

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY, FEBRUARY 7, 2022**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Curt Gundrum, Nick Miller, Randy Ferrell, Shanta' de Boer, Rick Connor and Craig Eisenhut.

Others: Dave Felkner, Kelli Yogerst, Erin Guenterberg, & Rebecca Rebholz

**7:02 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

**1. Consideration of a motion to approve the Park and Recreation minutes of the January 4, 2022, Park Board meeting-**

Motion (Miller/Ferrell) to approve the Park and Recreation minutes of January 4, 2022. Carried (6-0). 1 Abstention, Connor.

**Public Works Items-**

**2. Discussion and possible consideration on current field rental policy –**

Felkner said it needs to be clarified who has priority for field usage, he said right now we have village sponsored groups and in the second group is Land O Lakes, LCYBS, HAAA, private schools, public schools, associations, businesses and resident-based leagues and residents. The 3<sup>rd</sup> group is non-residents and non-residence leagues. He said we need to clarify this because #2 came in to play this year and several organizations showed up at the counter at the same time. He said so we need to prioritize, and they are starting to work it out and we are supposed to have a meeting once their schedules come out. He went on to say that it puts staff and clerical in the front office in a difficult spot so he thinks if there are ground rules set by the Park Board for who comes first, it will clarify for the administration. Hallquist said he was involved in the meeting between these 2 groups. He said everyone wants the Hartland fields but there are surrounding fields that the lake country group was trying to tell this other group to use. He said he thinks things are going to work out this year however, he said what throws a damper on all of this is the travel leagues don't get their schedules out until Mid-April, so that is why they come in and take every field every night of the week because they don't know until the schedule comes out and then they come in and cancel what they don't need, so we need to discuss the field usage. He said #1 we should always keep which is Village sponsored programs. He said second and not in any particular order should be

groups that provide past and present donations to the Village, which is LCYBS, Land of Lakes and Hartland Athletic Advancement Association. He said #3 would be everyone else. Hallquist stated that all necessary paperwork needs to be submitted at the time of the reservation by any of the groups. This is not in the policy, so it needs to be added in bold letters. There was discussion on the current groups listed on the policy. It was stated that groups that donate should have priority over other groups and residents should have priority over non-residents. The current policy was rearranged as follows:

1. Village sponsored programs.
2. Lake Country Youth Baseball, Hartland Athletic Advancement Association.
3. Private schools, public schools, associations, businesses, resident-based leagues and residents.
4. Non-resident based leagues and non-residents.

There was also discussion on raising the liability insurance amount from \$500,000 to 1 million dollars.

Motion (Connor/Eisenhut) to approve the rental policy with the criteria of Village sponsored groups having 1<sup>st</sup> priority, 2<sup>nd</sup> is LCYBS and HAAA, 3<sup>rd</sup> is Private schools, public schools, associations, businesses, resident-based leagues and residents and 4<sup>th</sup> is Non-resident based leagues and non-residents. And all paperwork must be submitted at time of rental and the amount of liability insurance being raised to 1 million. Carried (6-0). 1 Abstention, Gundrum.

### **3. Discussion and possible consideration on playground equipment at Centennial Park-**

Felkner said it is in the budget for \$95,000 to replace the playground equipment at Centennial Park. He said he has 2 proposals 1 is \$88,212 and the other is \$110,648. Felkner explained what is new and what is being changed out. They looked at pour in place rubber vs wood chips, poured rubber is \$92,000 vs \$8,000 for wood chips. Ferrell wondered about the longevity of the rubber chips. It was stated this needs to get to the next Village Board meeting DPW can get it in October.

Motion (Hallquist/Conner) to approve \$88,212.00 for playground equipment at Centennial Park. Carried (7-0).

### **4. Discussion on possible use of Cotton site for baseball field-**

Felkner said that it was brought to our attention that the property out on Cottonwood and Lindenwood that there is some interest in developing it and putting something out there. Felkner said everything on the map highlighted in yellow is what the Village owns. He said there was a group that asked if we would be interested in putting 2 baseball diamonds on it. He said you need approximately 2 acres per diamond. It was asked if they were asking for bathrooms and parking, and Felkner said they just asked for 2 diamonds. There was discussion on possible parking. Felkner said the property next to it is Waukesha County Conservancy and wondered if they would be willing to put a parking area there because a lot of their people have to park at either Cotton Wayside or driveway or shoulder of the road. He said the YMCA was interested at one time,

Lacrosse, football, greenspace/ park, sell it for a business. The topic of lights came up and Felkner said that came up a couple years ago and the lights were nixed because it would go into the neighborhood. Hallquist suggested putting up just backstop firsts so it can be used by several different groups. Felkner said he is just bringing it up for discussion.

**5. Discussion and possible consideration of Hartland Kids Day July 27, 2022, Erin Guenterberg-**

Erin Guenterberg was present has been doing this for 10 years. Yogerst said thousands of people come and love it. She said it will be the hours as before 9-2pm. She said they are thinking of using a shuttle bus using Lake Country Lutheran parking lot. She said they will have 5-7 food vendors. She has informed Pat Endter's, so he is aware. Miller asked about porta potties, and she said there will be 3 porta potties vs 2. Hallquist said he thinks it is a great event. Felkner said it went out to all department heads and there were no concerns.

Motion (Miller/Gundrum) to approve Hartland Kids Day July 27, 2022, Erin Guenterberg. (7-0).

**6. Discussion and possible consideration of Party in the Park, July 23, 2022, Hartland Chamber of Commerce –**

Rebecca Rebholz from the Hartland Chamber of Commerce was present to explain this year's Party in the Park. She said they are bringing back the kids' event and there will be a cornhole toss tournament that will overlap with the Party in the Park. Miller said they would like to bring lights to the tennis court if needed. Ms. Rebholz said she would like to change the time they will be using the tennis courts. Yogerst said she will post a Reserved sign for the tennis courts. Rebholz said the food vendors will be on the outskirts of the parking lot. If approved this will go to the March Village Board meeting.

Motion (Conner/Deboer) to approve the Party in the Park, July 23, 2022, 8am-11pm, Hartland Chamber of Commerce. (7-0).

**7. Discussion and consideration re: contract of carnival –**

The Carnival Company did not respond from the multiple calls from Board members. Yogerst said she reached out to several Carnival companies, but 1 was only available during dates June9-13th that wasn't during the Hometown Celebration week and the other said they would give Kelli a price for them to be there. The Park Board decided to start looking into having a Carnival in 2023. There was brief discussion on having something the Saturday Night during Hometown Celebration weekend. There was also brief discussion on possibly doing a bags tournament and a car show. Yogerst will look into having a Carnival in 2023.

**8. Discussion and consideration on placing a porta potty at Joliet Park for Tee-ball season –**

There was discussion about putting a season porta potty with washing stations at Joliet Park during Tee-ball season. The cost to put a bathroom in at Joliet Park would be \$20,00 - \$30,000.

Motion (Ferrell/Gundrum) to approve putting a seasonal porta potty at Joliet Park for Tee-ball season. (7-0).

- 9. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

Ice Age Trail Walk is coming up. Yogerst commented that she is still hiring for summer help.

**10. Adjourn-**

Motion (Gundrum/Conner) to adjourn. Carried (7-0). Meeting adjourned at 8:02 pm.  
Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk