

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY, APRIL 5, 2021**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Curt Gundrum, Nick Miller, Rick Conner, Randy Ferrell, Shaunta' de Boer and Craig Eisenhut.

Others: Dave Felkner, Kelli Yogerst, Jim Muenzenberger, Amber Ferree and Darryl Carlson.

**7:00 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Muenzenberger spoke on behalf of the IATC regarding a kayak/canoe boat launch. He said all the work that has been done on the river originated from the IATC as a goal to clean up the river and make it passable by watercraft. He said now that has been done, they are looking at possible boat launches. It was talked about in the ECOS committee, and he is here just to give some information. He said Yogerst & Georgson and himself marked 2 possible spots at Centennial Park and both have advantages to water ways. He said they will work with staff to get it figured out. Muenzenberger said Rhode thought that IATC should work on it since it originated there but there is some crossover there.

He stated Nixon will be more challenging due to banks being higher. He said they marked 1 place upstream and 1 place near the pedestrian bridge. Connor asked Muenzenberger to expand a little bit on what they wanted for a launch. He said they could be made out of wood or have shoots as well as a zero stop launch. He mentioned some contouring may need to be done on the banks.

Muenzenberger mentioned the Bark River Bash is having a kayak launch and he is looking for feedback from users on where to put the launch in. He is also looking for something permanent. The question was asked if the DNR is involved at all and Muenzenberger said he thinks it depends on how much you modify the banks, and they are hoping it will be minimal. Yogerst said they reached out to the DNR. They got a checklist and there are certain things that pertain to that. Muenzenberger said he thinks the DNR is more focused on powerboats.

**1. Consideration of a motion to approve the Park and Recreation minutes of March 1, 2021.**

Motion (Conner/Gundrum) to approve the Park and Recreation minutes of March 1, 2021 minutes with the correction of spelling of names. Carried (7-0).

**Public Works Items**

**2. Discussion on a possible future Penbrook Trail, Jim Muenzenberger.**

Felkner gave a brief review of the possible future trail. He said the map is the findings of the result of walking and surveying it. Muenzenberger pointed out that this has not been approved from the ECOS

committee. It will be determined at the ECOS meeting tomorrow evening if it will be 1 or 2 phases. The white path that goes thru there is the existing off-road path from Penbrook Park to Maple Avenue. He said the original thought was to make it a 2-phase project with completing the south side first then the north side. Felkner said they are looking at running a machine that will cut an 8-10 path thru there and then they will use the excess wood chips they have to chipping and brushing on the path to control the growth of vegetation.

Muenzenberger gave a brief overview of the paths: the red path on the map is an existing animal path and is chipped thru already. The blue path on the map is part pedestrian and part deer path. He said they are looking at doing a low-level path as well. Hallquist liked this idea. Hallquist asked what the timeframe and Muenzenberger said it is to be determined based on factors like manpower and budget. de Boer thought it is a great idea. No action taken.

**Recreation Director-**

**3. Discussion and possible consideration for use of the Fine Arts Center for a Baby Shower with Taco Cart June 26<sup>th</sup>, 2021, Amber Ferree.**

Amber Ferree was present and explained the use is for a baby shower of about 100 people and they would like to have a taco cart for the catering. She said they would bring beer. She said she was informed that the beer garden is going on that weekend.

Motion (Miller/Ferrell) to approve the use of the Fine Arts Center for a Baby Shower with a taco cart on June 26<sup>th</sup>, 2021. Carried (7-0).

**4. Discussion and possible consideration for use of Fine Arts Center & shelter #4 for event, No Better Friend Corp, Darryl Carlson.**

Darryl Carlson said he is the executive director of the non-profit organization No Better Friend that is based out of Waukesha. He would like to use the Fine Arts Center for the event. He said it is a Veteran oriented event and he would like to hold it on July 16 from 4-8pm but the time has not been finalized. He said they have invited other Veteran groups. They will also have bouncy houses for families and kids. He is finalizing things with the Lake Country Beer Garden and thinking of having a band. Felkner said they will call Diggers Hotline for the bouncy houses. It was stated port-a-potties will not be needed.

Motion (Connor/de Boer) to approve the use of the Fine Arts Center & shelter #4 for No Better Friend event on July 16, 2021. Carried (7-0).

**5. Discussion on update on stocking of Nixon Park Pond-**

Yogerst stated the pond would be stocked with trout.

**6. Discussion on possible Ice Rink-**

Yogerst said everyone had her memo in the packet. She said she had reached out to Delafield and Sussex to get some information. She said in the packet is a comparison of Delafield and Sussex, the cost for Delafield was \$10,000 and Sussex was \$4500. She said the comparison is different because it looks as though they have different packages which included different things and the Village of Sussex may have gotten a smaller package. She said the City of Delafield may have gotten a more expensive liner because they only replace it every 4 years where the Village of Sussex replaces it annually because they kept getting holes. She went on to say different sizes are available and the City of Delafield said it takes about 2 hours to make it. She said both ice rinks are on grass and dirt. She went over the costs and an example she gave was a 52 ft x 100 that would be approximately \$6000.

Dave Felkner asked about the wooden sides that hold up the liner. He said they could put it on the grass under the lights that are currently hanging up. Hallquist said if it were in the grass that would give it a couple months to reseed the grass for the Beer Garden. Yogerst said Sussex said they do not have any problem with the grass.

For bathrooms, Port-a-Potties could be utilized since the water is shut off to the bathrooms in the winter. The warming shed does not have any heat but could be used to get out of the wind etc. Hallquist said he thinks it is doable and they could do 1 step at a time. Felkner asked if they went with the 52 ft x 100 ft, where would the \$6000 come from. Hallquist said it could be put in the budget. Brief discussion on how to raise funds to offset the cost and it was suggested to reach out to the Rotary or/and Kiwanis. Brief discussion on if an employee would be needed to monitor the ice rink and it was suggested the lights could be put on a timer. Felkner will check on insurance and check with Police Chief on possible hours.

**7. Discussion and possible consideration on fees for non-profit groups-**

Hallquist was advised by a higher up authority of the Village that the Park Board is an advisory board and the Village Board has the ultimate decision. It was stated if a non-profit asks to waive the fees, then it will go to the Village Board.

Motion (Hallquist/Gundrum) to not waive any fees that come to this Board. Carried (7-0).

**8. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

All the bulletin boards in the parks need to be updated.  
T-Ball has 157 signed up.

**9. Adjourn-**

Motion (Gundrum/Conner) to adjourn. Carried (7-0). Meeting adjourned at 7:53 pm.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk