

# **Minutes of the Hartland Public Library**

## **Board of Trustees**

Regular meeting on Thursday, May 12, 2022

Submitted by Amy E. Reichert

- I. CALL TO ORDER was made at 5:02 by President Lee Bromberger. Present were Trustees, Amy Reichert, Lee Bromberger, Robyn Ludtke, Kim Khoury and Library Director Laura Gest. Michele Plank and Dawn Nelson were absent.
- II. PUBLIC COMMENT – None
- III. MINUTES – Khoury motioned to approve the April 2022 minutes and Ludtke seconded. The motion carried.
- IV. FINANCIAL AFFAIRS
  - a. A motion to approve the April 2022 bills was made by Ludtke and seconded by Khoury. The motion carried.
    - i. Inquiries – Bromberger asked about elevator, Gest said it was annual service and inspection.
  - b. Status of the budget
    - i. Inquires – none
- V. DIRECTOR'S REPORT
  - a. Statistics – Circulation is up 14%, door count is down 13% compared to 2019
  - b. Staff Updates – Emily working on branding guide. Lego club is back. Ryan had circulation staff meeting, went well. Summer reading is set. Staff shortages this week. Andy graduates with his MLIS!
  - c. Buildings and Grounds – DPW taking down large letters. Working on updating signage. Village has started installing new lights. ARPA funds will be spend on a new access point for new program room.
  - d. Miscellaneous – Survey is online. They have gotten a few responses. Ludtke suggested adding it to Hartland Happenings email. Friends of the Library Book sale was a success raising \$625.
  - e. Gest met with the Catherine Moran family to discuss memorial.
  - f. No news on board replacements

VI. NEW BUSINESS

- a. Reichert made a motion to endorse the Waukesha County Library Plan 2022-2026, Ludtke seconded.
- b. Ludtke asked to look into adding a “expectant mothers” or “parents of small children” parking spot into the parking lot pavement project.
- c. Ludtke asked about maybe doing a book fair at the library.