

**JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES**  
**MONDAY, NOVEMBER 15, 2021**  
**7:00 PM**  
**BOARD ROOM**  
**MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

Present: James Schneeberger, Tim Hallquist, Jeff Bierman, Jeff Pfannerstill, & Ann Wallschlager. Dino Xykis and David deCourcy-Bower.

Excused: Ryan Amtmann.

Others Present: Interim-Administrator Bailey, Scott Hussinger and Deputy Clerk Bushey.

Call to Order- 7:00 pm

Roll Call taken.

Public Comments: Please be advised the Joint Architectural Board/Plan Commission will receive comments from the public related to any item(s) on the agenda for a three-minute time period per person, with time extensions per the Chairman's discretion.

**1. Consideration of a motion to approve the Architectural Board/Plan Commission minutes from October 18, 2021.**

Motion (Hallquist/Schneeberger) to approve the minutes for the Architectural Board/Plan Commission meeting on October 18, 2021. Carried (7-0).

**2. Architectural Board review and consideration of an application for signage for Colburn's Car Wash, 700 Hartbrook Drive.**

Scott Timm from Elevate97 was present and said Colburn's Car Wash is looking to replace the freestanding sign. He said it is aged and causing a lot of problems. He said the replacement sign will be the same size as what is currently there and will be using the existing footings. Mr. Timm said it will have LED lighting. Hussinger asked if the illumination will be more intense. Mr. Timm said no it will not, he said it will be no more than what is there now. Hallquist asked if the current sign is on all the time or will it be. Mr. Timm said most gas stations have pay at the pump at night. Pfannerstill said that other gas stations in the area usually cut the lighting in half at night. deCourcy Bower said given the location of Colburn's Car Wash he is ok with it being on.

Motion (deCourcy-Bower/Xykis) to approve the application for exterior alterations for Bravo Company, 635 Cardinal Lane. Carried (7-0).

**3. Architectural Board and Plan Commission review and consideration for signage for Gristmill Public House, 375 Cottonwood Avenue.**

Chairman Pfannerstill vacated the seat of Plan Commission Chairman. Motion (Wallschlager/deCourcy-Bower) to appoint Plan Commissioner Hallquist as Presiding Chairman Pro Tem. Carried (6-0).

Jeff Pfannerstill, representing Grist Mill, stated that the proposed sign on the west side will be non-illuminated. He said the proposed sign on the east side will be 36 X 56 and will also be non-illuminated. He said the sign above the front door is currently illuminated and the proposed sign will also be illuminated. Mr. Pfannerstill said the pole sign is illuminated with tube lighting and will be LED. Hallquist asked if the pole light is off when the bar is closed. Pfannerstill said yes. Pfannerstill said he isn't sure if the sign over the door is off, but he will check it. He said the pole light is off at 2:30 on the weekends and midnight Tuesday thru Thursday. Hallquist asked about the signs/flags that were in the back and Pfannerstill said those were removed when he took over the business.

Motion (deCourcy-Bower/Xykis) to approve the signage for Gristmill Public House according to the hours stated by Pfannerstill. Carried (7-0).

#### **4. Announcements-**

None.

#### **5. Adjourn**

Motion (Wallschlager/Schneeberger) to adjourn. Adjourned at 7:17 pm.

Respectfully submitted by  
Recording Secretary,  
Deidre Bush y, Deputy Clerk