

PARK AND RECREATION BOARD MINUTES

MONDAY, OCTOBER 4, 2021

7:00 PM

COMMUNITY CENTER, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Curt Gundrum, Randy Ferrell, Shaunta' de Boer, Nick Miller and Craig Eisenhut.

Others: Dave Felkner, Kelli Yogerst, Mark Pape, Tom Ludtke and Chip Schneeberger.

Excused: Rick Conner

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the Sept. 7th, 2021, Park Board meeting-

Motion (Ferrell/Gundrum) to approve the Park and Recreation minutes of September 7, 2021, minutes, with the correction of Rick Conner not being at the meeting. Carried (6-0).

Public Works Items-

2. Discussion and possible consideration for painted logo/stickers on Born natural trail at Castle Park, Kiwanis-

Felkner explained that Kiwanis has painted some exercise spots at Castle Park, and every one of those painted areas has a sign of what someone can do for exercise at that location. He went on to say Kiwanis is looking to paint a logo on the asphalt or putting a sticker on the sign. He said on the signs have 3 different logos, the Village of Hartland, United Way and GE Capital. Felkner said GE Capital is no longer a participant in this, they no longer support it. His recommendation is to use the stickers to cover up GE instead of painting logos on the asphalt. Hallquist said he liked the idea of stickers vs painting.

Motion (Miller/Eisenhut) to cover up logo with stickers on Born natural trail at Castle Park. Carried (6-0).

3. Discussion and possible consideration of lighting and outlets at pavilions at Nixon Park, Kiwanis-

Schneeberger from Kiwanis was present and said they would like to put in one light on the interior at the 3 pavilions which would be on timers and continue with the outlets. Felkner said they spoke to the PD and they don't have a problem with it, they just don't want it to become a problem with

the lights being on 24/7, so that is the reason for the timers. Schneeberger said they started with the outlets back in 2015 but it got derailed. Hallquist asked where the outlets would be located and Schneeberger said on the outside of the posts. Schneeberger said Kiwanis would foot the bill.

Motion (Hallquist/Ferrell) for Kiwanis to put 1 light on a timer with an override and 4 outlets per pavilion. Carried (6-0).

4. Update on improvements on Nixon Park warming shed and surroundings.

Felkner said DPW sanded the floor and put an oil on the floor and it turned out pretty good. What they have left to do is a sealing and insulate. He said they are also looking at putting a ceiling fan in because there is a possibility, they could be renting it out in the summer. He said if they do go that route the board would have to decide on what they would charge to rent it out. Hallquist brought up plumbing at the FAC, and Felkner said the plumbing at the FAC would not happen this year because all the pipes run in the block walls so the whole thing would need to be replumbed. He said that would be a project for next spring/summer. He went on to say that the plumbing leading into the FAC is only 3 ft below the surface and the FAC was never intended on being open in the winter. Felkner said let's see how the Ice Rink goes this winter.

5. Discussion and possible consideration for new signs at Bark River Score Board, HAAA Tom Ludtke-

Tom Ludtke was present and introduced Mark Pape. Mark Pape will be taking over as president as Mr. Ludtke is retiring as president of HAAA. Ludtke said they are there to talk about signage in the parks, and that their signs don't have a lot of specifics on them like the Village signs. He said not that a lot needs to go on the signs, but it is more of a suggestion to the Village of Hartland that it may help the community by adding some things, like park rule signs and make them more official. He said the sign says pets must be on a leash but doesn't say anything about picking up after your pet. He said the sign says must have a malt beverage permit, but the signs should say that food vendors need a permit. As far as specifics at Bark River, some of it relates to the activity that goes on there. He said there has also been a problem with people using the field to hit golf balls. He said the golf balls can hit someone going down the path and a fellow HAAA member collected 30 golf balls. He said he feels it needs to be spelled out for people. He suggested that if people are going to violate the rules, they will be cited per the village ordinance. Felkner said the ordinance hits a lot of different items, like no camping or campfires, destruction, no loitering is under another ordinance number, and he went over the list of items Ludtke suggested and said a lot of those items are under various ordinance numbers and a lot of them are covered. He said if they were to put everything on there, it would take too long to read. Ludtke said these are just a suggestion because so many people don't get it. Felkner said DPW has found golf balls in other parks, but they are public parks & isn't sure what to do about it. Ludtke said he plans on putting something on their scoreboard about swearing. Felkner said he did talk to PD and they have 2 officers on at all times, so if there is a problem 1 of them can swing by. Hallquist asked Ludtke how many police reports he has filed and Ludtke said he hasn't gone to that extreme. Ludtke said he thought it would be a good idea to let people know that certain behavior isn't acceptable.

Felkner said that would be a good thing to put in the newsletter. Felkner suggested why doesn't the board look through Ludtke's request and it can be tabled to bring it back later. Brief discussion on the sign that Ludtke wanted to put up at the 3rd base line. Deboer asked if there was a link to the ordinances or a QR code that would link to the ordinances.

Ludtke said the other thing is that HAAA owns the scoreboard and on the scoreboard itself there could be a couple of their own signs like no swearing, no alcohol on the field, participate at your own risk, no carry in alcohol allowed. He said that way people looking at the scoreboard they would see them. Ludtke said they could get a mockup for the signs. Felkner suggested putting up a sign on the left field fence a sign that faces the parking lot that says no carry ins allowed and put one on 3rd base as well and just try it next year. Miller brought up the suggestion of a sandwich board sign. The question was asked how many times HAAA has had problems with people bringing food in. Ludtke said only a couple times over the last several years. There was brief discussion on signage for no carry-ins. Hallquist commented that the Lake Country Beer Garden deals with people bringing in coolers for the Thursday night concerts as well. Hallquist said he can call the police have them come in to deal with it.

Ludtke said the last thing is they are going to have a new cover made for the scoreboard. He said he intends to have the HAAA logo put on the cover. He said the existing cover is too small for the new scoreboard. Hallquist asked if they have changed the logo. Ludtke said not really, he said HAAA doesn't go straight down the middle now, it is a little off the center and the laces is kind of skewed and the ball is yellow vs white.

Felkner said Ludtke had mentioned in his email about putting banners on the 1st and 3rd base and he asked if that is just on the scoreboard. Ludtke said just on the scoreboard. He said it would be metal signs that attach to the scoreboard but not for advertising. Hallquist said he liked Miller's suggestion of a sandwich board sign and suggested HAAA decide what to put on the sandwich board and come back.

Motion (Eisenhut/Hallquist) to table the signage for HAAA to a future meeting. Carried (6-0).

6. Discussion of future use for impact fees –

Felkner explained how Park impact fees work, he said when developers develop subdivisions in Hartland and a portion of the money goes towards Parks, a portion goes to DPW, and a portion goes to rec, police and fire. He said with that money you are allotted 7 years to use it or you lose it. Felkner said right now there is \$30,000 in the Parks that must be used by 2024. And he said and then in 2027, there is a 124,000 that needs to be used. The question was asked if there are requirements for the impact fee money. Felkner said it must be a brand-new item that has not been in the park before. Felkner said they walked the park and are looking at putting in lighting the path from park street along the river, around the pond and then on light up every path in Nixon Park from the FAC out.

Felkner said he got one proposal for \$38,000 and that is for burying the wire and the bollards. He said a bollard would be every 30-40 feet and that will stay on 24/7. Dave explained where on the paths the lighting would go, he said there is one by the river that comes out at park court, run it over the island between the river and the pond, with the wood chip path. Then light it around there and then take it up to Cottonwood then back down around the south and east side of the

pond. He said eventually he would like to look at taking it along Bark River. Felkner explained that the bollards going towards Park Ave would have shades on them because they don't want any of the lights shining towards homes. Hallquist brought up thing to think about for the future with one being this year which is a speaker system for the ice rink this year. The other things to think about for the future are pickleball & basketball, lights at Nixon baseball field, lights at the football field, concession stand at centennial and bathrooms at Penbrook Park.

Recreation Director-

7. Discussion and possible consideration on fee adjustments for athletic fields and shelters-

Yogerst said she had researched what other communities charge and the fees from 3 local municipalities were included in the packet, Sussex, City of Oconomowoc, and the City of Delafield. She went over the fees, Felkner said he would like to change to have Centennial field raised to \$35 because the Village has put a lot of money into that field, and it is a hardball diamond. He went on to say it's more labor to prep that field.

- Sussex baseball field rental is \$15, with a \$15 field prep fee and a \$100 deposit. Sussex soccer fields 1-6 rental is \$30 with field 7 being \$5 and \$100 deposit per league.
- Oconomowoc is \$10 per hour for residents/\$20 an hour for non-residents with fees increasing next year to \$15 for residents and \$30 for non-resident. Soccer/Football fees are the same as the baseball fees and the same increase next year. Tennis/Pickleball is also the same with no increase next year. Rentals do not include prep fees with the prep fees are performed on a fee basis by the City of Oconomowoc Parks, Recreation and Forestry Dept.
- City of Delafield Baseball field rentals for a full day is \$115 with half day being \$65, preps are \$30 and \$10 if they set it up. Tennis court is \$5 and soccer field are \$20 and DPW does not set up. Shelter fees are the same as baseball fees for full/half day.
- Hartland fees are \$35 for Nixon and bark River baseball fields, \$25 for all other baseball fields. \$30 for soccer fields, \$100 for football field and \$11 for tennis court rental.

Hallquist said the former DPW supervisor did not want the user groups to prep their fields and asked Felkner if he felt the same way. Felkner said yes, he said if a user group goes to fast to prep a diamond, they kick all that dirt into the grass. He said he would leave everything status quo and the only thing he wanted to change was the Centennial field fee.

There was discussion on time limit for rentals and limiting field rental to 4 or 6 hours. There was also brief discussion on hourly rates. Ferrell brought up the discussion of policy for rain cancellations and user group rentals.

Ferrell commented that he feels it should go to an hourly rate for the field rentals. More discussion on hourly rates.

Motion (Hallquist/Ferrell) to raise Centennial field rental fee from \$25 to \$35. Carried (6-0).

Motion (Hallquist/Gundrum) to table the rest of the fee adjustments to a future meeting. Carried (6-0).

Yogerst then talked about the shelter fees, Sussex shelters are different sizes, so their fees are different for the size.

- Sussex – Splash pad for daycare or group of 10 \$50 per group
 - Armory Open air shelter - \$50 for entire day
 - Village Park Early days shelter - \$55 for entire day
 - Village Park Lions open shelter - \$184 for entire day
 - Village Park North open shelter - \$ 100 for entire day
 - Village Park Volleyball court \$10
- City of Oconomowoc shelters
 - Range from \$75-\$150 + tax
- City of Delafield
 - Range from \$65 - \$115

The question was asked why the Board is looking at raising everything, and Hallquist said we aren't, we are looking to see if we are competitive with other communities. Discussion on the Village shelter fees compared to these communities and fees for resident's vs non-residents. Discussion on how often to review fees. Felkner said that last time the shelter fees were reviewed it was decided to still leave 1 shelter open to the public and not rent that one out. He asked if everyone was still good with that, and Hallquist said they are looking at adding another shelter in the future.

Motion (Eisenhut/Gundrum) to keep resident fee the same for park shelter rentals and raise the non-residence fees for shelter rentals to \$130 (0-50 people), \$145 (51-100 people), \$160 (101-200 people), and \$175 (201+ people). Carried (6-0).

8. Update on Ice Rink Sponsors-

Yogerst handed out the printout for the current donors and the amounts they donated. She said they had 421,575.00. That amount minus the cost of the ice rink, which was \$4,764.98, they currently have \$16,810.02. She said Rotary originally donated \$2500 then they found out they wouldn't be the sole naming sponsor of the ice rink, so they asked that their money be returned which it was. She said Smith Keane are the skate slab sponsor and blue bell will be the warming shed sponsor. She said Pat Endter's paid for concrete around the warming shed. Yogerst said some of the banners have come in and some they are waiting on. Hallquist asked about Modern Woodman banner. Hallquist asked if there is anyone, she hasn't heard from that had originally showed interest. Yogerst said there were a few people who she reached out to again but hasn't heard back from. Hallquist said Pat Endter's paid for the new cement around the warming shed and JB electric is supplying the lights for the ice rink. Yogerst also said Avalon Graphics donated \$1000.

9. Discussion and possible consideration for the Ice Rink ribbon cutting ceremony-

Yogerst said invitations were sent to the sponsors who donated money. It was asked who was doing the actual ribbon cutting, and it was suggested that the big sponsors should do the actual ribbon cutting and recognize all sponsors.

10. Update on Carnival in the Park –

Yogerst said she asked Spectrum Entertainment for a sample contract, she said he is in the state of Wisconsin, he has 32 rides, park benches, picnic tables, games, rides, has an insurance policy, he gave her tips and tricks on what to look for. She said he told her generally carnivals like to bring in between \$80,000-\$100,00 dollars. She explained the breakdown of amount of payment. She said he has campers for the workers. She said the other one she talked to that does St. Charles only brings about 7 rides. They like the ground to be firm, so they don't sink into the ground. She said Spectrum Entertainment gave her a lot of information and both vendors asked if there are other events going on and she explained that Hometown Celebration will be going on, and they both said it works better with other things going on. It was explained, that over \$10,000 then the Village would get a percentage. Hallquist said 32 rides is too much but to start looking at it and scaling it down. There was discussion on using the FAC as a band area.

11. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

No announcements.

12. Adjourn-

Motion (Gundrum/Hallquist) to adjourn. Carried (6-0). Meeting adjourned at 8:52 pm.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk