

**VILLAGE BOARD MINUTES**  
**MONDAY, DECEMBER 27, 2021**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Present: Trustees Pfeiffer, Meyers, Ludtke, President Pfannerstill

Excused: Trustees Wallschlager and Conner

Absent: Trustee Dorau

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Library Director Gest, Ann Grevenkamp, Val Wisniewski, Heidi Brandt, Katie Fleming.

Pledge of Allegiance – Trustee Ludtke

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

Val Wisniewski, 501 Renson Road, stated that she was disappointed to see the Hartland Inn sign painted over. She presented an artistic rendering of the historic sign to the Village as a gift. She commented that a roll call vote was taken at the Nov. 22<sup>nd</sup> meeting and felt it was important that how each board member voted be included in the minutes as it was not a unanimous vote. Further she stated that she was concerned related to actions taken at that meeting. She stated that the practice of suspending the rules to move an item along is concerning and is not transparent. She stated that the ordinance was not listed as a possible action item on the agenda. She stated that the public may not be aware of the proposed ordinance until the third reading so if adopted after only two readings, the public would be denied their right to speak on the item under public comments.

Ann Grevenkamp, 618 Renson Road, made comments related to the proposed mobile food vendor ordinance and the "morality clause" contained in the language stating that it is subjective. She asked who will make the decision and stated that the clause is inherently discriminatory. She raised concerns with background checks being done on food truck vendors and that the ordinance may make it so difficult for food truck vendors that in reality the Village would not be open to food trucks.

Katie Fleming, 322 Lawn Street, raised questions about background checks for vendors asking who would pay those costs and if the vendor can prove they have met other requirements, who would make the determination of whether the vendor would be allowed to operate in the Village. She stated that she felt this could be discriminatory.

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Heidi Brandt, N59 W28135 Ainsworth Road, voiced concerns about the 50 mph speed limit on Hwy KE north of Hwy K creating an unsafe situation. She stated that she felt the speed limit in that area should be reduced to 40 mph. Interim Administrator Bailey stated that it is a County road and that the County raised the speed limit. It was stated that Hartland Police patrol the area. It was stated that staff will reach out to Waukesha County to get answers.

1. Consideration of a motion to approve Village Board minutes of December 13, 2021.

Motion (Meyers/Pfeiffer) to approve the December 13, 2021 minutes with a change as Trustee Meyers stated that he had meant to abstain from voting to pay the vouchers. Trustee Ludtke stated that this is the second time this issue has come up in the last quarter and asked that the board members be cautious. Motion carried.

2. Consideration of a motion to approve vouchers for payment in the amount of \$363,638.56.

Trustee Meyers stated that he would prefer to abstain from voting on the payment of vouchers as the list included a payment to his company for a purchase. It was discussed that a simple majority is necessary to approve the vouchers. Motion (Ludtke/Pfeiffer) to approve vouchers for payment in the amount of \$363,638.56. Meyers abstained. Motion carried.

3. Consideration of actions related to Licenses and Permits.

- a. Motion (Ludtke/Pfeiffer) to approve Operator's (Bartender) License. Motion carried.

4. Consideration of First Reading of Bill for an Ordinance No. 12/27/2021 "An Ordinance creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Interim Administrator Bailey asked that board members submit any suggestions for changes to him. He stated that fees would become part of Village's fee schedule. It was discussed that the hours of operation proposed in the draft are from 6 am to 10 pm. The draft language includes a provision that all vehicles pass an inspection by the fire department. Chief Jambretz stated that they would want to look at any propane tank and how it is mounted.

Trustee Meyers asked for clarification on several concerns including the morality clause, County and State licensing and whether businesses would be allowed to utilize food trucks. Interim Administrator Bailey asked that questions be emailed to him for discussion at the next board meeting. Trustee Ludtke asked whether a business based in Hartland with a food truck would have to go through the background check and President Pfannerstill stated that they would not.

President Pfannerstill stated that anytime a business is operating in the Village, they need to have a plan of operation which should be submitted to the Village. It was stated that listing the intended use of food trucks would be required on a plan of operation for a business property.

Trustee Meyers commented that he feels the board cannot stop competition between businesses and should provide what the citizens desire to have available in the Village. Interim Administrator Bailey stated concerns that have been voiced of business owners including that they have invested in buildings, pay taxes to support the Village and pay personal property taxes

when food trucks would not have these expenses. It was stated that the second reading will be placed on the next Village Board agenda for consideration.

5. Presentation of Hartland Public Library Annual Report.

Library Director Gest presented the 2021 annual report including library improvements of adding a new meeting room, launching the library system app, adding a full time librarian and adding additional roku devices and explore passes. She provided an update on expanded programming throughout the year. Advocacy and outreach efforts included sending postcards to legislators advocating for libraries, library card sign up month, attending the farmer's market to promote the library and resuming nursing home visits. It was stated that the prizes for the summer reading program were for use at local businesses. Information on continuing education and involvement of staff was provided. The library board achievements in 2021 included updating bylaws and several policies. Two new library board members came on in 2021 and learning opportunities for all board members increased. The library also selected a new logo in 2021. Trustee Ludtke stated that she feels it is a privilege to sit on the library board, has enjoyed seeing the transformation and stated that what staff has been able to accomplish was fantastic.

6. Consideration of actions related to the Hartland Business Improvement District.

- a. Motion to appoint members to the BID Board of Director's: Tabi McBride with a term to expire Dec. 31, 2023, Steve Berger, Jeff Pfannerstill and Steve Ostendorf with terms to expire Dec. 31, 2024 and Tom Brass with a term to expire Dec. 31, 2022.

Motion (Ludtke/Pfeiffer) to make appointments as listed. Trustee Meyers asked whether a Village representative sits on the BID board. It was stated that the Village Administrator is an ex-officio member but not a voting member. Motion carried.

- b. Motion (Meyers/Ludtke) to approve the Hartland Business Improvement District 2022 Operating Plan and Budget. Motion carried.
- c. Motion (Pfeiffer/Ludtke) to approve the Hartland Business Improvement District 2021 Annual Report. Motion carried.

7. Consideration of a motion to approve a proposal for the Village Board Room wall graphics project with Building Service, Inc. in the amount of \$4,589.66.

Interim Administrator Bailey stated that this would be for the east wall in the Village Board Room and that the proposal includes design and installation. It was stated that the graphics would include historic photos provided by the library. It was requested that the mockup(s) come back to the Village Board for consideration. Trustees Pfeiffer and Ludtke commented that they are comfortable with BSI performing this work to complete the room and the cost for the proposal. Motion (Pfeiffer/Ludtke) to approve a proposal for the Village Board Room wall graphics project with Building Service, Inc. in the amount of \$4,589.66. Motion carried. It was stated that any increase in cost over the approved proposal would come back to the Village Board for consideration.

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8. Consideration of a motion to approve Election Inspectors with terms to expire December 31, 2023.

Interim Administrator Bailey stated that those names that are listed with an associated political party are nominations from the party as allowed by State law and must be accepted. Motion (Meyers/Pfeiffer) to approve Election Inspectors with terms to expire December 31, 2023. Motion carried.

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Misko stated that correspondence was received notifying the department that they successfully completed the accreditation process.

Chief Jambretz stated that Deputy Chief Little is retiring after 10 years with the department. He stated that the department hit 1,000 calls for service in the year as of 12/27.

It was stated that the food drive has wrapped up. Clerk Igl thanked the businesses, organizations and citizens for their donations. Trustee Ludtke thanked staff for their work on the food drive. Trustee Ludtke also thanked all who volunteer on committees or boards, or in Village departments for their service.

10. Adjournment.

Motion (Ludtke/Pfeiffer) to adjourn at 7:14 pm. Motion carried.

Respectfully submitted,

Darlene Igl  
Village Clerk