

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, December 8th, 2020  
7:00 P.M.  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:02 PM Meeting called to order by Commission President Lopnow
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Redlin, Rebholz, Patterson, Lopnow, Riesinger
- Also in attendance : Torin J. Misko, Chief of Police, Fire Chief David J. Jambretz
- Pledge of Allegiance led by Commission President Lopnow

1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting of November 10<sup>th</sup>, 2020.

- a. Motion by Commissioners Patterson / Riesinger to approve the Hartland Police & Fire Commission minutes for the meeting of November 10<sup>th</sup>, 2020. The motion carried on the unanimous vote of the Commissioners.

2. Update: League of WI Municipalities Police & Fire Commission Workshop

Commissioner Rebholz gave a synoptic report on the recently held training workshop presented by the Wisconsin League of Municipalities, which Workshop was attended by HPFC Commissioners Rebholz, Patterson and Riesinger. The event was described as “Excellent!” with multiple speakers in the AM Session and one speaker in the PM session. According to Commissioner Rebholz the HPFC was used as an “example” by the speakers, referencing the well-designed, correct communications techniques employed by this Commission and for the procedures used in the last year-plus during official “Hearings” ... taken by our Commissioners present as an affirmation of the HPFC existing *Procedures and Practices*.

3. Fire Department Update and Monthly Report – Fire Chief David Jambretz.

- a. Fire Chief Jambretz , related that, as of December 8th, 2020 the Hartland Fire Department has eighty-nine more “calls” to go to *match* the number of calls responded to in *all* of 2019.
- b. The Chief went on to relate that the HFD was now working on the “remodeling” of the Department’s facilities, including redesign of the doorway(s), switches, floors along with door replacement.
- c. Chief Jambretz reported that the HFD had participated in last Friday’s search for a missing gentleman. Multiple area agencies responded to the search near the Four-Winds Subdivision. The individual eventually *was* located; however he was not alive when found.

4. Police Department Update and Monthly Report –Chief of Police Torin J Misko

- a. Chief Misko reported that he had written a “Memo” to the Hartland Village Board requesting funding for an additional Police Officer needed by virtue of the recent shooting injury to an HPD member. The Chief indicated that he anticipated the funding to be provided through the use of the Village’s “Fund Balance” ... a type of “reserve” fund maintained by the Village of Hartland.

- b. Chief Misko related that the HPD had been facing “staffing challenges” as a result of the absence of the injured officer; shift changes and extensions among other steps have been requisite.
- c. The Chief then reported that the Village PD *also* anticipates the retirement, during 2021 of *two* Police Officers and will be initiating recruitment activities early in 2021; additionally considering the potential impact of staffing required in the event of the proposed “annexation” of the Arrowhead Area properties being discussed by the Hartland Village Board.
- d. Chief Misko, referencing discussion at an earlier HPFC meeting, reported that an individual “Sex-Offender” ... *legal appeal* , regarding denial of residence placement within the Village, is now “pending”, even while the Village *MORATORIUM* on residential placement of such individuals in the Village is still in place.
- e. Chief Misko additionally reported on the HPD involvement in the search for the missing Hartland individual [Mr. Richard Franzel, 58]. Drones, K-9 support, along with various Waukesha Area agencies were involved in the search. As mentioned in the HFD report earlier, above, the man was, sadly, deceased when located.

**N.B. Police Chief Misko was excused from and exited the meeting at 19:41**

5. Closed Session

Presiding Commission President Loppnow requested a Motion to recess into Closed Session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to interview candidate(s) for the open HFD Firefighter positions. [ROLL CALL VOTE]

On motion of Commissioners Riesinger / Patterson to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners ... Patterson “yes”, Redlin “yes”, Loppnow “yes”, Rebholz “yes”, Riesinger “yes”

The commission *entered* closed session at 19:42

On motion of Commissioners Riesinger / Rebholz the roll call vote to *exit* closed session was taken as follows:

Commissioners ... Patterson “yes”, Redlin “yes”, Loppnow “yes”, Rebholz “yes”, Riesinger “yes”

The Commission *exited* closed session at 20:22.

6. Motion to refer Fire Department Staffing matter to the Fire Chief for any further requisite action

Commissioners Redlin / Patterson made a Motion to approve and recommend, to Fire Chief Jambretz, for any requisite further personnel action, the Fire Department Staffing matter involving the hiring of Matthew Thomas Bonness, Christopher Michael Heinz, Mitchell Jin Kraemer and Maya Audrey Platt, whom the Commissioners had interviewed in closed session. The motion carried on the unanimous vote of the Commissioners.

7. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Patterson / Loppnow , the Commission voted unanimously to adjourn.

Meeting adjourned at 20:23.

Respectfully submitted,



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Ralph R. Redlin, Commissioner  
Commission Secretary

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Susan M. Loppnow, Commissioner  
Commission President