

VILLAGE BOARD AGENDA
MONDAY, APRIL 24, 2023
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Swearing in of Newly Elected Officials

Roll Call

Pledge of Allegiance – President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Consideration of Village Board minutes of April 10, 2023.
2. Items related to vouchers.
 - a. Consideration of vouchers for payment in the amount of \$180,634.30.
3. Actions related to Licenses and Permits
 - a. Consideration of Operator's (Bartender) Licenses
4. Consideration of First Reading for an Ordinance No. 04/24/2023 "An Ordinance Creating Substitute Amendment of the Village of Hartland Code of Ordinances Regulating Residency Restrictions for Sex Offenders:".
5. Discussion and consideration of an application for a Special Events Permit for Beer Snobs Ale & Eats, 122 Cottonwood Ave., for Snobfest on June 17, 2023 and Snobtoberfest on Sept. 30, 2023.
6. Consideration of a Memorandum of Understanding with Flock Safety (Flock Group, Inc.).
7. Presentation: MS4 Annual Stormwater Report.
8. Presentation: Consumer Confidence Report.
9. Consideration of the 2024 Budget Preparation Schedule.
10. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.
11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from

VILLAGE BOARD AGENDA
MONDAY, APRIL 24, 2023
6:30 PM
PAGE 2

citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

12. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 878 4872 7332.

Or participate online:

<https://us02web.zoom.us/j/87848727332?pwd=enhZWEhMbFFmZ3Fya1RpNjZjSkRUQT09>

VILLAGE BOARD MINUTES
MONDAY, APRIL 10, 2023
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Hallquist, President Pfannerstill

Absent: Trustee Conner

Others Present: Village Manager Bailey, Lieutenant DeBarge, DPW Operation Supervisor Jungbluth, DPW Leadman Jenson, Clerk Igl, Fire Chief Jambretz, Val Wisniewski.

Pledge of Allegiance – Trustee Pfeiffer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

Val Wisniewski, 501 Renson Rd., asked the Village Board to consider the installation of bump outs near crosswalk signs to aid motorists in seeing a pedestrian waiting to cross and to assist residents in crossing roadways safely.

1. Motion (Wallschlager/de Boer) to approve the Village Board minutes of March 27, 2023. Hallquist and Pfeiffer abstained. Motion carried.
2. Consideration of items related to vouchers.
 - a. Motion (Wallschlager/Hallquist) to approve vouchers for payment in the amount of \$402,360.96. Trustee Wallschlager asked why union dues were not allocated to the police department budget. Village Manager Bailey stated that union dues are a balance sheet account and not part of the departmental budget. Trustee Wallschlager asked why two invoices to the assessor were included in the listing for payment. Village Manager Bailey stated that the assessor's office had not billed timely. Motion carried.
3. Actions related to Licenses and Permits
 - a. Motion (Pfeiffer/Hallquist) to approve Operator's (Bartender) Licenses as listed. Motion carried.
4. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

VILLAGE BOARD MINUTES

MONDAY, APRIL 10, 2023

6:30 PM

PAGE 2

Village Manager Bailey stated that several ordinance amendments are being drafted and will be reviewed by staff before being presented to the Village Board for consideration.

Lieutenant DeBarge stated that Officer Martins is near completion of his skills training. Lieutenant DeBarge also stated that he recently completed the command training that he had been attending. He stated that the department is in the process of installing the squad camera system with training scheduled for April 27.

DPW Leadman Jenson stated that DPW staff had attended training provided by Wachtel Tree Science as part of an urban tree and forestry grant. A tree survey is currently underway. When complete, the data will be entered into GIS to assist with tree management. It was confirmed that staff working on the survey have id's and are in vehicles marked as Wachtel.

Trustee Wallschlager thanked residents that came out to vote on April 4th and staff that administered the election.

DPW Operations Supervisor Jungbluth stated that new playground equipment is being installed at Centennial Park. Additionally, a status update on Nixon Park was provided. Residents were reminded that spring brush pickup is scheduled to begin on April 17.

5. Adjournment.

Motion (Pfeiffer/Wallschlager) to adjourn at 6:42 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: April 19, 2023

RE: Voucher List

Attached is the voucher list for the
April 24, 2023 Village Board Meeting

April 24, 2023 Checks: \$ 180,634.30

Total Amount of all Checks: \$ 180,634.30

VILLAGE OF HARTLAND
VOUCHER LIST - APRIL 24, 2023

Account Descr	Search Name	Comments	Amount
R 101-46735 TO THE POINTE DANCE PROGRAM	JASTER, JULIA	CANCELED TINY TOES	\$55.00
R 101-46735 TO THE POINTE DANCE PROGRAM	ROZANSKI, ERIN	CANCELED TINY TOES	\$55.00
R 101-46735 TO THE POINTE DANCE PROGRAM	SCHULTZ, NICOLE	CANCELED TINY TOES	\$55.00
			\$165.00
AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN CYLINDER	\$48.79
E 101-52300-360 VEHICLE MAINT/EXPENSE	BADGER TRUCK CENTER INC	ENGINE CLEANING	\$382.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BAYCOM, INC.	BATTERIES FOR HAND HELD RADIOS	\$1,186.84
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	DISPOSABLE SUCTION CUPS	\$169.26
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	ELECTRODES/ MASKS	\$151.94
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	BATT BACKUP	\$131.43
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$160.46
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$75.34
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MILWAUKEE CTY EMS	ACLS INSTRUCTOR COURSE	\$500.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	PHYSICALS	\$309.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH PHARMACY OCON	EPINEPHRINE	\$137.25
E 101-52300-800 CAPITAL OUTLAY	TKK ELECTRONICS	STANDARD BATTERY	\$380.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARD	\$1.30
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	COPIER SERVICES	\$77.34
			\$3,711.45
AMBULANCE			
DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP 78930-PA	REF 78930-PA GENERAL OBLIGATION REFUNDING BON	\$400.00
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP 78931-PA	REF 78931-PA GENERAL OBLIGATION CORPORATE PUR	\$400.00
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP 78932-PA	REF 78932-PA GENERAL OBLIGATION CORP PURPOSE B	\$400.00
			\$1,200.00
DEBT SERVICE			
ECONOMIC DEVELOPMENT			
E 804-56700-714 WAYFINDING PROGRAM DEV & IMPL	AVALON GRAPHICS LLC	WAYFINDING SIGNS	\$3,280.00
E 804-56700-715 STREETScape PROGRAM	CENTER FOR WELL-BEING LAKE CTR	HARTLAND IN BLOOM GRANT	\$178.50
E 804-56700-719 EVENTS	CROSS COUNTRY MARKETING	BANNER FOR BARK RIVER BASH	\$109.60
E 804-56700-724 WEB SITE HOSTING & MAINT	CYBERLYNK	MONTHLY WEB HOSTING	\$69.98
E 804-56700-715 STREETScape PROGRAM	HALASKA, HANS J	HARTLAND IN BLOOM GRANT	\$250.00
E 804-56700-718 DISTRICT ADV & MARKET POSITION	LCFF, LLC	SPONSORSHIP FOR HARTLAND KIDS DAY	\$125.00
E 804-56700-719 EVENTS	LCFF, LLC	ADVERTISING	\$550.00

Account Descr	Search Name	Comments	Amount
E 804-56700-724 WEB SITE HOSTING & MAINT	OCREATIVE	MONTHLY WEB HOSTING	\$110.00
E 804-56700-719 EVENTS	TABIS LAKE COUNTRY	MARCH MANIA 1/2 GRAND PRIZE	\$252.97
E 804-56700-715 STREETScape PROGRAM	THEIA VISION CARE	HARTLAND IN BLOOM GRANT	\$250.00
ECONOMIC DEVELOPMENT			<u>\$5,176.05</u>
ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	PUBLIC NOTICES	\$173.80
ELECTIONS			<u>\$173.80</u>
FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	APRIL HRA FEES	\$161.98
E 101-51500-510 INSURANCES	MPIC	POLICY RENEWAL	\$37,935.00
FINANCIAL ADMINISTRATION			<u>\$38,096.98</u>
FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BAYCOM, INC.	BATTERIES FOR HAND HELD RADIOS	\$1,186.84
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BOLT/ BATTERY/ STEEL WOOL	\$23.04
E 101-52200-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CApSULES	\$14.39
E 101-52200-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	HEADLIGHT	\$4.39
E 101-52200-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	TRU FUEL	\$103.92
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	FIRE SUPPRESSION SOLUTIONS	FIRE SUPPRESSION TOOL FST V4	\$999.00
E 101-52200-800 CAPITAL OUTLAY	MACQUEEN EMERGENCY	9 SET OF FD GEAR	\$31,417.80
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	PAPER TOWELS AND TOILET TISSUE	\$127.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	PHYSICALS	\$428.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	PHYSICALS	\$373.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	FIRE TRAINING WORKSHOP	\$211.95
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	FD RECORD CHECK	\$38.00
FIRE PROTECTION			<u>\$34,927.33</u>
GENERAL ADMINISTRATION			
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	COPIER SERVICES	\$832.94
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	BARTENDER/ SOLICITOR RECORD CHECK	\$77.00
GENERAL ADMINISTRATION			<u>\$909.94</u>
IMPACT FEE EXPENSES			
E 206-59000-960 USE OF PARK IMPACT FEES	CENTURY FENCE CO	FENCE FOR NIXON TENNIS COURTS	\$17,370.00
IMPACT FEE EXPENSES			<u>\$17,370.00</u>
INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	MARCH PERMITS	\$12,240.45
INSPECTION			<u>\$12,240.45</u>

Account Descr	Search Name	Comments	Amount	
LAW ENFORCEMENT				
E 101-52100-360	VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	SQ#3 INSTALL GETAC CAMERA	\$683.00
E 101-52100-360	VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	SQ#2 INSTALL GETAC CAMERA	\$698.95
E 101-52100-360	VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	SQ#5 INSTALL GETAC CAMERA	\$707.20
E 101-52100-360	VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	SQ#1 INSTALL GETAC CAMERA	\$698.95
E 803-52100-300	OPERATING SUPPLIES/EXPENSES	CYBERLYNK	WEBSITE DESIGN	\$449.99
E 101-52100-300	OPERATING SUPPLIES/EXPENSES	GALL S, INC.	MENS TACLITE PANT	\$133.90
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#4 TIRE SERVICE	\$122.50
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#5 TIRE SERVICE	\$122.50
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#3 TIRE SERVICE	\$135.73
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#1 TIRE SERVICE	\$131.32
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#4 SERPENTINE BELT AND OIL CHANGE	\$562.66
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SPARE TIRE SERVICE	\$33.16
E 101-52100-290	OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	MARCH ACTIVITY	\$158.00
E 101-52100-290	OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL LAB DRAW	\$37.13
E 101-52100-290	OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	COPIER SERVICES	\$457.54
E 101-52100-300	OPERATING SUPPLIES/EXPENSES	SOBONIAK, CONRAD	REIMBURSEMENT FOR PURCHASE OF DUTY BELT	\$41.13
E 101-52100-300	OPERATING SUPPLIES/EXPENSES	T-MOBILE (TIMING ADVANCE)	TIMING ADVANCE	\$25.00
LAW ENFORCEMENT				\$5,198.66
LIBRARY				
E 101-55110-290	OUTSIDE SERVICES/CONTRACTS	BUREAU VERITAS	ELEVATOR INSPECTION	\$80.00
E 101-55110-310	BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$326.25
E 101-55110-355	JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET TISSUE/ UNINAL BLOCKS/ CANLINERS	\$115.50
E 101-55110-310	BOOKS & MATERIALS	PLAYAWAY PRODUCTS	BOOKS	\$149.98
E 101-55110-290	OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES	\$227.42
LIBRARY				\$899.15
MUNICIPAL BUILDING				
E 101-51600-290	OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICES	\$250.64
E 101-51600-290	OUTSIDE SERVICES/CONTRACTS	BUREAU VERITAS	ELEVATOR INSPECTION	\$82.00
E 101-51600-355	JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET TISSUE/ UNINAL BLOCKS/ CANLINERS	\$115.50
MUNICIPAL BUILDING				\$448.14
PARKS				
E 101-55200-365	BLDGS/GROUNDS MAINT EXPENSE	BATTERY PRODUCTS INC	BATTERIES FOR BATHROOMS	\$28.80
E 101-55200-365	BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	ADAPTERS AND MISC HARDWARE	\$57.56
E 101-55200-365	BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	CAP AND SLEEVE	\$3.73
E 101-55200-800	CAPITAL OUTLAY	HOME DEPOT	CONCRETE SUPPLIES FOR NIXON DUMPSTER SURROUN	\$260.09
PARKS				\$350.18

Account Descr	Search Name	Comments	Amount	
PUBLIC WORKS				
E 101-53000-430	SNOW & ICE REMOVAL	ALL-WAYS CONTRACTORS INC	TOPSOIL FOR SOD DAMAGE	\$525.00
E 101-53000-360	VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	MARK CLEAR KIT	\$31.94
E 101-53000-360	VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	VARIOUS FILTERS	\$318.80
E 101-53000-360	VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FILTER	\$192.21
E 101-53000-360	VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	OIL STOP LEAK	\$11.99
E 101-53000-290	OUTSIDE SERVICES/CONTRACTS	CONLEY MEDIA LLC	PUBLIC NOTICES	\$220.22
E 101-53000-180	OTHER BENEFITS	FISCHER, TIM	CLOTHING REIMBURSEMENT	\$200.00
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	PAINT FOR OFFICE	\$39.98
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	PLYWOOD FOR ELECTRONIC CABINET	\$261.41
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	SUPPLIES FOR ELECTRONICS CABINET	\$111.48
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE	INSIGHT FS	GARLON/ TORDON/ CROSSBOW	\$1,327.98
E 101-53000-180	OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$116.70
E 101-53000-180	OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$108.89
E 101-53000-180	OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$145.36
E 101-53000-300	OPERATING SUPPLIES/EXPENSES	JUNGBLUTH, LEO	REIMBURSEMENT FOR FOOD FOR TRAINING	\$32.47
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE	KIMBALL MIDWEST	SCREWS AND VARIOUS HARDWARE	\$264.53
E 101-53000-360	VEHICLE MAINT/EXPENSE	LF GEORGE, INC	FUEL FILTERS/ WINCH ROPE	\$449.26
E 101-53000-180	OTHER BENEFITS	MAAS, CHRIS	CLOTHING ALLOWANCE	\$200.00
E 101-53000-360	VEHICLE MAINT/EXPENSE	MILLER-BRADFORD RISBERG INC	KEY SET FOR 590SM BACKHOE	\$5.45
E 101-53000-430	SNOW & ICE REMOVAL	MS LANDSCAPING LLC	SNOW REMOVAL	\$1,835.00
E 101-53000-300	OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	N95 RESPIRATOR	\$60.80
E 101-53000-290	OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG AND AUDIOGRAM SCREENS	\$234.00
E 101-53000-290	OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN	\$35.00
E 101-53000-290	OUTSIDE SERVICES/CONTRACTS	WACHTEL TREE SCIENCE & SERVICE	URBAN FORESTRY CLASS	\$1,200.00
E 101-53000-225	STREET LIGHTING	WERNER ELECTRIC SUPPLY	FUSE HOLDER	\$185.70
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE	WERNER ELECTRIC SUPPLY	ELECTRICAL CONDUIT	\$707.37
E 101-53000-290	OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	DPW RECORD CHECK	\$35.00
PUBLIC WORKS				<u>\$8,856.54</u>
RECREATION PROGRAMS/EVENTS				
E 101-55300-302	TO THE POINTE DANCE PROGRAM	CZEKALSKI, VALERIE	MARCH DANCE CLASSES	\$813.60
E 101-55300-302	TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	3291 RD ADD ON	\$76.80
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	BASE BATTERS	\$1,401.60
E 101-55300-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	LENOVO AC ADAPTER	\$59.00
RECREATION PROGRAMS/EVENTS				<u>\$2,351.00</u>
REFUSE & GARBAGE COLLECTION				
E 201-53620-200	GARBAGE COLLECTION FEES	GFL ENVIRONMENTAL	GARBAGE FEES	\$41,940.16
REFUSE & GARBAGE COLLECTION				<u>\$41,940.16</u>

Account Descr	Search Name	Comments	Amount	
SEWER SERVICE				
E 204-53610-385	MAINTENANCE-COLLECT EQP PUMP	BATTERY PRODUCTS INC	UPS BATTERIES	\$103.20
E 204-53610-385	MAINTENANCE-COLLECT EQP PUMP	BUMPER TO BUMPER	WATER PUMP	\$83.05
E 204-53610-290	OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	APRIL HRA FEES	\$24.92
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	REARDON METAL FABRICATING	METAL FOR ANTENNA STAND	\$85.00
E 204-53610-385	MAINTENANCE-COLLECT EQP PUMP	XYLEM WATER SOLUTIONS USA INC	VOLUTE	\$2,775.20
E 204-53610-385	MAINTENANCE-COLLECT EQP PUMP	XYLEM WATER SOLUTIONS USA INC	RETROFIT KIT	\$4,556.00
E 204-53610-385	MAINTENANCE-COLLECT EQP PUMP	XYLEM WATER SOLUTIONS USA INC	IMPELLAR CREDIT	-\$4,556.00
SEWER SERVICE			<u>\$3,071.37</u>	
WATER UTILITY				
E 620-53700-653	MAINTENANCE OF METERS	CORE & MAIN LP	GASKETS FOR METER BENCH	\$48.92
E 620-53700-923	OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	APRIL HRA FEES	\$62.30
E 620-53700-651	MAINTENANCE OF MAINS	HALQUIST STONE CO INC	CONCRETE/ASPHALT	\$669.39
E 620-53700-651	MAINTENANCE OF MAINS	KOPLIN EXCAVATING AND GRADING IN	3/8 STONE	\$167.79
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	TOTAL COLIFORM BACTI	\$75.00
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	NO2+NO3 AS N	\$48.52
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	TOTAL COLIFORM BACTI	\$100.00
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	TOTAL COLIFORM BACTI	\$75.00
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	PHOSPHORUS	\$26.22
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	TOTAL COLIFORM BACTI	\$125.00
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	SOLIDS	\$46.20
E 620-53700-681	COMPUTERS & SOFTWARE	REARDON METAL FABRICATING	METAL FOR ANTENNA STAND	\$85.00
E 620-53700-651	MAINTENANCE OF MAINS	STRIETER FARM TRUCK SERVICE	HAULING CHIPS	\$2,018.76
WATER UTILITY			<u>\$3,548.10</u>	
			<u>\$180,634.30</u>	

VILLAGE OF HARTLAND
LICENSES AND PERMITS
April 24, 2023

Bartender (Operator's) Licenses

Megan Poenisch
David Davis

The applicants have successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the applications and approves them after deeming the requests to be in compliance with Wis. Stats. § 125.04(5).

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND

2 ORDINANCE NO. _____

3 AN ORDINANCE CREATING SUBSTITUTED AMENDMENT §66-12

4 OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES

5 REGULATING RESIDENCY RESTRICTIONS FOR SEX OFFENDERS

6
7 **THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND**

8 **DO ORDAIN AS FOLLOWS:**

9 **SECTION 1: §66-12 of the CODE OF ORDINANCES OF THE VILLAGE OF**
10 **HARTLAND is hereby repealed and the ordinance in SECTION 2 is hereby**
11 **substituted in its place.**

12 SECTION 2: §66-12 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND
13 is hereby created as follows:

14 **Sec. 66-17 Sex Offender Residency Restrictions**

15 (a) Findings and Intent.

16 (1). §66-12 (c) and (d) enacted on 9-24-2018 contemplated that there be an on-going
17 monitoring of the saturation level for Designated Offenders in the Village of
18 Hartland. That has occurred. To date the concentration level has diminished to a
19 level where the Village Board believes that Village Ordinance §66-12 can
20 reasonably be amended in light of the progress made toward the initial saturation
21 level goal.

22 (2). It is the intent of this ordinance not to impose a criminal penalty, but rather serve
23 the Village's compelling interest to promote, protect and improve the public health,
24 safety and welfare of the Children and citizens of the Village by creating areas
25 around non-commercial locations where Children regularly congregate in
26 concentrated numbers wherein certain Sexual Offenders and Sexual Predators are
27 prohibited, excluded or restricted from establishing temporary or permanent
28 residence as well as loitering. This section seeks to balance the Village's
29 compelling interest of protecting its Children and citizens from recidivism with
30 constructive and safe assimilation of certain Offenders into the community on an
31 individualized exemption basis.

32 (3). The Village finds and declares that convicted Sex Offenders are a serious threat to
33 public safety. When convicted Sex Offenders re-enter society, they are much more
34 likely than any other type of offender to be re-arrested for a new rape or sexual

35 assault.¹ Given the high rate of recidivism for Sex Offenders and that reducing
36 opportunity and temptation is important to minimizing the risk of re-offense, there
37 is a need to protect Children where they congregate or play in non-commercial
38 places in addition to the protections afforded by state law near schools, day-care
39 centers and other places Children frequent. The Village finds and declares that in
40 addition to schools and day-care centers, Children congregate or play at public
41 parks.

42 (b) Definitions.

43 (1). *Board* means the Village Board of Trustees, which acts as the administrative
44 appeals review board.

45 (2). *Child* or *Children* means any person under the age of eighteen (18) years old;

46 (3). *Code* means the Hartland Code of Ordinances.

47 (4). *Conditional Exemption* means an exemption subject to necessary conditions, which
48 may include, but is not limited to, containing the following terms:

49 a. Curfew restrictions;

50 b. Cohabitation restrictions or requirements;

51 c. Sobriety restrictions;

52 d. Conduct restrictions; or

53 e. Residency restrictions.

¹ The United States Supreme Court has recognized that the risk of recidivism posed by sex offenders is serious, and when convicted sex offenders re-enter society, they are much more likely than any other type of offender to be rearrested for a new rape or sexual assault. See *Smith v. Doe*, 538 US 84, 123 S. Ct. 1140, 155 L. Ed. 2d 164 (2003) and *McKune v. Lile*, 536 US 24, 34, 122 S. Ct. 2017, 153 L.Ed.2d 47 (2002), citing United States Department of Justice Bureau of Justice Statistics, Sex Offenses and Offenders, 27 (1997) U.S. Department of Justice Bureau of Justice Statistics Recidivism of Prisoners Released in 1994 (2003). Additionally, the Village has reviewed the holdings and findings from the following cases: *Vill. Of Menomonee Falls v. Ferguson*, 334 Wis.2d 131 (Wis. Ct. App. 2011); *City of S. Milwaukee v. Kester*, 347 Wis.2d 334 (Wis. Ct. App. 2013); *McKune v. Lile*, 122 S. Ct. 2017 (2002); *Hoffman v. Vill. of Pleasant Prairie*, 249 F. Supp. 3d 951 (E.D. Wis. 2017); *Vasquez v. Foxx*, 895 F.3d 515 (7th Cir. 2018); *Evenstad v. City of West St. Paul*, 306 F. Supp. 3d 1086 (D. Minn. 2018).

The Village has reviewed research on sex offenders, including the findings of a number of states across the United States, as they pertain to laws adopted and which relate to imposing restrictions on sex offenders with respect to residency; and in addition, the United States Court of Appeals for the 8th Circuit Decision on *Doe v. Miller*, 405 F.3d 700, 716 (8th Cir. 2005) providing, in part, “the record does not support a conclusion that the Iowa General Assembly and the Governor acted based merely on negative attitudes toward or fear of, or a bare desire to harm a politically unpopular group (citations omitted). Sex offenders have a high rate of recidivism and the parties presented expert testimony that reducing opportunity and temptation is important to minimizing the risk of re-offense. Even experts in the field could not predict with confidence whether a particular sex offender will reoffend, whether an offender convicted of an offense against a teenager will be among those who “cross over” to offend against a younger child, or the degree to which regular proximity to a place where children are located enhances the risk of re-offense against children. One expert in the district court opined that it is just “common sense” that limiting the frequency of contact between sex offenders and areas where children are located is likely to reduce the risk of an offense (citations omitted). The policymakers of Iowa are entitled to employ such “common sense” and we are not persuaded that the means selected to pursue the state’s legitimate interest are without rational basis.”

54 (5). *Crime Against Children* means any of the following offenses set forth in the
55 Wisconsin Statutes, as amended, or the laws of this or any other state or federal
56 government, having like elements necessary for conviction and involving a Child,
57 respectively:

- 58 a. § 940.225(1): First Degree Sexual Assault;
- 59 b. § 940.225(2): Second Degree Sexual Assault;
- 60 c. § 940.225(3): Third Degree Sexual Assault;
- 61 d. § 940.22(2): Sexual Exploitation by Therapist;
- 62 e. § 940.30: False Imprisonment-victim was minor and not the offender's
63 child;
- 64 f. § 940.31: Kidnapping-victim was minor and not the offender's child;
- 65 g. § 944.01: Rape (prior statute);
- 66 h. § 944.06: Incest;
- 67 i. § 944.10: Sexual Intercourse with a Child (prior statute);
- 68 j. § 944.11: Indecent Behavior with a Child (prior statute);
- 69 k. § 944.12: Enticing Child for Immoral Purposes (prior statute);
- 70 l. § 948.02(1): First Degree Sexual Assault of a Child;
- 71 m. § 948.02(2): Second Degree Sexual Assault of a Child;
- 72 n. § 948.025: Engaging in Repeated Acts of Sexual Assault of the Same Child;
- 73 o. § 948.05: Sexual Exploitation of a Child;
- 74 p. § 948.055: Causing a Child to View or Listen to Sexual Activity;
- 75 q. § 948.06: Incest with a Child;
- 76 r. § 948.07: Child Enticement;
- 77 s. § 948.075: Use of a Computer to Facilitate a Child Sex Crime;
- 78 t. § 948.08: Soliciting a Child for Prostitution;
- 79 u. § 948.09: Sexual Intercourse with a Child Age 16 or Older
- 80 v. § 948.095: Sexual Assault of a Student by School Instructional Staff;
- 81 w. § 948.11(2)(a) or (am): Exposing Child to Harmful Material-felony
82 sections;
- 83 x. § 948.12: Possession of Child Pornography;
- 84 y. § 948.13: Convicted Child Sex Offender Working with Children;
- 85 z. § 948.30: Abduction of Another's Child;
- 86 aa. § 971.17: Not Guilty by Reason of Mental Disease-of an included offense;
87 and

88 bb. § 975.06: Sex Crimes Law Commitment.

89 cc. § 980.01(7) Sexually Violent Persons

90 (6). *Facility for Children* means any of the following located within the Village or
91 within any other municipality immediately abutting a boundary of the Village
92 functions as a:

93 a. Public school (as defined under Wis. Stat. § 115.01(1);

94 b. Private school (as defined under Wis. Stat. § 115.001(3);

95 c. Public park, parkway, parkland, park facility;

96 d. Public swimming pool;

97 e. Public library;

98 f. Public playground;

99 (7). *Permanent Residence* means a place where a person lawfully commenced, under a
100 then controlling village ordinance, residing abiding, lodging, renting or residing for
101 fourteen (14) or more consecutive days.

102 (8). *Sex Offender* means any person who has been (1) convicted of, found delinquent
103 of, or been found not guilty by reason of disease or mental defect of a Crime Against
104 Children and (2) is required to register under Wis. Stat. § 301.45.

105 (9). *Temporary Residence* means a place where a person lawfully commenced, under a
106 then controlling village ordinance, residing, abiding, lodging, renting or residing
107 for a period of fourteen (14) or more days in the aggregate during any calendar year
108 and which is not the person's permanent address or place where the person routinely
109 abides, lodges or resides for a period of four (4) or more consecutive or
110 nonconsecutive days in any month and which is not the person's permanent
111 residential address.

112 (c) Residency Restrictions.

113 (1). A Sex Offender shall not establish a Permanent Residence, Temporary Residence
114 or loiter within 750 feet in any location on a parcel of which, in whole or in part, is
115 considered a Facility for Children.

116 (2). The distance shall be measured from the closest boundary line of the Permanent
117 Residence or Temporary Residence in a straight line to the closest boundary line of
118 the real property that supports or upon which there exists to be a Facility for
119 Children within the Village or within any other municipality immediately abutting
120 a boundary of the Village.

121 (3). A map depicting the above resulting residency restriction distances (Exhibit A) is
122 hereby adopted by the Village, which map may be amended from time to time and
123 which shall be on file in the office of the City Clerk for public inspection.

124 (d) Residency Restrictions Exemptions. A Sex Offender does not violate § 66-12(c)(1) if any
125 of the following apply:

-
- 126 (1). The Sex Offender established a Permanent Residence or Temporary Residence and
127 reported and registered the residence pursuant to Wis. Stat. § 301.45 (if required)
128 before the effective date of this § 66-12 Amendment;
- 129 (2). The Sex Offender was a Child or ward under guardianship and is not required to
130 register under Wis. Stats. § 301.45 or § 301.46;
- 131 (3). The Facility for Children began/opened after the Sex Offender had established a
132 Permanent Residence or Temporary Residence and reported and registered the
133 residence pursuant to Wis. Stat. § 301.45 (if required); or
- 134 (4). The Sex Offender has served a sentence at a jail, prison, juvenile facility or other
135 correctional institution or facility in the State of Wisconsin or elsewhere in the
136 United States.

137 (e) Violation.

- 138 (1). If a Sex Offender violates § 66-12(c)(1), the Sex Offender shall be subject to the
139 following:
- 140 a. A forfeiture as provided for in §1-4 of this Code, together with all costs of
141 prosecution. Each violation and each day a violation continues will
142 constitute a separate offense; and
- 143 b. The Village Attorney may bring an action in Waukesha County Circuit
144 Court to permanently declare such residency to be a public nuisance.
145 Further, the Village may pursue any and all other legal and equitable
146 remedies to prevent or terminate a violation under this § 66-17.

147 (f) Exemption. A Sex Offender may seek an exemption from § 66-12(c)(1) through the
148 following:

- 149 (1). By submitting a written request for exemption, including any pertinent rationale for
150 an exemption, to the Village police department prior to establishing a residence that
151 would be in violation of this Section or within thirty (30) days after notification that
152 the Sex Offender is in violation of this Section. The Village Chief of Police or
153 his/her designee shall conduct a review of the request for an exemption using any
154 pertinent information and the criteria set forth in subsection 66-12(f)(3). The
155 Village Chief of Police or his/her designee shall approve, approve a Conditional
156 Exemption or deny the request. The Village Chief of Police or his/her designee
157 shall issue the decision within thirty (30) days of receiving the request for
158 exemption and shall provide a written copy of that decision to the Sex Offender,
159 Village clerk and the Village Attorney's office. Any request for an exemption
160 which has not been approved, approved for a conditional exemption or denied by
161 the Village Chief of Police or his/her designee within thirty (30) days of the request
162 shall be deemed to be denied for the purpose of this Section.
- 163 (2). The decision by the Village Chief of Police or his/her designee may be appealed by
164 the Sex Offender within thirty (30) days by submitting a written appeal to the Board
165 via the Village Clerk's office. The Board shall hold a hearing on each appeal,
166 during which the Board may review any pertinent information and may accept
167 sworn oral and sworn written statements from any person.

168 (3). The Village Chief of Police or his/her designee and/or the Board shall base their
169 decision upon any factors related to the Village's interest in promoting, protecting,
170 and improving the health, safety, and welfare of the community, including, but not
171 limited to:

- 172 a. Nature of the offense that resulted in Sex Offender status.
- 173 b. Date of offense;
- 174 c. Age at time of offense;
- 175 d. Recommendation of any probation or parole officer;
- 176 e. Recommendation of any Police Department;
- 177 f. Recommendation of any treating practitioner;
- 178 g. Counseling, treatment and rehabilitation status of the Sex Offender;
- 179 h. Remorse of the Sex Offender;
- 180 i. Duration of time since the Sex Offender's incarceration;
- 181 j. Support network of the Sex Offender;
- 182 k. Relationship of the Sex Offender and the victim(s);
- 183 l. Presence or use of force in the offense(s);
- 184 m. Adherence to terms of probation or parole;
- 185 n. Proposals for safety assurances of the Sex Offender.
- 186 o. Conditions to be placed on any exception from the requirements of this
187 Section.

188 (4). The Board shall issue a decision by a majority vote of those in attendance, such
189 decision will be final for purposes of an appeal. The Board may decide to deny an
190 exemption, issue an exemption, or issue a Conditional Exemption. A written copy
191 of the decision shall be provided to the Sex Offender in person or by first-class mail
192 at the Sex Offender's last-known address. A Sex Offender must consent to the
193 terms of the Conditional Exemption for the Conditional Exemption to be valid, and
194 must demonstrate acceptance of the terms of the Conditional Exemption by signing
195 and dating a copy of the Board's decision and conditions. The Sex Offender must
196 provide a copy of the signed Conditional Exemption to the Village Clerk's office
197 and the Village police department. The Sex Offender will have fourteen (14) days
198 from the date the written Conditional Exemption is issued to accept and return a
199 signed copy to the appropriate locations or the Conditional Exemption will be
200 deemed as void and the appeal denied by the Board. A Sex Offender need not sign
201 an exemption that has been denied by the Board or an exemption approved without
202 any necessary conditions by the Board.

203 (5). If an exemption or Conditional Exemption is granted, that exemption will only
204 apply to the specific Sex Offender who had applied for the exemption at the
205 requested residence and will not be transferable to any other or to any other
206 location.

207 (6). An exemption expires when the Sex Offender who was granted said exemption
208 changes his/her domicile and/or changes his or her residence, whether within the
209 Village or outside the Village.

210 (7). An exemption or Conditional Exemption issued by the Village Chief of Police or
211 his/her designee or the Board may be revoked by the Village Chief of Police or
212 his/her designee if the Sex Offender is found to have violated the conditions or there
213 is probable cause to believe the Sex Offender has committed (an) additional act(s),
214 which had occurred either before or after the exemption or Conditional Exemption
215 was issued, that would cause a person to be classified as a Sex Offender. The
216 Village Chief of Police or his/her designee shall provide written notice to the Sex
217 Offender that the exemption or Conditional Exemption has been revoked. This
218 notice shall be deemed properly delivered if sent by either first class mail to the Sex
219 Offender's last known address or if delivered in person to the Sex Offender's last
220 known address. If the Sex Offender cannot be located, the notice shall be deemed
221 to be properly delivered if a copy is left at the Sex Offender's address which had
222 been exempted in the presence of some competent member of the family at least
223 fourteen (14) years of age or a competent adult currently residing there. If notice
224 cannot be so served, it may be served by publishing a Class I notice. The revocation
225 of an exemption may be appealed to the Board pursuant to the above procedure.

226 SECTION 3: If any section, sentence, clause, phrase or portion of this ordinance is for any reason
227 held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be
228 deemed a separate, distinct and independent provision, and such holding shall not affect the
229 validity of the remainder of such ordinance.

230
231 SECTION 4: This ordinance shall be promptly published, and shall take effect upon passage and
232 publication pursuant to Wis. Stat. § 61.46 (1). Adopted this ___ day of _____, 2023.

233
234 VILLAGE OF HARTLAND

235
236 By: _____
237 Jeffrey Pfannerstill, Village President

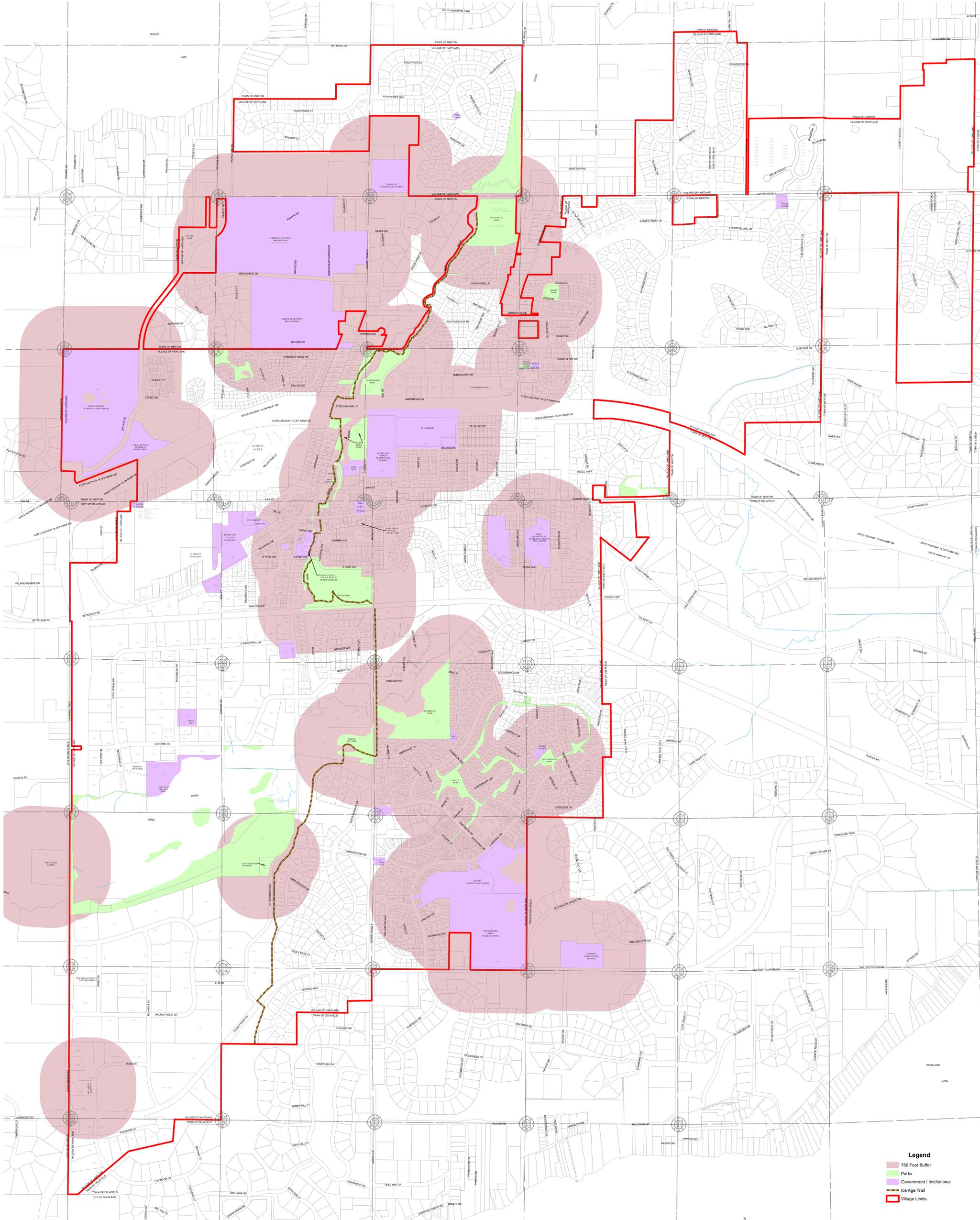
238 ATTEST:

239 _____
240 Darlene Igl, Village Clerk

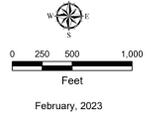
CHILD SAFETY ZONES - 750 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN



- Legend**
- 750 Foot Buffer
 - Parks
 - Government / Institutional
 - Ice Age Trail
 - Village Limits



Ruekert · Mielke

W233 N2080 Ridgeway Parkway Waukesha, WI 53188 - 1020
(262) 542 - 5733 Fax: (262) 542 - 5631 www.ruekert-mielke.com

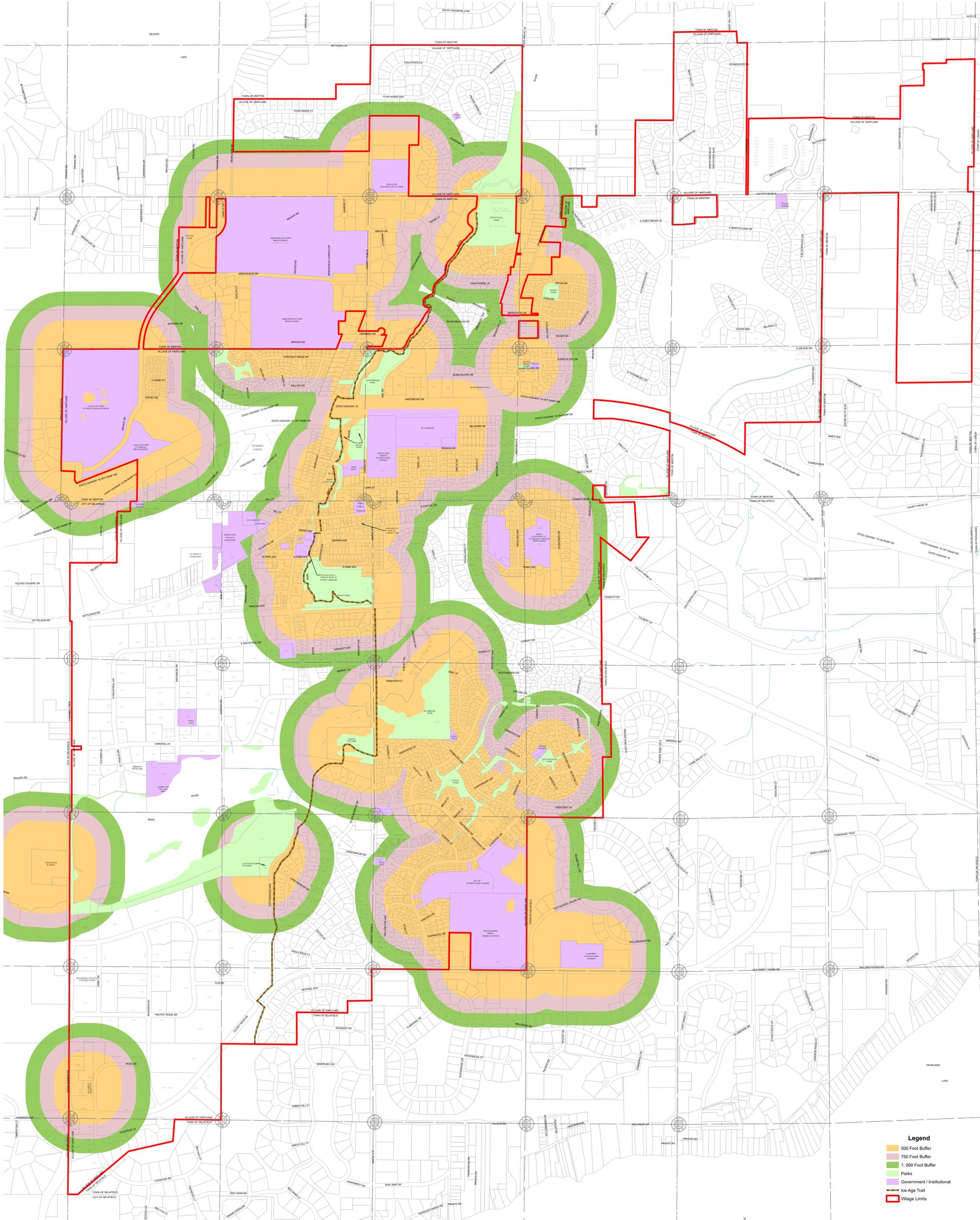
February, 2023

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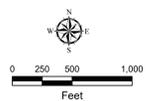
CHILD SAFETY ZONES - 500 - 1,000 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN



- Legend**
- 500 Foot Buffer
 - 750 Foot Buffer
 - 1,000 Foot Buffer
 - Parks
 - Government / Institutional
 - Ice Age Trail
 - Village Limits

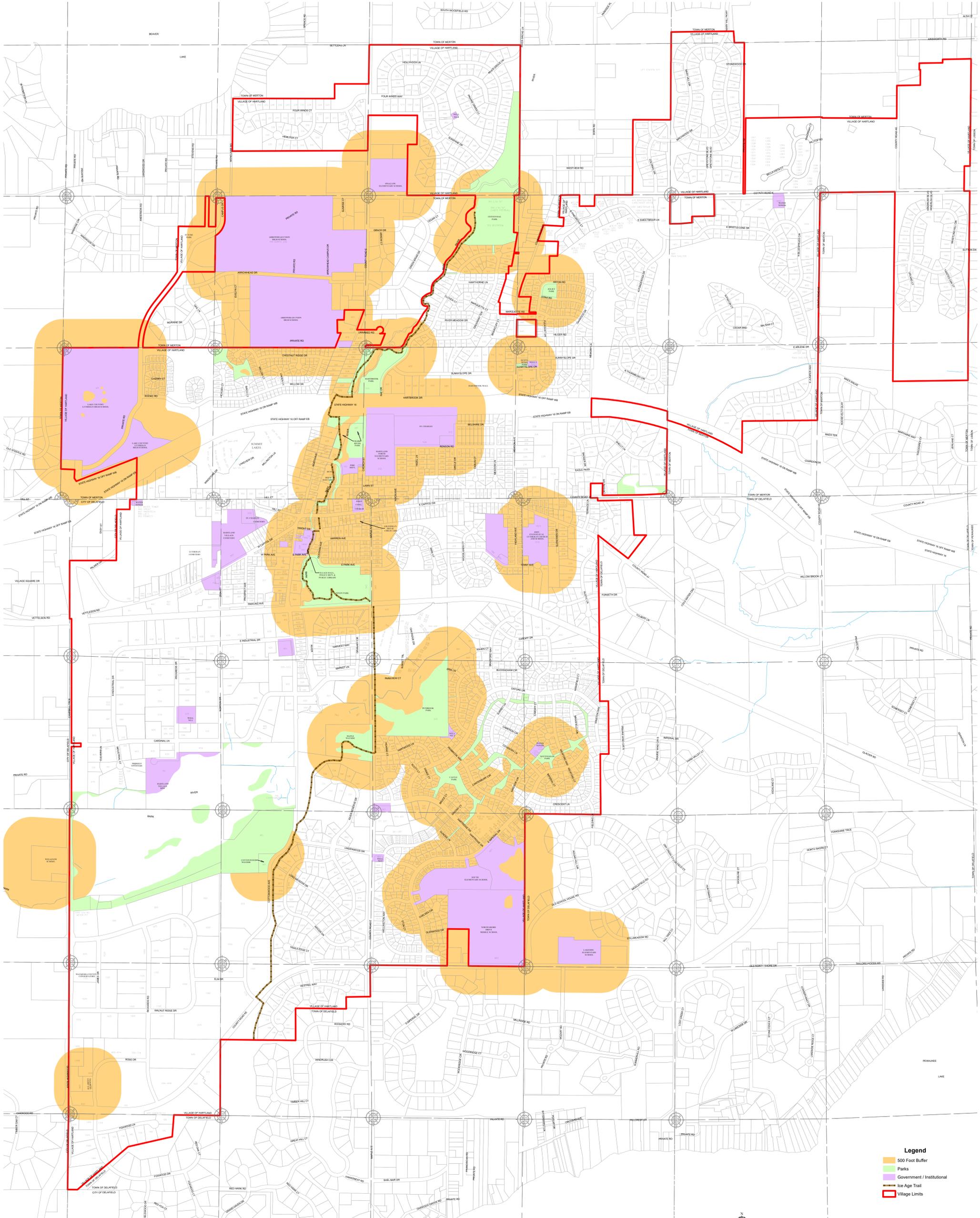


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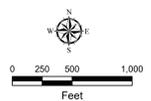
CHILD SAFETY ZONES - 500 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN



- Legend**
- 500 Foot Buffer
 - Parks
 - Government / Institutional
 - Ice Age Trail
 - Village Limits

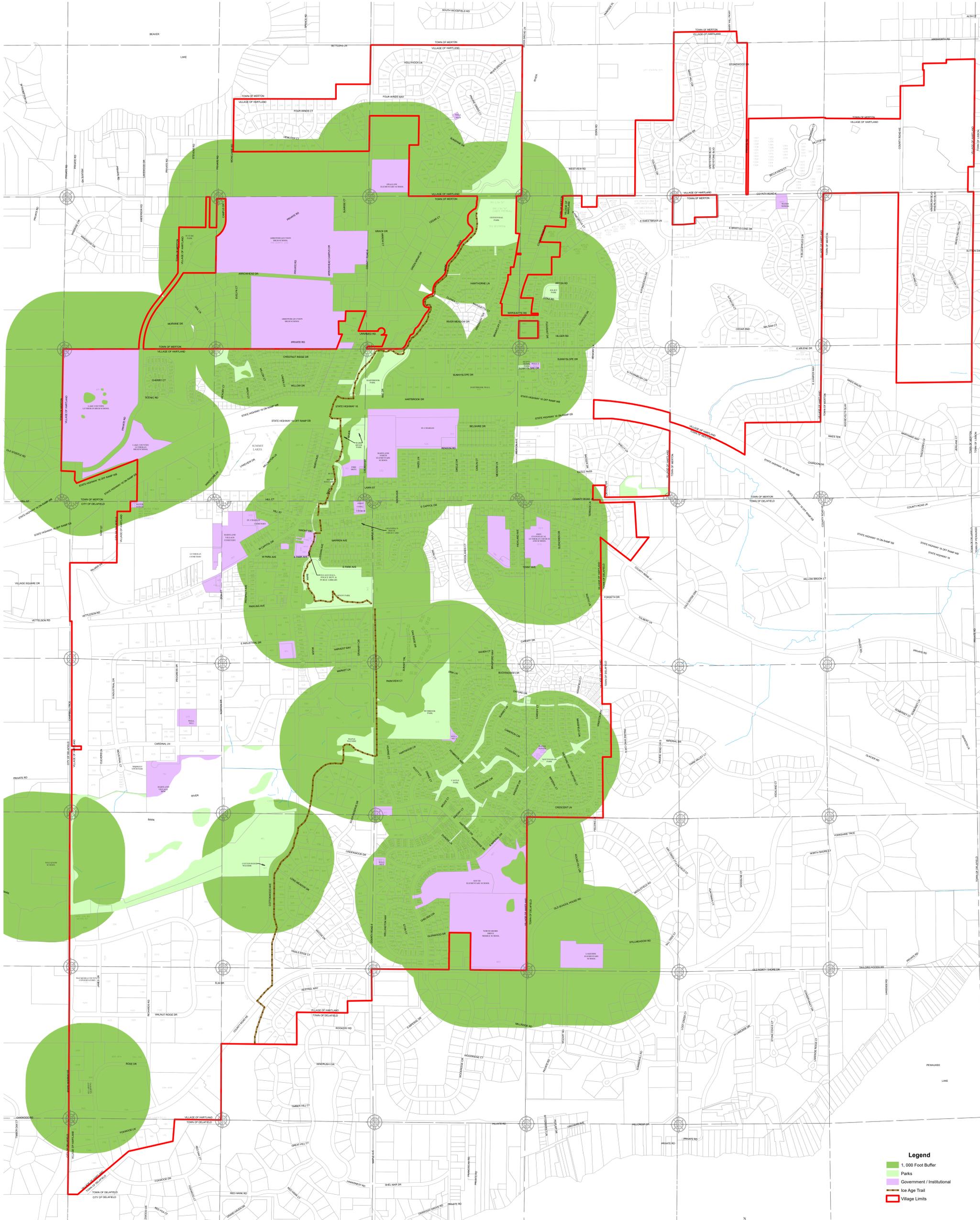


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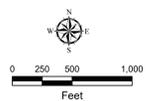
CHILD SAFETY ZONES - 1,000 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN



- Legend**
- 1,000 Foot Buffer
 - Parks
 - Government / Institutional
 - Ice Age Trail
 - Village Limits



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**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: April 10, 2023
Village Board Item Number:	Date: April 24, 2023
Submitted By: Sara Rennekamp, Recreation Director	Presenter: Stephanie Mercado
Subject: Consideration of a motion to approve Snobfest and Snobtoberfest, Beer Snobs, on June 17, 2023 and September 30, 2023.	
Details: Included in the Village Board packet is the special events paperwork for both events.	
Executive Recommendation: Staff recommends approval of these events.	
Financial Remarks: All fees are paid.	
Options & Alternatives: None at this time.	



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved		Date	
Permit fees paid	575	Date	4-6-23
Deposit paid		Date	
Deposit returned		Date	

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION				
Name of Organization Beer Snobs Ale & Eats				
Street Address 102 Cottonwood Ave		City Hartland	State WI	Zip 53029
Phone Number (262) 468-1301		Are you a 501(c)3 Organization? NO		Yes <input type="checkbox"/> No <input type="checkbox"/>
Event Contact Person (First & Last Name) Stephanie Mercado				
Address 1809 Coldwater Creek		City Waukesha	State WI	Zip 53188
Email smercado118@hotmail.com		Phone Number (262) 468-1301	Day of Event Phone Number (262) 468-1301	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company. Tim Mitchell (262) (414) 467-2381				

EVENT INFORMATION		
Name of Event Snob Fest		Date(s) of Event June 17th, 2023
Event Start Time 7pm		Event End Time 11:30pm
Location of the Event* Haught Drive		
Will your event take place in a Village of Hartland Park? NO		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>		

OTHER INFORMATION

Generally describe your event and its purpose

MUSIC on Haight Drive between Cottonwood and
entry to library

Estimated Number of Participants 350	Spectators 0	Vendors 0
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you be selling/serving food?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, how many food trucks will be at the event?		
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve amplified music?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, will the amplified music be a:		
	<input checked="" type="checkbox"/> Band	<input type="checkbox"/> DJ
Hours of amplified music:	7pm to 11pm	
<i>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</i>		
Is street closure requested?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hours of street closure:	10am to midnight	
Diagram for Street Closure Provided?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you need barricades provided by the Village for your event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
How many barricades needed for your event?	Friday before	
"Road Closed" signs requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be providing portable restrooms and wash stations?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

OTHER INFORMATION CONTINUED*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*

4 toilets provided by the library

Will you provide parking for participants?

 Yes No*If yes, where will parking be available?*

Behind Restaurant

Will you provide a dumpster/clean-up services?

 Yes No*If yes, please describe your clean-up and refuse collection plan.*

trash cans- collection and dump in big restaurant bins

Will the event require additional security?

Yes

 NoWill you have an emergency plan in the event of severe weather? *cancel* Yes No

Will the event require first aid and/or emergency responders?

Yes

 No**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

 Yes No**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Smurcadio

Signature of Applicant

04/04/23

Date

For staff use only

Park/Rec. Board approval, if necessary, on:

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Village Board approval, if necessary, on:

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk	4/12/23		DJG	
Fire	4/10/23		DJG	
Police	04/11/23		Chief Misko	Event should end at 11:00 AM
Public Works	4/17/23		PJH	
Rec	4-12-23		Grant	

Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES _____
_____ Park Facility Fees	_____ Temp. Bartender's	
_____ Solicitor's Permit(s)	_____ Temp. Class B	

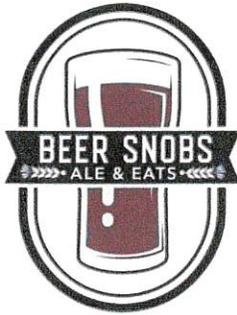
All requirements for this special event have been met.

Village Administrator approval

[Signature]

Date

04/17/2023



122 Cottonwood Ave
Hartland, WI 53029
262-36SNOBS
BeerSnobs122@gmail.com

April 5, 2023

TO: Neighbors of Beer Snobs Ale & Eats-122 Cottonwood Ave
FROM: Stephanie Mercado and Tim Mitchell, Owners of Beer Snobs Ale & Eats
SUBJECT: Road Closure-Haight Drive

On the following dates, we will be closing the road-Haight Drive from Cottonwood Ave to the end rear entrance to the parking lot for 110 Cottonwood Ave for our 7th annual street music events.

7th ANNUAL STREET MUSIC EVENTS

Saturday, June 17th, 2023

Saturday, September 30th, 2023

The set up starts on the Saturday morning. Music starts at 7pm and ends at 11pm. Clean up and tent removal will be done typically by 9am Sunday.

Stop by and have some fun with your family and friends and enjoy great music here in the Village of Hartland...CHEERS!!!

If you have any questions, please contact Stephanie or Tim at 262-367-6627

Thank you in advance for your support.





2KIDSFR-01

DSIMMS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/9/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER House of Insurance - Greenfield 7431 W Goldspring Rd Greenfield, WI 53020	CONTACT NAME PHONE (A/C, No, Ext) (414) 327-3800 FAX (A/C, No) (414) 327-3388 E-MAIL ADDRESS:
INSURED 2 KIDS FROM STALLIS, LLC DBA DEER SNOBS ALE & EATS 122 Cottonwood Avenue Hartland, WI 53029	INSURER(S) AFFORDING COVERAGE INSURER A: Society Insurance NAIC # 15261 INSURER B: INSURER C: INSURER D: INSURER E:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SLUR (NO, YES)	POLICY NUMBER	POLY BFT (MM/DD/YYYY)	POLY EXP (MM/DD/YYYY)	UNITS	
A X	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR		BP22013899	4/29/2023	4/29/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Per occurrence) MED EXP (Per person) PERSONAL & ADV RISKY GENERAL AGGREGATE PRODUCTS - COMP/CPAGU OTHER	1,000,000 100,000 5,000 1,000,000 2,000,000 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X HIREL AUTOS ONLY X SCHEDULED AUTOS NON-OWNED AUTOS ONLY		BP22013899	4/29/2023	4/29/2024	COMBINED SINGLE LIMIT (Per accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE LED Retention \$	1,000,000 50,000 50,000 50,000 50,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY OCCASIONAL WORKER/INDEPENDENT CONTRACTOR/EMPLOYEES EXCLUDED (Waiver in 99) If yes describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC22013920	4/29/2023	4/29/2024	X PER STATUTE OTHER EL EACH ACCIDENT EL DISEASE - EA EMPLOYEE EL DISEASE - (SINGLE LIMIT) Liquor Liability EPLI	100,000 100,000 500,000 1,000,000 50,000
A BOP			BP22013899	4/29/2023	4/29/2024		
A BOP			BP22013899	4/29/2023	4/29/2024		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Snobfest - June 17th, 2023
Snobtoberfest - September 30th, 2023

CERTIFICATE HOLDER

Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
[Signature]



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved		Date	
Permit fees paid	\$175	Date	4-6-23
Deposit paid		Date	
Deposit returned		Date	

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION				
Name of Organization Beer Snobs				
Street Address 122 Cottonwood Ave		City Hartland	State WI	Zip 53029
Phone Number (262) 468-1301		Are you a 501(c)3 Organization?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Event Contact Person (First & Last Name) Stephanie Mercado				
Address 1809 Coldwater Creek		City Waukesha	State WI	Zip 53188
Email smercado118@hotmail.com	Phone Number (262) 468-1301		Day of Event Phone Number (262) 468-1301	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company. Tim Mitchell (414) 467-2381				

EVENT INFORMATION		
Name of Event Snobtoberfest	Date(s) of Event 09.30.23	
Event Start Time 7pm	Event End Time 11:30pm	
Location of the Event* Haught Dnie		
Will your event take place in a Village of Hartland Park?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>		

OTHER INFORMATION

Generally describe your event and its purpose

music on Haight Drive between Cottonwood and entry to library

Estimated Number of Participants 350	Spectators 0	Vendors 0
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Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application.* Yes No

Will you be selling/serving food? Yes No

Will you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.* Yes No

If yes, how many food trucks will be at the event?

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.* Yes No

Does the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.* Yes No

Does the event involve amplified music? Yes No

If yes, will the amplified music be a:

Band DJ

Hours of amplified music: 7pm to 11pm

Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.

Is street closure requested? Yes No

Hours of street closure: 10am - midnight

Diagram for Street Closure Provided? Yes No

Will you need barricades provided by the Village for your event? Yes No

How many barricades needed for your event? Friday before 6

"Road Closed" signs requested? Yes No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.* Yes No

Will you be providing portable restrooms and wash stations? Yes No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

4 toilets provided by the library

Will you provide parking for participants?

Yes

No

If yes, where will parking be available?

Behind Restaurant

Will you provide a dumpster/clean-up services?

Yes

No

If yes, please describe your clean-up and refuse collection plan.

trash cans - collection and dump in
big restaurant bins

Will the event require additional security?

Yes

No

Will you have an emergency plan in the event of severe weather? *cancel*

Yes

No

Will the event require first aid and/or emergency responders?

Yes

No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes

No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Smercado

Signature of Applicant

04/04/23

Date

For staff use only

Park/Rec. Board approval, if necessary, on:

Village Board approval, if necessary, on:

Application forwarded to:

Administrator

Police Chief

Building Inspector

Public Works Director

Fire Chief

Rec Director

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk	4/10/23		D. Felt	
Fire	4/10/23		D. Felt	
Police	04/11/23		Chief Misko	Event should end at 11:00 PM
Public Works	4/17/23		D. Felt	
Rec	4-12-23		D. Felt	

Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES
_____ Park Facility Fees	_____ Temp. Bartender's	_____
_____ Solicitor's Permit(s)	_____ Temp. Class B	

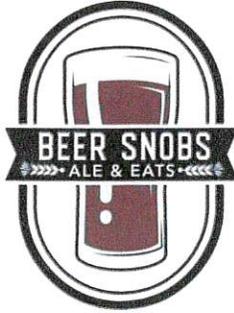
All requirements for this special event have been met.

Village Administrator approval

[Signature]

Date

04/17/2023



122 Cottonwood Ave
Hartland, WI 53029
262-36SNOBS
BeerSnobs122@gmail.com

April 5, 2023

TO: Neighbors of Beer Snobs Ale & Eats-122 Cottonwood Ave
FROM: Stephanie Mercado and Tim Mitchell, Owners of Beer Snobs Ale & Eats
SUBJECT: Road Closure-Haight Drive

On the following dates, we will be closing the road-Haight Drive from Cottonwood Ave to the end rear entrance to the parking lot for 110 Cottonwood Ave for our 7th annual street music events.

7th ANNUAL STREET MUSIC EVENTS

Saturday, June 17th, 2023

Saturday, September 30th, 2023

The set up starts on the Saturday morning. Music starts at 7pm and ends at 11pm. Clean up and tent removal will be done typically by 9am Sunday.

Stop by and have some fun with your family and friends and enjoy great music here in the Village of Hartland...CHEERS!!!

If you have any questions, please contact Stephanie or Tim at 262-367-6627

Thank you in advance for your support.





2KIDSFR-01

DSIMMS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/5/2023

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PRODUCER House of Insurance - Greenfield 7431 W Goldspring Rd Greenfield, WI 53220	CONTACT NAME: PHONE (A/C, No, Ext) (414) 327-3800 FAX (A/C, No) (414) 327-3388 E-MAIL ADDRESS:
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INSURED 2 KIDS FROM STALLIS, LLC DBA BEER SNOBS ALE & EATS 122 Cottonwood Avenue Hartland, WI 53029	INSURER(S) AFFORDING COVERAGE INSURER A: Society Insurance NAIC # 15261 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
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COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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INSR LTR	TYPE OF INSURANCE	ADDITIONAL COVERAGE	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	UNITS	AMOUNT
A	COMMERCIAL GENERAL LIABILITY		BP22013099	4/29/2023	4/29/2024	EACH OCCURRENCE	1,000,000
	CLAIMS-MADE	X OCCUR				DAMAGE TO RENTED PREMISES (Per occurrence)	100,000
						MED EXP (Any one person)	5,000
						PERSONAL & ADV PUBLIC	1,000,000
						GENERAL AGGREGATE	2,000,000
						PRODUCTS - COMMER AGG	2,000,000
						OTHER	
A	AUTOMOBILE LIABILITY		BP22013099	4/29/2023	4/29/2024	SUMMER STALL LEVI (Per auto)	1,000,000
	ANY AUTO					HOULY BARRY (Per auto)	
	OWNED AUTOS ONLY	SCHEDULED AUTOS				HOULY BARRY (Per auto)	
	X HIRED AUTOS ONLY	X NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per auto)	
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE	
	EXCESS LIAB	CLAIMS-MADE				AGGREGATE	
	LEO	RE-ENTRIES					
A	WORKERS COMPENSATION AND EMPLOYERS LIABILITY		WC22013920	4/29/2023	4/29/2024	X PER STATUTE	OTHER
	ANY OCCUPATION (with or without recourse)	Y/N				EL EACH ACCIDENT	100,000
	GET EXCLUDED (EXCLUDED)	N/A				EL DISEASE - EMPLOYEE	100,000
	ELC (see schedule)					EL DISEASE - FAMILY MEM	500,000
	ELC (see schedule)					Liquor Liability	1,000,000
A	BOP		BP22013099	4/29/2023	4/29/2024	EPLI	50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Snobfest - June 17th, 2023
Snobtoberfest - September 30th, 2023

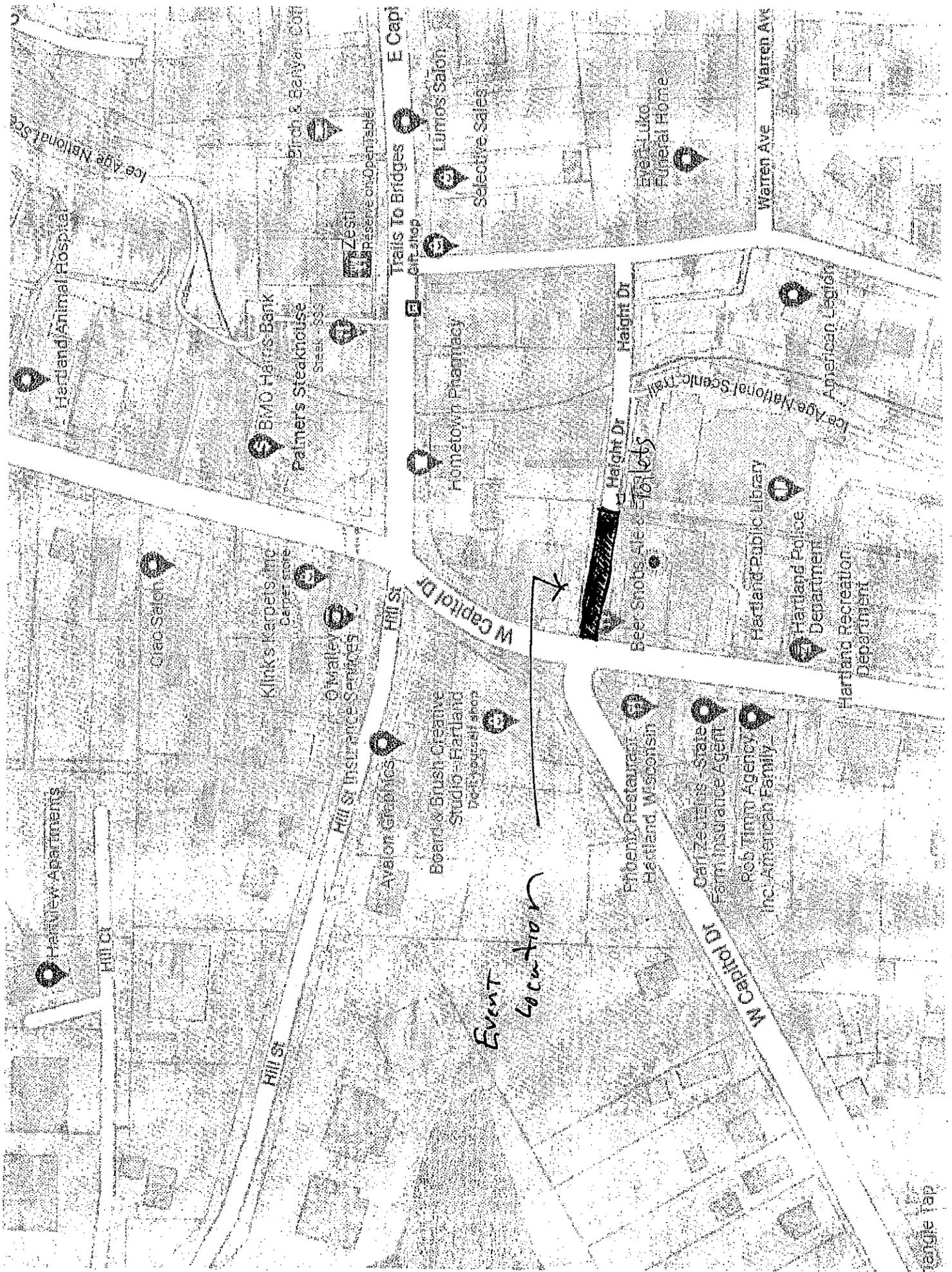
CERTIFICATE HOLDER

Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029

CANCELLATION

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AUTHORIZED REPRESENTATIVE



Hardland Animal Hospital
Ice Age National SCB

BMO Harris Bank
Palmer's Steakhouse
Steak - SCS

Trails To Bridges
Gift shop
E Capit

Hométown Pharmacy

Hill St
W Capitol Dr

Haight Dr

Beer Snobs Ale & Toflets

Warren Ave

Harview Apartments

Clac Salon

Klink's Karpets, Inc.
Carpet store

O'Malley
Hill St Insurance Services

Avalon Graphics

Boards & Brush Creative
Studio - Hardland
Do-it-yourself shop

Pfibenix Restaurant -
Hardland, Wisconsin

Carf Zeutzius - State
Farm Insurance Agent

Rob Timm Agency
Inc. American Family

Hardland Public Library

Hardland Police
Department

Hardland Recreation
Department

American Legion

Ever-Luxe
Funeral Home

Event
Location

Google Tap



MEMORANDUM OF UNDERSTANDING

This Data Sharing Memorandum of Understanding (hereinafter “**MOU**”) is entered into by and between Flock Group, Inc., with a place of business at 1170 Howell Mill Rd NW Suite 210, Atlanta, GA 30318 (“**Flock**”) and Hartland PD with a place of business at 210 Cottonwood Ave, Hartland, Wisconsin 53029 (“**Agency**”) (each a “**Party**”, and together, the “**Parties**”).

Whereas, Agency desires to access Flock’s technology platform and Flock Safety dashboard (together, the “**Flock Service**”) for investigative purposes, in order to view and search photos and videos recorded by Flock (“**Recordings**”) which are stored for no longer than thirty (30) days, utilizing its software for automatic license plate detection;

Whereas, Flock desires to share such Recordings and supplemental data with Agency pursuant to the following terms and conditions:

- 1. Purpose.** To allow the Agency to utilize the Flock Services for the following purpose: to gain awareness with respect to the communities for which they serve to protect and facilitate investigations (the “Purpose”).
- 2. Access Rights to Flock Services.** Subject to the terms and conditions contained in this MOU, Flock hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Flock Service during the Term (as defined below), solely for use by Authorized Users in accordance with the terms and conditions herein, and only through Agency’s official email account. For purposes of this MOU, “Authorized Users” will mean employees, agents, or officers of Agency accessing or using the Flock Services for the Purpose. Agency acknowledges and agrees that, as between Agency and Flock, Agency shall be responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User which would constitute a breach of this MOU, shall be deemed a breach of this MOU by Agency. Agency shall undertake reasonable efforts to make all Authorized Users aware of the provisions of this MOU as applicable to such Authorized User’s use of the Flock Service, and shall cause Authorized Users to comply with such provisions.
- 3. Restrictions on Use.** Agency will not, and will not permit any Authorized Users or any third party to, (i) copy or duplicate any of the Flock Service; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock Service is compiled or interpreted; (iii) modify, alter, or tamper with any of the Flock Service, or create any derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock Service; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Flock Service; (vi) assign, sublicense, sell, resell, lease, rent or otherwise transfer or convey, or pledge as security or otherwise encumber, Agency’s rights under Sections 2; or (vii) access Flock Service through any unofficial (i.e., personal, or non-Agency authorized) email account. Agency may only access Recordings and Flock Service to perform the Purpose, as described in Section 1. Agency shall not use the Flock Service in any manner not permitted by appropriate governing Federal and State regulations or laws; Agency represents and warrants that, in receiving access to Flock Services, such Recordings and supplemental data shall be used solely for purposes authorized by law and described in this MOU.
- 4. Suspension of Service.** Flock may immediately suspend and/or revoke Agency’s and any Authorized End User’s access to any portion or all of the Flock Service if Flock determines that (a) there is a threat or attack on any of the Flock Service by Agency; (b) Agency’s or any Authorized End User’s use of the Flock Service disrupts or poses a security risk to the Flock Service or any other customer or vendor of Flock; (c) Agency or any Authorized End User is/are using the Flock Service for fraudulent or illegal activities; (d) any unauthorized user has accessed to Flock Services through Agency’s account; or (e) Agency has



violated any term of this MOU, including, but not limited to, utilizing the Flock Services for anything other than the Purpose.

5. Ownership. As between the Parties, subject to the rights granted in this MOU, Flock and its licensors retain all right, title and interest in and to the Flock Service, and its components and any Recordings or data provided by Flock through the Flock Service, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this MOU. Agency further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. There are no implied rights.

6. Warranty. Flock and its licensors make no express or implied warranty as to the conditions of the Recordings, or fitness for a particular research, data, investigative purpose or resulting actions or omissions resulting from Recordings and supplemental data obtained by Agency through the use of Flock Services.

7. Financial Implications to Agency. No financial commitment by Agency is required to access the Flock Services or Recordings.

8. Term; Termination.

A. Term. This MOU will commence once executed by both parties and shall continue for a period of five (5) years.

B. Termination. Prior to expiration of the Term, Flock may terminate this MOU for its convenience, and in its sole discretion, by providing Agency thirty (30) days prior written notice of termination. Agency may terminate this MOU for its convenience, and in its sole discretion, by providing Flock thirty (30) days prior written notice of termination. Either party may terminate this MOU upon written notice if the other party has breached a material term of this MOU and has not cured such breach within thirty (30) days of receipt of notice from the non-breaching party specifying the breach. Upon termination of this MOU, Agency will immediately cease all use of Flock Services. This MOU is subject to termination without written notice after expiration of the Term.

9. Indemnification. Each Party to this MOU shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, in connection with the performance of their official duties under this MOU. Parties shall indemnify and hold harmless each other against any suits, claims, actions, complaints, or liability of any kind, which relate to the use of or reliance on Flock Service. For tort liability purposes, no participating Party shall be considered the agent of the other participating Party. Each Party to this MOU shall be liable (if at all) only for the torts of its own officers, agents, or employees that occur within the scope of their official duties. Under no circumstances shall this MOU be interpreted to create a partnership or agency relationship between the Parties.

10. Limitation of Liability.

A. Limitation on Direct Damages. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL FLOCK, ITS OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR REPRESENTATIVES BE LIABLE FOR ANY AMOUNT GREATER THAN THE FEES PAID TO FLOCK UNDER THIS MOU, OR \$100 IN UNITED STATES CURRENCY, WHICHEVER IS GREATER, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), PRODUCT LIABILITY OR OTHERWISE.

B. Waiver of Consequential Damages. IN NO EVENT SHALL FLOCK OR ITS LICENSORS OR SUPPLIERS BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, LOSS OF DATA OR LOSS OF PROFITS, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING



NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EVEN IF FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

11. Confidentiality.

A. **Obligations.** During the performance of services and Agency's use of the Flock Service under this Agreement it may be necessary for a party to provide the other with certain information considered to be proprietary or confidential by the disclosing party. The disclosure of such confidential information shall be subject to the following terms and conditions.

i. The term "Agency Confidential Information" shall mean any material, data, systems, procedures and other information of or with respect to Agency that is not be accessible or known to the general public, including information concerning its hardware, software, business plans or opportunities, business strategies, finances, employees, and third-party proprietary or other information that Agency treats as confidential. Flock shall not use, publish or divulge any Agency Confidential Information except (i) in connection with Flock's provision of Software and services pursuant to this Agreement, (ii) to Flock's officers, directors, employees, agents and contractors who need to know such information to enable Flock to provide Software and services pursuant to this Agreement, or (iii) with the prior written consent of Agency, which consent Agency may withhold in its sole discretion.

ii. The term "Flock Confidential Information" means any material, data, systems, procedures and other information of or with respect to Flock that is not accessible to or known to the general public, including, without limitation, the software, object code, source code, formulae, algorithms, financial data, clients, employees, software development plans, software support third-party proprietary or other information that Flock treats as confidential. Agency shall not use, publish or divulge any Flock Confidential Information except (i) to its employees, agents and officers who need to know such information to enable Agency to use the Flock Services, or (ii) with the prior written consent of Flock, which consent Flock may withhold in its sole discretion.

iii. Each party shall protect the other's confidential information with the same degree of care normally used to protect its own similar confidential information, but in no event less than that degree of care that a reasonably prudent business person would use to protect such information. The obligations of each party to protect confidential information received from the other party shall not apply to information that is publicly known or becomes publicly known through no act or failure to act on the part of the recipient. All provisions of this MOU concerning the Confidentiality section herein, shall survive any termination of this MOU.

B. **Exclusions.** Confidential Information shall not include any information that is (i) already known to the receiving party at the time of the disclosure; (ii) publicly known at the time of the disclosure or becomes publicly known through no wrongful act or failure of the receiving party; (iii) subsequently disclosed to the receiving party on a non-confidential basis by a third-party not having a confidential relationship with the other party hereto that rightfully acquired such information; or (iv) communicated to a third party by the receiving party with the express written consent of the other party hereto. A disclosure of Confidential Information that is legally compelled to be disclosed pursuant to a subpoena, summons, order or other judicial or governmental process or the Freedom of Information Act shall not be considered a breach of this MOU; provided the receiving party provides prompt notice of any such subpoena, order, or the like to the other party so that such party will have the opportunity to obtain a protective order or otherwise oppose the disclosure.

12. **Entire Agreement.** This MOU is complete and contains the entire understanding between the Parties relating to the sharing of Recordings and Confidential Data by and between Flock and Agency. This MOU supersedes any and all other agreements between the Parties. This Agreement is non-assignable by both Parties.

f⁺lock safety

13. **Severability.** Nothing in this MOU is intended to conflict with or violate State or Federal laws, regulations, policies, etc. If a term or provision of this MOU is inconsistent with a law or authority, then that term or provision shall be invalid, but the remaining terms and provisions shall remain in full force and effect. If any provision of this MOU is found to be unenforceable, unlawful, or void, the provision shall be deemed severable from the MOU and shall not affect the validity of the remaining provisions.

14. **Miscellaneous.** All notices, requests, demands, or other communications required or permitted to be given hereunder must be in writing and must be addressed to the parties at their respective addresses set forth below and shall be deemed to have been duly given when (a) delivered in person; (b) sent by facsimile transmission To the facsimile number below and indicating receipt at the facsimile number where sent; (c) one (1) business day after being deposited with a reputable overnight air courier service; or (d) three (3) business days after being deposited with the United States Postal Service, for delivery by certified or registered mail, postage pre-paid and return receipt requested. This MOU shall be governed by the laws of the state in which the Agency is located, excluding its conflict of laws rules. The parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this MOU.

IN WITNESS WHEREOF, Flock and the Agency have caused this MOU to be signed on the date set forth below and be effective on the last date specified below.

f^Yock safety

FLOCK GROUP, INC.

Hartland PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

f  **lock safety**



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 3/29/2023
Village Board Item Number:	Date: 4/24/2023
Submitted By: Dave Felkner, DPW Director	
Subject: Municipal Separate Storm Sewer System (MS4) Report	

Details: The MS4 permit is required of the Village by the DNR Wisconsin Administration Code NR216.07. This storm water permit is for Municipalities to report and track what is being discharged through the storm sewer system into the Bark River. The form also tracks inspection and maintenance of outfalls (164) and ponds (50). There are other documents the DNR requires from the Village not to exclude education or construction site inspections.

Financial Remarks:

Options & Alternatives: This permit is mandatory to complete by the Wisconsin DNR. This presentation is a annual requirement.

Executive Recommendation: This is for Village Board review.

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name: 2022 Annual Report

County: Waukesha

Municipality: Hartland, Village

Permit Number: S050075

Facility Number: 31273

Reporting Year: 2022

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit .

In order to acknowledge that you are reapplying for permit coverage, please check the following box:

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary

- Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Hartland, Village

Facility ID # or (FIN): 31273

Updated Information: Check to update mailing address information

Mailing Address: 210 Cottonwood Avenue

Mailing Address 2:

City: Hartland

State: WI

Zip Code: 53029 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: David

Last Name: Felkner

Select to **update** current contact information

Title: DPW Director

Mailing Address: 210 Cottonwood Avenue

Mailing Address 2:

City: Hartland

State: WI

Zip Code: 53029 xxxxx or xxxxx-xxxx

Phone Number: 414-630-8168 Ext: xxx-xxx-xxxx

Email: dfelkner@villageofhartland.com

Additional Contacts Information (Optional)

- I&E Program
- IDDE Program

**Individual with responsibility for:
(Check all that apply)**

- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

 xxxxx or xxxxx-xxxx

Phone Number:

 Ext: xxx-xxx-xxxx

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

First Name:

Last Name:

Select to **update** current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

 xxxxx or xxxxx-xxxx

Phone Number:

 Ext: xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

Public Education and Outreach Waukesha County SW Group

Public Involvement and Participation Waukesha County SW Group

Illicit Discharge Detection and Elimination

Construction Site Pollutant Control

Post-Construction Storm Water Management

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

- a. Does MS4 conduct any educational efforts or events independently (not with a group) Yes
 No
- b. How many total educational events were held during the reporting year:
- c. The permit requires that both passive and interactive mechanisms are utilized. How many interactive mechanisms were used during the reporting year?

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other

- d. Will additional information/summary of education events be attached to the annual report? Yes
 No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached Waukesha County Education Group spreadsheet for details on regional education and outreach effort.

Minimum Control Measures - Section 2 : Complete**2. Public Involvement and Participation**

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	3/28/2022		
Project/Event Name	Village Board Meeting		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	5/1/2022 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name	Citizen Stream Monitoring		
Delivery Mechanism	Other hands-on event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	1/1/2022 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name	Adopt a Drain		

Delivery Mechanism	<u>Other hands-on event</u>		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>101+</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	2/3/2022 <input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	Workshop
Delivery Mechanism	<u>Other hands-on event</u>

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>101+</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have? Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges? Unsure
- d. Unsure

- How many illicit discharge complaints did the municipality receive?
- e. From the complaints received, how many were confirmed illicit discharges? Unsure
-
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. Unsure

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation

Additional Information: _____

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? Unsure
-
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure
- No Authority
- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation

- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Occasional verbal or email warnings were sent to developers of all 5 sites to help compel compliance. Follow up inspections and on-site meetings were held to verify that compliance was achieved.

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

a. How many sites with new structural storm water management Best Management Practice (BMP) have received local approval ? Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? Yes No Unsure

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? Unsure

Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? Yes No Unsure

e. If yes, does MS4 have maintenance authority on these privately owned BMPs? Unsure

f. How many municipally owned storm water management BMPs were inspected in the reporting year? Unsure

g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure

- No Authority
- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation

<input checked="" type="checkbox"/> Forfeiture of Deposit	0
<input checked="" type="checkbox"/> Complete Maintenance	0
<input checked="" type="checkbox"/> Bill Responsible Party	0
<input type="checkbox"/> Other - Describe below	

- e. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management best management practices. Unsure
- b. How many new municipally owned storm water management best management practices were installed in the reporting year? Unsure
- c. How many municipally owned storm water management best management practices were inspected in the reporting year? Unsure
- d. What elements are looked at during inspections (250 character limit)?

Inlet and outfall structure, berm, weir, vegetation, etc.

- e. How many of these facilities required maintenance? Unsure
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Storm water facility inspections occur routinely.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) Not Applicable

- g. How many municipal properties require a SWPPP? Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? Unsure
- i. Have amendments to the SWPPPs been made?
 Yes No Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village practices ongoing efforts to manage storm water on municipal sites as described in the SWPPP.

Collection Services - *Street Sweeping / Cleaning Program* Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?
 Yes No Unsure
- m. If known, how many tons of material was removed? Unsure
- n. Does the municipality have a low hazard exemption for this material? Yes No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
 Yes - Explain frequency Once per month
 No - Explain _____
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No Unsure
- q. How many catch basin sumps were cleaned in the reporting year? Unsure
- r. If known, how many tons of material was collected? Unsure
- s. Does the municipality have a low hazard exemption for this material? Yes No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
 Yes- Explain frequency _____
 No - Explain _____
 Not Applicable

Collection Services - *Leaf Collection Program* Not Applicable

- u. Does the municipality conduct curbside leaf collection? Yes No Unsure
- v. Does the municipality notify homeowners about pickup? Yes No Unsure
- w. Where are the residents directed to store the leaves for collection?
 Pile on terrace Pile in street Bags on terrace Unsure
 Other - Describe _____
- x. What is the frequency of collection?
Once per week during autumn.
- y. Yes No Unsure

Is collection followed by street sweeping/cleaning?

- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*) Unsure

- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	<input type="text" value="0"/>	<input type="text" value="240"/>	<input type="text" value="1078"/>	<input type="text" value="996"/>	<input type="text" value="864"/>	<input type="text" value="388"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>None</u>	<input type="text"/>					

- ac. Was salt applying machinery calibrated in the reporting year? Yes No Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No Unsure

Training Date	Training Name	# Attendance
<input type="text" value="10/25/2022"/>	<input type="text" value="Saltwise Training"/>	<input type="text" value="11"/>

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

The Village practices salt reduction methods and encourages applicators to attend training. March salt totals are estimated.

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? Yes No Unsure

If yes, describe what training was provided (250 character limit):

Community Recycling & Stormwater Education Meeting. See additional attachment.

When:

How many attended:

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures

and pollution prevention program requirements.

Elected Officials

Village Board meetings.

Municipal Officials

Village Board meetings, Staff meetings, website and newsletter postings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Routine staff meetings, board meetings, website and newsletter postings.

- a. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village emphasizes the importance of storm water management during preconstruction meetings and new and redevelopment permit reviews. Staff are encouraged to attend opportunities for training.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes No Unsure

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
 Storm pipes
 Vegetated swales
 Outfalls
 Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Updated storm sewer map attached.

Final Evaluation - Complete**Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	---------------------------------	--------------------------------	------------------------

Element: Public Education and Outreach

2845	2845	2920	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Public Involvement and Participation

500	500	575	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Element: Illicit Discharge Detection and Elimination

2500	2500	2600	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Construction Site Pollutant Control

4000	4000	4125	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Post-Construction Storm Water Management

3000	3000	3115	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Pollution Prevention

9500	9500	9620	<u>General revenue fund</u>
------	------	------	-----------------------------

Other (describe)

Storm Sewer System Map

500	500	575	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Values are estimated, the General Revenue Fund has budgeted 23,530 for storm water management in 2023.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Hartland, Village is subject to the following approved TMDLs: Rock River Basin and/or Beaver Dam Lake

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.

The permittee is confirming that all planned efforts are on schedule.

Agree Disagree

[A.6.3] Final Documentation.

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

Agree Disagree

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

[2023MS4.pdf](#)

Attach - Other Supporting Documents

AR Other

 File Attachment

[2022BMPInventory.pdf](#)

AR EO

 File Attachment

[WaukshaCountySWActivitiesList.xlsx](#)

AR IP

 File Attachment

[WaukeshaCountySWActivitiesList2.xlsx](#)

AR Other

 File Attachment

[InternalTraining.pdf](#)

AR MuniSWPPP

 File Attachment

[SWPPPInspection2022.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Hartland, Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Delegation of Signature Authority

 File Attachment

[Hartland Signed_DSA.pdf](#)

Submission of this form constitutes notice by the authorized municipal contact that the person electronically signing the MS4 eReport is authorized to do so on behalf of the authorized municipal contact. [Please download form 3400-220](#) and sign and attach it above.

Name: Christy Poniewaz

Title: Environmental Scientist

Authorized Signature.

- I accept the above terms and conditions.

Signed by : i:0#.f|wamsmembership|cponiewaz on 2023-03-28T13:41:11

You have already signed and submitted this application to the DNR. Please [contact the Wisconsin DNR](#) for assistance.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Submittal Type: Pollution Prevention

Project Name: 2022 Pollution Prevention

County: Waukesha

Municipality: Hartland, Village

Permit Number: S050075

Facility Number: 31273

Reporting Year: 2022

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit .

In order to acknowledge that you are reapplying for permit coverage, please check the following box:

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Pollution Prevention Submittal

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the report form and upload attachments
- Attach the following items as appropriate
 - Pollution Prevention Program
 - Leaf and Yard Waste Management Procedures

- Municipal Storm Water Management Facility (BMP) Inventory
- Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
- Municipal Storm Water Management Facility (BMP) Inspection Report
- Municipal Maintenance Property SWPPP
- Municipal Maintenance Property Inspection Report
- Related Ordinance
- Sweeping and Catch Basin Cleaning Documents
- Turf Nutrient Management Plan
- Winter Road Maintenance Procedures
- Sign and Submit form

Municipal Contact Information- Complete**Note:** Compliance items must be submitted using the Attachments tab.**Municipality Information****Name of Municipality:** Hartland, Village**Facility ID # or (FIN):** 31273**Updated Information:** Check to update mailing address information**Mailing Address:** 210 Cottonwood Avenue**Mailing Address 2:****City:** Hartland, Village**State:** WI**Zip Code:** 53029 xxxxx or xxxxx-xxxx**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

 Select to **create new** primary contact**First Name:** David**Last Name:** Felkner Select to **update** current contact information**Title:** Interim DPW Director**Mailing Address:** 210 Cottonwood Avenue**Mailing Address 2:****City:** Hartland**State:** WI**Zip Code:** 53029 xxxxx or xxxxx-xxxx**Phone Number:** 414-630-8168 Ext: xxx-xxx-xxxx**Email:** dfelkner@villageofhartland.com**Individual Responsible for Pollution Prevention (Optional)****First Name:****Last Name:****Title:****Mailing Address:**

Mailing Address 2:

City:

State:

Zip Code: xxxxx or xxxxx-xxxx

Phone Number: Ext: xxx-xxx-xxxx

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to *create new* Billing contact

First Name:

Last Name:

Select to *update* current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: xxxxx or xxxxx-xxxx

Phone Number: Ext: xxx-xxx-xxxx

Email:

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Attach the MS4 compliance document for submittal here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)
***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Attach - Other Supporting Documents

PP_WintRdMain

 File Attachment

[Hartland_WinterRdMgmtProgram2023.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

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Title: Environmental Scientist

Authorized Signature.

- I accept the above terms and conditions.

Signed by : i:0#.f|wamsmembership|cponiewaz on 2023-03-28T13:46:35

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**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: 04/04/2023
Village Board Item Number:	Date: 04/24/2023
Submitted By: Dave Felkner, Interim DPW Director	
Subject: Presentation of the 2022 Consumer Confidence Report	

Details:

The annual Consumer Confidence (water) Report (CCR) has been prepared for 2022. Because the Village receives the yearly testing results at the end December, the report is published in the spring of the following year.

The Consumer Confidence Report is a DNR requirement for all water utilities throughout the state. This report documents the water testing and results of the Hartland water system for the 2022 year. It also explains the water pumping totals with a brief explanation of backflow and cross connection.

Financial Remarks:

Options & Alternatives:

Executive Recommendation:

The 2022 Consumer Confidence Report (CCR) is for Board review.

Village of Hartland Waterworks

2022 Consumer Confidence Report

System Number 26802050

The Village of Hartland happy to share the Annual Drinking Water Quality Report. This report is designed to inform you about the quality of the drinking water and other water related services the Village delivers to you every day. This report communicates to the public the source of the Village's water and summarizes the detected compounds from the sampling results for the year ending 2022. Our goal is to provide you with a safe and dependable supply of drinking water. The water supplied meets all EPA/DNR requirements for drinking water. We want you to understand the efforts we make to continually improve the water utility and protect our water resources.

The Village obtains its drinking water from five drilled groundwater wells. Each of these wells is finished in the shallow sand and gravel aquifer. This aquifer can yield municipal wells ranging in capacity from 100 gallons per minute (gpm) to 2,000 gpm depending on the specific well construction and location, but it's also the most susceptible to potential contaminant sources due to the shallow depth. Well No. 1 and the associated reservoir were abandoned in 1994. Well No. 2 was constructed in 1956 to a total depth of 82 feet. The well was rehabilitated in 2022. The current well capacity is approximately 800 gpm. Well No. 3 was constructed in 1974 to a total depth of 135 feet. The well was rehabilitated in 2017 and has a capacity of approximately 1,000 gpm. Well No. 4 was drilled in 1972 to a depth of 81 feet. The well was rehabilitated in 2015 and produces 275 gpm. Well No. 5 was drilled in 1983 to a depth of 89 feet. The well was rehabilitated in spring of 2011 and has a capacity of approximately 1,250 gpm. Well No. 6 was drilled in 2006 to a depth of 122 feet. The well has a capacity of approximately 1,600 gpm. The Wisconsin Department of Natural Resources requires Water utilities to inspect towers and reservoirs every 5 years. Coventry Lane, Hill Street and Bristlecone towers were drained and inspected in 2018. Coventry Lane and Hill Street towers were sand blasted and painted in 2019. Bristlecone Tower will be painted in 2020.

At each well pumping station, a fluoride solution is added to supplement the natural fluoride (0.2 milligrams per liter (mg/l)) in the groundwater. The fluoride level is increased to about 0.7 milligrams per liter (mg/l). The purpose of fluoride is to help reduce dental cavities.

In addition, the Village added an air stripping tower adjacent to well pumping station No. 3 in 1984, to reduce certain detected volatile organic compounds to required levels. Due to the air stripping process, both chlorine and a phosphate compound are added to the water at pumping station No. 3. The Village started adding chlorine at Well No. 2, Well No. 5 and Well No. 6 in 2016. This is done to insure that no bacteria growth occurs and control the water chemistry. The drinking water supplied in the Village is very hard and is approximately 23 grains per gallon.

UTILITY IMPROVEMENTS/ INFORMATION

In order to maintain a safe and dependable water supply the Utility sometimes needs to make improvements to benefit all of its customers. The Village continues to replace old water mains, fire hydrants, service lines and valves.

The Village of Hartland staff works hard to provide quality drinking water to all its customers at a reasonable cost. The Village is proud that nine of its employees are certified water operators.

We ask that all our customers help us protect our water sources by conserving water and participating in the Village efforts to increase awareness of groundwater protection. We also ask that you repair any leaks such as dripping faucets/running toilets immediately.

MISCELLANEOUS

- The Village water utility has 58.27 miles of water main, 3,187 water meters, 672 fire hydrants, 1,621 street valves and pumped 331,519,000 gallons of water in 2022.
- The fire department, the D.P.W. staff and contractors with a permit are the only persons allowed to operate a fire hydrant. Please report any suspicious use of a fire hydrant to the Police Department immediately at (262) 367-2323.
- The cost of a gallon of water from the tap in 2022 was \$0.00346.

WATER SYSTEM CONTACT INFORMATION

If you would like to know more about the information contained in this report, or your water utility, please contact the Village Hall at (262) 367-2714 or attend any of our regularly scheduled meetings. The Village Board meets at 6:30 P.M. at the Village Hall on the second and fourth Mondays of each month. Additional information may be found on the Village web site at www.villageofhartland.com.

HEALTH INFORMATION

The Village has followed the sampling/testing requirements set forth by the US Environmental Protection Agency and the Wisconsin Department of Natural Resources. Those test results and additional water sampling test results are available for viewing, by setting up an appointment at the Village Administration office.

This report summarizes the water sample test results for the period of January 1, 2017 to December 31, 2021. The table of Water Sampling Test Results is included as required by the Wisconsin DNR. All samples are compared to a predetermined level of safety known as the Maximum Contaminant Level (MCL) and to the Maximum Contaminant Level Goal (MCLG). The comparisons show if there is a system violation for any given compound.

While our sampling program does show that some compounds have been detected, they exist at small levels that are below the set maximum contaminant level (MCL). The EPA has determined that your water is safe to consume at these levels.

It should be noted that all sources of drinking water are subject to potential contamination by compounds that are naturally occurring or that are manmade. Those contaminants can be microbes, organic or inorganic chemicals, or radioactive materials. All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice from their health care providers about drinking water. The Environmental Protection Agency and the Center for Disease Control (EPA/CDC) guidelines on appropriate means to lessen the risk of infection from potential contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

The following is additional information on potential contaminants that may be present in source water:

Total Coliform: The Total Coliform rule requires water systems to meet a stricter limit for coliform bacteria. The Village completes 10 mandatory coliform tests monthly. Coliform bacteria are usually harmless, but their presence in water can be an indication of the possible presence of disease-causing bacteria. When coliform bacteria are found, special follow-up tests are required including two checks both upstream and downstream of

the unsafe sample in addition to the regular quarterly sampling. The Village has never had consecutive unsafe samples. If this limit is ever exceeded, the Village will notify the public.

Nitrates: As a precaution, we would notify the public, physicians and health care providers in this area if there was ever an exceeding amount of the nitrate standard above the MCL in the water supply. Nitrates in drinking water at levels above 10 ppm are a health risk for infants of less than six months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrate levels may rise quickly for short periods of time because of rainfall or agricultural activity. If you are caring for an infant, you should seek advice from your health care provider. Nitrate levels are well below the limit and have been decreasing over the last few years.

Lead: Lead in drinking water is rarely the sole cause of lead poisoning, but it can add to a person's total lead exposure. All potential sources of lead in the household should be identified and removed, replaced or reduced. Tests show that lead levels in the well water are negligible. Higher lead levels result from the water being in contact with lead piping or solder which may exist in older homes.

Copper: Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilsons Disease should consult their personal doctor.

Coliform: Coliforms are bacteria which are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems.

Information about Cross-Connection Control and Backflow Prevention

What is a Cross-Connection?

A cross-connection is an actual or potential connection between the safe drinking water (potable) supply and a source of contamination or pollution. State plumbing codes require approved backflow prevention methods to be installed at every point of potable water connection and use. Cross-Connections must be properly protected or eliminated.

How does contamination occur?

When you turn on your faucet, you expect the water to be as safe as when it left the treatment plant. However, certain hydraulic conditions left unprotected within your plumbing system may allow hazardous substances to contaminate your own drinking water or even the public water supply.

Water normally flows in one direction. However, under certain conditions, water can actually flow backwards; this is known as Backflow. There are two situations that can cause water to flow backward: back siphonage and backpressure.

Backsiphonage

May occur due to a loss of pressure in the municipal water system during a fire fighting emergency, a water main break or system repair. This creates a siphon in your plumbing system which can draw water out of a sink or bucket and back into your water or the public water system.

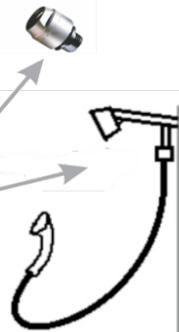
Backpressure

May be created when a source of pressure (such as a boiler) creates a pressure greater than the pressure supplied from the public water system. This may cause contaminated water to be pushed into your plumbing system through an unprotected cross-connection.

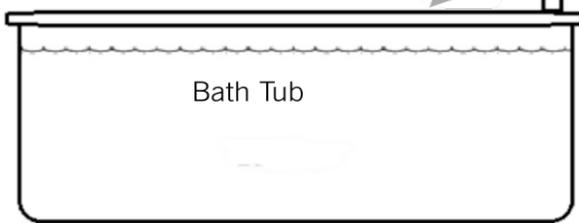
In the Bathroom - Hand Held Shower Fixture

The hand held shower fixture is compliant if:

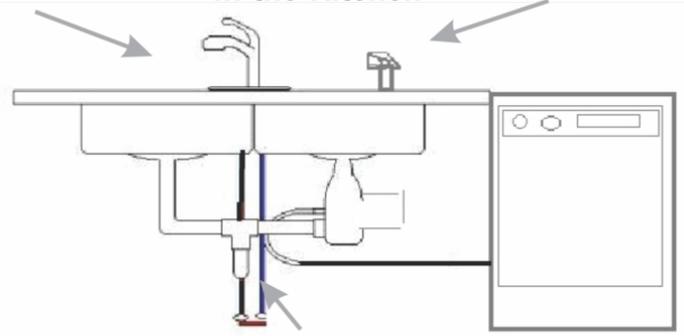
- When shower head is hanging freely, it is at least 1" above top of the flood level rim of the receptor (tub)
- Complies with **ASSE#1014**
- Has the **ASME code 112.18.1** stamped on the handle



1" Minimum AIR GAP Above Tub From Fixture Outlet



In the Kitchen



Hoses and water treatment devices may create a potential backflow hazard if not properly isolated with backflow prevention methods.

Insights to protect your drinking water

Do...

- Keep the ends of hoses clear of all possible contaminants.
- Make sure dishwashers are installed with a proper "air gap" device.
- Verify and install a simple hose bibb vacuum breaker on all threaded faucets around your home.
- Make sure water treatment devices such as water softeners have the proper "air gap", which is a minimum of one inch above any drain.

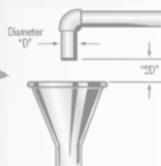
Hose bibb Vacuum Breaker



Don't...

- Submerge hoses in buckets, pools, tubs, sinks or ponds.
- Use spray attachments without a backflow prevention device.
- Connect waste pipes from water softeners or other treatment systems directly to the sewer or submerged drain pipe. Always be sure there is a one inch "air gap" separation.

Air Gap



Did you know...

Your water can become contaminated if connections to your plumbing system are not properly protected!

The purpose of the local Cross-Connection Control Program, as required by State Plumbing Code and Regulations, is to ensure that everyone in the community has safe, clean drinking water.

Public Health & Safety...

To avoid contamination, backflow preventers are required by state plumbing codes wherever there is an actual or potential hazard for a cross-connection. The Wisconsin Department of Natural Resources requires all public water suppliers to maintain an on-going Cross-Connection Control Program involving public education, onsite inspections, and possible corrective actions by building owners if required.

More Information

WI Department of Safety and Professional Services (formerly DOC)
www.dsps.wi.gov

WI Department of Natural Resources
www.dnr.wi.gov

Environmental Protection Agency (EPA)
www.epa.gov

Cross-Connection Control / Backflow Prevention
www.hydrodesignsinc.com/wiccc.html

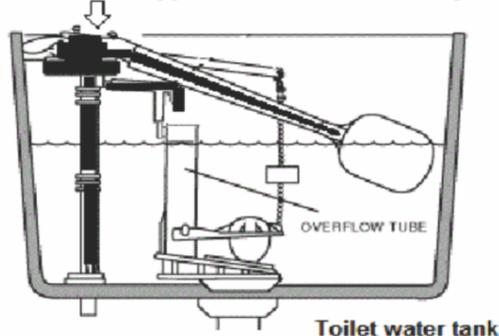


In the Bathroom - Toilet Tanks

There are many unapproved toilet tank fill valve products sold at common retailers which do not meet the state plumbing code requirements for backflow prevention.

- Look for the **ASSE #1002** Standard symbol on the device and packaging
- Replace any unapproved devices with an **ASSE #1002** approved anti siphon ball-cock assembly. Average cost is typically \$12 to \$22 at home improvement stores
- Verify overflow tube is one inch below critical level (CL) marking on the device

ASSE #1002 Approved Ball Cock Assembly



EDUCATIONAL INFORMATION

The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and in some cases radioactive material and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- Inorganic contaminants such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.

Sources of Hartland's Water

Source id (Well #)	Source	Depth (in feet)
2	Groundwater	82
3	Groundwater	82
4	Groundwater	135
5	Groundwater	89
6	Groundwater	122

Inorganic Contaminants

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2021)	Violation	Typical Source of Contaminant
ARSENIC	10	N/A	0	0-0		NO	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
BARIUM (ppm)	2	2	0.064	0.062-0.064		NO	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
COPPER (ppm)	AL=1.3	1.3	0.4400	2 of 38 results were above the action level.	9/16/20	NO	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
FLUORIDE (ppm)	4	4	0.1	0.1-0.1		NO	Erosion of natural deposits; Water additive which promotes strong teeth i.e. tooth paste, mouthwash or Fluoride treatments. Discharge from fertilizer and aluminum factories
LEAD (ppb)	AL=15	0	12.00	4 of 38 results were above the action level.	9/16/20	NO	Corrosion of household plumbing systems; Erosion of natural deposits
NICKEL (ppb)	100		3.7000	1.6000 - 3.7000		NO	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products.
NITRATE (N03-N) (ppm)	10	10	5.28	1.10 - 5.80		NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits

SODIUM (ppm)	n/a	n/a	130.00	130.00		NO	n/a
SELENIUM (PPB)	50	50	1	0-1		NO	Discharge from petroleum and metal refineries, Erosion of Natural deposits, Discharge from mines

* Systems exceeding a lead and/or copper action level must take actions to reduce lead and/or copper in the drinking water. The lead and copper values represent the 90th percentile of all compliance samples collected. If you want information on Copper or Lead, please contact the Village Hall at (262) 367-2714. At this time the Village of Hartland does not exceed the action level for Copper/Lead.

Disinfection Byproduct

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2021)	Violation	Typical Source of Contaminant
HAA5 (ppb)	DBP1	60	60	1	1		NO	By-product of drinking water chlorination
TTHM (ppb)	DBP1	80	0	2.2	2.2		NO	By-product of drinking water chlorination

Radioactive Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2021)	Violation	Typical Source of Contaminant
COMBINED URANIUM (ug/l)		30	0	1.0	0.4 – 1.0	2/10/2020	NO	Erosion of natural deposits
GROSS ALPHA, EXCL R&U (pCi/l)		15	0	1.6	0.1 – 1.6	2/25/20	NO	Erosion of natural deposits
GROSS ALPHA, INCL R&U (N/A)		N/A	N/A	1.5	0.0 – 1.5	2/10/20	NO	Erosion of natural deposits
RADIUM (226 + 228) (pCi/l)		5	0	0.6	0.0 - .06	2/25/20	NO	Erosion of natural deposits

Contaminants with a Health Advisory Level or a Secondary Maximum Contaminant Level

The following tables list contaminants which were detected in your water and that have either a Health Advisory Level (HAL) or a Secondary Maximum Contaminant Level (SMCL), or both. There are no violations for detections of contaminants that exceed Health Advisory Levels, Groundwater Standards or Secondary Maximum Contaminant Levels. Secondary Maximum Contaminant Levels are levels that do not present health concerns but may pose aesthetic problems such as objectionable taste, odor, or color. Health Advisory Levels are levels at which concentrations of the contaminant present a health risk.

Contaminant (units)	Site	SMCL (ppm)	HAL (ppm)	Level Found	Range	Sample Date (if prior to 2021)	Violation	Typical Source of Contaminant
CHLORIDE (PPM)		250		240.00	97.00 – 240.00		NO	Runoff/leaching from natural deposits, road salt, water softeners
ZINC (ppm)		5		0.01	0.01 – 0.01		NO	Runoff/leaching from natural deposits, industrial wastes

Unregulated Contaminants

*Unregulated contaminants are those for which EPA has not established drinking water standards. The purpose of unregulated contaminant monitoring is to assist EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted. EPA required us to participate in this monitoring.

Contaminant (units)	Level Found	Range	Sample Date (if prior to 2021)
METOLACHLOR (DUAL) (PPB)	0.03	0.03	

Additional Health Information

Nitrate in drinking water at levels above 10 ppm is a health risk for infants of less than 6 months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrate levels may rise quickly for short periods of time because of rainfall or agricultural activity. If you are caring for an infant you should ask advice from your health care provider. Females who are or may become pregnant should not consume water with nitrate concentrations that exceed 10 ppm. There is some evidence of an association between exposure to high nitrate levels in drinking water during the first weeks of pregnancy and certain birth defects. The Wisconsin Department of Health Services recommends people of all ages avoid long-term consumption of water that has nitrate level greater than 10 milligrams per liter (mg/L).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Hartland Waterworks is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at www.epa.gov/safewater/lead.

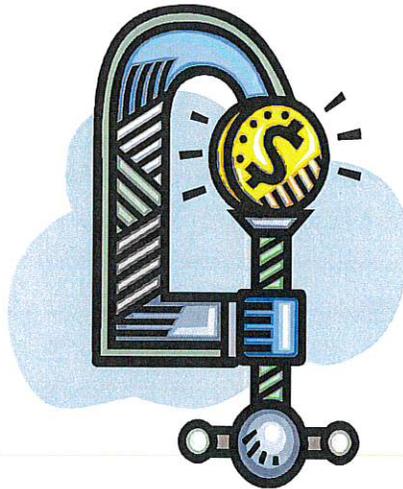
Definition of Terms

Term	Definition
------	------------

AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MFL	million fibers per liter
mrem/year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter
ppq	parts per quadrillion, or picograms per liter
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

2023 BUDGET CALENDAR FOR 2024 BUDGET

<i>Fri</i>	<i>Jul 21</i>	<i>Budget Books Distributed to Dept Heads {Develop Revenue Projections}</i>
<i>Mon</i>	<i>Jul 24</i>	<i>Capital Improvements Discussion with Village Board (5 PM Start Time)</i>
<i>Wed</i>	<i>Aug 9</i>	<i>Departmental Budgets including budget narratives are returned to Village Manager {Budgets may be turned in before the 9th if completed earlier.}</i>
<i>Mon</i>	<i>Aug 14</i>	<i>Budget Reviews all this Week with Department Heads (Village Manager meet with them if needed/desired)</i>
<i>Tue</i>	<i>Sep 5</i>	<i>Distribute Budget Books to Board Members during this week</i>
<i>Wed</i>	<i>Sep 13</i>	<i>Village Board - Budget Workshop (Police, Fire Department and Public Works, 5:00 PM Start Time)(Departments subject to change)</i>
<i>Thur</i>	<i>Sep 14</i>	<i>Village Board - Budget Workshop (All Remaining Departments and Funds, 5:00 PM Start Time)(Departments subject to change)</i>
<i>Mon</i>	<i>Sep 18</i>	<i>Send Budget Summary to Waukesha Freeman</i>
<i>Thurs</i>	<i>Oct 5</i>	<i>Publish Proposed Budget</i>
<i>Mon</i>	<i>Oct 23</i>	<i>Village Board - Budget Meeting Budget Public Hearing</i>
<i>Mon</i>	<i>Nov 13</i>	<i>Village Board - Budget Meeting Motion to Approve 2024 Budget</i>



Board/Committee	Members with Expiring Terms	Term
Environmental Corridor and Open Space	Chip Schneeberger	4/30/2026
	Jim Muenzenberger	4/30/2026
Ice Age Trail Community Committee	Jeff Romagna	4/30/2026
	Christina Callies	4/30/2026
Jt. Arch/Plan Commission	Chip Schneeberger (citizen appt.)	4/30/2026
	Dino Xykis	4/30/2026
	Ann Wallschlager (V Bd. Appt.)	4/30/2024
Park & Recreation Board	Nick Miller	4/30/2026
	Craig Eisenhut	4/30/2026
	Rick Conner (V Bd. Appt.)	4/30/2024
Police & Fire Commission	Mark Riesinger	4/30/2028
Library Board	Tom Truttschel	4/30/2026
	Lisa Feldner	4/30/2026



Date: April 21, 2023

To: Jeffrey Pfannerstill
Board President Village of Hartland

Subject: Village of Hartland Library Board

Per Wisconsin State Statute 43.54, as the School Superintendent, I am recommending the appointment of Lisa Felder as the Hartland Lakeside School District representative for the Village of Hartland Library Board for a three-year term. This appointment would replace the current Hartland Lakeside School District Representative Michele Plank.

If you have any questions, please contact me directly at nnikolay@hartlake.org or 262-369-6700.

Thank you.

Nancy Nikolay

Dr. Nancy Nikolay, Superintendent
Hartland Lakeside School District

Hartland North Elementary
232 Church Street
Hartland, WI 53029
262-369-6710

Hartland South Elementary
651 E. Imperial Drive
Hartland, WI 53029
262-369-6720

North Shore Middle School
800 E. North Shore Drive
Hartland, WI 53029
262-369-6767

Hartland Lakeside School District
800 E. North Shore Drive
Hartland, WI 53029
262-369-6700
www.hartlake.org



**VILLAGE OF HARTLAND
VOLUNTEER PROFILE SHEET**

Name Lisa Feldner

Home Phone # 262-442-9252 Work Phone # 262-369-6710

Email Address lfeldner@hartlake.org or lmfeldner@charter.net

Home Address 789 Coyote Court Hubertus, WI 53033

Background:

I am currently a Literacy Coach in the Hartland-Lakeside School District working with teachers and students in grades K4 through 3rd grade. I have been working in HLSD for 9 years. I provide coaching and other literacy professional development support that enables →

Please number the following Boards, Commissions or Committees by order of preference you are interested in serving on:

- Comprehensive Plan/Comprehensive Outdoor Recreation Plan Update Committee
- Environmental Corridor and Open Space Committee (3 Year Term)
- Ice Age Trail Community Committee (2 Year Term)
- Joint Architectural Board/Plan Commission (3 Year Term)
- 1 Library Board (3 Year Term)
- Park and Recreation Board (3 Year Term)
- Police and Fire Commission (3 Year Term)
- Zoning Board of Appeals (3 Year Term)

Signature Lisa Feldner Date April 5, 2023

Return to: Village of Hartland
c/o Village Clerk's Office
210 Cottonwood Avenue
Hartland, WI 53029

teachers to think reflectively about improving student learning and implementing various instructional programs and practices. I have a Masters Degree in Reading. I also hold both a Wisconsin Reading Teacher and Reading Specialist license.