

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, JULY 12, 2022
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission Special Meeting minutes of May 10, 2022 and June 21, 2022.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Police Lieutenant, Fire Trainee and EMT. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment. Possible action item: Announcement of candidate(s)

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

Village Of Hartland
Board of Police & Fire Commission
Meeting Minutes
Tuesday, 10 May 2022
1900 hours
Board Room, Municipal Building, 210 Cottonwood Avenue

1. 1901 hours meeting called to order by Commission President Loppnow.
2. Commission Secretary Riesinger read the roll for attendance,
 - 2.1 Present: Commissioners Loppnow, Rebholz, Riesinger, Patterson
 - 2.2 Commissioner: Deboer, excused.
 - 2.3 In attendance: Police Chief Misko, Fire Chief David Jambretz, Officer Zachary Bell, Police Captain Kelsey, and guests of Officer Bell.
3. Pledge of Allegiance led by Commission President Loppnow.
4. Presentation, letter of commendation and Life Saving Award to Officer Zachary Bell.
5. Per Board of Police and Fire Commission Rules – annual election of Officers, consideration of a motion for nomination of the 2022-2023 Police & Fire Commission Officers,
 - 5.1 Motion by Commissioners Patterson | Rebholz to nominate and re-elect Susan Loppnow to the position of Commission President, nominate and re-elect Chris Rebholz to the position of Vice President, nominate and re-elect Mark Riesinger to the position of Secretary. The motion to elect each candidate, as nominated, carried on the unanimous vote of the commissioners present.
6. Consideration of a motion to approve the Board of Police and Fire Commission minutes for the meeting of 12 April 2022,
 - 6.1 Motion by Commissioners Rebholz | Riesinger to approve the Board of Police and Fire Commission minutes for the meetings of 12 April 2022, carried.
7. Fire Department Report: Fire Chief Jambretz,
 - 7.1 Chief Jambretz reviewed the 2021 annual report,
 - 7.2 Most notably in the report Village resident participation with the Fire Department is down from past years, more out-of-Village citizens are volunteering with the Fire Department,
 - 7.3 Continued focus on the health and well-being of the staff remains high. This effort includes mental health awareness to occupational stress, CrossFit training, nutrition and functional movement to reduce the risk of injury.
 - 7.4 Chief read the letter of commendation (Medal of Valor) given to Jacob Notch who was instrumental in the Waukesha Parade mass casualty. He started triaging patients and staging them by level of care needed. Jacob was still an EMT student at the time and hadn't taken his written or practical exam when this incident occurred. Jacob was present the medal at the April Hartland Fire Department's Appreciation Dinner.
8. Police Department Report: Police Chief Misko,
 - 8.1 Officer Matthew Shea completed his probationary period on 10 May, 2022,
 - 8.2 Detective Paula Hoffa, was presented with an award from the Waukesha County District Attorney's Office for going beyond the call of duty while working with crime victims,
 - 8.3 The Department's administrative staff are re-adjusting to Nora Santella's retirement after 22 years,

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- 8.4 A Village multi-department task force met with St. Charles regarding construction and parking complaints. St. Charles agreed to pay for the necessary temporary no parking signage to be displayed on critical roadways surrounding St. Charles construction,
- 8.5 The Village is reviewing plans to re-route the parade route to secure and harden the route to mitigate/prevent incidents similar to the City of Waukesha's Christmas Parade incident. This effort may revitalize the participation of past parade involvement, as this effort will also reorganize the routes end point adding to less confusion.
9. There being no further business to come before the Village of Hartland Board of Police and Fire Commission, on motion to adjourn by Commissioners Patterson | Rebholz, carried.
10. 2000 hours meeting adjourned.

Respectfully submitted,

Mark Riesinger
Commission Secretary

Susan M. Loppnow
Commission President

Village of Hartland
Board of Police & Fire Commission
Special Meeting Minutes
Tuesday, 21 June 2022
1900 hours
Board Room, Municipal Building, 210 Cottonwood Avenue

1911 hours meeting called to order by Commission President Loppnow.

Commission Secretary Riesinger read the roll for attendance,
Present: Commissioners Loppnow, Rebholz, Riesinger (via conference call),
Commissioners: Deboer, excused; Patterson, unexcused,
In attendance: Police Chief Misko, Police Deputy Chief Collura, Lt. DeBarge, Det. Hoffa, Officer Mueller, Officer Joswick, Officer Soboniak,

Pledge of Allegiance led by Commission President Loppnow.

1. Presiding Commission President Loppnow requested a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Police Officer.
 - 1.1 Motion by Commissioner Rebholz | Riesinger to recess into closed session, carried.
 - 1.2 Roll call to enter closed session: Commissioners: Loppnow “yes”, Riesinger “yes”, Rebholz “yes”.
2. 1913 hours Commission entered closed session.
3. Motion by Commissioners Riesinger | Loppnow to exit closed session, carried.
 - 3.1 Roll call to exit closed session: Commissioners: Loppnow “yes”, Rebholz “yes”, Riesinger “yes”.
4. 1942 hours Commission exited closed session.
5. Commission President Loppnow requested a motion to forward the Police Officer candidate to the Police Chief for further staffing consideration, motion by Commissioners Rebholz | Loppnow to forward Tyler J Martins, Police Officer candidate to the Police Chief for further consideration, carried.
6. Consideration of a motion to adjourn,
 - 6.1 There being no further business to come before the Village of Hartland Board of Police and Fire Commission, on motion to adjourn by Commissioners Loppnow | Rebholz, carried.
7. 1943 hours meeting adjourned.

Respectfully submitted,

Mark Riesinger
Commission Secretary

Susan M. Loppnow
Commission President