



Village of Hartland

Mobile Food Vendor Application

210 Cottonwood Ave., Hartland WI 53029
Office: (262) 367-2714 Fax: (262) 367-2430

*** For use outside of a Village Park**

FOOD VENDOR REQUIREMENTS

Please carefully read the Village's Mobile Food Vendor Ordinance for complete specifications and restrictions.

- Copy of insurance
- Copy of Mobile Retail Food Facilities License
- Site plan with map of location
- Written permission from the property owner
- Fee

Food Vendors and products that do not require a Retail Food License: (check if applicable):

- non-profit church sports event prepacked products
- Homemade baked goods – goods produced in baker's home that are shelf stable & donot require refrigeration.**
- Pickles, sauerkraut, jam, jellies, salsas and applesauce.**

CONTACT INFO

Applicant/Business

Name Of Agent

Street Address

City

State

Zip

Phone Number

Email

EVENT INFO

Event

Address

Date

Time

Departure

FEES

- \$25 day \$1000 permanent
- \$500 annual

Cash, check, credit card accepted. Payable to Village of Hartland.

VENDOR DETAILS

Describe the food vending:

Where will the food vending take place? _____

What is the address of the property? _____

What days/hours will the food vending take place?

Describe your plan to address sanitation.

Describe your plan to address pedestrian and traffic safety.

APPLICANT'S STATEMENT

I hereby certify that this application is complete, true and correct to the best of my knowledge. I will do my best to avoid producing excessive noise and other nuisances and to abide by the regulations established in §22- 168 through §173 of the Village of Hartland Municipal Code. I agree to comply with the laws of the State of Wisconsin and to the provisions of the Village of Hartland Municipal Code including the provision that this license may be revoked or suspended for violations to this ordinance.

Printed Name of Applicant

Signature of Applicant

Date

For staff use

Fees collected with application submission:

PERMIT FEES CHARGED _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Police	_____	_____	_____	_____
Fire	_____	_____	_____	_____

