

PARK AND RECREATION BOARD MINUTES
MONDAY, MAY 3, 2021
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Curt Gundrum, Nick Miller, Rick Conner, Randy Ferrell, Shaunta' de Boer and Craig Eisenhut.

Others: Dave Felkner, Kelli Yogerst, Pat Endter and Jake Zuehl.

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Jake Zuehl was present and gave a brief presentation. He and other residents have partnered with the Woman's club to plant some native plants in the Village. He said the idea is to see more of a balance of the outdoor spaces. He said a lot of the invasive species have been removed so it provides a clean slate. He has worked with Dave Felkner and Administrator Rhode on the appropriate area to start. He has read some books about native plants so he decided to try it out in his own yard and has seen some benefits. He thinks the community can benefit as well. He said they are looking at a small area at Hartbrook Park & then add more. He said they have divided some of their own plants and have about 150 and are hoping the Women's Club can contribute more. He said things are set up in a certain way for DPW to maintain things so this would be a little different.

1. Consideration of a motion to appoint a Park and Recreation Board Chairman for the upcoming year – duties involve running Park and Recreation Board meetings and being a member of the Jt. Architectural Board/Plan Commission.

Motion (Miller/Conner) to nominate Tim Hallquist as Park Chairman for upcoming year – duties involve running Park Board and Recreation Board meeting and being a member of the Jt. Architectural Board/Plan Commission. Carried (7-0).

2. Consideration of a motion to approve the Park and Recreation minutes of the April 5, 2021 Park Board meeting-

Motion (Conner/Gundrum) to approve the Park and Recreation minutes of April 5, 2021 minutes with the correction of spelling of names. Carried (7-0).

Public Works Items

3. Discussion and possible consideration of agreement with Endter's for operating Beer Garden at Nixon Park-

Felkner said they are looking to extend the agreement with Endter's for the Beer Garden until 2024. This year will run it from May until sept 30th. It was asked if anyone else had shown interest and no one has shown no interest. Melms Brewery had previously had a beer garden but decided not to do it this year. Yogerst said working with Pat Endter has worked out very well. Hallquist asked if anyone had any issues with the contract and no one did.

Motion (Miller/Eisenhut) to approve the agreement with Endter's for operating Beer Garden at Nixon Park. Carried (7-0).

Recreation Director-

4. Discussion and possible consideration on Parks Food Truck Policy-

Yogerst said back in 2019 a Food Truck Policy was created but due to Pandemic in 2020 it wasn't used very much. With a few events during the summer, it was brought to their attention there are a few hiccups in the policy. She said it needed to be a little clearer for staff. She said it does not state whether businesses that are in Hartland have to pay a fee or if they are exempt. She said the only ones exempted are non-profit etc. She said she is looking for feedback on Village Businesses and if they are exempt or not exempt. Hallquist said if the Business has a Village Tax Key, he feels the fee should be waived. Miller said he feels non-profits like rotary, Kiwanis and the Women's Club count because they are based here and give back to our community here should be exempt. He also commented on the example for the Chamber's Party in the Park and that they have to pay because the Food Truck they use is not from Hartland. There was discussion on subject of a mobile food truck that isn't on wheels. Felkner said not only did it need to be clear for staff, but it would need to go to the Village Board. Yogerst will update the policy with the changes send it to Hallquist and then it would go to the Village Board. The updated Food Truck policy includes local nonprofit groups and properties with Village Tax keys being exempt. It was stated to take the words mobile/stationary out and add something about setting up. This will come back in June.

Motion (Hallquist/Miller) to approve the updated Food Truck Policy. Carried (7-0).

5. Update on possible future ice rink-

Yogerst said in everyone's packet are copies of 4 different ice rink sizes and cost. She said after meeting with Hallquist and Felkner at the Park and measuring things out they think the best one to go with is the last one number 4. She said that package has everything the Village needs, and it has a resurfacers, and they can pick the kind of liner they want. There was discussion on the ice rink sizes, different resurfacers sizes and which size would work best. There was discussion on the type of wall that would be used on the ice rink.

Yogerst said a local ice rink entrance just has a step-up entrance. She said adults use it fine but younger kids sometimes have to have someone pick them up and put them on the ice rink. Felkner said Sussex rink, they have a half of a board and trimmed it down to ice level with rubber matting. Hallquist asked if there will be a rail, and Dave said yes. Yogerst said there will be lights similar to what the beer garden have. Endter said they are looking to have their electrician put up more lights, so it is well lit. He said he is doing that at their expense, so the Village doesn't have to worry about that expense. He said that is their contribution to the ice rink. Several people commented they liked the idea. Felkner said he did not know if the ice rink would happen this year due to cost. Hallquist mentioned the Beer Garden is considering opening during the winter if he can get water for the ice rink. There was discussion on which option would be better. Yogerst said getting a new liner every year works better due to the possibility of getting a rip or leak.

Motion (Connor/Gundrum) to table to next month for additional information. Carried (7-0).

6. Discussion and possible consideration of Business banners at the Ice Rink to offset the cost-

Yogerst said she reached out to Lake Country Youth baseball and sent them a quote for the banner. She also reached out to a couple other groups. She has not heard back from anyone yet. She said if they want to do a banner, she put together a handout together. Nick said he does not know what is in the budget so doesn't feel comfortable voting on something. He said he does not feel comfortable asking people to donate to it if he does not know what the budget is. He said he thinks it is fair to know where the money went and how much was spent. Felkner said here is how we do it, we put together a wish list for parks and then we go out and get 3 proposals for every line item. He said that is what goes into the Park and Recreation budget. He said we don't put anything beyond that. He said this is not a budgeted item, we don't have \$5000 sitting around. Felkner said if you want you can go on to the Village website and the budget is on there. He told Eisenhut he could also send him all the expenditures year to date. Connor commented that the board voted on the budget months ago, so this line item was not allocated. There was discussion on the budget. Felkner said we are getting our budget books in August for 2022 and we can keep you in the loop. Hallquist said if we could get one business, they could have naming rights or have 15 different advertisers. There was more discussion on the cost of ice rink items like a liner, and a surfacer etc. Felkner said he thinks the 1st year will be trial and error. The question was asked what the next steps are. Hallquist said he thinks the next step would be to secure financing. Hallquist said he talked to the Kiwanis over the weekend. Felkner commented that Hallquist had mentioned advertising and asked how that work would. It was stated that the business advertisements would be along the snow fence as you walk in. Felkner said he was not planning on putting a snow fence in, but he said between there and the pond is a walking path. It was suggested the advertisement could be hung on the Fine Arts Center and shelter #4. Felkner said it needs to be determined where the advertisement/s would go. Yogerst asked if the board would like her to put together a flyer on the advertising and bring it back for them to see. Hallquist asked if someone could go to a Chamber meeting or a rotary meeting and talk to them about it and Yogerst said she would because she has a contact at rotary. Hallquist said formalize what the cost would be for one year and the size of the sign. It was decided to reach out to the rotary, Kiwanis, Pat Endter, Chamber, the BID, JD Electric. Hallquist said JD electric, Pat Endter, and Kiwanis said

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they would contribute \$1000. Connor of Hometown Pharmacy said he may be able to contribute some as well. Yogerst asked if this would be a 1-year sponsorship. Discussion on if it would be yearly, 2 year, or 3-year sponsorship. It was asked if there was a surplus, could it be applied to future cost of the ice rink. There was discussion on what items to have this year, like a warming shed. It was decided to maybe not have a warming shed this year and that is something that could happen next year. Felkner said if we get more sponsorship, we would be able to do more. Several people commented that they think it is going to look great. Yogerst said she will put together a flyer. Felkner said to draft a flyer and send it to the board.

Motion (Connor/Gundrum) to table to next month for additional information. Carried (7-0).

- 7. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

Yogerst said she had 10 teams for t-ball. She said she sent out the schedule and team list. She said she will be having a coaches meeting coming up. She said there will be playing at Nixon little, Hartbrook and Joliet. Miller said the Bark River Bash had a good turnout.

- 8. Adjourn-**

Motion (Gundrum/Conner) to adjourn. Carried (7-0). Meeting adjourned at 7:53 pm.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk