

**PARK AND RECREATION BOARD AGENDA - AMENDED**  
**MONDAY DECEMBER 6, 2021**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

**Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the November 1, 2021 meeting.

**Public Works Items-**

2. Discussion and possible consideration on a Carnival.

**Recreation Director-**

3. Discussion and possible consideration for Hartland's Bark River Bash April 30th, 2022, Kiwanis.
4. Discussion and possible consideration for Winter Play Date Nixon Park, January 29<sup>th</sup>, 2022 Kiwanis.
5. Discussion on Holiday Train Event December 18, 2021.
6. Discussion and consideration for Food Truck Permit for Centennial Park.
7. Update on Ice Rink sponsors.

**Other items for consideration**

8. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
9. Adjourn  
Deidre Bushéy  
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings will be required to maintain appropriate social distancing, (i.e., maintain a 6-foot distance) and be free of symptoms related to COVID-19.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 829 6014 2977 Or participate online:

<https://us02web.zoom.us/j/82960142977?pwd=dkUzZWd2d0FvY2RqcFp5b3p6Sk9zZz09>

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY, NOVEMBER 1, 2021**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Curt Gundrum, Rick Conner, Shaunta' de Boer, Nick Miller and Craig Eisenhut.  
Others: Dave Felkner, Kelli Yogerst, Mark Pape, Tom Ludtke, Matt McQuestion, Jeff Staus, Tom Lay, and Jeff Olson. Dan Barbacovi by phone.  
Excused: Randy Ferrell

**7:00 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

**1. Consideration of a motion to approve the Park and Recreation minutes of the October 4th, 2021, Park Board meeting-**

Motion (Miller/Gundrum) to approve the Park and Recreation minutes of October 4, 2021 minutes. Carried (6-0). With correction of dollar amount in #8, it should be \$21,575 not \$421,575.

**Public Works Items-**

**2. Discussion and possible consideration on a Carnival -**

Dan Barbacovi from Spectrum Carnivals phoned in and said he has done New Berlins Park & Recreation 4<sup>th</sup> of July event for 15 years. He said he brings a variety of rides along with the typical games and food. He said he was not sure how big of an event the Park Board wanted this to be. He said employees are drug and alcohol tested, uniformed, wear name tags etc. He said safety is very important and they have a certified welder. He commented that there are good carnivals and there are bad carnivals. He said there are only 8 carnivals left in the state of Wisconsin. He said larger areas are better and larger rides are favorable. He said all games are good and there are no scam games. He went on to say the lights are nice, they are LED's. He said they do have generators.

Felkner asked how many trailers/bunk houses he has. Mr. Barbacovi said about 10 in all, and they are 8 x 38. He said it depends on big the carnival is on how many bunk houses there are. He said the bunk houses are typically kept in a different area than the rides. Felkner asked if it could be scaled down, and Mr. Barbacovi said you could, but he said that he needed 11-13 rides & games + food to be profitable. Mr. Barbacovi was asked what the times of operation would be, and he said it could be worked out but generally noon to 11pm. Felkner ask Mr. Barbacovi to explain how the

Village makes money off this. Mr. Barbacovi said the Village will get a percentage of every ticket sold. He said he takes the sales tax and insurance off the top. He went on to say he covers the electric the fuel, the payroll and the Village will get check from the percentage. Yogerst asked if a certain amount has to be made to get a percentage. He said they do have to make a certain amount to cover their costs then the Village gets a percentage after that.

Mr. Barbacovi commented that everything done in this area has done well. He said he thinks the Hartland area would do very well. He said fireworks nights and music nights are big nights. Miller asked if they had to have food trucks and Mr. Barbacovi said the food trucks travel with the carnival and he prefers to bring the food trucks. He said the cotton candy and funnel cakes do well.

Hallquist asked if the bunk houses could be offsite because he was not sure there was enough room in the area. He said it isn't about the food, it is about the space. Felkner commented that people watch the fireworks from the grassy area. Mr. Barbacovi asked how many people come to the fireworks and Kelli said it would be jammed packed possibly 4000-6000 people. Yogerst also said there would be music every night Thursday – Sunday.

Hallquist said the logistics would need to be determined. He said we need to do more and if a rep could come down would be best. He said that would be the next step to see if the area is big enough. Mr. said he will contact his rep and then get with the Park Board. There was discussion on the Fine Arts Center and music tents. There was discussion on possibly having the beer tent or food in the parking lot. It was decided to table this for now.

Felkner asked when Spectrum Carnival contacts us to get references.

Motion (Hallquist/Conner) to table discussion of the Carnival for now. (6-0).

### **Public Works Items-**

#### **3. Discussion and possible consideration of Annual Review of the Bark River, Nixon Park Canteen agreements with HAAA, Flanagan-Dorn Canteen agreement, Lake Country Lacrosse Centennial Park Use Agreement and the Score Board/Press box Agreement with the Lake Country Chiefs.**

DPW Supervisor Felkner said they would go through the agreements one at a time:  
Bark River Canteen agreement – Felkner said he did not see anything that should be changed, except the name needs to be changed on the back from Tim Rhode to Ryan Bailey under administrator.

Hallquist mentioned #3 regarding signage and they had come to the board last month about adding some verbiage to the scoreboard.

Motion (Conner/Miller) to approve the Bark River Canteen agreement for HAAA. Carried (6-0).

Nixon Park Canteen – Felkner said it is identical to the Bark River and does not see anything that needs to change.

Motion (Conner/DeBoer) to approve the Nixon Park Canteen agreement for HAAA. Carried (6-0).

Flanagan – Dorn Canteen – Felkner said it is similar to the other Canteen agreements. Tom Lay mentioned they have not received anything from the Village for what they owe for the electric and they said they will pay the Villages portion as well.

Motion (Conner/Eisenhut) to approve the Flanagan-Dorn Canteen agreement. Carried (6-0).

Lake Country La Crosse Centennial Park Use agreement-

Felkner said that it needs to be added to #1 that they also use the soccer field, and #11 in the agreement after explicitly is removed and replaced with "Season ending sod repair the Village of Hartland will repair. He also said #15 item the storage of tools will be removed.

Motion (Hallquist/Conner) to approve the Lake Country Lacrosse Centennial Use agreement. Carried (6-0).

Score Board/Press box Agreement with the Lake Country Chiefs-

Felkner said the in the agreement, it needs to be added that the portable lights will be located between the fence and parking lot outside of field of play.

Motion (Conner/DeBoer) to approve the Score Board/Press Box agreement with the Lake Country Chiefs with the addition of placing light between fence and parking lot. Carried (6-0).

Let Kids Fly Agreement-

Felkner said #11 wording in the agreement will be removed and replaced with the Village will have that repaired. Also #15 in agreement, they are not allowed to store hand tools, so delete hand tools wording.

Motion (Eisenhut/Conner) to approve the Let Kids Fly Centennial Park Use Agreement with the changes in #11 and #15 as mentioned. (6-0).

Oconomowoc Rugby Football Club Centennial Park Use Agreement-

Felkner said #11 in the agreement will be removed and replaced with the Village will have that repaired.

Motion (Conner/Gundrum) to approve the Oconomowoc Rugby Football Club Centennial Park Use agreement with the changes in #11. Carried (6-0).

**4. Discussion and possible consideration for bonds for user groups.**

Felkner also brought up that he would like on the deposit form, the fee for Centennial football raised from \$250 to \$550, and Centennial soccer from \$150 to \$550, the reason is because the price for split seeding and fertilizing which will cost \$550 so the current deposit amounts would not cover it. He also would like that if the deposit needed to be held to add 3% admin fee added to the bill, because it takes longer for Administration to process. If there is no damage, the deposit would be returned. Hallquist said the deposits for softball & Pickleball are ok.

Motion (Conner/Miller) to approve the increase for the Centennial Football and Centennial Soccer deposits with the changes previously stated. Carried (6-0).

**Recreation Director-**

**5. Discussion and possible consideration on fee adjustments for athletic fields-**

Yogerst said everyone has a copy of the current athletic field rental form in their packet. She said back in October, there was a suggestion to do reservations hourly. Hallquist commented that it is very hard to regulate reservation times and not sure hourly reservation times would work. Miller agreed that hourly reservation times may not work. Felkner said he agreed as well and did not know who would monitor hourly reservation times. Felkner said he would like to increase the field fee for Centennial hardball from \$25 to \$35. Hallquist asked if everyone was ok with the current prep fee amount, and everyone was. He asked if Pickleball should be added to the form on the line that the Tennis courts is on. Yogerst said Pickleball could be added. Hallquist asked if Pickle ball charge is for 2 courts since 2 courts can fit on 1 tennis court. Hallquist said it could be added to the Tennis ball line. Brief discussion on Tennis & Pickleball fees. Hallquist asked if any other fees needed to be increased and there were no other fees to be increased.

Motion (Hallquist/Conner) to approve the increase in the fee for Centennial field from \$25 to \$35. Carried (6-0).

**6. Update on Sponsors-**

Hallquist said everyone a handout with the current dollar amount from sponsors. Hallquist said he and Felkner will get a speaker system set up so music can be playing but it will not be Bluetooth. Hallquist said they will get a receiver and need to look at times to monitor. There was discussion on possible timer system for speaker and lights.

**7. Discussion on Grand opening of Ice Rink-**

Yogerst said the Grand Opening will be held on December 11<sup>th</sup> with it starting at about 4:30. She said there will be a surprise visitor with Mrs. Klaus coming in. She said she is trying to come up with ideas of what to do. There will be extra signs put up by the pond stating thin ice. The question of Ice Rink rules was brought up. There was discussion on the hours of the Ice Rink and Hockey. Hallquist said they could talk to the Police Department regarding the hours of when it will close. Kelli suggested sunup to sundown for the hours. She said she thinks Sussex Ice Rink closes at 9pm. Hallquist said 9 pm makes sense. It was stated that for the ribbon cutting ceremony itself, President Pfannerstill would like to do the presentation. Yogerst asked everyone to let her know if anyone has any ideas of what activities to do on the Grand opening. Miller said the BID will be meeting to talk about a donation. Yogerst said they will accept donations after the ceremony. And it would be good to get the banners up as soon as possible.

**8. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

Felkner gave an update on the merry-go-round, the bases are in, and installation will be within a week. Yogerst said t-ball fees are changing from \$60 to \$80 for a resident and \$75 to \$95 for non-resident and late fee is going from \$110 to \$125. Miller commented that there is a typo in item #8

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of the October Park Board minutes, the total is listed as 421,575 and it should be \$21,575. Yogerst said Evan Frank will be doing an article on the Ice Rink. She said she reached out to the Freeman as well.

**9. Adjourn-**

Motion (Gundrum/Hallquist) to adjourn. Carried (6-0). Meeting adjourned at 8:52 pm.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk

## **Hartland's Bark River Bash – 2022**

**Hosted by the Hartland Kiwanis and Hartland Business Improvement District**

**April 30, 2022**, running approximately **9am-2pm**.

### **Features:**

- **9am-11am** Kiwanis Bark River Canoe/Kayak Run – casual tour starting in Centennial Park and finishing at Nixon Park. (Suggested donation \$10-20)
- **12-12:30pm** – Kiwanis Rubber Duck Derby- from the covered bridge (Bark River Greenway) to the Nixon Park Pond area.
- **1pm-2pm** Kiwanis/BID secondary raffle of certificates and prizes.
- **10am-2pm** Kiwanis Hammer-schlagen at Nixon Park.
- **10am-2pm** Hartland BID vendor booths (BID and non-BID vendors)
- **10am- 2pm** Beer Garden and food provided by Endter's.
- **10am -2pm** Music in the Nixon Park bandshell.
- **10am -12** Hartland IATC- Ice age trail tour from Nixon to Centennial Park and back.

Vendors and other groups are welcome to create fun and games that relate to the theme of the day.

Updated 11/18/21.