

**VILLAGE BOARD MINUTES**  
**MONDAY, JUNE 27, 2022**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Present: Trustees Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist, President Pfannerstill

Excused: Trustee Meyers

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Attorney Koehnke (zoom), Deputy Chief Collura, Keith VanDeLarschot, citizens.

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

The following individuals spoke in opposition to a flag that had been located on the property of a Village Trustee that they found offensive and misogynistic.

Courtney Marschalek, 210 Nixon Avenue, Hartland  
Paul Harker-Murray, N16W30100 Timberbrook Court, Pewaukee  
Gabe Lucas, W192N3445 Summer Hill Road, Pewaukee  
Val Wisniewski, 511 Renson Road, Hartland  
Lori Taylor-Ciesko, 109 Kestrel Way, Hartland  
Darcy Sobczak, 223 Meadow Lane, Hartland

1. Motion (Conner/Hallquist) to approve Village Board minutes of June 13, 2022. Motion carried.
2. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$389,553.01. Motion carried.
3. Actions related to Licenses and Permits
  - a. Motion (Pfeiffer/Truttschel) to approve of Operator's (Bartender) Licenses (new and renewals)
  - b. Consideration of motions to approve annual licenses expiring June 30, 2022, not requiring a public hearing:
    - i. Motion (Pfeiffer/Hallquist) to approve Amusement Device License. Motion carried.
    - ii. Motion (Hallquist/Conner) to approve Arcade License. Motion carried.
  - c. Motion (Conner/Wallschlager) to approve application for Temporary Operator's (Bartender) License. Motion carried.

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Motion (Conner/Pfeiffer) to adopt Ordinance No. 05/23/2022-1 "An Ordinance to Amend Divisions 2 and 6 of Article III of the Village of Hartland Municipal Code Pertaining to the Positions of Administrator and Finance Director/Treasurer". Motion carried.

4. Consideration of a motion to adopt Ordinance No. 05/23/2022-2 "An Ordinance Creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".
5. Interim Administrator Bailey stated that Attorney Koehnke is attending the meeting on zoom to answer any questions on the draft ordinance. Trustee Wallschlager stated that line 52 appears to state that mobile food vendors are not allowed to drive on the Village streets. She asked whether it should state that they are not allowed to operate or sell on Village streets as she felt that the way it is written states that they are not allowed to drive on Village streets. Attorney Koehnke stated that he feels it is clear that we are not restricting them from traversing streets. After further discussion, Interim Administrator Bailey suggested language stating that mobile food vendors are not allowed to engage in business activity on village streets without approval from the Village Board. Trustee Hallquist asked whether the definition of a special event includes village events. Interim Administrator Bailey stated that the Village has a special events ordinance and an application for a special event. He stated that fees related to mobile food vendors will become part of the policy. Motion (Pfeiffer/Wallschlager) to adopt Ordinance No. 05/23/2022-2 "An Ordinance Creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors" with language modifications as recommended on line 52. Motion carried.

Items referred from the June 20 Plan Commission meeting

6. Items and Actions related to the Village of Hartland Comprehensive Development Plan: 2045 Future Land Designations
  - a. Review of proposed Comprehensive Plan Amendment updates and consideration of First Reading of Bill for an Ordinance No. 06/27/22-1 "An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2045 Regarding Future Land Use Designations."

Interim Administrator Bailey stated that the amendment updates were approved by the Plan Commission and includes five areas to be changed. He stated that this is the first reading of the ordinance. He stated that a public hearing is required.

- b. Consideration to set and affirm the date of a public hearing on the Comprehensive Plan Amendment for Monday, August 8 as part of the regular Village Board Meeting.

Motion (Hallquist/Conner) to set and affirm the date of a public hearing on the Comprehensive Plan Amendment for Monday, August 8 as part of the regular Village Board Meeting. Motion carried. It was stated that the Public Hearing notice must be published 30 days prior to the meeting and neighbors will be notified.

Other Items for Consideration

7. Consideration of changes to existing Banner policy.

Interim Administrator Bailey stated that the updates were highlighted including adding St. Charles Fall Fest as an annually approved item. Trustee Hallquist asked how the number of attendees is verified and other standards were considered. Interim Administrator Bailey suggested language that any new banner to be eligible to be added to the approved list they would have to have been held for 10 or more years and have been attended by at least 2,000 people.

It was stated that the Village has not been charging for hanging banners, however, there is a fee determined. It was stated that St. Charles should work with DPW regarding the banner. Interim Administrator Bailey stated that he will make the updates requested to the policy. Motion Conner/Wallschlager to adopt the Banner Policy with changes as discussed. Motion carried. Trustee Wallschlager asked that the final document be sent to Village Board members.

8. Consideration of a request for banner for St. Charles Fall Fest.

Trustee Hallquist stated that the image of the banner proposed includes a 5k Run/Walk. Keith VanDeLarschot, representing St. Charles, stated that the 5k will be removed from the banner and that they will provide a new image of the proposed banner to the Village. Motion (Wallschlager/Conner) to approve a banner for St. Charles Fall Fest. Motion carried.

9. Consideration of 2022 Leak Detection Service for the water system.

Interim DPW Director Felkner stated that American Leak Detection had performed this service last year, identifying leaks for repair. He stated that he had requested proposals and received four responses with American Leak Detection being the low bid. Motion (Pfeiffer/Truttschel) to approve a contract not to exceed \$7,200 with American Leak Detection. Motion carried.

10. Consideration on 2022 Crack Sealing Program Project Closeout.

Interim DPW Director Felkner stated that the work is complete and acceptable. Motion (Pfannerstill/Conner) to approve the 2022 Crack Sealing Program closeout. Motion carried.

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Hallquist stated that the DPW and Police Department did a fantastic job on providing additional security for the parade and were well organized.

Interim DPW Director Felkner commented that the department heads worked well together.

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Trustee Pfeiffer stated that he had received comments from spectators that the additional security measure made them feel safe.

President Pfannerstill thanked the Fire Department, the Village Clerk for putting the parade together and Rec Director for working on the fireworks. He also stated that the fireworks and parade were outstanding, and he hopes that in the future, Saturday activities will expand to provide a whole weekend for Hometown Celebration.

12. Motion (Pfeiffer/Wallschlager) to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Interim Village Administrator and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate Roll call vote taken; all ayes. Motion carried. Adjourn to closed session at 7:28 p.m.
13. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.

Motion (Conner/Pfeiffer) to reconvene in open session at 7:57 p.m. Motion (Conner/Pfeiffer) to approve employment agreement with changes to bond section to be an increase of \$2 million crime policy to be approved by Village Attorney de la Mora and President Pfannerstill. Motion carried.

14. Adjournment.

Motion (Hallquist/Wallschlager) to adjourn at 8:01 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk