford Explorer Police Interceptor vehicle to replace an existing Ford Explorer Police Interceptor vehicle in accordance with our replacement schedule. We have obtained a quote from Ewald Ford who provides pricing in line with the state bid price. The vehicle was quoted at the price of \$35,017. This is being brought to the Village Board's attention in conjunction with our budget request because it exceeds the \$15,000 spending limit where Village Board approval is needed. If approved the squad will be ordered in 2020 since there is a 20 to 22 week lead time to receive the vehicle. The vehicle will be paid for in 2021 through the approved Police Department budget.

Financial Remarks: The replacement vehicle is part of the 2021 Police Department budget and will be paid for in 2021.

Options & Alternatives:

1. Approve the ordering of a replacement vehicle.
2. Deny the request to order a replacement vehicle.

Executive Recommendation: Approve the ordering of a replacement vehicle.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 11/9/2020
Village Board Item Number: 10	Date: 11/4/2020
Submitted By: Michael Gerszewski Operations Supervisor	
Subject: Authorization to purchase a 6-yard dump truck	

Details: With the approval of the 2021 Village budget, \$225,000 was allocated to replace a 6-yard dump truck. After reviewing options and to match our existing fleet, the cab, and chassis we are requesting is a 2021 Freightliner from Truck Country of Oak Creek Wisconsin. Madison Truck Equipment will install the dump box, plow, wing, sander, and lights. The DPW will install door decals, 2-way radio and side boards.

As a matter of note, this truck is being purchased with a stainless-steel dump box, Carbon fiber oil pan and stainless-steel oil lines to increase corrosion resistant and longevity.

The new truck is being purchased on the Waukesha County Joint Purchasing Contract. We also solicited and received three proposals for comparison purposes.

Financial Remarks: The 2021 Freightliner cab and chassis, dump box, plow, wing, sander, the extended warranty for 2 years not to exceed \$225,000.

Options & Alternatives:

approve the sale of the old 6-yard dump truck on the Wisconsin surplus.com auction site when the new truck is put in service.

Executive Recommendation:

Approve the purchase of a 2021 Freightliner cab and chassis from Truck Country of Oak Creek Wisconsin and dump box, plow, wing, sander, and lights from Madison Truck Equipment.