

**VILLAGE BOARD MINUTES  
MONDAY, NOVEMBER 23, 2020  
6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order  
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Deputy Clerk Bushey, Police Chief Misko, Utility Operations Supervisor Felkner, Operations Supervisor Gerszewski (zoom), Fire Chief Jambretz, Clerk Igl (zoom), Randy Ferrell (zoom).

Pledge of Allegiance – Trustee Meyers

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion. None received,

1. Motion (Meyers/Conner) to approve Village Board minutes of November 9, 2020. Carried (7-0). Trustee Ludtke asked for clarification related to Rec Director Yogerst’s comment under announcements that the agreement for recreation services with the City of Delafield would be placed on the next Village Board agenda.
2. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$271,779.38. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
  - a. Motion (Dorau/Ludtke) to approve an Operator’s (Bartender) License. Carried (7-0).

Items referred from the November 16, 2020 Plan Commission meeting

4. Consideration of an Extraterritorial Certified Survey Map, N26 W30227 Maple Ave, Town of Delafield.

Motion (Meyers/Ludtke) to approve an Extraterritorial Certified Survey Map, N26 W30227 Maple Ave, Town of Delafield. Carried (7-0).

5. Consideration of an Extraterritorial Certified Survey Map, N28 W29721 Oakwood Grove Rd, Town of Delafield.

Motion (Conner/Wallschlager) to approve an Extraterritorial Certified Survey Map, N28 W29721 Oakwood Grove Rd, Town of Delafield. Carried (7-0).

Other Items for Consideration

6. Consideration of a motion to confirm an appointment to the Park & Recreation Board.

President Pfannerstill stated that he recommended Randy Ferrell, 915 S. Imperial Drive, be appointed to the Park & Recreation Board. Mr. Ferrell provided a brief summary of his background and his current community involvement. Motion (Meyers/Anson) to confirm appointment of Randy Ferrell to the Park & Recreation Board. Carried (7-0).

7. Discussion and Action for request for Statement of Qualification (SOQ) for Village Engineer Services.

President Pfannerstill stated that the current contract for engineering services with Ruckert & Mielke ends in December 2020. He stated that Trustee Wallschlagler had brought up this issue. President Pfannerstill stated that the Board has several options which would include putting the service out for bid or renewing with Ruckert & Mielke. It was clarified that it is not required by law that bids be sought for the service.

Administrator Rhode agreed that the contract could be renewed with R & M or a search, either full or narrow, could be conducted. Companies would be provided with a list of qualifications as well as a scope of services. Rhode stated that results would be brought back to the Village Board for consideration.

President Pfannerstill stated that the Village Board could ask that R & M present a year-end review at an upcoming meeting. Administrator Rhode stated that they could be asked to attend the next Village Board meeting. Trustee Wallschlagler asked whether the Village could get a discounted fee as the Village has been with the firm for a long time. Utility Operations Supervisor Felkner provided a review of services currently provided by R & M.

Trustee Ludtke stated that she wanted to be on the record that she is concerned about making changes now due to current circumstances (i.e. vacant Director of Public Works Director position). Trustee Meyers commented on what the Board is looking to do; negotiate a new contract to save money or change to another firm due to not be satisfied. He stated that he doesn't want to see the Village make a change just to save money.

Administrator Rhode stated that he will ask R & M to submit a proposed two year agreement. He stated that he will do a comparison and provide to the Village Board for review and discussion at the next meeting. Motion (Pfannerstill/Conner) to authorize staff to seek a proposal from Ruckert & Mielke for a two year agreement. Carried (7-0).

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

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Chief Misko provided an update on the injured officer stating that an event to benefit both the Hartland and Delafield officers is scheduled for early December at Revere's.

9. Adjournment

Motion (Meyers/Ludtke) to adjourn at 7:12 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk