

VILLAGE BOARD MINUTES
Special Meeting
Monday June 5, 2023
8:30 PM
SURVIVE ALIVE HOUSE, FIRE DEPARTMENT, 150 LAWN STREET

Call to Order

8:30 pm

Roll Call

Present: Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist, President Pfannerstill

Others present: Village Manager Bailey, Fire Chief Jambretz, other chiefs, and members of Fire Department.

1. Discussion and presentation of Fire Department Staffing.

There was a question about level care. Discussion on the hours/schooling it takes to be a Paramedic, Advanced EMT, EMT Basic then adding fire making people dual certified. Discussion on Mutual Aid before and this not being a problem. DC Walker stated that it was a problem if we wanted our people in the Village to wait an additional 10 to 14 minutes for a Paramedic to arrive on scene from another department on a critical call.

Deputy Chief Walker went over the breakdown of calls and how many people are needed. In 2022, there were 1137, 911 calls which included mutual aid.

1 - 806 calls were EMS (70% of all calls, 44.9 % are critical = ALS 1)

2 – 499 were transfers (72.7% of ALS)

3 – 362 calls were ALS 1 (31.8% of total call volume and 45% of ALS calls)

3 – 37 calls were MVA.

4 – 293 were Fire. (MVA & Fire = 330 calls which is 29 %)

Deputy Chief Walker said 60.9% should have had more than 2 people. In 2022, there were 51 times that they didn't have enough staff, and it was a mix of being unable to send anyone, could send 1 person or didn't have anyone come for a fire truck.

He said this is a relative data point on how busy the department is, what staffing is needed to look at and what the board decides is appropriate for the village. Discussion on Mutual Aid.

In 2023 as of the meeting date there were 2.83 simultaneous calls per week of those calls 2/3 couldn't be staffed. In 2023 there have been (7) 3rd calls for service.

It was stated that Hartland Fire Department from dispatch to arriving on scene is 4:56. Mutual Aid is 14:07 from dispatch to arrival depending on what station they are coming from. Discussion on 1st, 2nd, 3rd calls, response time and mutual aid.

Chief Jambretz went over the difference of POC (paid on call) and POP (paid on premise). POC is the person on call doesn't get paid unless they go on call, POP staff member is paid to man the station.

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Deputy Chief Walker went over the number of staff who are POP and POC. Currently there are 13 POC with that number is going down and there are currently 32 POP. Chief Jambretz briefly explained what staff use to locate properties. Discussion on number of hours that are worked and capping hours. Discussion on hiring part-time employees and full-time employees.

Jambretz said looking at the number what they are suggesting as quick as possible is to hire 3 full time employees. He said he would like to promote DC Sharp to his assistant chief full time, fill his spot. He said then hire 2 more people to 7-3:30 or 8-4:30 to fill that gap when they have their most calls. Village Manager Bailey said that would amount to \$270,000 and they don't have that in the budget. Walker said they understand that and are looking for help to find solutions.

Walker said the Lake Country referendum that passed is a staggered phase to hire full-time people over the next 5-7 years. Brief discussion on a referendum. Jambretz said he would like to have a plan in place for the future.

President Pfannerstill said this is a lot of information to take in. He said it won't be fixed tonight, but they will need to find out what the solution will be.

Motion (Conner/Pfeiffer) to adjourn at 10:24 p.m.

Respectfully submitted,

Deidre Bushey
Deputy Clerk