

**VILLAGE BOARD MINUTES
MONDAY, JANUARY 10, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Present: Trustees Pfeiffer, Dorau, Meyers, Wallschlager, Conner, Ludtke, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Val Wisniewski, Police Captain Kelsey, Tom Truttschel.

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments received.

1. Motion (Meyers/Pfeiffer) to approve Village Board minutes of December 27, 2021. Trustee Ludtke noted a typo in the minutes to be corrected. Motion carried. Dorau and Wallschlager abstained.
2. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$3,530,482.52. Motion carried. Dorau abstained.
3. Consideration of Second Reading of Bill for an Ordinance No. 12/27/2021 "An Ordinance creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Interim Administrator Bailey stated that there is no rush currently to adopting the ordinance and that further discussion would be beneficial rather than proceeding with the reading process. Motion (Dorau/Ludtke) to suspend the rules. Motion carried. Motion (Dorau/Wallschlager) to postpone any further readings of the proposed ordinance and to have further discussion by the Village Board. Interim Administrator Bailey stated that the existing draft language will be brought back for discussion purposes. Trustee Ludtke asked for clarification whether a policy or ordinance be created. Interim Administrator Bailey responded that it would be an ordinance. Trustee Dorau asked that the original language before adding board comments could be included in the materials for discussion. Motion carried.

4. Consideration of a motion to approve a proposal from Ruckert-Mielke to conduct an Impact Fee Study update in the amount of \$19,300.

Interim Administrator Bailey stated that this project has been part of the budget for several years but had not moved forward. He stated it had been 12-13 years since the last study was

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conducted. Motion (Dorau/Ludtke) to approve a proposal from Ruekert-Mielke to conduct an Impact Fee Study update in the amount of \$19,300.

Trustee Conner commented that there was a discrepancy in the fees between the number stated in the letter as the estimated fee and the total listed on the breakdown by estimated hours. He also asked whether this is a reasonable price for the study. Interim Administrator Bailey stated that this project is a large effort and will include a complete overhaul of the impact fees. Trustee Ludtke referenced the last bullet point on the letter from R & M which stated that a PowerPoint presentation will be presented to the Village Board. She asked that the PowerPoint be sent to the Village Board well in advance of the presentation, not just included in the meeting packet. Interim Administrator Bailey stated that the study will take several months to complete. Motion carried.

5. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Wallschlager announced the Operation Homeless Veterans 3rd Annual Sleep Out on February 11/12 at Legion Post 294. She stated that the goal is raise awareness of homeless veterans. Donations will be collected at the event.

Trustee Ludtke thanked staff for their efforts as she feels the ice rink is phenomenal and a true asset to the community. Interim DPW Director Felkner added that staff had reported there were thirty skaters on the rink on Saturday. President Pfannerstill thanked Park Board Chair Hallquist for his efforts to see the project through.

Trustee Dorau gave a shout out to the Fire, Police and DPW departments for their efforts over the holidays as they were busy and responded quickly to needs.

Interim DPW Director Felkner reported that a 20-year-old snowplow truck that cost \$72,000 was listed for sale on Wisconsin Surplus and sold for \$55,000.

Chief Misko stated that the department had received accreditation for an additional three-year period. Additionally, he stated that he was nominated and approved to serve on the WILEAG Board.

Chief Jambretz stated that Deputy Chief Little retired on the 30th. With difficult recent events, he asked that firefighters be kept in thoughts and prayers.

President Pfannerstill commented on improvements along the Bark River to benefit the Village. He thanked staff, the Park & Recreation Board, the Ice Age Trail Community Committee, and groups such as Kiwanis for making the river special. He thanked Trustee Meyers as he pushed for years to make the river area all that it can be.

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6. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Interim Village Administrator and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate (ROLL CALL VOTE). Roll call vote taken; all ayes. Recessed to closed session at 6:54 p.m.

7. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.

Motion (Conner/Pfeiffer) to send out performance evaluation and to consider pay increase for Interim Village Administrator retroactive to beginning of year at the next Village Board meeting and to contact legal for advice on pursuing opportunity to combine rolls of Village Administrator/Finance Director.

8. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:49 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk