

**POLICE AND FIRE COMMISSION AGENDA
TUESDAY, FEBRUARY 8, 2022
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of January 11, 2022 and January 27, 2022.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Officer and EMT. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment. Possible action item: Announcement of candidate(s)

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, January 11, 2022
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 19:00 Meeting called to order by Commission President Loppnow
- Commission Rebholz read the roll for attendance
 - Present: Commissioners Loppnow, Rebholz, Patterson, DeBoer.
 - Excused: Commissioner Riesinger
 - Also in attendance: Torin Misko, Chief of Police; Stacey Kelsey, Police Captain; Dave Jambretz, Fire Chief.
- Pledge of Allegiance led by Commissioner Loppnow.
- Commissioner President Loppnow announced that a Closed Session will be held at the conclusion of the regular agenda items.
 1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on December 14, 2021.

Motion by Commissioners Patterson/ DeBoer to approve the Hartland Police & Fire Commission minutes for the meeting of December 14, 2021. The motion carried on the unanimous vote of the commissioners present.
 2. Fire Department Update and Monthly Report – Chief Jambretz
 - a. Chief Jambretz reviewed the Monthly Response Report for December, 2021. HFD set a record for calls for service in 2021. This is the first time over 1000 calls for service was hit in the departments history. The department ended with 1019 calls.
 - b. Deputy Chief Rob Little retired 12/30/21. He has served communities for 30 years in the fire service, 12 years with Hartland. He had 1 last call during his retirement ceremony at the end of his last shift.
 - c. At full staff again. All full-time department staff is back to work from various leaves.
 3. Police Department Update – Chief Misko
 - a. WILEAG Accreditation was approved and a plaque was presented last week. Thank you to Captain Kelsey and Julie Becker, admin assistant, accreditation manager for all of your hard work. The accreditation is for 3 years.
 - b. Chief Misko was selected to the board at WILEAG and he has accepted. There is no term to this board seat.

- c. Last month there was an incident with several suspects that were entering unlocked cars and one suspect was armed and stole a vehicle. The stolen vehicle was abandoned in Hartland and then the group went to Waukesha and stole a running car and then moved to Mukwonago. Some of the stolen items were recovered, suspects are still at large. This is an active investigation.
- d. Recruitment. The police department is going to be looking for 2 officers. Financially, one position can start today, it is fully funded. With the way funding is with the second open position, the department we will have to wait to make an offer. At this point the department has 6 candidates that have been through the police academy. 3 have a current position in law enforcement, 3 have not been hired by any department. The application process is still open. The 6 candidates will be called in for a written test, and a staff interview. Looking for PFC interviews on January 27th.

-Chief Misko and Captain Kelsey were excused and exited the meeting following the police update prior to agenda item 4.

4. Consideration of a Motion to Adjourn into Closed Session

Commission President Loppnow requested a motion to adjourn into Closed Session under Wis.

Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility. Items: Conduct oral interview(s) with candidate(s) for the Hartland Fire Department.

On motion of Commissioners Patterson/DeBoer to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Rebholz “yes”, Patterson “yes”, DeBoer “yes”.

The commission entered closed session at 19:27

On motion of Commissioner Patterson/Loppnow the closed session ended at 19:56.

The roll call vote to exit closed session was taken as follows:

Commissioners Loppnow “yes”, Rebholz “yes”, Patterson “yes”, DeBoer “yes”.

On motion of Commissioners Rebholz/Patterson the Commission voted unanimously to recommend the Fire Department Candidate Platt, Candidate Raskopf and Candidate Schultz to Chief Jambretz for further consideration.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Loppnow/Rebholz, the Commission voted unanimously to adjourn.

Meeting adjourned at 19:57.

Respectfully submitted,



Christopher Rebholz, Commissioner
Commission Vice President



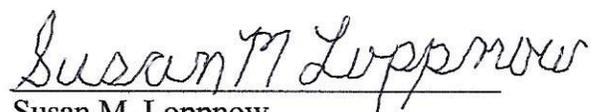
Susan M. Loppnow, Commissioner
Commission President

Village Of Hartland
Board of Police & Fire Commission
Meeting Minutes
Thursday, 27 January 2022
1900 hours
Board Room, Municipal Building, 210 Cottonwood Avenue

1. 1900 hours meeting called to order by Commission President Loppnow,
2. Commission Secretary Riesinger read the roll for attendance
 - 2.1 Present: Commissioners Loppnow 'Y' , Rebholz 'Y', Riesinger 'Y', Patterson 'Y', Deboer 'Y'
3. In attendance: Police Chief Misko, Deputy Chief Collura, Captain Kelsey,
4. Pledge of Allegiance led by Commission President Loppnow,
5. Presiding Commission President Loppnow requested a motion to recess into Closed Session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, related to interviewing candidates for Police Officer.
 - 5.1 Motion by Commissioner Riesinger / Rebholz to recess into closed session, carried.
 - 5.2 Roll call to enter closed session:
 - 5.2.1 Commissioners: Loppnow 'Y', Rebholz 'Y', Riesinger 'Y', Patterson 'Y', Deboer 'Y'.
6. The commission entered closed session 1900 hours.
7. Motion by Commissioner Patterson / Deboer to exit closed session, motion carried.
 - 7.1 Roll call to exit closed session:
 - 7.1.2 Commissioners: Loppnow 'Y', Rebholz 'Y', Riesinger 'Y', Patterson 'Y', Deboer 'Y'.
 - 7.2 The Commission exited closed session 2040 hours,
8. Commission President Loppnow requested a motion to forward the Police Officer candidates: Kayla Nelson, Justin Hennlich and Kory Fons, to the Police Chief for further staffing consideration.
 - 8.1 Motion by Commissioner Riesinger / Patterson to forward the candidates to the Police Chief, carried.
9. Consideration of a Motion to Adjourn
 - 9.1 There being no further business to come before the Village Board of Police and Fire Commission, on motion to adjourn by Commissioner Loppnow / Patterson, carried unanimously .
10. Meeting adjourned at 2040 hours.

Respectfully submitted,


Mark Riesinger
Commission Secretary


Susan M. Loppnow
Commission President