

Minutes of the Hartland Public Library  
Board of Trustees

Regular meeting on Thursday, September 8, 2022  
Submitted by Michele L. Plank, Secretary

- I. A CALL TO ORDER was made at 5:00 pm by President Lee Bromberger. Present were Trustees Dawn Nelson, Amy Reichert, Lee Bromberger, Michele Plank and Library Director Laura Gest. Elise Miller arrived at 5:02. Kim Khoury joined virtually at 5:29 and left at 5:35. Tom Trutschell was absent.
- II. PUBLIC COMMENT
  - a. Val Wisniewski spoke to maintaining a diverse book collection
  - b. Maureen Slattery shared her concern about organizations taking over library boards
- III. MINUTES – Reichert motioned to approve the August 2022 minutes with changes and Nelson seconded. The motion carried.
- IV. FINANCIAL AFFAIRS
  - a. A motion to approve the August 2022 bills was made by Miller and seconded by Plank. The motion carried
    - i. Reichert inquired about Hoopla
    - ii. Bromberger inquired about Gothic Milwaukee
    - iii. Reichert inquired about Mobile Beacon, Bayscan, Demco
  - b. Status of the budget
    - i. Salaries - have been short staffed so it is a bit behind
- V. DIRECTOR'S REPORT
  - a. Statistics
  - b. Staff Updates
    - i. Andy: Comedy Sportz was well attended
    - ii. Staff has had lots of vacation, some family health issues, Brianna is leaving for a new position. A replacement has been hired.
    - iii. 3 staff members attending Library Safety Training
    - iv. Memory Cafe training for Emily, Andy and Laura September 21
    - v. Peter had 40 kids for Story Time on Wednesday!
    - vi. Record number of circulation in August
  - c. Buildings + Grounds
    - i. Paving project has been completed
  - d. Miscellaneous
    - i. Cengage bill amount from August bills has been clarified
    - ii. Baker and Taylor suffered a cyber attack that caused ordering system to be down for two weeks
  - e. Statistics
  - f. Trustee Essentials #23
- VI. OLD BUSINESS

VII. NEW BUSINESS

- a. Approve Full Day Staff In-Service date change to November 18th
  - i. Plank moves to change date from September 16th to November 18th and seconded by Reichert
- b. Karol Kennedy, Bridges Library System Administrator
  - i. Bridges serves Waukesha and Jefferson counties
  - ii. Overview of the services Bridges provides
- c. Discussion Collection Development procedure

VIII. ADJOURNMENT – A motion to adjourn was made at 6:18 pm by Reichert and it was seconded by Miller. The motion carried. The next meeting is scheduled for Thursday, October 13, 2022 at 5 pm.