

VILLAGE BOARD MINUTES
MONDAY, JANUARY 24, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees Pfeiffer, Dorau, Meyers, Wallschlager, Conner, Ludtke, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Rec Director Yogerst, Val Wisniewski, Ann Grevenkamp, Tom Truttschel, Steve Berger, Stan Stojkovic (WILEAG).

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments heard.

1. Presentation from WILEAG of accreditation plaque to Hartland Police Department.

The accreditation plaque was presented to Chief Misko by Stan Stojkovic with WILEAG. He provided background on the organization which was formed in the 1990's. He stated that there are 550 Police Department agencies in the State of Wisconsin with 45 -46 agencies being accredited. He stated that it is a continuous effort to maintain the necessary standards and commended the department for their efforts. Chief Misko thanked Mr. Stojkovic for attending the meeting to make the presentation. It was stated that Chief Misko had been appointed to serve as a commissioner on the WILEAG board.

2. Motion (Meyers/Conner) to approve Village Board minutes of January 10, 2022. Motion carried.
3. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$213,521.43. Motion carried. Meyers abstained.
4. Consideration of actions related to Licenses and Permits.
 - a. Motion (Ludtke/Dorau) to approve an Operator's (Bartender) License as read. Motion carried.
 - b. Motion (Dorau/Meyers) to approve an Arcade License for Guppies Game Room. Motion carried.

Items referred from the January 17, 2022 Plan Commission meeting

5. Discussion and consideration of site and building plans for construction of storage units for Stor It Right – Hartland, 420 E. Industrial Drive.

VILLAGE BOARD MINUTES
MONDAY, JANUARY 24, 2022
6:30 PM
PAGE 2

Trustee Meyers raised concerns as to what may be underneath the surface on the property. Trustee Wallschlager stated that the Plan Commission had discussed the history of the property but did not find any concerning information. Interim Administrator Bailey stated that the site to the west may have been a dump at one time and that this parcel was a driveway to the dump. Trustee Ludtke asked for clarification that the address for the project is 440 E. Industrial Drive rather than 420 as listed on several of the documents submitted. Trustee Dorau asked what items had been discussed by the Plan Commission. President Pfannerstill responded that the Plan Commission had discussed the history of the property (what may lie underneath) and whether there will be proper ventilation. He stated that it will be climate controlled and that the overview of operations meets state guidelines. A backup generator will be installed and there was some concern at the Plan Commission that it would be intrusive. The developer requested that the generator be seen to some extent from the front of the facility. Trustee Wallschlager stated that she felt it odd to have the generator located in front and that as a selling point it could be included in a brochure that there is a generator. President Pfannerstill stated that the Plan Commission had recommended approval to the Village Board.

Motion (Ludtke/Conner) to approve site and building plans for construction of storage units for Stor It Right – Hartland, 420 E. Industrial Drive. Motion carried.

6. Consideration of a motion to approve a Conditional Use Permit for the operation of an arcade for Sweet Dreams/Guppies Game Room, 540 Hartbrook Drive.

Motion (Dorau/Conner) to approve a Conditional Use Permit for the operation of an arcade for Sweet Dreams/Guppies Game Room, 540 Hartbrook Drive. Motion carried.

Other Items for Consideration

7. Discussion regarding regulating Mobile Food Vendors.

President Pfannerstill stated that he had received a request to table this item. Trustee Dorau stated that she did not think this item would be back on the agenda this quickly as she felt more time for review of the draft language was necessary. Motion (Dorau/Meyers) to postpone this item until the Feb. 28 Village Board meeting. Motion carried.

8. Consideration of a motion to confirm appointment(s) to the Ice Age Trail Community Committee.

Motion (Conner/Pfeiffer) to hold item to end of meeting for clarification of names of appointees. Motion carried.

9. Consideration of a motion to appoint David Lamerand to the Del-Hart Commission.

President Pfannerstill commented that typically trustees have served on the Del-Hart Commission however they have been moving toward having citizen members. Motion (Meyers/Dorau) to confirm appointment of David Lamerand to the Del-Hart Commission. Motion carried. Ludtke opposed.

10. Items related to Cable TV Director:

- a. Consideration of a motion to change pay grade for Cable TV Director from a grade 5 to a grade 8 and to direct the administrator to look into a proper raise for the Cable TV Director

Interim Administrator Bailey stated that he had previously brought this item to the Village Board. Motion (Dorau/Meyers) to change pay grade for Cable TV Director from a grade 5 to a grade 8 and to direct the administrator to give appropriate pay increase. Motion carried.

- b. Recognize Cable TV/AV Director Ben Nelson

Cable TV/AV Director Nelson stepped to the podium and it was stated that he has been working behind the scenes for the Village. He stated that he was involved in the Village Board room remodeling project specifically related to the significant technology upgrade. He stated that the Village Board meetings are now streamed live. Additionally, he stated that he records concerts, fireworks, the parade, tree lighting and other public events. The Village Board thanked Ben Nelson for his contributions and service to the Village.

11. Discussion and consideration of a motion to approve a fireworks contract with Five Star Fireworks Company.

Rec Director Yogerst stated that she had received a call from the fireworks provider stating that it is anticipated that there will be an increase in shipping fees that could be as high as 20%. It was stated that the actual increase won't be known until the order is shipped but is estimated to be an additional \$3,400. The provider indicated that he needed a signed contract in order to move forward. It was discussed that the increased shipping fee could be included in the total of the \$17,000 contract which could result in a shorter fireworks program. Interim Administrator Bailey clarified that the Village could move forward with a fireworks contract for a total of \$17,000 or could increase the contract total to cover the additional shipping.

Trustee Dorau stated that she was comfortable with the \$17,000 contract and increasing the total if necessary. She suggested that we ask the provider for a breakout and ask that they notify the Village right away when they know the shipping costs. Trustee Meyers stated concerns about breaking out the costs as he wants the Village to have a good show and suggested a contingency. Trustee Dorau stated that if the shipping costs are high, the show could be greatly reduced. Trustee Pfeiffer commented that the Village just needs product and shipping costs for consideration, not labor.

Interim Administrator Bailey stated that the Village Board could approve the contract with a similar show and authorize Rec Director Yogerst to proceed with a cost of \$17,000 with the ability to look at contingency if needed with itemized statement for increase in cost if necessary. Motion (Ludtke/Dorau) to approve the contract with Five Star Fireworks Company in the amount of \$17,000 and to come back to the Village Board for further consideration if shipping is extremely high. Motion carried.

VILLAGE BOARD MINUTES
MONDAY, JANUARY 24, 2022
6:30 PM
PAGE 4

Item #8 was taken up after clarification of names provided. Motion (Dorau/Conner) to appoint Ashley Widowski and Mark Miner to the Ice Age Trail Community Committee. Motion carried.

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Misko stated that the Lake Country Citizens Academy is scheduled for March 16 through May 13. He also stated that 3 candidates are going through staff interviews for the police officer position. Successful candidates will move on to the Police & Fire Commission.

13. Motion (Ludtke/Dorau) to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Interim Village Administrator and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate. Roll call vote taken. Motion carried. Recessed to closed session at 7:13 p.m.

Reconvene in open session at 8:21 p.m.

14. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.

Motion (Conner/Pfeiffer) to give a 3% pay increase to Ryan Bailey on his current salary for Finance Director retroactive to 1/1/2022 and to continue his stipend for the administrator role. Motion carried.

15. Adjournment.

Motion (Dorau/Pfeiffer) to adjourn at 8:24 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk