

**POLICE AND FIRE COMMISSION AGENDA**  
**Tuesday, September 13, 2022**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call  
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission Meeting minutes of August 9, 2022.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Firefighter/EMT. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.  
Possible action item: Announcement of candidate(s)

Darlene Igl  
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**Village Of Hartland**  
**Board of Police & Fire Commission**  
**Meeting Minutes**  
**Tuesday, 9 August 2022**  
**1900 hours**  
**Board Room, Municipal Building, 210 Cottonwood Avenue**

1900 hours meeting called to order by Commission President Loppnow.

Commission Secretary Riesinger read the roll for attendance,  
Present: Commissioners Loppnow, Rebholz, Riesinger, Deboer, Patterson,  
In attendance: Police Lt. DeBarge, Fire Chief David Jambretz.

Pledge of Allegiance led by Commission President Loppnow.

1. Consideration of a motion to approve the Board of Police and Fire Commission minutes for the meeting of 12 July 2022,
  - 1.1 Motion by Commissioners Patterson | Deboer to approve the Board of Police and Fire Commission minutes for the meeting of 12 July 2022 – carried,
2. Fire Department Report: Fire Chief Jambretz,
  - 2.1 There are 300 + calls year-to-date for fire department response,
  - 2.2 Multiple same day calls have required the Department to request assistance from outside providers,
  - 2.3 2023 operations budget is currently under internal review for accuracy of terms and expenditures, before presenting to the Village Board for discussion.
3. Police Department Report: Lt. DeBarge,
  - 3.1 Chief Misko is attending the Chiefs Conference in Green Bay, WI
  - 3.2 LT. Soboniak is now supervisor for the Late Team,
  - 3.3 Lt. DeBarge is now supervisor for the Early Team,
  - 3.4 Officer Zach Bell is doing well and is anticipated to complete his probation period on 09/01/22.
4. Presiding Commission President Loppnow requested a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Firefighter/EMT and consideration of terminations.
  - 4.1 Motion by Commissioner Patterson | Deboer to recess into closed session – carried,
  - 4.2 Roll call to enter closed session:
    - 4.2.1 Commissioners: Loppnow “yes”, Rebholz “yes”, Riesinger “yes”, Deboer “yes”, Patterson “yes”.

1914 hours entered closed session.

5. Motion by Commissioner Rebholz | Patterson to exit closed session – carried,
  - 5.1 Roll call to exit closed session:
    - 5.1.2 Commissioners: Loppnow “yes”, Rebholz “yes”, Riesinger “yes”, Deboer “yes”, Patterson “yes”.

**Village Of Hartland  
Board of Police & Fire Commission  
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1923 hours exited closed session.

6. Fire Chief Jambretz advised the Commission on plans to terminate two Firefighter/EMT.
  - 6.1 The Commission is Duly Noted.
7. Consideration of a motion to adjourn,
  - 7.1 There being no further business to come before the Village of Hartland Board of Police and Fire Commission, on motion to adjourn by Commissioners Patterson | Loppnow – carried.

1925 hours meeting adjourned.

Respectfully submitted,

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Mark Riesinger  
Commission Secretary

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Susan M. Loppnow  
Commission President