

TEEN ADVISORY BOARD (TAB) GUIDELINES

ARTICLE I: NAME

This organization shall be named the Hartland Public Library Teen Advisory Board and will be shortened to “TAB.”

ARTICLE II: MISSION

The mission of the Hartland Public Library Teen Advisory Board (TAB) is to encourage students in ages 13 through 17 to become life-long library users through the promotion of reading, volunteerism, and participation in the library, and to assist the library in both developing and implementing programs, which serve local teens.

Hartland Public Library recognizes its duty in promoting citizenship, literacy, and believes that creating a teen friendly environment is essential in sustaining a healthy, thriving community. To uphold this responsibility, the Teen Advisory Board aims to give the library a new perspective on youth and youth a new perspective on libraries.

ARTICLE III: MEMBERSHIP

Section 3.1: Advisor

TAB shall be coordinated by the Engagement Librarian, who will serve as TAB Advisor and supervise all TAB meetings, activities, and special projects. The TAB Advisor will provide guidance in planning TAB activities and reserves the right to reject and/or revise any ideas due to space, budget constraints, or other concerns.

Section 3.2: Number of Members

The Board shall consist of no more than fifteen (15) members.

Section 3.3: Eligibility

TAB membership is open to students, ages 13 through 17 in middle and high school from Hartland and its surrounding communities and includes teens who attend public, private, and/or home schools.

Section 3.4: Attendance

All members should make meeting attendance a high priority. A member shall be held accountable for absences and will become inactive after three (3) unexcused absences. An absence shall be considered unexcused when a member is absent from an official TAB meeting or other requirement and makes no effort to inform the TAB Advisor. It is solely up to the TAB Advisor to decide if an absence is excused or unexcused.

ARTICLE IV: MEETINGS

Section 4.1: Time and Date

The regular meetings will be held every second Tuesday at 6 pm during the months of August through May.

Section 4.2: Special Meetings

Special meetings may be called by the TAB Advisor to complete tasks as needed.