

**POLICE AND FIRE COMMISSION AGENDA  
TUESDAY, APRIL 12, 2022  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call  
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of March 8, 2022.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Firefighter/EMT and Police Officer. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.  
Possible action item: Announcement of candidate(s)

Darlene Igl  
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.


**Village Of Hartland**  
**Board of Police & Fire Commission**  
**Meeting Minutes**  
**Tuesday, 8 March 2022**  
**1900 hours**  
**Board Room, Municipal Building, 210 Cottonwood Avenue**

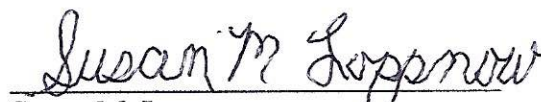
1. 1900 hours meeting called to order by Commission President Loppnow.
2. Commission Secretary Riesinger read the roll for attendance,
  - 2.1 Present: Commissioners Loppnow, Rebholz, Riesinger, Patterson, Deboer,
  - 2.2 In attendance: Police Chief Misko, Fire Chief David Jambretz.
3. Pledge of Allegiance led by Commission President Loppnow.
4. Consideration of a motion to approve the Board of Police and Fire Commission minutes for the meeting of 8 February 2022,
  - 4.1 Motion by Commissioners Patterson | Deboer to approve the Board of Police and Fire Commission minutes for the meetings of 8 February 2022, carried.
5. Fire Department Report: Fire Chief Jambretz,
  - 5.1 Meeting with Lake Country and Pewaukee Fire Chief's discussed the coverage expansion of Western Lakes Fire Department,
  - 5.2 Discussion with the Village Board on the purchase of a vehicle in 2023,
  - 5.3 Chief provided an updated organizational flow chart for the recent promotions,
  - 5.4 A safety movie will be presented on rescue coverage for silo incidents,
  - 5.5 The SCBA equipment will be delivered in two weeks,
  - 5.6 EMS|Fire Response for February 2022 is 97, compared to 71 in 2021 an increase of 26 calls.
6. Police Department Report: Police Chief Misko,
  - 6.1 Officer Kayla Nelson completed all conditions of employment offer and background checks tentative start date is 17 March,
  - 6.2 Beginning recruitment process for certified candidates, approximately 6 applicants have applied. Plan to follow same procedure with moving applicants forward. 1<sup>st</sup> written, 2<sup>nd</sup> internal interview, 3<sup>rd</sup> step is PFC interview, tentative PFC candidate interviews for 12 April,
  - 6.3 May 2<sup>nd</sup> clerk position will be open, the position has been approved in the budget for replacement,
  - 6.4 The two squads that were under repair are back in service and all repair work is under warranty,
  - 6.5 Conducting a cost budget analysis for possible building renovation or new building,
  - 6.6 Chief presented the department's annual report and captured the department 2021 highlights,
  - 6.7 Chief was excused from the meeting after report as PFC meeting was entering closed session.
7. Presiding Commission President Loppnow requested a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidate for EMT,
  - 7.1 Motion by Commissioner Patterson | Rebholz to recess into closed session, carried.
  - 7.2 Roll call to enter closed session:
    - 7.2.1 Commissioners: Loppnow "yes", Rebholz "yes", Riesinger "yes", Patterson "yes", Deboer "yes".

**Village Of Hartland  
Board of Police & Fire Commission  
Meeting Minutes  
Tuesday, 8 March 2022  
1900 hours  
Board Room, Municipal Building, 210 Cottonwood Avenue**

8. The commission entered closed session 2007 hours.
9. Motion by Commissioner Patterson | Rebholz to exit closed session, carried.
  - 9.1 Roll call to exit closed session:
    - 9.1.2 Commissioners: Loppnow “yes”, Rebholz “yes”, Riesinger “yes”, Patterson “yes”, Deboer “yes”.
10. The Commission exited closed session 2019 hours.
11. Commission President Loppnow requested a motion to forward the EMT candidate Gabriel M. Liebherr to the Fire Chief for further staffing consideration,
  - 11.1 Motion by Rebholz | Loppnow to forward the EMT candidate to the Fire Chief for further consideration, carried.
12. Consideration of a motion to adjourn,
  - 12.1 There being no further business to come before the Village of Hartland Board of Police and Fire Commission, on motion to adjourn by Commissioners Patterson | Deboer, carried.
13. Meeting adjourned at 2020 hours.

Respectfully submitted,

  
\_\_\_\_\_  
Mark Riesinger  
Commission Secretary

  
\_\_\_\_\_  
Susan M. Loppnow  
Commission President