

VILLAGE BOARD MINUTES
MONDAY, JULY 24, 2023
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees de Boer, Truttschel, Hallquist, President Pfannerstill, Wallschlager, Conner

Excused: Pfeiffer.

Others Present: Lieutenant DeBarge, DPW Director Felkner (via Zoom), DPW Operation Supervisor Jungbluth, Deputy Clerk Bushey, DPW Leadman Jensen, Fire Chief Jambretz, interested parties.

Pledge of Allegiance

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

None heard.

Motion (Wallschlager/Conner) to suspend the rules and move agenda item #6 to agenda item #1 on the agenda. Carried.

1. Discussion and consideration of an application for a Special Events Permit for Palmer's Tent Event Gala, 122 E. Capitol Drive September 17, 2023.

No changes to the annual event.

Motion (Conner/Truttschel) to approve Special Events Permit for Palmer's Tent Event on September 17, 2023. Carried.

2. Presentation of building study.

John Sabinash from Zimmerman Architectural Studios presented the study. The purpose of the study is to develop and assess the Police department, Fire department and Village Hall facilities for long-term space need. The study included looking at renovating the current building compared to a new building. Several options were reviewed.

Option C for Village Hall Parking lot level:

- Includes big addition to the east,
- keep most of the existing parking, new entrance for Park and Recreation.
- modest remodel for Village Hall.
- preserving south garage and sally port entrance.

Option C Village Hall Cottonwood level-

Large addition on top of parking lot level addition plus remodel for PD on main floor.

- Most of the PD day to day functions.

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- Admin. Support Services, Custody.
- Village Hall - light remodeling.

Option C Village Hall Upper level-

- Operations and Investigations up top.
- Not great to have three levels – prefer one.

Option C Village Hall Top Floor-

- Largely Mechanical Space in the diagram.
- Site is 'maxed out' for future.
- Would be better on two levels but cannot remove P+R

New Admin/Police Site- located near the Cottonwood wayside-

- Access from Cottonwood.
- Public spaces to the east.
- More exclusive spaces to the west.
- Review parking for more public intensive events.
- Can share training spaces.
- Can share Break.
- Can take more program later.

Fire – Lawn Street Site-

- Addition to the South (can't go North).
- Limited remaining parking need to park on Lawn Street.
- Maintain access to the survive alive house.
- Done after this on this site as defined.

Budget Options –

Option C - \$20,739,316 High

\$17,282,763 Low

New PD - \$24,354,222 High

\$20,235,185 Low

Fire Addition and Remo- \$11,775,996 High

\$9,813,330 Low

President Pfannerstill thanked Mr. Sabinash for the presentation.

3. Motion (Conner/Hallquist) to approve the Village Board minutes of July 10, 2023. Motion carried (5-0) 1 abstention, Wallschlager.
4. Items related to vouchers.
 - a. Motion (Wallschlager/Truttschel) to approve vouchers for payment in the amount of \$165,044.97. Motion carried.
5. Actions related to Licenses and Permits
 - a. Motion (Hallquist/Conner) to approve Operator's (Bartender's) License. Carried (6-0).

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6. Consideration of a Third Reading and Adoption of Bill for an Ordinance No. 06-26-2023 “An Ordinance Creating §46-090, §46-910 and §46-911 of the Village of Hartland Code of Ordinances Regulating Hotels and Motels, and Amending §§46-1, 46-466, 46-469, 46-491, 46-494, 46-516, 46-519 and 66-14 of the Village of Hartland Ordinance”.

Village Manager Bailey explained this is the third reading creating an ordinance for hotels and motels. In accordance with the ordinance Hotels and Motels would go through a conditional use process through a planned unit development.

Motion (Hallquist/Pfeiffer) to adopt the bill for an Ordinance No. 06-26-2023 “An Ordinance Creating §46-090, §46-910 and §46-911 of the Village of Hartland Code of Ordinances Regulating Hotels and Motels, and Amending §§46-1, 46-466, 46-469, 46-491, 46-494, 46-516, 46-519 and 66-14 of the Village of Hartland Ordinance” plus amendment to motion to add 46-492. Motion carried.

7. Consideration of renewal of tower lease with Verizon wireless.

Bailey said the tower lease contracts are five-year contracts and the Village receives income for these. The Village had a Verizon Tower lease end and negotiated a renewal with them. The Village negotiated a five-year contract with a possible five-year extension. This contract will be an increase of \$5,664 per year.

Motion (Truttschel/Hallquist) to approve the renewal of the tower lease with Verizon wireless. Motion carried.

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Police Chief Misko said Hartland’s National Night Out is next week, August 3rd.

DPW Leadman Jenson said a meeting was held regarding the Hartbrook bridge, with tentative setting date of August 16.

Fire Chief Jambretz said the new ambulance is in service. State inspection on both ambulances is August 10th.

Village Manager Bailey said Hartland’s National Night Out will have 15 vendors, Fire Trucks, and a Rockwall.

Trustee Conner thanked the Police Department and Fire Department for their help with the Street Dance.

Trustee Truttschel said it was a great weekend at the Street Dance.

President Pfannerstill commented that the Street Dance was a fantastic time.

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9. Consideration of a motion to recess into closed session pursuant to State Statute §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely to consider and discuss the respective recommendations of the Village Manager and Village President of an appointee to the position of Village Clerk pursuant to Village of Hartland Ordinances §2-169 (a), and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate.

Motion (Conner/Hallquist) to go into closed session. Roll Call vote taken. All ayes.
Adjourned to closed session at 7:59 pm.

Motion (Wallschlager/Conner) to reconvene in open session. Motion carried. Reconvened in open session at 8:14 pm.

10. Consider and take any action deemed appropriate pursuant to the previously held closed session. (Pursuant to Village of Hartland Ordinances §2-169 (b), the Village President shall not have a vote on such confirmation if the Board decides to proceed to vote on a confirmation.)

Motion (Wallschlager/de Boer) to offer Clerk position to Sandee Policello. Roll Call vote taken. All ayes. Motion carried.

11. Adjournment.

Motion (Truttschel/Conner) to adjourn at 8:18 p.m. Motion carried.

Respectfully submitted,

Deidre Bushey
Deputy Clerk