

JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES
MONDAY, AUGUST 16, 2021
7:00 PM
LIBRARY MEETING ROOM
HARTLAND PUBLIC LIBRARY, 110 E. PARK AVENUE

Present: Jeff Pfannerstill, James Schneeberger, Tim Hallquist, Jeff Bierman, David deCourcy-Bower & Ann Wallschlager.

Excused: Dino Xykis & Ryan Amtmann

Others Present: Interim-Administrator Bailey, Building Inspector Hussinger and Deputy Clerk Bushey.

Call to Order- 7:02 pm

Public Comments: Please be advised the Joint Architectural Board/Plan Commission will receive comments from the public related to any item(s) on the agenda for a three-minute time period per person, with time extensions per the Chairman's discretion.

1. Consideration of a motion to approve the Architectural Board/Plan Commission minutes from July 19, 2021.

Motion (deCourcy-Bower/Hallquist) to approve the minutes for the Architectural Board/Plan Commission meeting on June 21, 2021. Carried (6-0).

2. Architectural Board review and consideration of an application for signage for GFL Environmental, 630 Industrial Drive-

The correct address for this property is 650 Industrial Drive. Hussinger said the location and size is ok. It was recommended for plantings at the base of the sign which they show. Wallschlager commented that the plants that would be put there only bloom for a week. Hussinger said maybe some type of year-round shrubbery. Wallschlager commented maybe Hostas and deCourcy-Bower said maybe an annual.

Motion (deCourcy-Bower/Hallquist) to approve the application for signage at 650 Industrial Dr with shrubbery or something aesthetically pleasing at the base. Carried (6-0).

3. Architectural Board review and consideration of an application for signage for Cadence Academy, 880 Rose Drive-

Hussinger said they are proposing a ground sign, wall sign, and lettering on the door. He said the ground is appropriately located. Bailey commented that they only wanted the number 880 on the sign, he said there is plenty of space. Hallquist said it seemed too high and Hussinger said we raised our limits. He said it can be an 8 ft height. Bailey said the sign seemed too big not to have other items there. Bierman commented that in the sign submitted it looked like it was super imposed on the existing sign. Bierman said there should have a ground covering standard. Hussinger said it is a

standard, he said we have a policy. Pfannerstill commented on the petitioner not being present and they have some questions.

Motion (Bierman/deCourcy-Bower) to approve the application for ground sign for Cadence Academy, 880 Rose Drive, with substantial ground covering around the base. (6-0).

deCourcy-Bower asked do they typically only have the address and Hussinger said he liked it and he thinks it should be the standard. Hussinger said the wall sign size is appropriate and it is non-illuminated. deCourcy-Bower asked if it was a single tenant and Hussinger said yes.

Motion (deCourcy-Bower/Hallquist) to approve the application for a wall sign and lettering on door sign for Cadence Academy, 880 Rose Drive. (6-0).

4. Architectural Board review and consideration of an application for construction of a sunroom addition on the Gresham residence, 420 Lindenwood Drive.

Scott Innes from Champion Windows was present and explained that it is a 3-season room on the existing deck. He said they will put on a new deck, vinyl siding. He said the siding and roof will match the house. Hussinger asked if the sunroom was 14 x 12 ft and Mr. Innes said yes. Mr. Innes said the sunroom will take up less than 50 % of the deck.

Motion (Hallquist/Bierman) to approve the application for construction of a sunroom addition on the Gresham residence, 420 Lindenwood Drive. Carried (6-0).

5. Discuss existing and proposed standards for internally illuminated signage-

Pfannerstill said we have downtown guidelines, and he does agree we don't want a lot of beaming lights. Hussinger said their illumination is allowed per their zoning. Wallschlager asked if there was an ordinance for neon signs in windows. Pfannerstill commented he doesn't think we have to approve any of the neon signs in windows. Hallquist asked why we don't keep doing it individually like we have been doing. He said we don't get a lot of them. Pfannerstill brought up that the BID used to approve them and he agreed that we do want a consistent look. Wallschlager commented that the sign at Hartland South is how it started. Hussinger commented that a messenger sign is different. deCourcy-Bower said as things come up, we should scrutinize things and we need to pin down what looks good and doesn't. He said different buildings have different characters. Pfannerstill said we know we have options. There was brief discussion on gas stations, the time the lights shut off & the time the lighting is reduced. Bierman asked should we clarify some things in the code. Pfannerstill said when it is residential, we usually say it can't be bright. Pfannerstill said that we could have Interim-administrator Bailey and Building Inspector Hussinger work on a checklist. He also said that when a building is set back it is a good idea to have a number on the sign. Wallschlager asked if it could be put on the application. There was brief discussion on

incorporating it into the application. Bailey asked what if a business doesn't want an address on a sign. Hussinger said if we want to make it easier the language should be easier. Hallquist said we don't get these that often. He said we should do them as it comes up. No action taken.

6. Announcements-

Pfannerstill said Trustee Anson resigned from the Village Board today and said if you know anyone that is interested let him know. He said they will be nominating someone. The board is about a month away from being finished.

7. Adjourn

Motion (Schneeberger/Bierman) to adjourn. Adjourned at 7:45 pm.

Respectfully submitted by
Recording Secretary,
Deidre Bushéy, Deputy Clerk