

VILLAGE BOARD MINUTES
MONDAY, FEBRUARY 22, 2021
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Utility Operations Supervisor Felkner, Finance Director Bailey, Clerk Igl, Fire Chief Jambretz, Attorney Chris Koehnke, Building Inspector Scott Hussinger, Brett Heikkila, Chris Walgren, Justin Gelhausen.

Pledge of Allegiance – President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three-minute time period per person, with time extensions per the Village President’s discretion. None received.

1. Proclamation honoring Faith Kandler on her retirement from the Village of Hartland after 34 years of service.

President Pfannerstill read the proclamation honoring Faith Kandler thanking her for her 34 years of service to the Village.

2. Proclamation honoring Mike Gerszewski on his retirement from the Village of Hartland after 33 years of service.

President Pfannerstill read the proclamation honoring Mike Gerszewski thanking him for his 33 years of service.

3. Motion (Meyers/Ludtke) to approve Village Board minutes of February 8, 2021. Carried (7-0).

4. Motion (Conner/Wallschlager) to approve vouchers for payment in the amount of \$174,713.67. Carried (7-0).

5. Consideration of actions related to Licenses and Permits.

- a. Motion (Dorau/Anson) to approve an Operator’s (Bartender) License. Carried (7-0).

6. Consideration of a motion to adopt Bill for an Ordinance 01/25/2021 “An Ordinance to Amend Chapter 2 of the Village Code Pertaining to Regular Meetings.”

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President Pfannerstill commented that this ordinance modification would change the Village Board meeting start time to 7:00 p.m. Motion (Conner/Anson) to adopt Bill for an Ordinance 01/25/2021 "An Ordinance to Amend Chapter 2 of the Village Code Pertaining to Regular Meetings." Roll call vote taken: Anson, aye; Dorau, nay; Meyers, nay; Wallschlager, nay; Ludtke, nay; Conner, aye, Pfannerstill, aye. Motion failed 4-3.

7. Second reading of a Bill for an Ordinance 08/08/2021 "An Ordinance Amending §46-978 of the Village of Hartland Code of Ordinances Regulating Signs Permitted in All Districts Without a Sign Permit".

This item was a second reading of an ordinance change which will be placed on the next Village Board agenda for consideration.

8. Discussion and consideration of a Special Events Permit.

Administrator Rhode stated that he had worked with the Clerk to review options following the Board's discussion about permits and applications. He stated that they thought the best option was to create a special events application that captures several items such as street closures, park rentals, alcohol sales, etc. He stated that there are two exceptions. The cabaret license will remain as it is linked to bars/restaurants and is only for alcohol licenses premises. Secondly, while the street use permit for large events will be rolled in the special events application, it was suggested that the street use permit for small events remain unchanged. This permit is used for block parties or other events which encompass less than 3 blocks.

Administrator Rhode stated that if the Board would like to move forward with the special events permit, the municipal code would need to be modified before implementation. He stated that staff is seeking feedback from the Village Board. Trustee Dorau stated that she liked the new application stating that it keeps the process simpler and will be standard for all groups.

Trustee Wallschlager asked whether the Village charges for the use of barricades. Utility Operations Supervisor Felkner stated that there is no charge. The barricades are dropped off by DPW prior to the event, placed by the users and picked up by DPW following the event.

Administrator Rhode asked that any feedback from the Village Board be submitted to him or the Village Clerk.

9. Discussion and consideration of a motion to approve an agreement with BSI (Building Services Inc.) related to remodeling the Village Board room.

Chris Walgren, BSI, presented modified plans for remodeling of the board room stating that interior/exterior windows had been omitted from the plan. He stated that the room will be transformed within itself including a new table for the Village Board on the north wall, a feature wall behind the table, displays mounted behind the board table, replacing the door that leads to the parking lot with glass and possibly using the east wall to display historic images, maps, etc.

Trustee Wallschlager asked whether furniture would be replaced. It was stated that the budget includes replacing the 9 chairs at the front, a podium and new board table. She also asked

whether the existing tv's would be utilized. It was stated that the existing tv's could be reused but that the AV expert believed the larger displays would be a good investment. Trustee Meyers commented that he wants to be sure that the equipment purchased will meet the Village's needs. Brett Heikkila, BSI, stated that they will coordinate with our technical staff.

It was stated that the next step will be to seek bids from contractor's for the work. Administrator Rhode stated that the intent is to use cash reserves to fund the project. Trustee Wallschlager asked why the door will be replaced with a glass door. Administrator Rhode stated that it will provide more transparency and allow some daylight into the space. Trustee Meyers stated that the original timeframe for the project had been estimated at 2-3 months. Justin Gelhausen, BSI, stated that given the current market and availability of materials, that is still the estimated timeframe for the project.

Motion (Ludtke/Dorau) to approve an agreement with Building Services Inc. for the Village Board remodeling project in the amount of \$281,397. Carried (7-0).

10. Discussion and consideration of a motion to award the 2021 Utilities Program contract to All-Ways Contractors, Inc. in the amount of \$193,429.

Utility Operations Supervisor Felkner stated that the Village annually budgets funds to do miscellaneous utility repairs. He stated that three proposals were received and that staff recommends awarding the contract to All-Ways Contractors. Motion (Meyers/Conner) to award the 2021 Utilities Program contract to All-Ways Contractors, Inc. in the amount of \$193,429. Carried (7-0).

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill announced that Police & Fire Commissioner Ralph Redlin has announced that he is not interested in renewing his term which expires April 30, 2021. President Pfannerstill thanked him for his service to the Village. President Pfannerstill asked residents to continue to support small business in Hartland.

Fire Chief Jambretz stated that the second and final vaccination clinic will be held Feb. 25. He stated that the County has taken over the vaccination efforts which will take place in the expo center at the fairgrounds. He stated that Waukesha County has reached out to the fire departments to see whether they are willing to assist at the expo center with mass vaccination efforts.

Trustees Wallschlager and Ludtke commented on the fundraising event held at the Legion thanking the DPW for providing barricades and fire and police personnel for stopping in to check on the participants sleeping outside for the event.

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Trustee Conner commended the DPW for their clearing of the streets during the last couple of weeks.

12. Consideration of a motion to convene into closed session pursuant to State Statutes §19.85 (1)(g) to confer with legal counsel concerning strategy to be adopted by the Village Board with respect to litigation it is likely to become involved regarding outstanding building code violations at the Hartland Inn, located at 110 Cottonwood Ave. (Roll call vote).

Motion (Ludtke/Conner) to convene into closed session pursuant to State Statutes §19.85 (1)(g) to confer with legal counsel concerning strategy to be adopted by the Village Board with respect to litigation it is likely to become involved regarding outstanding building code violations at the Hartland Inn, located at 110 Cottonwood Ave. Roll call vote – all ayes. Convene to closed session at 7:08 p.m.

13. May reconvene in open session to take action, if any, with respect to the subject matter of the closed session.

Motion (Wallschlager/Anson) to direct the Village Attorney to contact the property owner of the Hartland Inn to bring the exterior of the building into compliance (to repair, restore and secure the building) and to allow a walkthrough inspection by the Village's Building Inspector. Carried (7-0).

14. Adjournment

Motion (Conner/Ludtke) to adjourn at 8:50 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk