

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 27, 2021
6:30 PM
MEETING ROOM, HARTLAND PUBLIC LIBRARY, 110 E. PARK AVENUE

Call to Order
Roll Call

Present: Trustees Pfeiffer, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Excused: Trustee Dorau

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Sue Jambretz, Val Wisniewski, Ann Grievenkamp, Louise Hermsen, Amanda Pfeiffer, Katherine Klleifgen, other interested parties.

Pledge of Allegiance – Trustee Pfeiffer

Swearing in of Village Trustee Adam Pfeiffer was conducted by President Pfannerstill.

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. None received.

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of September 13, 2021. Carried (6-0).
2. Motion (Wallschlager/Meyers) to approve vouchers for payment in the amount of \$302,716.18. Interim Administrator Bailey stated that the amount had been corrected since the packet was sent out. Carried (6-0).
3. Second reading of Ordinance repealing §10-206 through §10-232 of the Village of Hartland Code of Ordinances regulating Public Dances and Concerts and Creating an Ordinance Regulating the Issuance of Special Event Permits.

Interim Administrator Bailey stated that the draft ordinance requires signatures of property owners but that the question had come up of whether business owners should also be notified. After discussion, it was requested that language to require signatures from property owners for residential properties and rent/lease paying entities for commercial properties be added to the draft for consideration at the next meeting.

4. Second reading of Ordinance amending §78-56 through §78-62 of the Village of Hartland Code of Ordinances regulating Street Use Permits.

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A similar concern was discussed with this draft as it requires signatures of property owners. Modifications will be made to draft ordinance to require signatures from property owners and rent/lease paying entities for residential properties.

5. Consideration of a motion to approve Resolution No. 09/27/2021-02 "A Resolution Accepting Public Improvements in the Glen at Overlook Trails".

Interim Administrator Bailey stated that the Village will take ownership of the storm sewer and roads in the development with this resolution. Motion (Ludtke/Conner) to approve Resolution No. 09/27/2021-02 "A Resolution Accepting Public Improvements in the Glen at Overlook Trails". Carried (6-0)

6. Consideration of a motion to approve Resolution No. 09/27/2021-03 "A Resolution Establishing Wards within the Village of Hartland, Waukesha County, Wisconsin".

It was explained that the Village must establish wards following each census. The changes proposed combined wards that had been created due to annexations into existing wards. These changes are possible as the entire Village will now be within one County Supervisory District. It was stated that these changes do not impact voters. Motion (Conner/Pfeiffer) to approve Resolution No. 09/27/2021-03 "A Resolution Establishing Wards within the Village of Hartland, Waukesha County, Wisconsin". Carried (6-0).

Items referred from the September 20, 2021 Plan Commission meeting

7. Consideration of a motion to approve an application for extension of a storage room for Phoenix, 129 Cottonwood Ave.

It was stated that this application was recommended for approval by the Plan Commission. Motion (Meyers/Wallschlager) to approve an application for extension of a storage room for Phoenix, 129 Cottonwood Ave. Carried (6-0).

8. Consideration of a motion to approve a dumpster enclosure for Bank Five Nine, 800 Cardinal Lane.

Interim Administrator Bailey stated that the project was recommended for approval by the Plan Commission. Motion (Conner/Wallschlager) to approve a dumpster enclosure for Bank Five Nine, 800 Cardinal Lane. Carried (6-0).

Other Items for Consideration

9. Consideration of a motion to approve an agreement with American Leak Detection of Wisconsin for the 2021 water main leak detection program in the amount of \$6,800.00.

Interim DPW Director Felkner stated that this program is conducted annually and that the process pinpoints the location of water leaks. He stated that only two proposals had been received and staff recommended this agreement. Motion (Ludtke/Conner) to approve an

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agreement with American Leak Detection of Wisconsin for the 2021 water main leak detection program in the amount of \$6,800.00. Carried (6-0).

10. Consideration of a motion to award a contract for the 2021 Sanitary Sewer Cleaning and Televising Program to Visu-Sewer Inc. in the amount of \$22,160.00.

Interim DPW Director Felkner stated that this annual program looks for roots and televises sewer mains. He stated that there was one other proposal received at a much higher cost. It was stated that this company has been providing this service for the Village for a number of years. Motion (Conner/Pfeiffer) to award a contract for the 2021 Sanitary Sewer Cleaning and Televising Program to Visu-Sewer Inc. in the amount of \$22,160.00. Carried (6-0).

11. Discussion and consideration of a motion to approve the installation of a historical marker in Nixon Park.

Interim DPW Director Felkner stated that he had met with Louse Hermsen and two Village Board members to consider a location for the marker. The group unanimously agreed to a location by the north end of the pond. It was stated that the marker will have no budgetary impact on the Village.

Trustee Meyers commented on the reference to the church on the marker and asked whether a second historical marker is being proposed to be located across from the church. Ms. Hermsen stated that there is a second marker being considered but that the marker proposed for Nixon Park is intended to be an overview referencing a number of different things. President Pfannerstill commented that if the Village never gets a second historical marker, this one would cover all of the information.

It was stated that the marker would be installed within a couple of weeks of Village Board approval. Trustee Ludtke stated she is thankful for the collaboration to get a historical marker in place. Motion (Ludtke/Conner) to approve the installation of the proposed historical marker in Nixon Park. Motion (Wallschlager/Meyer) to amend the motion to remove the reference to the church on the marker. Vote on amended motion (2-4) with Trustees Meyer and Wallschlager in favor. Motion failed. Vote on original motion (4-2) with Trustees Meyer and Wallschlager opposed. Carried (4-2).

12. Discussion and consideration of a motion to approve the installation of a structure in the Village's sanitary sewer easement at 206 North Ave.

Interim Administrator Bailey stated that this request to install a deck would require a new easement from the Village if approved. Property owner Katherine Kleifgen stated that she had been told the sewer line ran down the center of the driveway. She stated that the house had been built in 1951. It was stated that the existing sunroom encroaches into the sanitary sewer easement. Interim DPW Director stated that there is no issue unless something catastrophic takes place. It was discussed that the Village Attorney would create a new easement document if approved. Motion (Ludtke/Conner) to approve the installation of a deck in the Village's sanitary sewer easement at 206 North Ave. with direction from Village Attorney and Village staff.

13. Discussion related to handicap parking stalls in the downtown area.

Interim DPW Director Felkner provided a second map with five areas highlighted that he feels handicap parking would work. However, he stated that every one of those areas has a private ADA parking spot. He recommended considering adding a handicap parking stall on North Ave. by BMO Bank. Interim DPW Director Felkner stated that he will make contact with BMO to discuss. It was requested that this item be placed on the next Village Board agenda for consideration and possible approval.

14. Discussion related to use of zoom/remote meeting capabilities.

It was stated that the remodeled Village Board room should be ready for the October Village Board meeting and that it should be easier to operate zoom with the new equipment. President Pfannerstill commented that he would like to see the zoom option available again. Interim Administrator Bailey stated that he would plan to run zoom for Plan Commission meetings.

15. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Ludtke stated that residential Trick or Treat will be held on Oct. 31 from 6-8 p.m.

Fire Chief Jambretz provided updates on upcoming events. The annual Pancake Breakfast is scheduled for October 16. He stated that a practice burn in Merton has been pushed back to the end of October.

President Pfannerstill commented that Ben Nelson does a fantastic job providing video services for Village Board meetings.

16. Adjournment.

Motion (Ludtke/Conner) to adjourn at 7:36 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk