

**VILLAGE BOARD MINUTES**  
**MONDAY, FEBRUARY 14, 2022**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Present: Trustees Pfeiffer, Dorau, Meyers, Wallschlager, Conner, Ludtke, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Rec Director Yogerst, Val Wisniewski, Steve Berger, Rebecca Rebholz, Jim Muenzenberger, Erin Guenterberg, John Siepmann.

Pledge of Allegiance – President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments heard.

1. Motion (Meyers/Conner) to approve Village Board minutes of January 24, 2022. Motion carried.
2. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$6,251,574.18. Motion carried. Pfannerstill and Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
  - a. Motion (Dorau/Conner) to approve Operator's (Bartender) Licenses as read. Motion carried.
  - b. Motion (Meyers/Ludtke) to approve a Temporary Class "B"/"Class B" Retailer's License for Hartland Chamber of Commerce Party in the Park. Motion carried. Dorau abstained.

Items referred from the February 7, 2022 Park & Recreation Board meeting

4. Consideration of a motion to affirm the Park and Recreation Board approval of the use of the Nixon Park and a Special Events Permit for Hartland Kids Day, Erin Guenterberg, on July 27, 2022.

Rec Director Yogerst stated that the event will be the same as last year except the bus shuttle location may be moved to the Lake Country Lutheran parking lot. There was a staff concern related to garbage, but it was confirmed that there will be a dumpster at the event from Waste Management. It was stated that food vendor permits have been submitted and all fees paid. There was discussion of signage proposed and it was clarified that fees apply for the signage which is placed prior to the event. Trustee Wallschlager asked whether there would be a banner hung over Capitol and there will not be. Trustee Wallschlager stated that most of the insurance certificates provided are either expired or will soon expire. It was stated that staff will monitor and be sure to receive insurance certificates after policies are renewed. Motion

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(Pfeiffer/Dorau) to affirm the Park and Recreation Board approval of the use of the Nixon Park and a Special Events Permit for Hartland Kids Day, Erin Guenterberg, on July 27, 2022. Motion carried.

5. Consideration of a motion to affirm the Park and Recreation Board approval of the use of the Nixon Park and a Special Events Permit for Party in the Park, Hartland Chamber of Commerce, on July 23, 2022.

Motion (Meyers/Pfeiffer) to affirm the Park and Recreation Board approval of the use of the Nixon Park and approve a Special Events Permit for Party in the Park, Hartland Chamber of Commerce, on July 23, 2022. Motion carried. Dorau abstained.

Other items for consideration

6. Consideration of a motion to approve Special Events Permits for Beer Snobs for Snob Fest (June 18, 2022), Snob Fair (August 20, 2022) and Snobtoberfest, (October 1, 2022).

Steve Berger, Beer Snobs, stated that the fees have been paid, completed forms submitted, proof of insurance provided and notification was sent to neighboring property owners including the new owner of the former Hartland Inn. Trustee Meyers asked for confirmation that music would stop at 11:00 p.m. and it was confirmed. Motion (Pfeiffer/Conner) to approve Special Events Permits for Beer Snobs for Snob Fest (June 18, 2022), Snob Fair (August 20, 2022) and Snobtoberfest, (October 1, 2022). Trustee Dorau asked if these events may impact the Hartland Inn property. Interim Administrator Bailey stated that the Village had not received any plans for the property from the new owner. Berger stated that he will go meet with the new owner(s) and will move the event slightly if necessary to accommodate parking at the Hartland Inn site. Chief Misko asked that music end at 11:00 p.m. and all outdoor activities shut down at that time as well to be consistent. Motion carried.

7. Consideration of a motion to approve a Special Events Permit for Kiwanis of Greater Hartland and BID for Hartland's Bark River Bash (April 30, 2022).

Motion (Meyers/Conner) to approve a Special Events Permit for Kiwanis of Greater Hartland and BID for Hartland's Bark River Bash (April 30, 2022). Motion carried. Interim Administrator Bailey asked whether the groups would be asking for permission to hang a banner at a later date. Muenzenberger stated that a banner was allowed last year and that the date listed on the banner would be updated for this year. It was stated that the event is not listed as allowed by the banner policy so would need Village Board approval.

8. Consideration of a motion to approve a reduction in the Letter of Credit for Phase 1 and Phase 2 of the Paradise Trails development and to accept Phase 1 Public Infrastructure.

Interim Administrator Bailey stated that this request had been received from the developer. The request was reviewed by staff and it was stated that the remaining letter of credit would be sufficient to cover any work not completed. Motion (Meyers/Conner) to approve a reduction in the Letter of Credit for Phase 1 and Phase 2 of the Paradise Trails development and to accept Phase 1 Public Infrastructure. Motion carried.

9. Consideration of a motion to approve Sandhill of Hartland, LLC – Letter of Credit Reduction #1.

Interim Administrator Bailey stated that staff is comfortable with the reduction requested. Motion (Conner/Dorau) to approve Sandhill of Hartland, LLC – Letter of Credit Reduction #1. Motion carried.

10. Discussion and consideration of a motion to enter into a contract with Chief Brahm related to 1938 Ford fire truck.

Chief Jambretz stated that the vehicle is currently stored at the Lisbon Fire Department as we do not have room for it in the station. Jambretz stated that Chief Brahm had offered to restore the vehicle at no cost to the Village with the Village being able to use it or get it back at any time. It was stated that Chief Brahm has old engines that are stored in a warehouse in Waukesha. It was stated that it is difficult to find a driver able to drive the vehicle. Motion (Pfeiffer/Ludtke) to enter into a contract with Chief Brahm related to the 1938 Ford fire truck. The contract will be submitted to the Village Board for consideration with the Village retaining ownership. Motion carried.

11. Discussion and consideration of a motion to approve a contract with Jefferson Fire for the purchase of an ambulance.

Chief Jambretz stated that three options were outlined in the memo. His recommendation was to purchase a demo unit that would be used as a demo until March or April and would have less than 10,000 miles when received by the department. Trustee Meyers stated that he thought we had looked at keeping the truck and putting a new box on it. Chief Jambretz stated that it was the opposite as we would need to replace the chassis and rehab the box that we have. It was stated that the vehicle that will be replaced will have about 75,000 miles on it. Chief Jambretz stated that it was his recommendation to purchase the demo unit due to the savings. Trustee Ludtke asked if his recommendation was based only on the cost. He stated that it was cost, delivery time and the demo unit being similar to the existing unit.

President Pfannerstill suggested that this item be held over for a period of time for additional bids and stated that the request for proposals should be rather broad. Trustee Meyers expressed concerns about holding off and potentially losing the opportunity. Trustee Pfeiffer also raised concerns that the vehicle could be sold to another department. Trustee Ludtke commented that companies can't always deliver due to the current market and this pushes the Village to move quicker than usual. Trustee Conner asked how many other ambulance companies are out there. It was stated that Jefferson Fire would service the vehicle and deal with any warranty issues.

Trustee Conner asked if it would be feasible to get a few more bids for the next Village Board meeting and whether Jefferson could keep the demo for a few more weeks. Chief Jambretz stated that Jefferson Fire will need an answer when the vehicle is closer to production.

12. Discussion and consideration of awarding a contract to Boland Recreation for the purchase of playground equipment for Centennial Park.

Interim DPW Director Felkner stated that the replacement equipment was in the 2022 budget. He stated that he received two proposals and that wood chips would still need to be purchased. He stated that the Park Board had asked for either rubber matting or rubber chips. Due to prices for the materials, it was suggested that rubber chips be used. Interim DPW Director Felkner stated that the order would be placed but not installed until October. Motion (Pfeiffer/Dorau) to award a contract to Boland Recreation for the purchase of playground equipment for Centennial Park. Motion carried.

13. Discussion and consideration of Village Board room mural concept.

Concepts for the mural in the Village Board room were reviewed. Motion (Dorau/Pfeiffer) to move forward with the concept identified as number six. Motion carried.

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Ludtke thanked staff and the community for support given to the Sons of American Legion of their recent event.

Chief Misko provided an update on the squad issues stating that he is hoping a transmission becomes available soon so that one of the squads can be put back in service.

President Pfannerstill wished all a Happy Valentine's Day.

15. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:12 p.m. Motion carried.

Respectfully submitted,

Darlene Igl  
Village Clerk