

VILLAGE BOARD MINUTES
MONDAY, MAY 23, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees Truttschel, Meyers, Wallschlager, Conner, Ludtke, President Pfannerstill

Excused: Trustee Wallschlager

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Deputy Fire Chief Pete Walker, Donna Dorau, Mike Cattani, John Riddell.

Pledge of Allegiance – Trustee Ludtke

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments received.

1. Motion (Meyers/Connor) to approve the Village Board minutes of May 9, 2022. Wallschlager abstained. Motion carried.
2. Motion (Wallschlager/Truttschel) to approve vouchers for payment in the amount of \$104,936.38. Motion carried.
3. Actions related to Licenses and Permits
 - a. Motion (Conner/Ludtke) to approve Operator's (Bartender) Licenses as listed. Motion carried.
 - b. Consideration of Operator's License recommended for denial

Chief Misko stated that the application dated May 2, 2022, did not disclose a recent OWI arrest in April. He stated that if convicted, this would be the applicant's third offense. He stated that there is a plea/sentencing hearing scheduled for May 27. He stated that he recommended denial based on 1) her failure to notify of the recent arrest, 2) the board policy that applicants with an alcohol related offense in the previous 12 months are denied and 3) no license may be issued to a habitual law offender. Motion (Truttschel/Wallschlager) to deny the application for Shelli Dupras as recommended. Ludtke abstained. Motion carried.

- c. Motion (Meyers/Ludtke) to approve a Temporary Class B/Beer Permit for Lake Country Optimist Club. Motion carried.
4. Consideration of First Reading of Bill for an Ordinance No. 05/23/2022-1 "An Ordinance to Amend Divisions 2 and 6 of Article III of the Village of Hartland Municipal Code Pertaining to the Positions of Administrator and Finance Director/Treasurer".

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Interim Administrator Bailey stated that the proposed language allows the Village to combine the positions of Administrator and Finance Director/Treasurer into one office of Joint Village Manager. This item will be placed on the next Village Board agenda for a second reading.

5. Consideration of First Reading of Bill for an Ordinance No. 05/23/2022-2 "An Ordinance Creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Interim Administrator Bailey stated that the draft ordinance language for the first reading was updated based on the review/discussion at the last Village Board meeting. He stated that no suggested changes had been submitted since that meeting. There was discussion related to proposed changes. Interim Administrator Bailey captured comments and will ask Attorney Koehnke to amend the proposed ordinance language. The amended draft ordinance will be placed on the next agenda for a second reading.

Items referred from the May 16, 2022 Plan Commission meeting

6. Consideration of an application for proposed playground and equipment at St. Charles, 313 Circle Drive.

Interim Administrator Bailey stated that the application had been reviewed and recommended for approval by the Plan Commission. Mike Cattani, representative of St. Charles, stated that the play area will have a polyurethane base. He stated that the neighborhood is welcome to use the facility. Interim Administrator Bailey stated that while some earlier depictions of the project included a baseball field, it is no longer under consideration. Motion (Ludtke/Wallschlager) to approve the application for proposed playground and equipment at St. Charles, 313 Circle Drive. Motion carried.

7. Consideration of an application for a floating wooden deck for Birch and Banyan, 150 E. Capitol Drive.

Interim Administrator Bailey stated that the owner had asked that this item be removed from the agenda as she will no longer be pursuing the project. It was stated that if an application fee had been paid, it would be refunded.

8. Consideration of an application for a second outdoor pool, storage shed, pump house and outdoor pool bar at Bristlecone Pine clubhouse, 1500 Arlene Drive.

John Riddell, representative of Legend at Bristlecone, stated that a zero entry kids pool with splash area is proposed along with accessory structures. He stated that all state approvals are complete. It was stated that the Plan Commission had reviewed and recommended the project for approval. Motion (Ludtke/Truttschel) to approve the application for a second outdoor pool, storage shed, pump house and outdoor pool bar at Bristlecone Pine clubhouse, 1500 Arlene Drive. Motion carried.

Other Items for Consideration

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9. Presentation and consideration of Consumer Confidence Report.

Interim DPW Director Felkner stated that the Wisconsin Department of Natural Resources requires every municipality in the state with a water system to complete and submit this report. It is required that the report be presented at a public hearing and mailed to all residents. It was stated that Hartland's system includes 58 miles of watermain, 672 fire hydrants, 16,021 water operating valves, 3,187 water meters (business and residential) and the Village has 11 state certified water operators. It was stated that backflow preventors for stationary tubs are available free of charge for residents. It was stated that the report will be mailed, posted at Village Hall and library, placed on the Village website, and included in Hartland Happenings.

10. Consideration of the resignation of Trustee Ludtke.

Trustee Ludtke stated that she will be moving out of the Village limits and had submitted her letter of resignation. She stated that the Village of Hartland is remarkable and thanked everyone for the opportunity to have served on the Village Board. President Pfannerstill thanked Trustee Ludtke for all that she has done for the Village. Motion (Conner/Meyers) to accept the resignation of Trustee Ludtke effective May 31. Members of the Village Board expressed their thanks and best wishes to Trustee Ludtke.

11. Consideration of appointments to Environmental Corridor and Open Space Committee, Hartland Public Library Board, Del-Hart Commission, and Ice Age Trail Community Committee to be presented by the Village President.

Motion (Ludtke/Conner) to confirm appointments of Dave Lamerand, Donna Dorau, Mike Meyers, and Adam Pfeiffer to the Del-Hart Commission as presented by President Pfannerstill. Motion carried.

Motion (Ludtke//Wallschlager) to confirm appointments of Tom Truttschel (as Village Board members) and Elise Miller (as citizen member) to the Library Board as presented by President Pfannerstill. Motion carried.

Motion (Ludtke/Truttschel) to confirm appointments of Trustee Conner to the Park Board, Trustee Wallschlager to the Plan Commission and Trustee Meyers to ECOS for one-year terms as presented by President Pfannerstill. Motion carried.

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Ludtke stated that WEDC (Wisconsin Economic Development Center) will continue to service the bounce back program. This program provides funding to help businesses grow.

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Deputy Fire Chief Walker stated that the department is facing challenges with the existing pay structure and that staffing is critically short. He stated that the Chief would like to discuss how to address the problem with the Village Board. Deputy Chief Walker stated that the department will be burning a house down on June 4 and invited the Village Board members to participate if interested.

Chief Misko stated that a final offer has been made to a candidate for the officer position with a tentative start date of June 6. Additionally, an offer of employment was given to an applicant for the part-time afternoon position with a tentative start date of June 6.

Chief Misko stated that Detective Hoffa had received an award through Muskego PD for her work on a critical incident and the related investigation.

Chief Misko stated that Mr. Beardin has been doing weekly check ins following his sex offender appeal denial and is proactively seeking housing outside of the Village.

President Pfannerstill reminded citizens that there are many fun events coming up in the Village including Hometown Celebration weekend, Party in the Park, and the Beer Garden opening. He stated that sponsorships are still available for Hometown Celebration.

13. Adjournment.

Motion (Ludtke/Wallschlager) to adjourn at 7:37 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk