

**POLICE AND FIRE COMMISSION AGENDA  
TUESDAY, AUGUST 9, 2022  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call  
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission Meeting minutes of July 12, 2022.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Firefighter/EMT and consideration of terminations. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.  
Possible action item: Announcement of candidate(s)

Darlene Igl  
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**Village Of Hartland**  
**Board of Police & Fire Commission**  
**Meeting Minutes**  
**Tuesday, 12 July 2022**  
**1900 hours**  
**Board Room, Municipal Building, 210 Cottonwood Avenue**

1857 hours meeting called to order by Commission President Loppnow.

Commission Secretary Riesinger read the roll for attendance,  
Present: Commissioners Loppnow, Riesinger, Deboer, Patterson,  
Excused: Commissioner Rebholz,  
In attendance: Police Chief Misko, Fire Chief David Jambretz.

Pledge of Allegiance led by Commission President Loppnow.

1. Consideration of a motion to approve the Board of Police and Fire Commission minutes for the meeting of 10 May 2022 and special meeting of 21 June 2022,
  - 1.1 Motion by Commissioners Riesinger / Patterson to approve the Board of Police and Fire Commission minutes for the meeting of 10 May 2022 – carried,
  - 1.2 Motion by Commissioners Riesinger / Patterson to approve the Board of Police and Fire Commission minutes for the special meeting of 21 June, 2022 – carried.
2. Fire Department Report: Fire Chief Jambretz,
  - 2.1 108 calls Y.T.D. HFD is +57 calls Y.T.D above last year,
  - 2.2 2023 budget, chief is focused on pay adjustments within the department to correlate the pay scale with surrounding communities.
3. Police Department Report: Police Chief Misko,
  - 3.1 Captain Kelsey is retiring from the Department as of 2 August, there is a planned small ceremony to be held at the Village Board Room,
  - 3.2 Lt. DeBarge is transferring from 3<sup>rd</sup> shift to 2<sup>nd</sup> shift,
  - 3.3 Officer Martins will be attending the WCTC Police Academy 3 August 2023,
  - 3.4 Officer Kennedy was sworn in at the Village of Hartland Board Meeting on 11 July,
  - 3.5 Department has made an arrest with regard to who committed the vandalism/theft in the parks,
  - 3.6 Department received State DOJ money for 2023 budget, focus is on installing cameras in the marked squads,
  - 3.7 Reviewing contract verbiage with the Village of Merton regarding Hartland Police supporting Merton’s community, this support may add another four officers to staffing.
4. Presiding Commission President Loppnow requested a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Police Lieutenant, Fire Trainee and EMT,
  - 4.1 Motion by Commissioner Patterson / Deboer to recess into closed session – carried,
  - 4.2 Roll call to enter closed session:
    - 4.2.1 Commissioners: Loppnow “yes”, Riesinger “yes”, Deboer “yes”, Patterson “yes”.
8. 1912 hours entered closed session.

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9. Motion by Commissioner Patterson, Deboer to exit closed session – carried,  
9.1 Roll call to exit closed session:  
9.1.2 Commissioners: Loppnow “yes”, Riesinger “yes”, Deboer “yes”, Patterson “yes”.

2018 hours exited closed session.

10. Commission President Loppnow requested a motion to forward the Fire Trainee, EMT’s and Police Lieutenant candidates to the respective department Chiefs for further staffing consideration,  
11.1 Motion by Deboer / Loppnow to forward Fire Trainee: Nicholas Miller and EMT candidates: Mohammad Bharamchari, Jessica Mayberry, Violeta Roulier to the Fire Chief for further consideration – carried,  
11.2 Motion by Riesinger / Patterson to forward: Officer Conrad Soboniak, Police Lieutenant candidate to the Police Chief for further consideration – carried.
11. Consideration of a motion to adjourn,  
12.1 There being no further business to come before the Village of Hartland Board of Police and Fire Commission, on motion to adjourn by Commissioners Patterson / Deboer – carried.

2019 hours meeting adjourned.

Respectfully submitted,

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Mark Riesinger  
Commission Secretary

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Susan M. Loppnow  
Commission President