

VILLAGE BOARD MINUTES
MONDAY, JUNE 13, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees Truttschel, Pfeiffer, Wallschlager, Conner, President Pfannerstill

Excused: Trustee Meyers

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Lieutenant DeBarge, Fire Chief Jambretz, Tim and Linda Hallquist, Steve Berger, Stephanie Mercado, Timothy Mitchell, Rec Director Yogerst, Keith VanDeLarschot, Dylan Berenson.

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments received.

President Pfannerstill requested that Village Board consider taking up Item #6. Motion (Wallschlager/Conner) to suspend the rules to move Item #6 up. Motion carried.

President Pfannerstill nominated Tim Hallquist to fill the vacant Trustee seat. Motion (Conner/Wallschlager) to confirm the nomination of Tim Hallquist to fill the vacant seat for the remainder of the term. Motion carried.

President Pfannerstill swore in Tim Hallquist as a Village Trustee. Trustee Hallquist thanked the Village for the opportunity to serve. President Pfannerstill congratulated Trustee Hallquist and welcomed him to the Village Board.

1. Motion (Truttschel/Wallschlager) to approve Village Board minutes of May 23, 2022 and Special Village Board minutes of May 17, 2022. Trustees Pfeiffer, Conner and Hallquist abstained. Motion carried.
2. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$2,040,528.71. Motion carried. Trustee Wallschlager clarified for the public that the invoices listed for Veolia are for contractual water tower maintenance.
3. Actions related to Licenses and Permits
 - a. Motion (Wallschlager/Conner) to approve Operator's (Bartender) Licenses (new). Motion carried.
 - b. Motion (Conner/Pfeiffer) to approve Operator's (Bartender) Licenses (renewals). Motion carried. Hallquist abstained.

VILLAGE BOARD MINUTES

MONDAY, JUNE 13, 2022

6:30 PM

PAGE 2

- c. Consideration of the Annual Renewal of Licenses and Permits expiring June 30, 2022.
 - i. **Public Hearing** to receive comments on the various liquor retailer's licenses. President Pfannerstill opened the Public Hearing at 6:43 p.m. No comments were heard and the Public Hearing closed at 6:44 p.m.
 - ii. Consideration of motion to approve:
 - 1. Class "B" Beer/"Class B" Liquor
 - 2. Reserve Class "B" Beer/"Class B" Liquor
 - 3. "Class A" Liquor
 - 4. Class "A" Beer/"Class A" Liquor
 - 5. Class "B" Beer
 - 6. "Class C" WineMotion (Pfeiffer/Truttschel) to approve liquor licenses as listed. Motion carried.
- d. Consideration of an application for a Class "B" Beer/"Class B" Liquor License for the premises located at 122 Cottonwood Ave. (2Kids From Stallis, Stephanie Mercado, Agent), dba Beer Snobs
 - i. **Public Hearing** to receive comments on the liquor retailer's license application. President Pfannerstill opened the Public Hearing at 6:45 p.m. No comments were heard and the Public Hearing was closed at 6:46 p.m.
 - ii. Consideration of an action related to issuance of a Class "B" Beer/"Class B" Liquor License for Beer Snobs. Interim Administrator Bailey stated that it came to his attention that Beer Snobs has amusement devices at the establishment and that an Amusement Device application had not been received. Motion (Conner/Pfeiffer) to approve the liquor license application for Beer Snobs contingent on an Amusement Device Application being received. Motion carried.
- e. Consideration of an application for a Class "A" Beer License for the premises located at 700 Hartbrook Drive (BAJB, Brian Colburn, Agent), dba Colburn's Car Wash
 - i. **Public Hearing** to receive comment on the liquor retailer's license application. President Pfannerstill opened the Public Hearing at 6:48 p.m. No comments were heard and the Public Hearing was closed at 6:49 p.m.
 - ii. Consideration of an action related to issuance of a Class "A" Beer License for Colburn's Car Wash. Motion (Pfeiffer/Wallschlager) to approve the liquor license application for Colburn's Car Wash. Motion carried.
- f. Consideration of motions to approve annual licenses expiring June 30, 2022 not requiring a public hearing:
 - i. Amusement Device Licenses
 - ii. Cabaret Licenses
 - iii. Cigarette Licenses
 - iv. Weights and Measures LicensesMotion (Conner/Truttschel) to approve Amusement Device, Cabaret, Cigarette and Weights and Measures Licenses as listed. Motion carried.
- g. Motion (Wallschlager/Pfeiffer) to approve an application for a Temporary Class B Beer License for Greater Hartland Kiwanis Club. Motion carried.

VILLAGE BOARD MINUTES

MONDAY, JUNE 13, 2022

6:30 PM

PAGE 3

- h. Motion (Pfeiffer/Conner) to approve an application for a Temporary Class B Beer/Wine License for St. Charles Catholic Parish. Motion carried.
 - i. Motion (Conner/Pfeiffer) to approve applications for Temporary Operator's (Bartender) Licenses as listed. Motion carried.
4. Consideration of Second Reading of Bill for an Ordinance No. 05/23/2022-1 "An Ordinance to Amend Divisions 2 and 6 of Article III of the Village of Hartland Municipal Code Pertaining to the Positions of Administrator and Finance Director/Treasurer".

Interim Administrator Bailey stated that this was a second reading and that Attorney de la Mora has been asked to attend the June 27 meeting regarding this ordinance change.

5. Consideration of Second Reading for an Ordinance No. 05/23/2022-2 "An Ordinance Creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Interim Administrator Bailey stated that comments made at the last meeting were incorporated into the draft and stated that Attorney Koehnke could attend the next meeting to address any concerns. There was discussion related to the specific provisions including background checks, when Village Board approval is required and how private events are handled. Interim Administrator Bailey stated that he will send additional changes to Attorney Koehnke.

6. Consideration of a nomination for an appointment to fill the vacant Village Trustee seat and possible swearing in.

This item was moved to the beginning of the meeting.

7. Consideration of Special Events Permits amendments for Beer Snobs for Snob Fest (June 18, 2022), Snob Fair (August 20, 2022) and Snobtoberfest, (October 1, 2022).

Rec Director Yogerst stated that the new owners of Beer Snobs have expressed a desire to add food trucks to the June 18 event. It was stated that three events were approved under the former owner and at that time, the application indicated that there would be no food trucks present. President Pfannerstill stated that new applications would need to be submitted as it not the same company as the original application. It was stated that the first event will be held under the former owner's license.

Trustee Conner raised concerns about bringing a food truck to the event and whether this could negatively impact other restaurants in close proximity to the event. Trustee Hallquist stated that for future applications, the proposed location of food trucks should be included. Trustee Truttschel stated that at previous events there had been a beer trailer parked where the road gets blocked off and suggested that this may be a good location to park a food truck. Trustee Pfeiffer commented that perhaps the large number of attendees at the events would benefit other businesses as well. Trustee Wallschlager clarified that the music would end at 11:00 p.m. The owners asked whether they would be allowed to see food outside for the events. It was stated that they are already allowed to serve food on the patio. The owners stated that they are no longer interested in adding a food truck for the June 18 event.

VILLAGE BOARD MINUTES

MONDAY, JUNE 13, 2022

6:30 PM

PAGE 4

8. Consideration of Special Events Permit application for St. Charles Fall Fest for Sept. 9-11, 2022.

Rec Director Yogerst stated that the first Special Events Application for this event included a 5K, however, after staff review and further discussion with St. Charles, there will not be a 5K. She stated that staff did not sign off on the application due to public safety concerns related to the 5K.

Keith VanDeLarschot, representing St. Charles, confirmed that the 5K event has been removed from the application. He stated that St. Charles will be holding a food drive in conjunction with the event with proceeds to be divided between the two area food pantries.

Motion (Pfeiffer/Conner) to approve a Special Events Permit application for St. Charles Fall Fest for Sept. 9-11, 2022 without a 5K. Motion carried.

9. Consideration of a request for banner for St. Charles Fall Fest.

It was stated that St. Charles had requested permission to have a banner over Capitol Drive. Mr. VanDeLarschot stated that the banner policy emphasizes events bringing people to Hartland. It was stated that St. Charles utilizes the police department for security and reimburses the Village for those costs. President Pfannerstill suggested that organizations that have held an event for ten years consecutively bringing 2,000 attendees should be considered to be added to the list of organizations that are approved for banners.

Interim Administrator Bailey stated that a draft of an amended banner policy will be placed on the next Village Board agenda for consideration. President Pfannerstill suggested a donation from an organization requesting a banner be made to cover the cost of staff.

Motion (Hallquist/Wallschlager) to table this item to the next meeting. Motion carried.

Mr. VanDeLarschot stated that on behalf of St. Charles, they could not have anticipated the delays that they have faced on their project. He thanked the Village for their patience and apologized for the inconvenience.

10. Consideration of a contract for GASB 75 OPEB Study.

Interim Administrator Bailey stated that this study is required every two years and recommended the four-year contract option. Motion (Conner/Hallquist) to approve the four year contract option as recommended. Motion carried.

11. Discussion and consideration of Eagle Scout Project, Penbrook Trail, Dylan Berenson.

Interim DPW Director Felkner stated that the project proposed is constructing two picnic tables and four benches to be placed on the new path system on the north side of Penbrook Trail. He stated that the Park Board supports the project. Dylan Berenson stated that the project would be done this summer. Interim Administrator Bailey asked whether these items will be brought in over winter or will stay out year-round. Interim DPW Director Felkner stated that the type of

VILLAGE BOARD MINUTES

MONDAY, JUNE 13, 2022

6:30 PM

PAGE 5

stain to be used will hold up well but that DPW will refinish if needed in the future. Motion (Pfeiffer/Wallschlager) to approve the Eagle Scout Project proposed by Dylan Berenson. Motion carried.

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Interim DPW Director Felkner stated that the parks had been hit hard with vandalism recently. Lieutenant DeBarge stated that an investigation is ongoing.

Lieutenant DeBarge stated that the jury had reached a verdict in the officer shooting case, was found guilty and could face a maximum sentence of 78 years. Sentencing is scheduled for August 29 at 3:00 p.m. He also announced that Captain Kelsey has tendered her resignation. Lieutenant DeBarge will transition to second shift and a promotional process will be conducted.

Fire Chief Jambretz stated that the department has continued to experience a high call volume.

Trustee Truttschel stated that a business owner had seen teens pushing the boulders into the pond at Nixon Park and suggested signage. Trustee Pfeiffer stated that he has received positive comments on the bollard lighting at Nixon Park.

Rec Director Yogerst provided concert updates and asked that the Village Board promote the new events scheduled for June 25.

President Pfannerstill welcomed Tim Hallquist to the Village Board. He asked for prayers for Trustee Meyers following an accident. He also stated that he is working on possible solutions for fire department staffing issues that were raised.

13. Adjournment.

Motion (Wallschlager/Pfeiffer) to adjourn at 8:03 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk