

Minutes of the Hartland Public Library
Board of Trustees
Regular meeting on Thursday, October 13, 2022
Submitted by Michele L. Plank, Secretary

- I. A CALL TO ORDER was made at 5:01 pm by President Lee Bromberger. Present were Trustees Amy Reichert, Dawn Nelson, Lee Bromberger, Michele Plank, Tom Truttschel, Elise Miller and Library Director Laura Gest. Trustee Kim Khoury was absent. No public attendees.
- II. PUBLIC COMMENT – none
- III. MINUTES – Reichert motioned to approve the September minutes and Plank seconded. The motion carried.
- IV. FINANCIAL AFFAIRS
 - a. A motion to approve the September bills was made by Miller and seconded by Reichert. The motion carried
 - i. Inquiries
 - b. Status of the budget
 - i. Staff education was reimbursed for Peter’s travel
 - ii. Staff education fund will be used for WLA conference
 - iii. Supplies budget overage due to pre stocking supplies, cooking club high numbers
- V. DIRECTOR’S REPORT
 - a. Statistics
 - b. Staff Updates
 - i. Laura: attended Village Board meetings to present budget and funding
 - ii. Emily: Teen Advisory Board
 - iii. Emily, Peter + Ryan: attended safety training
 - iv. Emily, Andy + Laura: Attended Memory Cafe Symposium
 - v. Ryan: Attending Wisconsin Library Conference in November
 - vi. New page starting next week
 - c. Buildings + Grounds
 - i. Replacing plants on north east corner
 - d. Miscellaneous
 - i. Halloween party October 25th (Peter)
 - ii. Business Trick or Treat October 27th 6-8pm
 - iii. Santa scheduled for 125th Anniversary celebration December 3
 - e. Trustee Essentials #13: Library Advocacy
- VI. OLD BUSINESS
- VII. NEW BUSINESS
 - a. Act/Approve 2023 Holiday Closures: Reichert motioned to approve the 2023 Holiday Closures and Truttschel seconded. The motion carried.

VIII. ADJOURNMENT – A motion to adjourn was made at 5:47 by Miller and it was seconded by Truttschel. The motion carried. The next meeting is scheduled for Thursday, November 10, 2022 at 5 pm.