

Minutes of the Hartland Public Library
Board of Trustees
Regular meeting on Thursday, June 8, 2023
Submitted by Amy Reichert, acting Secretary

- I. A CALL TO ORDER was made at 5:04 PM by President Lee Bromberger. Present were Trustees Amy Reichert, Lee Bromberger, Lisa Feldner, Elise Miller, and Tom Truttschel, and Library Director Andrew Kristensen. Dawn Nelson was absent. The following members of the public attended: Mary Bliesner, Amber Karbassi, Carol Landwehr, Gay Ruby, Jake Ruby, Sue Larsen, Jane Miscavage, Donna Dorau, Suzanne Martin, and Janet Schmitt.

- II. PUBLIC COMMENT –
 - a. Amber Karbassi - concern about possible auditing of books as she saw it on the agenda. Wants to see more diversity. It would be very time consuming for librarians to audit books when they could be working for patrons.
 - b. Sue Larsen - Libraries need more diversity on shelves. Seconded Amber's comment. If book banning is discussed, she wants to hear what the specific concerns are with the books.
 - c. Carol Landwehr - Commented on how book banning is problematic.
 - d. Mary Bliesner - Can't believe that people are even discussing banning books these days. If a book is banned, she wants to know "Why ban a book? What is wrong with a book? Why is someone's opinion better than others?"
 - e. Gay Ruby - Agrees with the other people. Believes parents should be responsible for helping choose books, not government boards.
 - f. Donna Dorau - Agrees 100% with what has been said.

- III. MINUTES

Elise Miller motioned to approve the May minutes. Amy Reichert seconded. The motion carried unanimously.

- IV. FINANCIAL AFFAIRS
 - a. A motion to approve the May bills was made by Tom Truttschel, and seconded by Lisa Feldner. The motion carried unanimously.

 - b. Status of the budget
 - i. Looking good!

- V. DIRECTOR'S REPORT
 - a. Statistics

 - b. Staff Updates
 - i. Peter conducted outreach with two new groups of kids and their parents last month—one at St. Joan of Arc School in Nashotah as part of 'High Interest Day' where he ran a mini Lego Club session for 2 hours, and one at the Delafield Chick-Fil-A for a group of parents and kids called 'Lake Country Littles,' where he did a quick 15 minute story time and handed out summer reading calendars.

- ii. Andy is coordinating with Sara Rennekamp (Rec Director) to revive the Hartland Kids Talent Show on August 5 later this year.
- iii. Bridget officially took over Outreach duties, meaning we should be back up and running with Outreach at all 3 of the properties we normally visit (versus just Heritage of Lake Country).
- iv. Emily put together a booth for the Bark River Bash, where she interacted with around 150 different individuals and help spread the word about Summer Reading Programs and the Library in general. The Library also donated 3 Lego sets for raffles at the Bash.
- c. Buildings + Grounds
 - i. Langer Roofing confirmed they will be coming out this month for a roof assessment.
 - ii. Andy coordinated with 2 local volunteers from the Master Gardeners Association to get flowers planted in the planters at the front of the Library.
 - iii. DPW got the StoryWalk back up and fully installed in mid-May, and Peter put the new picture book in the displays a day later. The posts are completely new, and the plaques from when people first sponsored the posts are still on the displays. There are 4 that do not have any sponsors attached.
- d. Miscellaneous
 - i. The Library received a \$1,000 donation from the Women's Club of Hartland. It was requested that the donation go to something where a plaque can be attached to it in recognition of the donation, so staff is currently brainstorming possible uses. Right now, it's looking like we may use it for the new Teen Area signs.
 - ii. The extended hours ended this week, with two final days this past Monday and Tuesday. As of the morning of June 5, each night has seen at least 10 patrons take advantage of the extended hours. Director Kristensen recommends that this idea be looked at again in November for possible extended hours in December and/or January.
 - iii. Emily has finished relabeling all YA titles, and she, along with Rachel and Bridget, completed moving all materials in the Teen Area two weeks ago. She has placed an order for professional genre signs that should be arriving within two weeks.
 - iv. The Library was evacuated out of an abundance of caution per the Hartland Police Department and Village Administrator Ryan Bailey on Tuesday, May 30 due to a suspicious package received at Village Hall. After the Milwaukee County Bomb Squad came to inspect the package, it was discovered to be FEMA Flood Insurance documents.
 - v. Andy finished the Cross County Funding Requests for this year, and between Dodge, Washington, Jefferson, and Ozaukee counties, we should be getting \$4,791.32 next year for providing library services to their county residents, along with anything received from Racine and Walworth counties via the Bridges System.

VI. OLD BUSINESS

- a. Discuss Consideration of Sharing Titles for Collection Development Awareness Purposes
 - i. The board discussed and decided no further discussion is needed.
- b. Discuss/Approve Animals in the Library Policy
 - i. Elise Miller made a motion to approve the Animals in the Library Policy. Tom Truttschel seconded. Motion carried unanimously.
- c. Discuss/Approve Strategic Planning Survey Questions

- i. Some edits to wording were suggested.
- ii. Elisa Miller made a motion to approve the Strategic Planning Survey Questions as edited. Lisa Feldner seconded. Motion carried unanimously.

VII. NEW BUSINESS

- a. Discuss/Approve Purchase of Audio Recording Device for Future Board Meetings
 - i. Tom Truttschel made a motion to approve the Purchase of an Audio Recording Device for Future Board Meetings. Lee Bromberger seconded. Motion passed unanimously.

VIII. ANNOUNCEMENTS

- a. Agenda Items Held for July, Pending County Board Appointments
 - i. Board Elections
 - ii. Board Meeting Time
 - iii. Discuss Director Reviews

- IX. ADJOURNMENT – A motion to adjourn was made at 5:50 PM by Tom Truttschel, it was seconded by Lisa Feldner. The motion carried unanimously. The next meeting is scheduled for July 13, 2023 at 5 PM.