

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 12, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees Pfeiffer, Truttschel (zoom), Wallschlager, Conner, Hallquist, President Pfannerstill

Others Present: Village Manager Bailey, Clerk Igl, Police Chief Misko, Interim DPW Director Felkner, Library Director Gest, Fire Chief Jambretz, interested citizens.

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

The following commented positively on the recent St. Charles Fallfest and thanked the Village Board/staff for working cooperatively with St. Charles.

Keith Van Der Laarschot, 641 W Capitol Drive
T J Dougherty, W30N5585 Sunrise Court
Alex Wantoch, 309 Hemlock Court
Scott Sobstad, W300N6435 Lillian Drive

Tom Harder, W287N3103 Lakeside Road, commented that municipalities are experiencing divisiveness and that the number one problem in schools is bullying which he believes stems from parents setting a bad example. He asked that all keep that in mind during future deliberations particularly with Fallfest. He recited "How to Build a Community."

President Pfannerstill also commented that Fallfest had been a well-attended event.

1. Motion (Hallquist/Conner) to approve Village Board minutes of August 22, 2022. Motion carried.
2. Consideration of items related to vouchers.
 - a. Consideration of Contractor's Application for Payment No. 1 for the 2022 Paving Program to Payne & Dolan, Inc. in the amount of \$632,657.16.

Interim DPW Director Felkner stated that the contractor had submitted a request for the first payment for the 2022 paving program which includes work on Mary Hill, Woodland, Tenny, Imperial, Dundee, the municipal parking lot and path. He stated that staff recommends payment. Motion (Conner/Wallschlager) to approve Contractor's Application

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for Payment No. 1 for the 2022 Paving Program to Payne & Dolan, Inc. in the amount of \$632,657.16. Motion carried.

- b. Consideration of vouchers for payment in the amount of \$1,226,506.08.

Trustee Wallschlager asked about an invoice coded to cemetery that was for t-shirts and Interim DPW Director Felkner stated that these t-shirts were for part-time summer help. She asked about a \$3,000 expense for Dousman Transport for summer splash shuttle and Village Manager Bailey stated that this expense is included in the summer camp fees.

Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$1,226,506.08. Motion carried.

3. Actions related to Licenses and Permits
 - a. Motion (Pfeiffer/Hallquist) to approve Operator's (Bartender) Licenses as listed. Motion carried.
 - b. Consideration of a Street Use Permit for River Reserve Subdivision Block Party on Sept. 24.

Applicant Katie Porubcan was present to answer any questions. Trustee Wallschlager asked whether there would be food trucks or music. Ms. Porubcan responded that there will be an ice cream truck for one hour, a face painter, bounce house and no outdoor music.

Trustee Hallquist asked Chief Misko if he felt that barricades are all that is necessary for closing the road. Chief Misko responded that traditionally barricades had been sufficient for this event but that cars could also be parked as an obstacle. Motion (Pfeiffer/Hallquist) to approve a Street Use Permit for River Reserve Subdivision Block Party on Sept. 24. Motion carried.

- c. Consideration of an application for a Fireworks Permit for Lake Country Lutheran High School

It was stated that Fire Chief Jambretz had approved the application and that the Police Department has been aware. Motion (Conner/Hallquist) to approve a Fireworks Permit for Lake Country Lutheran High School for September 23, 2022. Motion carried.

4. Consideration of a motion to approve Resolution No. 09/12/2022 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy".

Library Director Gest stated that adopting the resolution presented prohibits Waukesha County from taxing Village residents for library services in addition to the Village's tax levy which includes the library expenses. Motion (Conner/Pfeiffer) to approve Resolution No. 09/12/2022 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy". Motion carried.

5. Consideration of a Special Events Permit Application for Arrowhead High School Homecoming Parade on October 14.

Chief Misko stated that he had spoken to Principal Kurth regarding the application and stated that the request was to hold the parade on the traditional route that proceeds through the downtown area. He stated that despite the parade moving through town quickly, he wanted to be sure that the Village is taking proper security measures. He stated that parking would need to be restricted in the downtown for the entire day. Chief Misko stated that he had suggested an alternative route that would start on Lawn Street and turn north on North Ave. to Arrowhead. He reviewed options for consideration listed in his memo including bringing in DPW vehicles to create a hardened parade route.

Principal Adam Kurth and Associate Principal Becky Gordon advocated for the traditional route but understood the safety concerns. They stated that the parade is a point of pride and that the route benefits downtown businesses. Village Manager Bailey asked how many DPW staff would be needed for the event. Interim DPW Director Felkner stated that five staff members would be present on overtime.

Trustee Wallschlager asked what Arrowhead would do to increase safety. Principal Kurth stated that they could provide staff and trucks at intersections. Chief Misko stated that AHS vehicles would not be needed; DPW, Fire and Police are on the same radio channels for communications. It was stated that the road would not be closed until half an hour before the start of parade.

Concerns were raised by Trustee Conner regarding restricting parking for the entire day as this would keep handicapped patrons from parking in front of his business. Trustee Hallquist asked whether patron's generally follow the temporary parking signage. Trustee Truttschel asked whether parking could be restricted from 2 – 5 pm rather than all day and commented that he is favor of the traditional route. He further suggested that AHS talk with GFL for potential assistance with blocking roads/entry points.

President Pfannerstill stated that he also understands the Police Chief's concern for safety but would like to see parking restricted only in the afternoon. He stated that Arrowhead would need to get information delivered to businesses/residences along the parade route using volunteers to explain the situation. He stated that volunteers could also assist with getting cars moved as needed from the route prior to the parade. Chief Misko stated that it generally only takes 5-10 minutes to close the route after being sure the route is clear. Trustee Hallquist asked AHS representatives whether they would be willing to pay the costs and it was stated that they would if necessary. Trustee Pfeiffer agreed with the traditional route, wants to be sure it's a safe event yet is not in favor of shutting down business activity for the entire day.

Motion (Pfeiffer/Truttschel) to approve a Special Events Permit Application for Arrowhead High School Homecoming Parade on October 14 proceeding with the traditional route, restricting parking at 2 pm, closing streets for the parade route as advised by Chief Misko, utilizing 30 volunteers to go door to door to provide information to businesses/residents on the parade and not recovering the costs from AHS. Motion carried. Trustee Wallschlager opposed.

6. Discussion and consideration of an established truck route for the Industrial Park.

Interim DPW Director stated that the Village Board had previously discussed establishing truck routes prior to the repaving of HWY 83. He stated that R & M devised a map of the truck route. He stated that deliveries will still be allowed along the truck route but that the purpose of the truck route is to reduce truck traffic driving through the Village. One specific objective is to reduce truck traffic on Cottonwood south of Cardinal. Motion (Conner/Wallschlager) to approve the truck route for the Industrial Park as proposed on map provided with proper signage. Motion carried.

7. Discussion and consideration of a Memorial Plaque in Honor of Michael C. Meyers.

Interim DPW Director stated that staff has proposed a plaque in honor of Mike Meyers service to the Village be placed on the outside of the warming shed at Nixon Park. He stated that the dedication will be in conjunction with the family on a date to be determined. He stated that the cost of \$255 will be taken out of the community relations account. Motion (Hallquist/Conner) to approve a memorial plaque in honor Michael C. Meyers. Motion carried.

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Jambretz stated that staff had been at a fire call the previous night and assisted with trees down due to the heavy rains over the weekend. He stated that the department continues to see a high call volume.

Interim DPW Director Felkner stated that there had been issues due to the rain event with 6 inches of rain falling in the Village. He stated that there were issues with lift stations due to significant infiltration. In addition, there was a power outage during the night. He had asked WE Energies for an explanation and they replied that it was due to tree branches hitting lines and blowing fuses. He stated that he has asked that they come out with a tree trimming crew to reduce the issue.

Library Director Gest stated that circulation volume has been high and that the library staff is happy to have the municipal parking lot paving project complete.

President Pfannerstill commented that St. Charles Fallfest had been well attended and brought a lot of people into Hartland. He commented that there are several vacancies on committees/boards and he anticipates having names for those positions at the next Village Board meeting. He commented on the availability of items such as zoo passes and Wi-Fi sticks at the library that are available to be checked out. President Pfannerstill recommended that schools, and particularly school board members, visit the library.

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9. Motion (Pfeiffer/Conner) to recess to closed session pursuant to State Statutes §19.85 (1)(e), deliberating of or negotiating for the purchase of public properties, investment of public funds, or conduct of other specified public business, whenever competitive or bargaining reasons require closed session regarding the garbage/recycling contract at 7:44 p.m. Roll call vote taken; motion carried. Adjourned to closed session at 7:44 p.m.

10. Consider and take any action deemed appropriate pursuant to the previously held closed session.

Reconvened in open session at 8:52 p.m. Motion (Wallschlager/Conner) to proceed with GFL following Hector's sanctions with a 2-6% annual increase desired by Village, no Friday collection, one day of pickup or two if necessary, with the pick-up area split at the train tracks if two days are necessary. The contract will be effective January 1, 2023. Motion carried.

11. Adjournment.

Motion (Hallquist/Wallschlager) to adjourn at 8:55 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk