

PARK AND RECREATION BOARD MINUTES - amended
MONDAY, SEPTEMBER 7, 2021
7:00 PM
COMMUNITY CENTER, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Curt Gundrum, Randy Ferrell, Shaunta' de Boer and Craig Eisenhut.

Others: Dave Felkner, Kelli Yogerst, Jeff Olson.

Excused: Nick Miller, Rick Conner.

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the July 6, 2021, Park Board meeting-

Motion (Eisenhut/Ferrell) to approve the Park and Recreation minutes of July 6, 2021, minutes. Carried (6-0).

Public Works Items-

2. Discussion and possible consideration for use of Centennial Football field by Oconomowoc Rugby Club on Sept. 25, Oct. 16, Oct. 26, Jeff Olson

Jeff Olson from Oconomowoc Rugby Club was present, they would like to use Centennial football field for 3 dates for Rugby tournaments, they previously used the field this summer with no issues. Mr. Olson said he reached out to Hartland because their home field is already reserved for the 3 proposed dates. Correction on Oct. 26 date, it should say Oct. 23. He said they are trying to promote Rugby in the Lake Country area. He said they have a men's club that started in 1980, a women's club that started in 2018 and they are currently hosting 3 high school clubs. The Rugby club will line the fields, not DPW. Felkner said there should be a correction on Oct. 26 date, it should say Oct. 23. Afterwards, they will be traveling to a local bar for refreshments and food. Felkner commented on the additional fee that needed to be paid and said Mr. Olson brought the check with him. Someone asked if the Chiefs would be there, and Felkner said it was confirmed with the Chiefs that they are not using the fields on those dates.

Motion (Ferrell/Gundrum) to approve the use of Centennial football field with the correction of the date Oct. 26 to Oct. 23. Carried (6-0).

3. Update on improvements on Nixon Park warming shed and surroundings –

Felkner said they are getting ready for skating season. He said the outside of building is complete. The concrete is complete, only thing left to do is modify door and put electric heater in. He said if it is a success, they can talk about insulating the building. He said it is not possible to keep bathrooms open at the FAC, but again if it is a success, they can look at replumbing the FAC to make it a year-round facility.

4. Discussion and possible consideration to appoint secretary to take notes at the Park Board meetings.

Felkner said we need really someone to take control of doing the minutes. Yogerst said Peggy Kallenberger who used to be on the board had done it in the past. She gave a brief description of what needs to be done when taking notes. Felkner suggested that it could be rotated. Brief discussion on rotating who takes the notes. It was noted that when the agenda is sent out to appoint the person then.

Motion (Ferrell/de Boer) to rotate the responsibility of taking notes during future Park Board meetings. Carried (6-0).

5. Discussion and possible consideration of 2022 Park Budget-

Public Works Supervisor Felkner gave a review of the Park Budget. He said with the heat in warming shed, it was increased \$2000. He said no equipment purchase, except for one which is like a mini bobcat for sidewalks and paths but that will come out of impact fees, so it doesn't come out of any budget. He explained how impact fees work. He said anytime there is a subdivision a portion of the taxes paid for new developments taxes are paid, a portion goes to impact fees. It must be something the municipality does not have.

Grounds- \$30 put in there running a future water line.

Athletic fields - \$16 but he said we are not going to hit that; he thinks it will be around \$14 thousand. He also said next year we are not redoing Penbrook baseball diamonds, that was taken out, so that was lowered by \$2000. He went on to say that in 2023 Penbrook will get done.

Landscape plantings - He said he went up \$2000 on this, he went on to say they ran out of money, they wanted to get the island done, but they couldn't finish because they ran out of money.

He said the following things are capital outlay – picnic tables (which will be rubber coated and will be around the splash pad), bathroom partitions, he thought the flagpole was in the budget with the lighting, tennis courts at Penbrook – 1 tennis & 2 pickleball court and playground equipment at Centennial.

He said the Splash Pad will close on September 27th this year and the last shelter rental is Sept. 25th.

Recreation Director-

6. Discussion and possible consideration for Library event Monster Bash at Nixon Park on October 16, 2021, Laura Gest.

Emily from the library was present. She said besides the movie, they will be adding crafts, temporary tattoos, and a DJ which will be performing for free. She said the Recreation dept will be doing a hike. The movie is the last of the series and will be Goose Bumps, plus the Beer Garden will be open. She said the event starts at 5pm with the movie at 7pm.

Motion (Hallquist/Gundrum) to approve the library event Monster Bash at Nixon Park on October 16, 2021. Carried (6-0).

7. Update on Ice Rink sponsors-

Yogerst gave an update on Ice Rink Sponsors. She said as of today they have \$13,500. She said she contacted the Ice Rink company and they said either this week or later next week it will be shipped. She said Blue Bell Realty is interested in the \$5000 or \$1000 sponsorship. She said it depends on how the naming rights is done for the \$5000 sponsorship. She said law firm Smith Keane donated \$5000. Yogerst said the Rotary split it up, giving \$2500 now and pledging to give an additional \$2500 by the end of the year. She said Blue Bell Realty will give at least \$1000. She said there are several other invoices out there for \$500 & \$100. Felkner asked about making frames out of pvc. He said he thought was putting the larger donation sponsors at the top with the smaller amount sponsors at the bottom. There was discussion on how to accommodate several \$5000 sponsors which included having one for the warming shed, one for the skate rink, the skate slab etc. Yogerst said currently there were 5 3x 6's, and 2 3x8's, 2 3x2's sponsor signs. Yogerst said she had asked the donors to submit their payments by Sept. 13th. She said she was told it would take 3-5 days to print the signs. Felkner said for the temporary port o potties, there will be one ADA accessible and one regular.

8. Discussion and consideration of a date for the Ice Rink ribbon cutting ceremony-

There was discussion on the ribbon cutting ceremony. Yogerst said she has been telling the sponsors that there will be a ribbon cutting ceremony and they will be invited. She said she did reach out to the group that does the tree lighting and she was asked not to do that. It was suggested to get a news crew, make the news, and possibly have a soft opening beforehand. It would be weather dependent, possibly have a bond fire, and it was suggested to have speakers with Christmas music playing for the ribbon cutting. There was also discussion on having a sponsor for refreshments and to possibly check with the coffee shops. Big donors would cut the ribbon and the activity would be weather dependent. Also possibly bring in extra lights to make it brighter for that evening. It was decided the tentative date would be December 11th. There was discussion on sponsors, naming rights, possibly rotating it every other year. Having a bond fire was brought up for making smores, contacting the fire dept. and how to make it safe for the event. It was stated to put on the next agenda secondary activities for the ribbon cutting ceremony.

Motion (Ferrell/Gundrum) to approve the tentative date of December 11th, 2021 for the Ribbon cutting ceremony for the new ice rink beginning at 4pm with the ribbon cutting at 4:30pm. Carried (6-0).

9. Discussion on Carnival in the Park-

Eisenhut said he would like the carnival to happen next year, if possible, to put in the budget or start a fundraiser. Eisenhut said he would like to replicate the carnival that the Village used to have which was 3 or 4 rides, not as big as St. Charles. The parking lot could be closed, and the rides put there. It was pointed out that most carnivals could already be booked. The suggestion was made to have it during Hometown Celebration with it happening Thursday-Sunday. Yogerst will do research on it.

10. Discussion on Recreation Department's future programming-

Yogerst said she has been with the village since 2012 and started the program back then. During that time, she went thru all the programs. She said over 425 programs have been offered, some continued some did not. She said the average number of programs in the guide is about 100. She said Park & Recreation used to have before & after summer care, but it discontinued in the fall of 2020. She said she inherited but did not start it. She said T-Ball was added this year and had 181 participants. She went thru some of the promotional events she has done such as Community Fest, Hometown Celebration, Thursday summer concerts, and Hartland Kids Day. She said the Rec dept will be participating in Trunk or Treat. She will be participating next for Bark River Bash. Special events were the Hartland Bike Race, Bike Rodeo, fishing clinic, Thursday night concerts, partnered with Library for Summer movie series.

She is also looking to fill in gaps in Community Center. She is getting more calls for home schooled younger kids that have never done sports. She is also looking to get more adult leagues started like frisbee golf, volleyball etc. and looking at a field that is not used as much. She said she is looking to get more kids stuff and adult leagues added.

11. Discussion on possible consideration of the 2022 Park & Recreation budget-

Yogerst went over her budget. The 1st page shows how many employees the Rec dept has. She said she was told to keep everything the same with no increase. She went on to say Covid hit the Rec dept hard with the programming and fees. She went over the revenue page, and the decrease of the revenue due to covid. She said T-Ball was added in 2021. She said her budget is hurting because she was getting less revenue from no programs operating during covid and losing before & after school care, so she was more dependent on taxpayer's support. She said the expenses are pretty much the same. She said a lot of people are interested in getting back out after Covid. She said active-net fee depends on how many people participate. She said the more kids she has the more revenue she makes.

12. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

Hallquist said only 3 more weeks left for the beer garden this season. The board room will be done in October.

13. Adjourn-

Motion (Gundrum/Eisenhut) to adjourn. Carried (6-0). Meeting adjourned at 8:50 pm.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk