

Hartland Library Board meeting

August 11, 2022 at 5pm in the Ice Age Trail Room of the Hartland Public Library

1. Call to Order
 - a. Meeting called to order at 5:02 PM by Reichert
 - b. Truttschel and Plank were absent
 - c. Bromberger attended virtually
2. Public Comment
 - a. Donna Dorau spoke in support of the library's free access to information
 - b. Lou Nelson spoke about concerns with young adult collection
 - c. Craig Eisenhut spoke about concerns with young adult collection
3. Consideration of motion to approve the minutes of the July Meeting
 - a. Motion to approve by Miller, seconded by Khoury, motion carried unanimously
4. Financial Affairs
 - a. Consideration of a motion to approve the Bills
 - i. Reichert asked question about \$11,000 allocation under Large Print
 1. Laura stated it was a typo, will make correction for next month
 - ii. Bromberger asked about the Vanguard charge
 1. Laura explained it was new barcodes and getting 2 years' worth of barcodes instead of more constant ordering of smaller orders
 - iii. Motion to approve by Bromberger, seconded by Miller, motion carried unanimously
 - b. Status of the Budget
 - i. Looks fine - Reichert
5. Director's Report
 - a. Statistics
 - i. Circulation up again in July
 - ii. DPW will be coming by to pull the cable from the server to make a new access point in the Ice Age Trail Room
 - b. Staff Updates
 - i. Peter was at Hartland Kid's Day and National Night Out
 - ii. Laura and Peter conducted Spring/Summer Cleaning
 - iii. Emily hosted Bridges Marketing Meeting here at the library
 - c. Buildings and Grounds
 - i. New handicap button will be installed tomorrow (8/12)
 - ii. Fire alarm system was checked yesterday (8/10); there was a short in the panel and a tech was sent out to fix it
 1. Reichert asked if the library is confident that the system would work in the case of an actual fire, Laura said yes based on the service provided yesterday
 - iii. Starting on Monday, the parking lot will be repaved for 2 weeks.
 1. Book drop will be placed behind the library and accessible to patrons starting Monday morning.

- iv. Laura spent a lot of time on the budget this month, going through it completely twice. She plans on replacing the reference computer before the end of the year due to malfunctions/length of service.
- 6. Old Business
 - a. Act/Approve Unscheduled Library Closing Policy
 - i. Motion to approve by Bromberger, seconded by Nelson. Motion passed unanimously.
- 7. New Business
 - a. Act/Approve all day library closure for full staff meeting September 16th
 - i. Laura looked at circ numbers for Fridays in September, and the slowest is the Friday after Labor Day
 - ii. Motion to approve full day closure by Nelson, seconded by Khoury. Motion passed unanimously.
 - b. Act/Approve 2023 Budget
 - i. First page is just a reminder of where the library's money comes from and how we get it.
 - 1. \$425,000 comes directly from the Village
 - ii. Total per person per day in Hartland is 20 cents a day
 - iii. Payscale will be sent to and approved by the Village Board
 - iv. Bromberger wants to know timetable of when the budget is approved
 - 1. Laura said it goes to village board in mid-September and hashed out there
 - 2. Once it comes back from the village board, the library board gets to decide what to do with the money
 - v. The library is back to pre-COVID numbers, so staff/compensation needs to be back at pre-COVID levels/expectations, with inflation figured in as much as possible as well
 - 1. Reichert noted she is all for paying library employees well, as she doesn't want to lose them, especially compared to what other stores/libraries are offering salary/rate-wise
 - vi. Library Pages Problem
 - 1. The library will hire starting at 14-years-old
 - 2. The schedule is super-flexible, but the pay is very low
 - 3. Reichert discussed upping the rate once they turn 16; said it ultimately will become a problem if the pages leave
 - vii. Motion to approve 2023 budget by Khoury, seconded by Miller. Motion passed unanimously.
 - c. Khoury requested discussion item on next agenda in regard to public comments
 - i. Board decided to review selection practices at our next meeting
 - d. Discussion of the Spring Annual Survey
 - i. Bromberger wanted to know the pros or cons of getting more zoo or museum passes in regard to upping library traffic
- 8. Motion to adjourn the meeting by Khoury, seconded by Nelson, motion passed unanimously. Meeting ended at 6:14.