

**JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES
MONDAY, JANUARY 18, 2021
7:00 PM
BOARD ROOM
MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

Present: Jeff Pfannerstill, James Schneeberger, Tim Hallquist, Ann Wallschlager, Jeff Bierman, David deCourcy-Bower and Dino Xykis attended via Zoom.

Others Present: Administrator Rhode, Ryan Amtmann, Building Inspector Hussinger, Ben Nelson, Justin Miller, Bob Lestina (via Zoom) and Deputy Clerk Bushey.

Call to Order- 7:00 pm.

1. Consideration of a motion to approve the Architectural Board/Plan Commission minutes from January 18, 2021.

Motion (Wallschlager/Hallquist) to approve the minutes for the Architectural Board/Plan Commission meeting on November 16, 2020. Carried (6-0) with 1 abstention, deCourcy-Bower.

2. Architectural Board review and consideration of an application for construction of a detached garage on the Colahan property, 512 E. Capitol Dr.

Giles Colahan and Karen Siepmann and said they would like to build a newer detached garage that would have more space. The colors and shingles of the new detached garage will match what is on the house.

Motion (Xykis/deCourcy-Bower) to approve the application for construction of a detached garage at 512 E. Capitol Drive. Carried (7-0).

3. Architectural Board review and consideration of signage for Equipment Depot, 1100 Cottonwood Ave.

Building Inspector Hussinger said they are proposing 2 signs, 1 wall sign and 1 ground sign. The signs meet the size requirement and do not exceed the max required size. There will be landscape at the base to soften it and they are not internally lite. Hussinger said if they want the signs lit, they will have to be done externally.

Motion (deCourcy-Bower/Wallschlager) to approve the application for signage for Equipment Depot. Carried (7-0).

4. Architectural Board review and consideration of signage for JWC Building Specialties, 540 Progress Drive.

Hussinger said they are proposing 4 signs, 1 ground sign, 2 door signs and 1 wall sign. The door signs and wall signs are small. Hussinger commented that he feels the ground sign is too close to the ROW. deCourcy-Bower asked about landscaping and Hussinger commented that landscaping should be a part of every motion.

Motion (Hallquist/Xykis) to approve the application for signage for JWC Building Specialties with the sign being 15 feet from ROW and contingent on approval of landscaping. Carried (7-0).

5. Plan Commission and Architectural Board review and consideration of an application for a standby generator and enclosure for Bravo Company, 340 Maple Ave.

Pfannerstill said he would like it in the minutes that the application is for the generator and an enclosure. Representatives were present for Bravo company and explained what they are proposing. Xykis said he liked how detailed the paperwork is for the generator and enclosure. Bob Lestina 469 Park Ct. commented that he looked at the material and for the most part is comfortable with it. He said he wants to make sure what they do, does not go against the aesthetic look. He also requested the planting of conifers.

deCourcy-Bower asked if the generator is surrounded by a brick wall. Justin Miller from Miller Electric were present and explained the enclosure. They said there is an existing bump out and there will be concrete wall with a brick pattern. He said 3 sides will have concrete/brick pattern and the west side will be open.

Xykis said he just wants to make sure there is plenty of air flow and from what he sees in the paperwork it seems as though there is. There was brief discussion on the amps. Hussinger asked when will the generator operate and Justin said once a month for 30-60 minutes on a weekday & then also only when power is lost.

Pfannerstill asked if it could be seen from the park and Justin said no because there are trees.

Lestina the parking lot can be seen from Park Court and asked them to plant a buffer. Pfannerstill said currently there is an old brick wall there and there will be a new brick wall put there. Xykis said aesthetically the new wall will match the building.

Motion (Xykis/deCourcy-Bower) to approve the application for a standby generator and enclosure structure. Motion does not include landscaping and Hussinger asked them to plant something if its possible. Carried (7-0).

6. Announcements-

-Sandhill had a progress update meeting on January 18th.

-Pfannerstill spoke to someone who is interested in developing some properties in Hartland.

7. Adjourn

Motion (deCourcy-Bower/S) to adjourn. Adjourned at 7:41 pm.

Respectfully submitted by
Recording Secretary,
Deidre Bush y, Deputy Clerk