

**VILLAGE BOARD MINUTES
MONDAY, APRIL 11, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Present: Trustees Pfeiffer, Dorau, Meyers, Wallschlager, Conner, Ludtke, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Fire Chief Jambretz, Rec Director Yogerst, Tim Hallquist, Tom Truttschel, Val Wisniewski, Louise Hermsen, Representatives of Emma Loves Dogs Foundation.

Pledge of Allegiance – Trustee Dorau

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

Val Wisniewski, 511 Renson Road, commented on a complaint that had been made regarding a large political sign. She stated that the sign in question is still in place and is concerned that it is taking so long to resolve the issue. She requested that the Village's sign ordinance be reviewed and amended, if necessary, before any further consideration is given to a food truck ordinance.

Tom Harter, Lakeside Road, Town of Delafield, stated that it would be helpful to know what sign was being referred to and whether it is on private property. He stated that the sign may be located in the Town of Delafield. He stated that this would be valuable information to share with the board.

1. Motion (Dorau/Conner) to approve Village Board minutes of March 28, 2022. Motion carried.
2. Motion (Dorau/Pfeiffer) to approve vouchers for payment in the amount of \$844,038.24. Motion carried.
3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Conner/Wallschlager) to approve Operator's (Bartender) Licenses as read. Motion carried.
 - b. Motion (Meyers/Pfeiffer) to approve an Amusement Device License for Melm's. Motion carried.

Items referred from the April 4, 2022 Park & Recreation Board meeting

4. Consideration of a motion to affirm the Park and Recreation Board approval of the use of the Nixon Park and a Special Events Permit for Emma Loves Dogs Foundation, August 27, 2022.

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Rec Director Yogerst stated that the event on August 27 will be held from 5 – 10 p.m. She stated that they will not have a walk around Nixon Park as they did previously and there will be no inflatables. She stated that the deposits have been paid but are asking fees to be waived. She stated that 3-4 food trucks are possible for the event and they would like the board to consider waving the fees for those as well. It was stated that two bathrooms will be in place as identified on the map submitted. Insurance is pending until 60 days prior to the event.

Trustee Dorau asked whether a dumpster would be required as other events have been required to have one. Interim DPW Director Felkner stated that a dumpster is generally required for an event of 500 people or more. It was clarified that the event will be at Nixon Park as one form was incorrectly marked that the event would not take place in a Village park. There was also clarification on whether food would be served but it was stated that the organization would not be selling food, just food truck vendors.

Trustee Meyers stated that while he feels this is a great event, he is concerned about waiving fees. Rec Director Yogerst stated that if waived, the amount waived would be \$511.03. Trustee Dorau also commented that the Village should be cautious in waiving fees as there are many events held by non-profit and not for profit groups.

Trustee Wallschlagler stated that the form indicates an attendance of 1,500. Interim DPW Director Felkner stated that based on that estimate they would then need a dumpster. The location of portable restrooms was discussed, and staff will work with the event coordinators. It was also confirmed that the event coordinators will be responsible for cleanup.

Trustee Ludtke asked if the Park Board had made a recommendation. Rec Director Yogerst stated that they had recommended approval and waiving of the fees. Trustee Ludtke asked further if the Park Board had discussed any discrepancies in the application and Rec Director Yogerst stated that they had not.

Motion (Ludtke/Dorau) to affirm approval of the use of Nixon Park and a Special Events Permit for Emma Loves Dogs Foundation, August 27, 2022 with fees waived. Trustee Dorau commented that she wants to make sure waiving fees is something that the Park Board considers moving forward. Trustee Dorau asked for clarification of whether the motion included waiving fees for the food trucks as well. Trustee Ludtke stated that her motion was to waive the main fees not including fees related to food trucks. Motion carried with Wallschlagler and Meyers opposed.

Other Items for Consideration

5. Consideration of a motion to approve the installation of a historical marker on the First Congregational Church property.

Louise Hermsen presented a proposal for installation of a second historical marker to be located on the First Congregational Church property. She stated that the proposed location for the marker meets the requirements of the Building Inspector and is halfway between the sidewalk and an existing tree allowing for good visibility. It was stated that the Rotary will be funding the historical marker. She stated that the marker will be placed directly into the lawn and the

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church will restore the area. It is anticipated that the marker will be installed in May/June. Motion (Dorau/Ludtke) to approve the installation of a historical marker on the First Congregational Church property. Motion carried.

6. Discussion and consideration of a motion to approve the purchase and installation of surveillance camera for the municipal parking lot.

Chief Misko stated that following some vehicle break ins, he had been approached about placing cameras in the municipal parking lot behind Senor Tomas. He stated that hardware would have to be stored onsite at private businesses and video files would have to be stored for 120 days. Chief Misko stated that our current camera vendor referred him to an Arlo camera system. The cost per camera for the system is \$399 and would require a monthly cellular data plan which would run \$37.99 per month. He stated that the Arlo camera system is only able to retain 30 days of video so a waiver would have to be requested from the WI Public Records Board.

Interim Administrator Bailey asked how many cameras Chief Misko would recommend for the lot. He stated that at least two or three cameras would be necessary. Trustee Dorau asked if there had been other vehicle break ins there and Chief Misko responded that there had only been one in his 3 ½ years of service here. Interim Administrator Bailey asked if there had not been a wave of vehicle break ins in the area and Chief Misko stated that is the case from time to time. Chief Misko stated that cameras are effective tools but are not a foolproof solution. He also stated that he felt that the state would grant the request for a shorter retention period for the videos.

Trustee Conner asked if businesses in that area had been contacted to determine whether they have their own security cameras. He stated that if businesses are willing to have cameras the Village wouldn't need to worry about retention as the videos would be private records.

Chief Misko stated that there is other more technical equipment available. He stated that auto license reader systems have artificial intelligence built into them and seem to be highly effective. He stated that the cameras and software for this type of system must be leased and are much higher in cost. Trustee Pfeiffer and President Pfannerstill commented that staff should review options further and place this item on a future agenda for consideration. Trustee Ludtke asked that a listing of all public parking lots including those at Village parks be sent to Village Board members. Interim DPW Director Felkner stated that DPW is also looking at cameras to rotate through parks. Trustee Ludtke asked that staff look for grants that would cover some of the costs for the proposed cameras.

Motion (Pfannerstill/Ludtke) to postpone this item to the May 9 Village Board meeting. Motion carried.

7. Discussion and consideration of a motion to award a contract for the 2022 Crack Sealing Program to National Industrial Maintenance, Inc. in the amount of \$64,652.20.

Interim DPW Director Felkner stated that this annual project is intended to prolong the life of the streets and that it was included in the budget for \$70,000. It was stated that four proposals were received and it was the recommendation of staff to award the contract to National

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Industrial Maintenance, Inc. Interim Administrator Bailey asked why one contractor's bid was so much higher. It was stated that contractor seals every small crack where other companies do not. Motion (Meyers/Wallschlager) to award a contract for the 2022 Crack Sealing Program to National Industrial Maintenance, Inc. in the amount of \$64,652.20. Motion carried.

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Ludtke commended Lake Country Youth Softball and Baseball for collaborating with the Village on improvements made at the parks.

Trustee Meyers asked that the topic of truck routes be added to a future agenda. Interim DPW Director Felkner stated that staff has been looking at that as well.

President Pfannerstill thanked Trustee Dorau for her four years of dedicated service. He commended her for her selfless service to the community, stated that he had learned a lot from her and that it had been his honor to serve on the board with her. Trustee Dorau thanked all for the opportunity to serve the Village and stated that she loves the Village and all its departments.

Chief Misko stated that the department had been busy on Sunday. There was a call in the Village of Chenequa that required water rescue on Beaver Lake. Shortly after that call, the same officer handled a reckless vehicle call resulting in a vehicle pursuit of a highly impaired driver.

Chief Misko stated that the clerk recruitment is complete with the position being offered to an existing part-time staff member, Laurie Matula-Bahr. He also stated that the PFC will be conducting interviews for the officer recruitment on April 12.

Chief Misko stated that the new squads have arrived and will be in the process of getting equipment installed.

Chief Jambretz stated that the new SCBA equipment has arrived, and training is in progress. New gear is being put into service. The County is setting up computers for vehicles.

Rec Director Yogerst stated that the summer guide is available online with registration starting April 11.

9. Motion (Dorau/Meyers) to recess to closed session pursuant to SS 19.85 (1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate. Roll call vote taken; all ayes. Recessed to closed session at 7:35 p.m.

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10. Discussion and consideration of a motion as a result of the discussion held in the closed session.

Reconvened in open session at 8:11 p.m. Motion (Conner/Pfeiffer) to deny the personal attorney fees from Dave Dean that were not covered by Village insurance. Motion carried unanimously.

11. Adjournment.

Motion (Dorau/Ludtke) to adjourn at 8:12 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk