

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, FEBRUARY 10, 2014
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager and President Lamerand.

Others Present: Administrator Cox, Clerk Casper, DPW Director Einweck, Finance Director Bailey, and Fire Chief Wilde. Excused: Police Chief Rosch

Roll Call

Pledge of Allegiance - Trustee Compton

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) – NONE.

1. Motion (Meyers/Wallschlager) to approve the Village Board minutes of January 27, 2014. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$8,841,348.35 (includes January Tax Settlements). Carried (7-0).
3. Consideration of a motion to approve the Licenses and Permits

BARTENDER (OPERATOR) LICENSES - expires June 30, 2014

John G. Peters

Place of Business: Hartbrook Lanes

The Police Chief and Village Clerk recommend approval. Applicant has successfully completed the Responsible Beverage Servers Course.

Motion (Compton/Landwehr) to approve the Operator License as presented. Carried (7-0).

STREET USE PERMIT

Applicant: Craig Braun, on behalf of Great Lakes Multisport, W1781 Washington Rd., Oconomowoc, WI 53066

Event: Luck of The Irish Run 5K, 10K and 15K race

Date: Saturday, March 22, 2014

Time: 10 am - 12 noon

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Location: Campus Drive to CTH K to Arrowhead and then return on same route

The Police Chief recommends approval and will train the traffic attendants for the race. The Fire Chief recommends approval. The DPW Director recommends approval with contingencies as noted in the attached memo. The Village Clerk recommends approval and will release the permit upon receipt of the required Proof of Insurance.

Motion (Meyers/Landwehr) to approve the Street Use License for the Luck of the Irish Run 5K, 10K and 15K Race on March 22, 2014, 10 AM – Noon, contingent upon receipt of the Certificate of Insurance. Carried (7-0).

Items related to the Windrush and Homestead Subdivisions:

4. PUBLIC HEARING regarding Bill for An Ordinance No. 01/13/2014-04 "An Ordinance to Amend the Land Use Plan for the Village of Hartland" and a Comprehensive Plan Amendment to designate the Land Use for lands recently annexed in the proposed subdivisions of Windrush and Homestead as Low Density Cluster Development. (Carry over for third reading to the February 24, 2014 meeting)

Public Hearing opened at 7:04 PM. Jim and John Siepmann gave a presentation.

There are two developments – The Homestead Subdivision (north of HWY K -- a total of 62 lots) and The Windrush Subdivision (south of HWY K that was the Murphy Farm recently annexed into the Village of Hartland -- a total of 57 lots).

There is 55% open space in the Windrush project versus 47% in the Homestead. Both will be served with sewer and water/curb and gutter. We hope to do a natural open space plan, walking trails, clubhouse and pool for each development. There will be a separate Homeowner's Association for each subdivision -- they are not tied together. We hope to start first with the Windrush Subdivision this summer.

Administrator Cox pointed out that in the consideration of a Land Use designation of Low Density Cluster Development would be for the recently annexed land for the Windrush Subdivision and a small corner of the Homestead, which is the same land use designation as The Homestead.

Trustee Wallschlager mentioned a letter that was received by the Village from one of the homeowners living in the Hanover Hill Subdivision to the east of this development. He was requesting that semi-mature evergreens be planted along the eastern border of Windrush Subdivision before construction begins. Jim Siepmann answered that he is not in favor of planting the trees. The lots will be beautifully landscaped and he does not want to add that investment to the development.

There was discussion on the future road mapping for HWY KE. However, this will not be on the Waukesha County capital plan for at least another 10 to 15 years.

Mr. Haley's letter will be entered as part of the record.

No comments from the public.

Public Hearing closed at 7:19 PM.

5. PUBLIC HEARING regarding Bill for an Ordinance No. 01/13/2014-05 "An Ordinance to Amend the Official Zoning Map" regarding the proposed Zoning District designations for the proposed subdivisions including a primary designation of RS-1 (Single Family Residential) with UCO (Upland Conservancy Overlay) and C-1 (Lowland Conservancy) (Carry over for third reading to the February 24, 2014 meeting)

Public Hearing opened at 7:20 PM. No comments were received. Public Hearing closed.

Other Ordinance Related Items

6. PUBLIC HEARING regarding Bill for an Ordinance No. 01/13/2014-06 "An Ordinance to Repeal and Replace Article X of Chapter 46 of the Village of Hartland Code of Ordinances Pertaining to Floodplain Zoning"

Public Hearing opened at 7:20 PM. No comments were received. Public Hearing closed.

7. Motion (Meyers/Swenson) to adopt on third reading Bill for an Ordinance No. 01/13/2014-06 An Ordinance to Repeal and Replace Article X of Chapter 46 of the Village of Hartland Code of Ordinances Pertaining to Floodplain Zoning". Carried (7-0).
8. Consideration of Second Reading of Bill for an Ordinance No. Bill for an Ordinance No. 01/27/2014-01 "An Ordinance to Amend Article VII of Chapter 46 of the Village of Hartland Municipal Code Pertaining to Signs (Public Hearing set for the February 24, 2014 Village Board meeting).

The Village Board affirmed their action from the January 27, 2014 Village Board Meeting to set a Public Hearing for the February 24, 2014 meeting.

Other Items

9. Consideration of a motion to approve the Private Water System Maintenance Agreement with Arrowhead Union High School District

The Village and Arrowhead School District have had an agreement for about 16 years through which the Village provides maintenance services on the portions of the Arrowhead water system that function like water mains. This includes their main transmission lines and fire hydrants but does not include their internal plumbing systems. The proposed updated agreement clarifies responsibilities and payment terms.

Motion (Meyers/Stevens) to approve the Private Water System Maintenance Agreement with Arrowhead Union High School District. Carried (7-0).

10. Consideration of a Park and Recreation Board endorsement for the use of Nixon Park for the 2nd Annual Hartland Kids Day on July 30, 2014 from 9 am - 3 pm as presented by Melissa Peterson, Owner of Lake Country Family Fun

Ms. Peterson reported that last year's Kids Day went extremely well. She had over 1,500 attendees; the park was full despite less than optimum weather. The plan will be very similar to last year, with the goal of making it a fun, educational, kid-centered event. Thirty businesses participated last year. She will again have a school supply drive for "Backpack Coalition," an organization which helps defray expenses for low-income Waukesha County families.

Administrator Cox mentioned that the Village is also being asked to continue its sponsorship of the event. Last year, the Village donated \$1,500 to the event, which covered the out-of-pocket costs of the Village's rental fees for Nixon Park's facilities plus a small additional amount. The Village is once again being asked to consider a donation or in-kind support. Funds for such support could be available through the Community Relations account in the 2014 Village Budget.

Ms. Peterson asked if the \$800 refundable deposit could be lowered to \$400 this year, noting that they did an excellent clean up job last year and you couldn't tell they had been there. Administrator Cox stated that all \$800 was refunded last year and there were no significant issues.

Motion (Landwehr/Stevens) to approve the use of Nixon Park for the 2nd Annual Hartland Kids Day on July 30, 2014 from 9 am - 3 pm as presented by Melissa Peterson, Owner of Lake Country Family Fun, along with the \$1,500 sponsorship by the Village of Hartland. Carried (7-0).

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Meyers read an email he received that thanked the Village of Hartland and complimented DPW Operations Supervisor Gerszewski for the prompt service regarding an upcoming meter replacement issue.

Administrator Cox brought attention to the matter of freezing pipes this winter. The Village website and weekly electronic newsletters have brought forth information about this. To date, we have experienced six frozen laterals in the Village. The frost is getting very deep in the roadways and any place where there is no snow cover, in the range of 5 ½ - 6 feet deep. There are some things that people can do to help prevent freezing pipes/water lines. Open the doors under your sinks so that the warmer inside air can get at the pipes, especially if they are against outside walls. Open a faucet and let it run at all times. Pay attention to your water service. If you notice that your water is very,

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very cold, or starts to slow down (volume or pressure changes), run a water faucet at all times. If you experience these problems, contact the Village immediately.

12. Adjourn

Motion (Stevens/Landwehr) to adjourn. Carried (7-0). Meeting adjourned at 7:40 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk