

VILLAGE BOARD MINUTES
MONDAY, JANUARY 9, 2023
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist, President Pfannerstill

Others Present: Village Manager Bailey, Clerk Igl, Chief Misko, Lieutenant DeBarge, Interim DPW Director Felkner, DPW Operations Supervisor Jungbluth, Fire Chief Jambretz, Rec Director Rennekamp, Trevor de Boer, Donna Dorau, other interested parties.

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

Trevor de Boer raised concerns about the new GFL containers for garbage and recycling stating that the fluorescent green bins are unsightly lining the streets and sides of houses and are the first thing people see when coming into the Village. He asked that the Village Board taken some action to see if the color of the bins can be changed as he feels they are bringing down the aesthetics of the Village.

1. Motion (Pfeiffer/Conner) to approve the Village Board minutes of December 12, 2022. Motion carried. Truttschel abstained.
2. Consideration of items related to vouchers.
 - a. Consideration of Contractor's Application for Payment No. 1 to Pieper Electric, Inc. in the amount of \$6,175.00 for the Arlene Lift Station Upgrade
Interim DPW Director Felkner stated that this project was budgeted in 2002 and included upgrades to facilities expansion. He stated that the generator has been ordered but is not arriving until March. Staff recommended payment as requested. Motion (Conner/Hallquist) to approve Contractor's Application for Payment No. 1 to Pieper Electric, Inc. in the amount of \$6,175.00 for the Arlene Lift Station Upgrade. Motion carried.
 - b. Motion (Wallschlager/Truttschel) to approve vouchers for payment in the amount of \$601,069.00. Motion carried. Connor abstained. Trustee Wallschlager asked what an invoice for grinding was for. Interim DPW Director Felkner stated that it was for grinding materials brought to the DPW garage by residents and is only done once a year.
3. Actions related to Licenses and Permits
 - a. Consideration of an application for Operator's License recommended for denial
Chief Misko referenced his memo outlining a recommendation for denial for an Operator's License for Shaunteana Verner-Lepak as she has pending felony charged in court. He stated

that no license may be issued to any person convicted of a felony unless duly pardoned. He stated that if she is convicted of any of the felony charges, she would not be able to hold an operator' license. He stated that in consultation with the Village Attorney, he recommended denial until the court case is closed. He stated that if the applicant is found not guilty, she may reapply at that time. He stated that in addition, the applicant had inaccurately completed the application marking the box that she did not have any pending charges.

The applicant provided her background and circumstances leading up to the charges that were filed. She stated that she wanted to find employment within walking distance from her home and had been hired at Triangle Tap. She stated that she has legal representation for the case and if granted the license, would be willing to check in the police department if necessary. She stated that she wants to show that sobriety is her number one priority.

Stacy Smith, Triangle Tap, stated that she wants to give the applicant a chance, has started training her and would take responsibility for the applicant. She stated that she does not allow her bartenders to drink and that no drugs are allowed in her bar. She stated that if the applicant was granted the license, she would hold onto it and would contact the police department immediately to turn in license should the applicant be found guilty.

President Pfannerstill stated that the ability to bartend does not end with a conviction but that holding a license as the responsible party for upholding the laws at the establishment would. Stacy Smith stated that she intends for the applicant to be able to bartend alone in the establishment. President Pfannerstill asked the applicant why she had marked the box that she had no charged pending and she responded that she didn't realize that the charges would show as "pending" so soon. Trustee Truttschel stated that he has known the owner of the establishment for a long time, and he trusts her judgment. Trustee Hallquist stated that he wants the Village to maintain control of licensing and that the applicant could bartend without a license with supervision. Trustee Pfeiffer asked how long this type of court case could take and Chief Misko responded that it can vary dramatically from county to county but that realistically it can take six months to get through the process.

Motion (Truttschel/Wallschlager) to approve the Operator's license for Shaunteana Verner-Lepak. Trustee Pfeiffer clarified that the license would need to be renewed in 2024. Trustee Wallschlager asked what the process would be if she is found guilty. President Pfannerstill stated that if serving after found guilty, the operator would be doing so illegally. He stated that the license would be null and void at the time of conviction. Trustee Conner stated that he is concerned with setting a precedent for future applications. Roll call vote taken; motion carried (5-2). Conner and Hallquist voted against.

b. Consideration of Operator's (Bartender) Licenses

It was noted that applicant Jonah Mueller was removed from the list for consideration as his background check is pending. Motion (Pfeiffer/Conner) to approve Operator's Licenses with the exception of Jonah Mueller. Motion carried.

c. Consideration of a Temporary Operator's (Bartender) License

Motion (Wallschlager/Truttschel) to approve a Temporary Operator's License for Donna Dorau for the Chamber of Commerce Annual Dance. Motion carried.

4. Consideration of First Reading for an Ordinance No. 01/09/2023 "An Ordinance Amending Chapter 12 of the Village of Hartland Municipal Code Pertaining to Private Alarm Systems".

Chief Misko stated that this ordinance was still in the code from when the Village had its own dispatch center and that he recommended removing this language as it no longer applies. It was stated that this was a first reading and will appear on the next agenda.

5. Consideration of Second Reading for an Ordinance No. 12/12/2022 "An Ordinance Amending §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Village Manager Bailey stated that an ordinance had been adopted, however changes were requested. Motion (Wallschlager/Pfeiffer) to suspend the rules. Motion carried. Motion (Wallschlager/Pfeiffer) to adopt Ordinance No. 12/12/2022 "An Ordinance Amending §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors". Motion carried.

6. Consideration of Resolution No. 01/09/2023 "A Resolution Amending Appendix B of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Deposits".

It was stated that this Resolution will set the violation for not having a mobile food vendor license when required at \$187. Chief Misko stated that this has been approved by the Lake Country Municipal Court Judge as required. Motion (Conner/Hallquist) to approve Resolution No. 01/09/2023 "A Resolution Amending Appendix B of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Deposits". Motion carried.

7. Discussion and consideration of squad cameras.

Chief Misko stated that the department had received a safer community grant from the state for \$21,021 and a safety grant from the League of WI Municipalities Mutual Insurance for \$2,601. He stated that he would like to use the grant funds to implement a squad camera system in five squads. He stated that he is recommending squad cameras rather than body cameras as they are more durable. He stated that nine vendors had been contacted, demonstrations of the equipment were completed, and the options were narrowed down. He stated that references were checked, and staff contacted squad equipment installation providers as well. He stated that that all departments using the Getac system and equipment installers familiar with the system had nothing but good things to say about the product.

The quote for the Getac system was \$26,325 with an annual cloud video storage cost of \$2,340. The installation cost per squad will be \$700 with the cameras installed in five squads. Trustee Truttschel asked how long of a warranty the product provides and Chief Misko responded that it included a five-year warranty. Motion (Conner/Truttschel) to approve the purchase of the Getac squad camera system at a cost of \$26,325 plus \$700 installation per squad (for five squads). Motion carried.

8. Discussion and consideration related to Hometown Celebration.

Rec Director Rennekamp stated that she is in the process of organizing the Hometown Celebration events planned for Nixon Park and stated that it has been determined that the costs would be more than double the budgeted amount of \$25,000 that was initially approved. She stated that she was looking for approval to move forward with securing essential equipment such as the reservation of a large tent and stage, bathroom facilities, and transportation. She stated that there are five different levels of sponsorship available to be used in fundraising efforts. She stated that there is only a verbal agreement with the band in place with the contract due out later this month. It is anticipated that the event will draw 3,000 to 5,000 attendees.

Village Manager Bailey stated that any excess funds will be set aside in a fund for future events. The budget requested was stated as \$56,000 to \$60,000 with the understanding that staff will raise the dollars needed. Motion (Hallquist/Pfeiffer) to cap the budget for the event at \$60,000. Motion carried.

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Rec Director Rennekamp stated that registration for t-ball opens on Jan. 10.

Chief Misko stated that shift changes have taken place as planned. He stated that he has been accepted into the final program at the Harvard Kennedy School of Government. He stated that Lieutenant DeBarge will be attending the Northwestern Command School at WCTC which is a 10-week course.

Interim DPW Director Felkner stated that the department has handled water main breaks recently. He also stated that the employment banner is out as the Village is looking to fill two positions.

Chief Jambretz stated that the high call volume continues. The new pay structure started January 1. It is anticipated that the ambulance on order will arrive in July.

Village Manager Bailey stated that Waste Management will pick up the remaining carts on Friday, Jan. 13. Residents were advised to have the empty carts at the curb by 6 a.m. President Pfannerstill stated that staff will look into what can be done about the color of the cans.

President Pfannerstill stated that he had received a request for clarification to the sign ordinance related to sign size. He stated that language to eliminate any restrictions for political signage unless a public safety concern will be brought to the Village Board for consideration.

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10. Motion (Pfeiffer/Conner) to recess to closed session pursuant to SS 19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Village Manager performance evaluation. Roll call vote taken; adjourned to closed session at 7:54 p.m.

11. Consider and take any action deemed appropriate pursuant to the previously held closed session.

Reconvene in open session at 8:51 p.m. Motion (Pfeiffer/Wallschlager) to give the Village Manager a raise of 4% on top of current salary for an increase of \$5,600. Motion carried.

12. Adjournment.

Motion (Pfeiffer/Hallquist) to adjourn at 8:57 p.m. Motion carried.

Respectfully submitted,

Darlene Igl
Village Clerk